

# HUMAN RESOURCE COMMITTEE MEETING MINUTES

Committee meetings are now open to the general public.  
We ask that you continue to practice safe social distancing requirements.

*Thank you!*

Date: Tuesday, December 20, 2022 @ 9:00 AM

Location: *Supervisors' ~~Committee Room~~ Chambers* (as directed by Vice Chair Davis/Finance Committee Chair Kehl), 2<sup>nd</sup> floor of the government center.

Present: *King (9:15 AM), Becker (chaired the meeting)*, Kehl, Grant, Roche, Granger, Leuer,

Absent: McCormick, Jacoby

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; B. Ryan/Board Chair; D. Farberman/HR Director; J. Davis, T/Covington (9:06 AM); A. D. Berwanger, T/Arcade (9:24 AM)

Department Agenda Item	Discussion	Decision	Action
<b>Committee Chair's Agenda</b>			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>9:00 AM County Clerk w/R. Pierce</b>			
1. Approval of Resolution allowing County Clerk to accept Mortgage Tax Retention in the sum of \$ 200,100.00 from the State Tax Commission to cover the expenses incurred in connection with Article 11 of NYS Law, collecting of mortgage taxes, for the period April 2023 to March 2024.		Motion: Granger Ayes: 6 Noes: Absent: 3 King, McCormick, Jacoby	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<i>At 9:06 AM Supervisor Davis, T/Covington entered the meeting at the conclusion of the above Agenda Item.</i>			
<b>DMV w/R. Pierce</b>			
	<i>~Nothing to Report~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>9:10 AM Historian w/C. Amrhein (absent)</b>			
1. <b>Updates:</b> • Beer's History for BOS – Merry Christmas! • Floating Holiday January 16th – Martin Luther King Jr. Day		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>9:20 AM Board of Elections w/J. Schlick &amp; H. Bush</b>			
1. <b>Professional Services Contract \$5,001 or greater:</b> Authorize Chairman to sign extended contract with <b>ESSVR, LLC (f/k/a Election Systems and Software, LLC)</b> 11128 John Galt Blvd, Suite 200, Omaha NE 68137 for annual software maintenance and support in an amount of \$5,669.89; effective December 1, 2022 through November 20, 2023. <b>(MUNIS CONTRACT #1063)</b>	<i>This request is a provision for software maintenance contained in the original service agreement authorized by Res. 01-138 and passed on 05/08/2001. This is the annual renewal authorized by Sec. 5.1 contained therein.</i>	Motion: Leuer Ayes: 6 Noes: Absent: 3 King, McCormick, Jacoby	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>

## HUMAN RESOURCE COMMITTEE MEETING MINUTES

Committee meetings are now open to the general public.  
We ask that you continue to practice safe social distancing requirements.

Thank you!

Date: Tuesday, December 20, 2022 @ 9:00 AM

Location: **Supervisors' Committee Room Chambers** (as directed by Vice Chair Davis/Finance Committee Chair Kehl), 2<sup>nd</sup> floor of the government center.

Present: **King (9:15 AM), Becker (chaired the meeting)**, Kehl, Grant, Roche, Granger, Leuer,

Absent: McCormick, Jacoby

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; B. Ryan/Board Chair; D. Farberman/HR Director; J. Davis, T/Covington (9:06 AM); A. D. Berwanger, T/Arcade (9:24 AM)

Department Agenda Item	Discussion	Decision	Action
<b>9:30 AM County Attorney w/J. Wilkinson (absent)</b>			
1. <b>Appropriation:</b> To: 011420.581019 VDC CO 8% PORT \$774.41 <i>W/Any Funds Available inc. by same</i> <b>Reason:</b> To cover unbudgeted for VDC CO 8% PORT for Brian Degnan due to COLA increase.	<div style="font-size: 2em; font-weight: bold; color: gray; transform: rotate(-15deg); opacity: 0.5;">Withdrawn</div> <p><i>By Budget Officer Cook On behalf of County Attorney Wilkinson</i></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <b>FYI - New York State Bar Association Commences Lawsuit to Raise 18-B Rates</b>	<i>Budget Officer Cook suggested reaching out to NYSAC to advocate that NYS pick up the 2022 costs.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<i>A brief Attorney/Client session was entered into so that Vice Committee Chair Becker, T/Sheldon could read correspondence from County Attorney Wilkinson relative to Agenda Item #3.</i>			
<i>At 9:15 AM) Committee Chair King, T/Pike entered the meeting during the brief Attorney/Client session above.</i>			
3. <b>Litigation/General Update.</b>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>9:45 AM Human Resource w/D. Farberman</b>			
1. <b>Amend Salary Schedule S:</b> To set the hourly wage of the <b>Human Resource Assistant</b> (position code 035.434) under HUMAN RESOURCE to \$17.25 per hour, effective December 13, 2022 after successful completion of six (6) months probationary period per offer letter.		Motion: Leuer Ayes: 7 Noes: Absent: 2 McCormick, Jacoby	Carried: <b>XXX</b> Defeated: Referred to:  <b>FINANCE</b>
2. <b>Amend Salary Schedule S:</b> To set the hourly wage of the <b>Payroll Clerk</b> (position code 12.828.508) under HUMAN RESOURCE to \$21.50 per hour, effective December 6, 2022, after successful completion of six (6) months probationary period per offer letter.		Motion: Leuer Ayes: 7 Noes: Absent: 2 McCormick, Jacoby	Carried: <b>XXX</b> Defeated: Referred to:  <b>FINANCE</b>

## HUMAN RESOURCE COMMITTEE MEETING MINUTES

Committee meetings are now open to the general public.  
We ask that you continue to practice safe social distancing requirements.

Thank you!

Date: Tuesday, December 20, 2022 @ 9:00 AM

Location: **Supervisors' Committee Room Chambers** (as directed by Vice Chair Davis/Finance Committee Chair Kehl), 2<sup>nd</sup> floor of the government center.

Present: **King (9:15 AM), Becker (chaired the meeting)**, Kehl, Grant, Roche, Granger, Leuer,

Absent: McCormick, Jacoby

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; B. Ryan/Board Chair; D. Farberman/HR Director; J. Davis, T/Covington (9:06 AM); A. D. Berwanger, T/Arcade (9:24 AM)

Department Agenda Item	Discussion	Decision	Action
<b>3. Discussion Items:</b> <ul style="list-style-type: none"> <li>• No bonafide employee hire referrals have been received to date</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><i>At 9:18 AM there was a motion by Supervisor Roche to enter an executive session to discuss collective negotiations pursuant to Article 14 of the Civil Service Law (the Taylor Law). This was seconded by Supervisor Kehl and all voted aye. Board Clerk Ketchum, Budget Officer Cook and HR Director Farberman remained.</i></p> <p><i>At 9:24 AM Supervisor Berwanger, T/Arcade entered the Executive Session.</i></p> <p><i>At 9:42 AM there was a motion by Supervisor Roche to end the executive session and continue the regular meeting. This was seconded by Supervisor Granger and all voted aye.</i></p>			
<ul style="list-style-type: none"> <li>• Sheriff's bargaining updates:                             <ul style="list-style-type: none"> <li>○ Jail and Road Patrol</li> </ul> </li> </ul>			
<b>Civil Service w/D. Farberman</b>			
<b>4. <u>December 2022 Civil Service update</u></b>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Records Retention w/G. Royce</b>			
	~Nothing to Report~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/S. King (minutes prepared by C. Ketchum).

Next Human Resource Committee Meeting scheduled for **Tuesday, January 31, 2023 @ 9:00 AM.**