

HUMAN SERVICES COMMITTEE MEETING MINUTES

Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.

Thank you!

Date: Tuesday, December 20, 2022 @ 11:00 AM

Location: *Supervisors' ~~Committee Room~~ Chambers* (as directed by Vice Chair Davis/Finance Committee Chair Kehl), 2nd floor of the government center.

Present: *Grant, Davis*, Roche, Granger, Roberts, King

Absent: McCormick

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; B. Ryan/Board Chair; A. D. Berwanger, T/Arcade

Department Agenda Item	Discussion	Decision	Action
11:00 AM - Veterans Services w/A. Solina			
1. <u>Dwyer Report</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <i>This Day in History/ Veteran of the Month</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. <i>Free Haircuts</i> • January 4 th @ 10:30 AM / Ag. Center / LC1		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
4. <i>Pavilion Update</i> • Complete • Ribbon cutting planned for warmer weather • Veterans will volunteer to put the landscaping in (paid for with Dwyer funds) • Plan to have at least two Dwyer events per month in the Pavilion once the weather allows.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
5. <i>Merry Christmas!!</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
11:15 AM - Office for the Aging w/A. Aldinger			
<p>1. OFA Advisory Council Reports:</p> <ul style="list-style-type: none"> • EISEP ~ <u>45</u> Participants / <u>40</u> Active <ul style="list-style-type: none"> ○ PCA I ~ <u>19</u> ○ PCA II ~ <u>13</u> ○ Personal Response buttons <u>8</u> • Respite ~ <u>30</u> Participants / <u>25</u> Active <ul style="list-style-type: none"> ○ Adult Day Care ~ <u>1</u> (Cloisters) ○ PCA I ~ <u>1</u> ○ PCA II ~ <u>3</u> ○ Over night ~ <u>3</u> ○ Life Line ~ <u>17</u> <ul style="list-style-type: none"> ▪ Private Pay ~ <u>50</u> (\$27.50/mo.) • Alzheimer Caregiver services ~ <u>60</u> families served to date. • HDM (Home Delivered Meals) ~ <u>307</u> active participants with <u>284</u> meals being served today with 471 served so far this year. • Congregate Meal Sites ~ Avg. <u>15</u> /day Arcade only <ul style="list-style-type: none"> ○ Pine Lounge ~ <u>42</u> /week 	<p>350 Christmas bags were put together and recently distributed.</p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
Youth Bureau			
<p>2. Professional Service Contract (\$3,001-\$5,000): Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with WCJW Radio P.O. Box 251 3258 Merchant Rd Warsaw, NY 14569, for radio ads regarding signs of human trafficking in an amount not to exceed \$5,000.00 effective January 1, 2023 through December 31, 2023. (MUNIS CONTRACT #1074)</p>	<p style="color: blue; font-style: italic;">Pending Step 20 approval</p>	<p>Motion: King Ayes: 6 Noes: Absent: 1 McCormick</p>	<p>Carried: XXX Defeated: Referred to: APPROVED</p>
<p>3. Program Updates:</p> <ul style="list-style-type: none"> • Early Intervention (ages 0-3) <ul style="list-style-type: none"> ○ Active: 74 / 15 waiting for evaluation • Pre-School (ages 3-5) <ul style="list-style-type: none"> ○ Active: 110 / Center based: 22 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Absent: McCormick

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Department Agenda Item	Discussion	Decision	Action
<p>4. Amend Resolution No.21-536 (As Amended by: 22-012, 22-399 & 22-434): Authorize Chairman to sign an Amendment to Contract with Corvus Bus & Charter, Inc., 2278 Gerry Ellington Road, Gerry, NY 14740, to reflect the following revisions:</p> <ul style="list-style-type: none"> • Add bus route: <i>The Children's League (AKA: League for the Handicapped) in Springville, NY at a rate of \$1,000.00 per round trip with said rate to include both a Nurse and a Bus Aide. On days where a Nurse is not required the round trip cost will be \$700.00.</i> (MUNIS CONTRACT #111) 	<p style="text-align: center; color: blue; font-style: italic;">Contract Change Order Pending Step 20 approval</p>	<p>Motion: Roche Ayes: 6 Noes: Absent: 1 McCormick</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center; font-weight: bold;">*RESOLUTION</p>
<p>5. January is <u>Human Trafficking Awareness Month</u></p>	<p>Leah Proper to attend the Board Meeting in order to receive this proclamation on behalf of the Youth Bureau.</p>	<p>Motion: Roberts Ayes: 6 Noes: Absent: 1 McCormick</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
<p>6. FYI : <u>Interdepartmental Contract (Revenue):\$3,001 or greater:</u> Contract with Wyoming County Department of Social Services 466 North Main St Warsaw, NY 14569 for the provision of Safe Harbour funding in an amount not to exceed \$ 45,935.00 effective January 1, 2023 through December 31, 2023. (MUNIS CONTRACT #1042) ✓✓</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>7. Professional Service Contract (\$5,001 or greater): Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with Wyoming Central School, 1225 State Route 19, PO Box 244, Wyoming, NY 14591 for the provision of Pre-School Centerbased/Eval Services in an amount of variable depending on need. Effective January 1, 2023 through June 30, 2024. (MUNIS CONTRACT #1068)</p>	<p style="text-align: center; color: blue; font-style: italic;">Pending Step 20 approval</p>	<p>Motion: Granger Ayes: 6 Noes: Absent: 1 McCormick</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center; font-weight: bold;">*RESOLUTION</p>

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Department Agenda Item	Discussion	Decision	Action
11:30 AM - Department of Social Services w/K. Barber			
<p>1. Overnight Travel Authorization: C. Lacapruccia to attend the COVID-19 CPSRT Skills Demonstration at the OCFS Training Center, 164 Columbia Turnpike, Rensselaer, NY 12144 on 1/3/23 to 1/5/23. Total cost \$135.00; budgeted, county car, EZ pass and gas will be used.</p>		<p>Motion: King Ayes: 6 Noes: Absent: 1 McCormick</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">APPROVED</p>
<p>2. Position Fill: Social Services Dept. One (1) position of Community Services Aide (Position Code: #175.333), CSEA Agreement, Sch. A. Grade 3 (\$17.00 - \$18.61/hr.) to replace Tommasina Hulme who resigned effective 1/6/23. Position available date: 1/09/23</p>		<p>Motion: Granger Ayes: 6 Noes: Absent: 1 McCormick</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">FINANCE</p>
<p>3. Disposition of Fixed Assets (permanent disposal only): Declare surplus and dispose of three broken calculators:</p> <ul style="list-style-type: none"> • Original cost on 2/10/98 was \$43.55 • Original cost on 2/10/98 was \$43.55 • Original cost on 4/13/99 was \$84.59 <p>All three are Junk.</p>		<p>Motion: King Ayes: 6 Noes: Absent: 1 McCormick</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">APPROVED</p>
<p>4. Disposition of Fixed Assets (permanent disposal only): Declare surplus and dispose of three broken office chairs:</p> <ul style="list-style-type: none"> • Original cost on 5/28/85 was \$35.00 • Original cost on 2/10/98 was \$53.74 • Original cost on 5/8/02 was \$339.23 <p>All three are Junk.</p>		<p>Motion: King Ayes: 6 Noes: Absent: 1 McCormick</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">APPROVED</p>

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Absent: McCormick

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Department Agenda Item	Discussion	Decision	Action
<p>5. Professional Services Contract – Authorization for State WMS Contracts (\$5,001 or greater): Authorize Chairwoman to sign contracts with no changes, through the State WMS System, pursuant to General Municipal Law § 104(b). All Contracts are renewals with no changes and have a variable amount depending on the services provided and are all Effective 1/1/23 through 12/31/23.</p> <ul style="list-style-type: none"> • Amy's After School Adventures – Amy Yencer, 10 Erie Street, Mt. Morris, NY 14510 to provide Day Care Services. (MUNIS CONTRACT #1052) ✓✓ • Divine Family Living, Inc dba Lucky Ducky Daycare, 4007 Pearl Street, Batavia, NY 14020 to provide Day Care Services. (MUNIS CONTRACT #1054) ✓✓ • Kathy A. Park, 10114 Hartwell Road, Pavilion, NY 14525 to provide Day Care Services. (MUNIS CONTRACT #1048) ✓✓ • Rainbow's End Early Childhood Learning Center, 14 Steele Avenue, Arcade, NY 14009 to provide Day Care Services. (MUNIS CONTRACT #1060) • Robin's Nest Child Care Center. LLC, 7432 Olean Road, Holland, NY 14080 to provide Day Care Services. (MUNIS CONTRACT # 1047) ✓✓ • Early Bird Child Care Centers Inc, 216 East Main Street, Arcade, NY 14009 to provide Day Care Services. (MUNIS CONTRACT #1049) ✓✓ • GCCA Child Care Center, 1 College Road, Batavia, NY 14020 to provide Day Care Services. (MUNIS CONTRACT #1051) ✓✓ • Ivy Hnat, 14 Leicester Street, Perry, NY 14530 to provide Day Care Services. (MUNIS CONTRACT #1053) ✓✓ 	<p><i>1060- Pending Step 20 approval</i></p>	<p>Motion: Davis Ayes: 6 Noes: Absent: 1 McCormick</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center; font-weight: bold;">*RESOLUTION</p>

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Absent: McCormick

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Department Agenda Item	Discussion	Decision	Action
In an amount not to exceed \$133,371.88; Effective 1/1/23 through 12/31/23. (MUNIS CONTRACT #1033) ✓✓			
<p>8. Interdepartmental Contract (Expenditure) (\$5,001 or greater):</p> <ul style="list-style-type: none"> • Wyoming County Youth Bureau, 8 Perry Avenue, Warsaw, NY 14569 for the provision of the OCFS Safe Harbour: NY Program. In an amount not to exceed \$45,935.00; Effective 1/1/23 through 12/31/23. This is a renewal contract with no changes. (MUNIS CONTRACT #1042) ✓✓ • Wyoming County Information Technology Department, 143 North Main Street, Warsaw, NY 14569 for the provision of computer hardware/software support, network & telecommunication support in an amount not to exceed \$61,191.00. Effective 1/1/23 through 12/31/23. This is a renewal contract with the amount being paid changing from 100% salary to 50% of salary. (MUNIS CONTRACT #1039) ✓✓ • Wyoming County Sheriff's Department, 151 North Main Street, Warsaw, NY 14569 for the provision of providing an investigator to work the fraud unit in an amount not to exceed \$125,001.00. Effective 1/1/23 through 12/31/23. This is a renewal contract with the only change being the salary increase. (MUNIS CONTRACT #1040) ✓✓ • Wyoming County Sheriff's Department, 151 North Main Street, Warsaw, NY 14569 for the provision of providing security for DSS personnel in an amount not to exceed \$77,163.00. Effective 1/1/23 through 12/31/23. This is a renewal contract with the only change being the salary increase. (MUNIS CONTRACT #1041) ✓✓ • Wyoming County Health Department, 5362 Mungers 		<p>Motion: Granger Ayes: 6 Noes: Absent: 1 McCormick</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center; font-weight: bold; margin-top: 20px;">APPROVED</p>

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Department Agenda Item	Discussion	Decision	Action
Mill Road, Silver Springs, NY 14550 for the provision of providing Personal Care Services Program Coordination in an amount not to exceed \$5,875.00. Effective 1/1/23 through 12/31/23. This is a renewal contract with the only change decreasing the maximum amount needed due to needs changing. (MUNIS CONTRACT #1036) ✓✓			
<p>9. <i>FYI – Professional Service Contract (\$3,000 and under):</i></p> <ul style="list-style-type: none"> Allied Fire Protection Systems, Inc., 1885 Lyndon Boulevard, Falconer, NY 14733, for the provision of the Automatic Fire Sprinkler Inspection Agreement in an amount not to exceed \$1,184.00; effective 1/1/23 through 12/31/23. This is a renewal contract with the only change being the cost increase. (MUNIS CONTRACT #1079) <i>Pending Step 20 approval</i> 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
10. <u>Monthly Report:</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Committee Chair's Agenda			
<p>1. <i>Reappointments:</i></p> <p style="text-align: center;">2-1-1 Board Member</p> <p><i>Term of one (1) year; effective January 1, 2022 through December 31, 2022</i></p> <ul style="list-style-type: none"> Laura Paolucci (County Health Department), 5362 Mungers Mill Road, Bldg. A, Silver Springs, NY 14550 ✓✓ Kim Barber (Department of Social Services), 466 North Main Street, P. O. Box 231, Warsaw NY 14569 ✓✓ Carrie Johnson, (Wyoming County Community Action), 6470 Route 20A, Suite 1, Perry, NY 14530-9799 	<p>✓✓ - indicates confirmation received to be reappointed.</p> <p><i>Pending L. Paolucci's confirmation during Public Health tomorrow...</i></p>	Motion: Roche Ayes: 6 Noes: Absent: 1 McCormick	Carried: XXX Defeated: Referred to:
			*RESOLUTION

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Department Agenda Item	Discussion	Decision	Action
Wyo. Co. Community Action w/C. Johnson			
	~Nothing to Report~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/E. Grant (minutes prepared by C. Ketchum).

Next Human Services Committee Meeting scheduled for **Tuesday, January 31, 2023 @ 11:00 AM.**

Committee Chair Initials: _____