

HUMAN RESOURCE COMMITTEE MEETING MINUTES

Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.

Thank you!

*The public may continue to observe meetings via **BOS YouTube Channel** (<https://www.youtube.com/channel/UCcfZs0H1gcOl67vIR8g-Ow>)

Date: Tuesday, November 29, 2022 @ 9:00 AM

Location: **Supervisors' Chambers, 2nd floor of the government center.**

Present: **Becker**, Kehl, Grant, Roche, Granger, McCormick, Leuer,

Absent: **King**, Jacoby

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer (9:25 AM); D. Farberman/HR Director; J. Wilkinson/Co. Atty.; B. Ryan/Board Chair (9:32 AM); E. J. Gozelski, T/Castile; A. D. Berwanger, T/Arcade; J. Davis, T/Covington

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
1. FYI: Change date of the December 27, 2022 Committee Meeting to Tuesday, December 20, 2022 at 9:00 a.m. due to the holiday.	<i>Changes to date, time and location are the privilege of the Committee Chair ~ no action required.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:00 AM - County Clerk w/R. Pierce			
1. FYI- Contract (\$3,000 and under): <ul style="list-style-type: none"> • Crossroads Land Office, Inc., 25 E. Main St., Suite 200, Rochester, NY 14614 for rental space in the County Clerk's office in the amount of \$3,000.00 annually, effective 1/1/2023 through 12/31/2023. <ul style="list-style-type: none"> ○ (MUNIS CONTRACT # 940) • Stewart Title Insurance Company, 130 Pearl St., Buffalo, NY 14202 for rental of space in the County Clerk's office in the amount of \$3,000.00 annually, effective 1/1/2023 through 12/31/2023. <ul style="list-style-type: none"> ○ (MUNIS CONTRACT # 936) 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
DMV w/R. Pierce			
	<i>~Nothing to Report~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:15 AM - Board of Elections w/J. Schlick & H. Bush			
1. <u>2023 Election Expenses Apportioned:</u> Pursuant to §4-136 of the Election Laws of the State of New York. The total amount of \$28,888.00 or about 10% of the Wyoming County Board of Elections levy or \$1.0768 per voter.		Motion: McCormick Ayes: 7 Noes: Absent: 2 King, Jacoby	Carried: XXX Defeated: Referred to:
2. Reappointment: <p style="text-align: center;"><i>Board of Elections Commissioner (D)</i></p> Two (2) year term effective January 1, 2023 through December 31, 2024. <ul style="list-style-type: none"> • Harold Bush, P. O. Box 456, Silver Springs, NY 	Certificate of Party Recommendation RECEIVED.	Motion: McCormick Ayes: 7 Noes: Absent: 2 King, Jacoby	Carried: XXX Defeated: Referred to:
			*RESOLUTION

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<i>There was some discussion over the timeliness of the County Republican Committee's meeting endorsing Election Commissioner Schlick's for a reappointment.</i>			
3. Reappointment: <div style="text-align: center;">Board of Elections Commissioner (R)</div> Two (2) year term effective January 1, 2023 through December 31, 2024. <ul style="list-style-type: none"> • James Schlick, 1468 Church Rd, Darien Center, NY 	Pending receipt of Certificate of Party Recommendation.	Motion: McCormick Ayes: 7 Noes: Absent: 2 King, Jacoby	Carried: XXX Defeated: Referred to: * RESOLUTION
9:30 AM - County Attorney w/J. Wilkinson			
1. Appropriation (Assigned Counsel) To: 011421.51001 Salaries Fixed Sch S/D/I: \$1,750.00 (Retro 4/1/2020 - 3/31/2021 \$1,000.00) (Retro 4/1/2021 - 12/31/2021 \$750.00) 011421.583001 – FICA 108.50 011421.585001- FICA-Medicare 25.38 011.421.581001 – Retirement <u>297.50</u> w/01142102.430250 Hurrell-Harring Grant \$2,181.38 Reason: To cover retroactive payroll from 4/1/2020 through 3/31/2023 pursuant to Resolution 22-042.	<i>Funds provided through Hurrell-Harring Grant. Contract No. CSTWIDEHH52 Year 3.</i>	Motion: Grant Ayes: 7 Noes: Absent: 2 King, Jacoby	Carried: XXX Defeated: Referred to: FINANCE
2. Appropriation (Assigned Counsel): To: 011421.542314 Family Court \$25,000.00 With any funds available increased by same Reason: Appropriate money to pay State mandated attorney vouchers.	<i>There has been an increased number of vouchers being received as Courts are becoming more active post-COVID. It is unknown when cases are completed and when vouchers will be received.</i>	Motion: Grant Ayes: 7 Noes: Absent: 2 King, Jacoby	Carried: XXX Defeated: Referred to: FINANCE
3. Appropriation: To: 011420.510001 Salaries Fixed Sch S/D/I \$4,219.40 w/Any funds available increased by same. Reason: To cover increase in salary of Asst. County Attorney (1st) salary for additional duties assigned.		Motion: Grant Ayes: 7 Noes: Absent: 2 King, Jacoby	Carried: XXX Defeated: Referred to: FINANCE

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4. Appropriation: To: 011420.542301 Books, Subscriptions \$940.10 w/01142000.412890 Other Dept. Income 940.10 Reason: To increase unbudgeted revenue.	<i>50% Chargeback for Westlaw; Revenue from Dadd, Nelson, Wilkinson & Wujcik</i>	Motion: Grant Ayes: 7 Noes: Absent: 2 King, Jacoby	Carried: XXX Defeated: Referred to: FINANCE
5. Professional Service Contract \$5,001.00 or greater: Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with Mark H. Dadd Law Office, PLLC , 166 Main Street, Attica, New York 14011, for legal services in an amount not to exceed \$20,000.00 annually; effective January 1, 2023 through December 31, 2023. MUNIS Contract #893		Motion: Grant Ayes: 7 Noes: Absent: 2 King, Jacoby	Carried: XXX Defeated: Referred to: *RESOLUTION
10:00 AM - Historian w/C. Amrhein			
1. Grant Application: Approved 06/30/2020 Authorize Chairman to sign a grant application with the Pomeroy Foundation, (492 E. Brighton Ave., Syracuse, NY 13201), for the manufacture of roadside markers to honor women's suffrage to be included in the "National Vote for Women Trail." in a minimum amount of \$1,100; effective June 30, 2020 through December 31, 2020.	<i>Paid for by Pomeroy via Women's Org.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Grant Application: Approved 10/27/2020 Authorize Chairman to sign a grant application with the Pomeroy Foundation , 492 E. Brighton Ave., Syracuse, NY 13201 for the manufacture of roadside markers to honor women's suffrage to be included in the "National Vote for Women Trail," in a minimum amount of \$1,100.00; effective June 30, 2020 through December 31, 2020.	<i>For Wyoming Village Hall Susan Look Avery Paid for by Pomeroy via Women's Org.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. Update: <ul style="list-style-type: none"> An interesting story about the <i>1880 Beers History of Wyoming County</i>, 1976 reprint. Two years ago NYS approached the County Historian's office about doing a reprint (mid-October 2022) Then was contacted by the printer who did the original reprint from 1976. Wyoming County was donated approx. 100 brand new original reprints! 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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4. <u>Review 11/08/22 letter from NYS Parks, Recreation and Historic Preservation informing Chairwoman Ryan of the Perry Village Hall's recent listing on the National Register of Historic Places.</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
10:15 AM - Human Resource w/D. Farberman			
1. <u>Discussion Items:</u> <ul style="list-style-type: none"> • Jail Bargaining update • Reminder – Town surveys due 11/1/22 • Reminder – NYS Sexual Harassment Prevention Training 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Civil Service w/D. Farberman			
2. <u>Civil Service update November 2022</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><i>At 9:39 AM there was a motion by Supervisor Kehl to enter an executive session to discuss the employment and performance history of a particular employee. This was seconded by Supervisor Grant and all voted aye. Board Clerk Ketchum, Budget Officer Cook, County Attorney Wilkinson and HR Director Farberman remained. At 10:21 AM there was a motion by Supervisor Grant to end the executive session and continue the regular meeting. This was seconded by Supervisor Kehl and all voted aye.</i></p>			
9:30 AM - County Attorney w/J. Wilkinson continued			
6. <u>Litigation/General Update.</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

At 10:21 AM the committee entered into a privileged attorney / client discussion which ended at 10:24 AM

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Records Retention w/G. Royce			
	<i>~Nothing to Report~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/S. King (minutes prepared by C. Ketchum)).

Next Human Resource Committee Meeting scheduled for **Tuesday, December 20, 2022 @ 9:00 AM.**