

## FINANCE COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

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Date: Tuesday, November 02, 2021 @ 9:00 AM

Location: **Supervisors' Chambers, 2<sup>nd</sup> floor of the government center & Zoom Conference Call.**

Present: **Kehl, Grant (9:06 AM)**, Brick, Klein, King, Davis, May (9:07 AM), Brunner

Absent: Leuer

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; M. Roche, T/Eagle; B. Ryan/Board Chair; D. Farberman/HR Director; C. Mayer/County Treasurer; A. D. Berwanger, T/Arcade (9:07 AM) B. Becker, T/Sheldon (9:12 AM)

Department Agenda Item	Discussion	Decision	Action
<b>Committee Chair's Agenda</b>			
<i>Note from the Board Clerk:</i>			
<ul style="list-style-type: none"> <li>On October 19, 2021 Governor Hochul signed into law (S.1150-A/A.1228-A), Chapter 481 of the Laws of 2021, which requires counties and other local governments to make any documents to be discussed at an upcoming open meeting available to the public at least 24 hours prior to the open meeting. The legislation goes into effect on November 01, 2021.</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>9:00 AM Information Technology w/B. Sikes</b>			
<b>1. Transfer:</b> <b>From:</b> 011680.510001 Salaries S/D/I                     \$17,250.00 <b>To:</b> 011680.540017 Intra-net Connections                 \$17,250.00 <b>Reason:</b> Transfer funds to cover the overage on utility bills throughout the end of 2021.		Motion: Brunner Ayes: 6 Noes: Absent: 3 Grant, Leuer, May	Carried: <b>XXX</b> Defeated: Referred to:  * <b>RESOLUTION</b>
<b>2. Transfer:</b> <b>From:</b> 011680.510001 Salaries S/D/I                     \$500.00 <b>To:</b> 011680.540016 Internet Services                     \$500.00 <b>Reason:</b> Transfer funds to cover the overage on utility bills throughout the end of 2021		Motion: Brunner Ayes: 6 Noes: Absent: 3 Grant, Leuer, May	Carried: <b>XXX</b> Defeated: Referred to:  * <b>RESOLUTION</b>

*At 9:06 AM Supervisor Grant, T/Bennington entered the meeting during the below agenda item.*

*At 9:07 AM Supervisors May, T/Orangeville and Berwanger, T/Arcade entered the meeting during the below agenda item.*

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 Absent: Leuer  
 Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; M. Roche, T/Eagle; B. Ryan/Board Chair; D. Farberman/HR Director; C. Mayer/County Treasurer; A. D. Berwanger, T/Arcade (9:07 AM) B. Becker, T/Sheldon (9:12 AM)

Department Agenda Item	Discussion	Decision	Action
<b>3. Professional Service Contract (\$5,001 or greater)</b> Authorize Chairwoman & Director of Information Technology to sign a contract, pursuant to General Municipal Law §104(b), with <b>Mercury Networks</b> , 182 Hillrise Drive, Penfield, New York 14526 for the purchase of switches for our virtual environment, in an amount not to exceed \$18,777.69; effective 11/2/21 through delivery. On NYS Contract #: PM20830.		Motion: Davis Ayes: 8 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to:  * <b>RESOLUTION</b>
<b>4. Amend Resolution No. 19-561</b> Authorize Chairwoman to sign an Amended Contract with <b>Tyler Technologies</b> , 1 Tyler Drive, Yarmouth, Maine, 04096, to include: additional hours needed for capital assets, payroll, and human resources implementation services. Not to exceed \$41,200.		Motion: Grant Ayes: 8 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to:  * <b>RESOLUTION</b>
<b>At 9:12 AM Supervisor Becker, T/Sheldon entered the meeting during the below agenda item.</b>			
<b>Walk-in:</b> <b>Appropriation:</b> <b>To:</b> 121680.540301 Capital Project – Prof. Svc. \$218,000.00 w/12168006.440890 ARPA 218,000.00 <b>Reason:</b> Projected amount needed to finish off the ACS to Munis transition.		Motion: Brick Ayes: 8 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to:  * <b>RESOLUTION</b>
<b>5. FYI:</b> The Spy Glass (TSG) <ul style="list-style-type: none"> <li>• Will come and look at all of our utilities (internet, telephone, etc.)</li> <li>• Will go through contracts to see if they can identify savings.</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; M. Roche, T/Eagle; B. Ryan/Board Chair; D. Farberman/HR Director; C. Mayer/County Treasurer; A. D. Berwanger, T/Arcade (9:07 AM) B. Becker, T/Sheldon (9:12 AM)

Department Agenda Item	Discussion	Decision	Action
<b>6. Update:</b> <ul style="list-style-type: none"> <li>Issue with a major piece of infrastructure yesterday.</li> <li>Would have been nice to be able to roll the phones over. Do not currently have that ability with Windstream</li> <li>Sheriff Rudolph sent a Deputy to Syracuse for parts.</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>9:00 AM Co. Insurance Office w/ T. Vacinek</b>			
1. Approve 2022 Workers' Compensation costs to participants. List is attached that was approved by the Workers' Compensation Board of Trustees Meeting held on October 5, 2021. Total Budget \$2,566,366.	Please see Exhibit 2, Column 5 for 2022 charges to participants.  <u><a href="#">Resolution included</a></u>	Motion: Brunner Ayes: 8 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
2. Authorize Chairman to sign 2022 Medicare health insurance rates. <u>RETIREES</u> Univera Medicare PPO High Option ❖ Single - \$482.39 Univera Medicare PPO Low Option ❖ Single \$437.43 Excellus Medicare PPO ❖ Single \$482.39 MVP Medicare USA Care PPO-Buy Up Option ❖ Single \$386.11 MVP Medicare USA Care PPO-Standard Option ❖ Single \$330.15	All Plans increased between 1.69% and 3.76% over 2021 rates	Motion: King Ayes: 8 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>

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Department Agenda Item	Discussion	Decision	Action
3. <i>Misc.</i> Working with K. Hutchings from the Anchor Group on a cloud based health insurance tracking program to track employee health insurance recipients. This information is currently tracked on an excel spreadsheet. The program has received the IT Director's seal of approval.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>9:30 AM Treasurer w/C. Mayer</b>			
1. <i>Sales Tax Report for Prior Month emailed</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Approve <u>Town Balances for 2021 to be included in the 2022 tax bills.</u> \$8,570.20	Resolution last year 20-476	Motion: Davis Ayes: 8 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to: <b>*RESOLUTION</b>
3. <i>Resolution Approve Sale of Properties from County Tax Auction of 10/28/2020:</i> • List to be provided prior to Board meeting	<b>The Tax Foreclosure Auction resulted in an est. \$888,636.10. \$688,636.10 over budgeted amounts.</b>	Motion: Davis Ayes: 8 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to: <b>*RESOLUTION</b>
<i>Treasurer Mayer suggested that perhaps now's a good time to set up a reserve for properties that the county has to take responsibility of demolishing. She will present a resolution to that effect next committee.</i>			
4. <i>Appropriation:</i> To: 011325.510601 Unused Benefit Time \$3,328.62 <b>w/any funds available</b> Reason: To pay unbudgeted benefit time for termed Principal Acct Clerk		Motion: King Ayes: 8 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to: <b>*RESOLUTION</b>

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Department Agenda Item	Discussion	Decision	Action
<b>5. Appropriation:</b> To: 011000001.411130 Occupancy Tax \$ 60,000.00 w/ <b>any funds available</b> Reason: Under-budgeted Occupancy Tax Revenue	<i>Withdrawn</i> Increase total revenue budgeted to \$190,000 for FY 2021. 95% of any revenue realized paid to Tourism. If revenue not realized, it is not paid over. By Budget Officer Cook	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>6. Appropriation:</b> To: 016420.540907 Bed Tax Allowance \$57,000.00 w/ <b>any funds available</b> w/011000001.411130 Occupancy Tax \$57,000.00 Reason: Under-budgeted Bed Tax Allowance @95% payable to Tourism	Increase total expenditure budgeted to \$180,500 for FY 2021. 95% of any revenue realized paid to Tourism. Payment tied directly to revenue. Only revenue realized will be paid to Tourism.  **Revision provided by Budget Officer Cook.	Motion: Klein Ayes: 8 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to:  *RESOLUTION
Chairwoman Ryan questioned the taxable status of cottage rentals around Silver Lake. Treasurer Mayer explained that taxes are only assessed on short term rentals. Once an occupant becomes permanent the Guest Room Tax is no longer assessed.			
<b>9:45 AM Real Property Tax Services w/S. Lippincott</b>			
<b>1. Fee Schedule:</b> <ul style="list-style-type: none"> <li>Fee schedule revised to include new services and printing capabilities</li> <li>Small increase to Tax Bill Administration for RPS file only</li> <li>Label Fees updated to reflect pages vs individual labels</li> </ul>	<u>See revised Fee Schedule handout</u>	Motion: Brunner Ayes: 8 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to:  *RESOLUTION
<b>2. Solar Response Letter</b> <ul style="list-style-type: none"> <li>Received solar project letter of intent for project located in Town of Attica by Borrego on September 13<sup>th</sup>.</li> </ul>	<u>Must respond by November 13<sup>th</sup> requiring PILOT agreement or project will become wholly exempt. Wyoming County will reserve the right to require a PILOT agreement.</u>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
<b>3. FYI</b> <ul style="list-style-type: none"> <li>• Attended the NYSACDRPTS virtual conference</li> <li>• Final Town taxable numbers are in mailboxes</li> <li>• Final County taxable numbers were sent to Budget Office</li> <li>• GIS Fellowship candidate interview scheduled for 11/5</li> <li>• GIS conversion training was not approved in Fellowship budget (\$32K)</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>10:00 AM Wyo. Co. Community Hospital w/J. McTernan</b>			
<b>1. <u>General Update</u></b>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Supervisor Brick, T/Perry questioned the Human Resource Department's involvement in recruiting a permanent replacement for the CFO position.</b>			
<b>2. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</b> Authorize the Hospital Administrator to sign an interim chief financial officer recruitment advisory services agreement with <b>DCCS CONSULTING, LLC</b> , 205 Hackney Circle, Wilmington, DE 19803, to recruit a qualified candidate for the position of interim chief financial officer, not to exceed \$150,000 including reimbursable expenses (travel, lodging, etc.), effective 10/18/2021 – 04/18/2022 with 30-day termination notice.		Motion: Davis Ayes: 8 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>

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Department Agenda Item	Discussion	Decision	Action
<p><b>3. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</b>                      Authorize the Hospital Administrator to sign a contract for coding services with <b>NCB MEDICAL CODING SPECIALISTS, INC.</b>, 8975 Main Street, Clarence, NY 14031, to assist in outpatient coding and to perform all inpatient coding, not to exceed \$220,000 per year, effective 01/01/2022 – 12/31/2022.</p>		Motion: Davis Ayes: 8 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to:  * <b>RESOLUTION</b>
<p><b>4. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</b>                      Authorize the Hospital Administrator to sign an on-call services agreement with <b>NEPHROLOGY ASSOCIATES OF WESTERN NEW YORK, LLP</b>, 1306 Sweet Home Road, Amherst, NY 14228, for call coverage and ensure adequate coverage for emergency nephrology cases for the hospital's emergency care unit, inpatient floors, dialysis unit, and clinic, \$1,000 per day, effective 11/01/2021 – 10/31/2024.</p>		Motion: Davis Ayes: 8 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to:  * <b>RESOLUTION</b>
<p><b>5. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</b>                      Authorize the Hospital Administrator to sign a staffing agreement with <b>HOME CARE THERAPIES, LLC dba Horizon Healthcare Staffing</b>, 20 Jerusalem Avenue, 3rd Floor, Hicksville, NY 11801, including RNs, LPNs, Aides, Therapists, and Supervisors, not to exceed \$200,000 per term, effective 11/01/2021 – 10/31/2024.</p>		Motion: Davis Ayes: 8 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to:  * <b>RESOLUTION</b>

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6. Amend Resolution #19-082 approved on 02/12/2019 with <b>M*MODAL</b> , 5000 Meridian Parkway, Suite 200, Franklin, TN 37067, related to a master agreement for transcription services for medical records and radiology, not to exceed \$170,000 per year [\$340,000 total contract amount], as follows: <ul style="list-style-type: none"> <li>Change the name of the contracting party from M*MODAL to <b>AQUITY SOLUTIONS, LLC</b>.</li> <li>Extend the term of the agreement from 02/01/2019 – 02/01/2021 through <b>02/01/2021 – 01/31/2022</b>.</li> <li>All else remains the same.</li> </ul>		Motion: Davis Ayes: 8 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
7. <b>Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</b> Authorize the Hospital Administrator to sign a letter of agreement with <b>TEMPOSITIONS HEALTH CARE, INC.</b> , 622 Third Avenue, 39th Floor, New York, NY 10017, to provide staffing services, not to exceed \$200,000 per term, effective 11/01/2021 – 10/31/2024.		Motion: Davis Ayes: 8 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
8. <b>Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</b> Authorize the Hospital Administrator to sign a medical coding agreement with <b>PBS MEDCODE CORP</b> , 275 Northpointe Parkway, Suite 50, Amherst, NY 14228, for outpatient clinics, not to exceed \$40,000 per year, effective 11/01/2021 – 05/31/2023.		Motion: Davis Ayes: 8 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>

Committee Chair Initials: \_\_\_\_\_

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<p><b>9. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</b> Authorize the Hospital Administrator to sign a services agreement with <b>PROLINK HEALTHCARE, LLC</b>, 4600 Montgomery Road, Suite 300, Cincinnati, OH 45212, to provide temporary staffing, not to exceed \$200,000 per term, effective 11/01/2021 – 10/31/2024.</p>		<p>Motion: Davis Ayes: 8 Noes: Absent: 1 Leuer</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b></p>
<p><b>10. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</b> Authorize the Hospital Administrator to sign an employment agreement with <b>KELLY SHEA, NP</b>, 7 Kent Drive, Orchard Park NY 14127, for a Women's Health Nurse Practitioner position in an amount of \$100,000 per year, effective 12/01/2021.</p>		<p>Motion: Davis Ayes: 8 Noes: Absent: 1 Leuer</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b></p>
<p><b>11. Amend Salary Schedule P as follows:</b></p> <ul style="list-style-type: none"> <li>• Create one 1.00 FTE <b>Women's Health Nurse Practitioner</b> position (Position Code #TBD) under <b>OB CLINIC</b> and set the salary at \$100,000 per year, position available date 12/01/2021.</li> <li>• Abolish one <b>Certified Nurse Midwife, FT</b> position (Position Code #17.108.519) under <b>OB CLINIC</b>, effective 10/31/2021.</li> </ul>		<p>Motion: Davis Ayes: 8 Noes: Absent: 1 Leuer</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b></p>

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Date: Tuesday, November 02, 2021 @ 9:00 AM

Location: **Supervisors' Chambers, 2<sup>nd</sup> floor of the government center & Zoom Conference Call.**

Present: **Kehl, Grant (9:06 AM)**, Brick, Klein, King, Davis, May (9:07 AM), Brunner

Absent: Leuer

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; M. Roche, T/Eagle; B. Ryan/Board Chair; D. Farberman/HR Director; C. Mayer/County Treasurer; A. D. Berwanger, T/Arcade (9:07 AM) B. Becker, T/Sheldon (9:12 AM)

Department Agenda Item	Discussion	Decision	Action
12. Amend <u>Salary Schedule C</u> as follows: <ul style="list-style-type: none"> <li>• Set the salary of the <b>Laboratory Services Director</b> position (Position Code #01.171.562) under <u>LABORATORY</u> at \$102,000 per year, effective 10/04/2021.</li> </ul>		Motion: Davis Ayes: 8 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to:  *RESOLUTION
13. Amend <u>Salary Schedule X</u> as follows: <ul style="list-style-type: none"> <li>• Set the hourly rate of the <b>Medical Office Assistant</b> position (Position Code #12.182.480) under <u>WYOMING COUNTY FAMILY MEDICINE – ARCADE</u> at \$15.00 per hour, effective 10/24/2021.</li> <li>• Set the hourly rate of the <b>Medical Office Assistant</b> position (Position Code #12.216.480) under <u>WYOMING COUNTY FAMILY MEDICINE – ATTICA</u> at \$17.50 per hour, effective 10/24/2021.</li> <li>• Abolish one 1.00 FTE <b>Medical Office Assistant (Clinics)</b> position (Position Code #12.905.480) under <u>NEUROLOGY CLINIC</u>, effective 10/03/2021.</li> </ul>		Motion: Davis Ayes: 8 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to:  *RESOLUTION

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Department Agenda Item	Discussion	Decision	Action
14. Approve the memorandum of understanding between the County of Wyoming and the Civil Service Employees Association, Local 1000, AFSCME, AFL-CIO related to the following: <ul style="list-style-type: none"> <li>• Critical Staffing in Hospital Food Service, signed 10/20/2021.</li> <li>• Critical Staffing in Hospital Housekeeping Department, signed 10/20/2021.</li> <li>• Clinical Information Department Shift Hours, signed 10/20/2021.</li> </ul>	<p><b><i>FYI - The details should be coming from Dan Farberman</i></b></p> <p><b><i>Presented during the 10/26/21 HR Committee. Resolution pending 11/09/21 Board mtg.</i></b></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><b>9. Reappointment:</b>  <b>Wyo. Co. Comm. Hospital / Board of Managers</b>  <b><u>Supervisor Member</u></b>  <i>One(1) year term; effective January 1, 2021 through December 31, 2021</i></p> <ul style="list-style-type: none"> <li>• <b>Bryan Kehl</b>, 914 Route 98, Attica, NY 14011</li> </ul>		Motion: Grant Ayes: 8 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to:  * <b>RESOLUTION</b>
<b>Board of Supervisors w/C. Ketchum</b>			
1. <b><u>Semi-Annual Mortgage Tax Report</u> for the period April 2021 – September 2021</b>		Motion: Brick Ayes: 8 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to:  * <b>RESOLUTION</b>

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Department Agenda Item	Discussion	Decision	Action
<b>2. Transfer:</b> <b>From:</b> 011010.510601 Unused Benefit Time \$1,384.33 011010.589002 Health Reim. Acct – EE <u>1,182.67</u> <b>To:</b> 011010.541202 Printing \$2,567.00 <b>Reason:</b> To cover purchase of 50 county flags and 2021 Journals of Proceeding.		Motion: May Ayes: 8 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to:  * <b>RESOLUTION</b>
<b>3. Quote to print 12 soft bound copies of the 2020 Journal of Proceedings.</b> <ul style="list-style-type: none"> <li>Indoff quoted \$427.00</li> </ul>	<i>As required by County Law §211</i>	Motion: Brick Ayes: 8 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to: <b>APPROVED</b>
<b>4. <u>Procurement Policy amendment</u></b> <ul style="list-style-type: none"> <li>Page 5 / Addition of Section 14. <i>Business Participation in Procurement and Contracting:</i></li> </ul>	<i>As required by NYS Homes &amp; Community Renewal for the IDA's Microenterprise Assistance Program (CDBG Project #1279ME977-21)</i>	Motion: Brunner Ayes: 8 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to: * <b>RESOLUTION</b>
<b>Budget Office w/J. Cook</b>			
1. Present <u>2022 Equalization Table</u> . Resolution to be presented and tabled for at least one day prior to adoption.		Motion: May Ayes: 8 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to: * <b>RESOLUTION</b>
2. Resolution needed to set Public Hearing to present and ADOPT the 2022 Budget on <b>Tuesday Nov 30<sup>th</sup> at 11:30 am.</b>		Motion: Grant Ayes: 8 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to: * <b>RESOLUTION</b>

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Department Agenda Item	Discussion	Decision	Action
<p>3. <b>Introduce Local Law to override Tax Cap</b> We are proposing a 2022 Budget that is UNDER the Tax Cap – No Local Law or Override necessary</p>	<ul style="list-style-type: none"> <li>• <a href="#">2022 Tax Cap Calculation</a></li> <li>• <a href="#">2022 Tax Cap History</a></li> </ul>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>4. <b>Resolution:</b></p> <ul style="list-style-type: none"> <li>• <a href="#">Approve Recycling fee levies for Tax Bills</a></li> </ul>		Motion: May Ayes: 8 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to: <b>*RESOLUTION</b>
<p>5. <b>FYI -</b> Changes made to the budget since the 10-12-21 Committee of the Whole Meeting:</p> <p>FINAL Tax Assessment Values received 10-22-21. The values decreased by just over \$1.7M from preliminary figures, causing the proposed Tax RATE to increase slightly per \$1,000. (Growth was calculated at 7.9% but with the final values, it decreased to 7.82%)</p> <p>The following were <b>increases</b> to the proposed LEVY:</p> <ul style="list-style-type: none"> <li>• \$200K for Contingency</li> <li>• \$4,600 increase to the Wyoming County Fair Association</li> <li>• \$350 increase to Internet for Youth/Pre-K/EI</li> <li>• \$66,500 increase Bed Tax (offset partially by Inc. Rev)</li> <li>• \$1,800 Traffic Safety Board request received</li> <li>• \$1,950 Planning – Subscriptions &amp; Telephone</li> <li>• \$1,500 Zoning – Copier increase</li> </ul>	<ul style="list-style-type: none"> <li>• <a href="#">2022 Tentative Budget by Dept.</a></li> <li>• <a href="#">2022 Estimated Tax Rates per Town</a></li> </ul>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:  \

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Department Agenda Item	Discussion	Decision	Action
<ul style="list-style-type: none"> <li>• \$122,021 Family Planning Clinic net impact</li> </ul> <p>The following were <b>decreases</b> to the proposed LEVY:</p> <ul style="list-style-type: none"> <li>• \$9K for Burn Tower Renovation - use ARPA funds</li> <li>• \$9K for Sheriff boat motor – use ARPA funds</li> <li>• \$5K for DSS Salt Storage Shed – use ARPA funds</li> <li>• \$100K reduce CIP – use ARPA funds for pay as you go projects</li> <li>• \$17,800 reduced Wyoming County Community Action request</li> <li>• \$5K reduced Wyoming County Arts Council request</li> <li>• \$17,728 reduced Cornell Cooperative Extension</li> <li>• \$60K increased Bed Tax revenue (offset partially by Inc. Exp.)</li> <li>• \$50K additional Fund Balance used to offset levy (\$1.55M)</li> </ul> <p>With the above adjustments, tentative levy is \$24,722,098.  <b>This is an increase of \$257,753 over the 2021 Adopted levy or 1.05%.</b> This results in a <b>.73% increase in tax rate</b> if your town was at 100% assessment in 2021 and 2022 (or \$.07/\$1,000). Because several towns are all over the board, I have attached a spreadsheet for your reference. These are not set in stone yet but it gives you a good idea.</p>			

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Department Agenda Item	Discussion	Decision	Action
6. <b>Reminder:</b> Adopted 2022 Town Budgets due to Budget Office. Please make sure I receive 1 original with the raised seal. Thanks.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
7. <b>Reappointment:</b> <ul style="list-style-type: none"> <li>Janis Cook, 3459 Truesdell Rd., Warsaw NY 14569 as the <b>County Auditor</b> for a term of one (1) year; effective 01/01/2022 – 12/31/2022.</li> </ul>		Motion: Brunner Ayes: 8 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
8. <b><u>Appropriated Fund Bal. (as of 11-02-21)</u></b>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9. <b>Cell Phone Reimbursement discussion:</b> If we pay the stipend through payroll, it would reduce the number of transactions necessary in the AP system AND NO BACKUP will be required by staff. Only contracts. I propose we start that <b>1/1/22?</b>	<b>*The Board Office has been working with HR on preparing a policy next HR Committee. cjk</b>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
10. <b>Appropriation (on behalf of County Clerk)</b> To: 011410.540917 Financial Software system \$3,300.00 w/ 01141001.412890 ¼% Mortgage Tax-Local \$ 3,300.00 Reason: Appropriate to pay for unbudgeted County Clerk Land Records Software system increase for March 2021 – Dec 2021		Motion: May Ayes: 8 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>

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Department Agenda Item	Discussion	Decision	Action
11. <b>Appropriation (on behalf of the Jail):</b> To: 013150.541711 Inmate Medical \$75,000.00 w/ 01315001.422640 Prisoner Charges \$75,000.00 Reason: Appropriate revenue funds to cover inmate medical		Motion: May Ayes: 8 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to: <b>*RESOLUTION</b>
<b>Off Track Betting w/S. May</b>			
<i>Revenues are up! Can anticipate a decent check this quarter.</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Other/Referrals:</b>			
<b>HUMAN RESOURCES</b>			
<b>Human Resource</b>			
1. <b>Position Fill:</b>  <i>Social Services</i> One (1) position of <u>Senior Caseworker</u> (1.0 FTE)(position # 023.220), on CSEA Schedule A, job grade 16, at an hourly rate of \$22.72 – \$26.52 per hour. Person Vacating: Melissa Carney, effective October 8, 2021. Position Available: November 3, 2021.		Motion: Grant Ayes: 8 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>
2. <b>Position Fill:</b>  <i>Social Services</i> One (1) position of <u>Clerk</u> (1.0 FTE)(position # 031.053), on CSEA Schedule A, job grade 2, at an hourly rate of \$16.29 – \$17.78 per hour. Person Vacating: Renee Jines, effective October 5, 2021. Position Available: November 3, 2021.		Motion: Grant Ayes: 8 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>

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Department Agenda Item	Discussion	Decision	Action
<p>3. <b>Position Fill:</b></p> <p style="text-align: center;"><b>Social Services</b></p> <p>One (1) position of <b>Senior Social Services Program Specialist</b> (1.0 FTE)(position # 139.361), on CSEA Schedule A, job grade 13, at an hourly rate of \$20.68 – \$23.78 per hour. Person Vacating: Leann Becker, effective October 29, 2021. Position Available: November 3, 2021.</p>		<p>Motion: Grant Ayes: 8 Noes: Absent: 1 Leuer</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: center;"><b>APPROVED</b></p>
<p>4. <b>Position Fill:</b></p> <p style="text-align: center;"><b>Highway</b></p> <p>One (1) position of <b>Highway Equipment Maintenance Operator</b> (1.0 FTE) (position # 002.420), on CSEA Schedule B, job grade 9, at an hourly rate of \$19.04 – \$21.03 per hour. Person Vacating: John Nelson, effective October 11, 2021. Position Available: November 3, 2021.</p>		<p>Motion: Brick Ayes: 8 Noes: Absent: 1 Leuer</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: center;"><b>APPROVED</b></p>
<p>5. <b>Position Fill:</b></p> <p style="text-align: center;"><b>Sheriff</b></p> <p>One (1) position of <b>Dispatcher</b> (PT – Variable FTE)(position # 103.108) (non-union), following WCSEA job grade 2, at an hourly rate of \$19.78 – \$24.12 per hour. Person Vacating: Annetta Marinaccio, effective September 30, 2021. Position Available: November 3, 2021.</p>		<p>Motion: May Ayes: 8 Noes: Absent: 1 Leuer</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: center;"><b>APPROVED</b></p>

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Department Agenda Item	Discussion	Decision	Action
<p>6. <b>Position Fill:</b></p> <p style="text-align: center;"><i>Sheriff</i></p> <p>One (1) position of <b>Meal Deliverer</b> (PT – Variable FTE) (position # 092.598), on Salary Schedule S at an hourly rate of \$12.50 per hour. Person Vacating: James Vincent, effective October 1, 2021. Position Available: November 3, 2021.</p>		<p>Motion: May Ayes: 8 Noes: Absent: 1 Leuer</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: center;"><b>APPROVED</b></p>
<p>7. <b>Amend Salary Schedule G</b></p> <p>Under PUBLIC DEFENDER to increase yearly stipend plus corresponding fringe provided through NYS Indigent Legal Services HH Grant (Contract CSTWIDEHH52 – year 3). Said amounts to be paid biweekly and retroactive from April 1, 2020 through 3/31/23 to the 1<sup>st</sup> APD (position code 004.503): was: \$7,000.00 to \$8,000.00</p> <ul style="list-style-type: none"> <li>• 2<sup>nd</sup> APD (position code 001.503): was \$7,000.00 to \$8,000.00</li> <li>• 3<sup>rd</sup> APD (position code 002.503): was \$14,000.00 to \$15,000.00</li> <li>• Secretary I (position code 006.350): was \$5,000.00 to \$6,000.00</li> </ul>		<p>Motion: May Ayes: 8 Noes: Absent: 1 Leuer</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: center;"><b>*RESOLUTION</b></p>
<p>8. <b>Amend Salary Schedule G:</b></p> <p>Under PUBLIC DEFENDER to add end date of stipend plus corresponding fringe provided through NYS Indigent Legal Services HH Grant (Contract CSTWIDEHH52 – year 3) of 3/31/23 to the following:</p> <ul style="list-style-type: none"> <li>• Assistant Public Defender 6th</li> </ul>		<p>Motion: May Ayes: 8 Noes: Absent: 1 Leuer</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: center;"><b>*RESOLUTION</b></p>

## FINANCE COMMITTEE MEETING MINUTES

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Date: Tuesday, November 02, 2021 @ 9:00 AM

Location: **Supervisors' Chambers, 2<sup>nd</sup> floor of the government center & Zoom Conference Call.**

Present: **Kehl, Grant (9:06 AM)**, Brick, Klein, King, Davis, May (9:07 AM), Brunner

Absent: Leuer

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; M. Roche, T/Eagle; B. Ryan/Board Chair; D. Farberman/HR Director; C. Mayer/County Treasurer; A. D. Berwanger, T/Arcade (9:07 AM) B. Becker, T/Sheldon (9:12 AM)

Department Agenda Item	Discussion	Decision	Action
<p><b>9. Amend Salary Schedule G:</b> Under PUBLIC DEFENDER to provide for yearly stipend plus corresponding fringe with funds provided through the NYS Indigent Legal Services HH Grant (Contract CSTWIDEHH52 – year 3). Said amounts to be paid biweekly and retroactive from April 1, 2020 through 3/31/23 to the following:</p> <ul style="list-style-type: none"> <li>• Public Defender (003.503) \$3,000.00</li> <li>• Assistant PD 4<sup>th</sup>: (007.503) \$8,000.00</li> <li>• Secretary to PD: (005.503) \$6,000.00</li> <li>• Data Management/Account Clerk (009.595): \$3,000.00</li> </ul>		<p>Motion: May Ayes: 8 Noes: Absent: 1 Leuer</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: right;"><b>*RESOLUTION</b></p>
<p><b>10. Position Fill:</b> <b>Public Defender</b> One (1) position of <u>Assistant Public Defender 3rd (PT)</u> (position # 002.503), on Salary Schedule S and G. Person Vacating: Adam W. Koch, effective October 8, 2021. Position Available: November 15, 2021.</p>		<p>Motion: May Ayes: 8 Noes: Absent: 1 Leuer</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: right;"><b>APPROVED</b></p>
<p><b>11. Amend Salary Schedule G:</b> Under PUBLIC DEFENDER to provide annual stipend from the NYS Indigent Legal Services QICR Grant (Contract C3RD656) previously paid to Assistant Public Defender 7th , from November 13, 2021 through June 30, 2023, said amounts to be paid biweekly to the following :</p> <ul style="list-style-type: none"> <li>• Assistant Public Defender 4<sup>th</sup>: (007.503) \$24,000.00</li> </ul>		<p>Motion: May Ayes: 8 Noes: Absent: 1 Leuer</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: right;"><b>*RESOLUTION</b></p>

## FINANCE COMMITTEE MEETING MINUTES

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Present: **Kehl, Grant (9:06 AM)**, Brick, Klein, King, Davis, May (9:07 AM), Brunner

Absent: Leuer

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; M. Roche, T/Eagle; B. Ryan/Board Chair; D. Farberman/HR Director; C. Mayer/County Treasurer; A. D. Berwanger, T/Arcade (9:07 AM) B. Becker, T/Sheldon (9:12 AM)

Department Agenda Item	Discussion	Decision	Action
<p>12. <b><u>Abolish Position:</u></b>   <b>Public Defender</b>                      Abolish one (1) position of <b><u>Assistant Public Defender 7<sup>th</sup></u></b> (PT) (position code 013.503) on Salary Schedule G. Person vacating Gerald L. Stout is being moved to Assistant Public Defender 5<sup>th</sup> on Salary Schedule G, effective November 3, 2021</p>		Motion: May Ayes: 8 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<p>13. <b><u>Position Fill:</u></b>   <b>Public Defender</b>                      Fill one (1) position of <b><u>Assistant Public Defender 5<sup>th</sup></u></b> (PT) (position code 010.503), on Salary Schedule G. Person Vacating: Michael F. Griffith, effective October 15, 2021. Position Available: November 3, 2021.</p>		Motion: May Ayes: 8 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>
<p>14. <b><u>Amend Salary Schedule S:</u></b>                      • To set the salary of the <b>Assistant District Attorney (3<sup>rd</sup>)</b> (position # 031.503) under DISTRICT ATTORNEY to \$80,000.00 per year; effective October 12, 2021 (per District Attorney O'Geen 10/20/21).</p>		Motion: May Ayes: 8 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<p>15. <b><u>Second Circuit Action on Health Care Mandatory Vaccination</u></b></p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

*At 11:37 AM there was a motion by Supervisor Klein to enter an executive session to discuss current litigation. This was seconded by Supervisor King and all voted aye. HR Director Farberman, Board Clerk Ketchum and Budget Officer Cook remained.*

*At 11:43 AM there was a motion by Supervisor Davis to end the executive session and continue the regular meeting. This was seconded by Supervisor Brick and all voted aye.*

## FINANCE COMMITTEE MEETING MINUTES

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Absent: Leuer

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; M. Roche, T/Eagle; B. Ryan/Board Chair; D. Farberman/HR Director; C. Mayer/County Treasurer; A. D. Berwanger, T/Arcade (9:07 AM) B. Becker, T/Sheldon (9:12 AM)

Department Agenda Item	Discussion	Decision	Action
<b>HUMAN SERVICES</b>			
<b>Veteran Services</b>			
1. <b>Appropriation:</b> To: 016510.510601 Unused Benefit Time      \$7,640.73 <i>w/any funds available</i> \$7,640.73 <b>Reason:</b> To pay unbudgeted benefit time for prior Director of Veterans Services.		Motion: Grant Ayes: 8 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to:  * <b>RESOLUTION</b>
<b>PUBLIC HEALTH</b>			
<b>Mental Health</b>			
1. <b>Appropriation:</b> To: 014325.542445 Supported Housing (MH)      \$2,000.00 w/01432500.434900 Mental Health                \$2,000.00 <b>Reason:</b> State Aid Adjustment		Motion: Brunner Ayes: 8 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to:  * <b>RESOLUTION</b>
2. <b>Appropriation:</b> To: 014325.542441 Misc MH Programs              \$2,045.00 w/01432500.434900 Mental Health                \$2,045.00 <b>Reason:</b> State Aid Adjustment		Motion: Brunner Ayes: 8 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to:  * <b>RESOLUTION</b>

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Department Agenda Item	Discussion	Decision	Action						
<b>Public Health</b>									
<p><b>3. <i>Position Fill:</i></b></p> <p style="text-align: center;"><b>Public Health</b></p> <p>One (1) position of <b><u>Fiscal Administrator</u></b> (1.0 FTE) (position # 089.405), currently on Salary Schedule S at \$55,287.00 annually and on Salary Schedule G under <b>ELC Schools Grant</b> (for grant and subcontract administration) at \$10,000.00 annually, under County Health Department &amp; OFA (NYS Dept. of Health, "Consumer Assistance for the New York Health Benefit Exchange – In Person Assistors and Navigators") \$3,516.00 annually. Annual salary to be negotiated upon hire based upon training and experience (<b>approved salary range \$50K - \$62K</b>). Person Vacating: Kim Standish, effective September 27, 2021. Position Available: November 3, 2021.</p>		<p>Motion: Davis Ayes: 8 Noes: Absent: 1 Leuer</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: center;"><b>APPROVED</b></p>						
<p><b>4. <i>Appropriation:</i></b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td>To: 014010.540704 Lab Fees – Basic</td> <td style="text-align: right;">\$12,000.00</td> </tr> <tr> <td>    014010.540705 Lab Fees – Optional</td> <td style="text-align: right;"><u>5,000.00</u></td> </tr> <tr> <td>    w/1401000.416010 Public Health Fees</td> <td style="text-align: right;">\$17,000.00</td> </tr> </table> <p><b>Reason:</b> To cover the estimated remaining expense for Lab Fees associated with water samples. There are additional revenues from the COVID vaccination Admin Fee revenue.</p>	To: 014010.540704 Lab Fees – Basic	\$12,000.00	014010.540705 Lab Fees – Optional	<u>5,000.00</u>	w/1401000.416010 Public Health Fees	\$17,000.00		<p>Motion: Davis Ayes: 8 Noes: Absent: 1 Leuer</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: center;"><b>*RESOLUTION</b></p>
To: 014010.540704 Lab Fees – Basic	\$12,000.00								
014010.540705 Lab Fees – Optional	<u>5,000.00</u>								
w/1401000.416010 Public Health Fees	\$17,000.00								



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Department Agenda Item	Discussion	Decision	Action
<b>2. Transfer:</b> <b>From:</b> 04511009.435010 Consolidated Hwy Aid <div style="text-align: right;">\$2,889,751.00</div> <b>To:</b> 04511203.435010 Consolidated Hwy Aid <div style="text-align: right;">\$2,889,751.00</div> <b>Reason:</b> To comply with CHIPS program guidelines; capital expenditures are to be classified in the Uniform Accounting System in account 5112.		Motion: Brick Ayes: 8 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to:  * <b>RESOLUTION</b>
<b>Buildings &amp; Grounds</b>			
<b>3. Appropriation:</b> <b>To:</b> 011620.540803 Building Supplies \$441.00 w/01162002.426500 sale of scrap & materials \$441.00 <b>Reason:</b> To add to building supplies to cover expenses		Motion: Brunner Ayes: 8 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to: * <b>RESOLUTION</b>
<b>4. Appropriation:</b> <b>To:</b> 011620.540806 cleaning supplies purchased \$1,377.00 w/01162002.426650 Sale of equipment \$1,377.00 <b>Reason:</b> To cover cost of additional supplies		Motion: Brunner Ayes: 8 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to: * <b>RESOLUTION</b>
<b>5. Appropriation:</b> <b>To:</b> 011620.540802 Contracted building repair \$3,463.43 w/01162002.4226800 Insurance Recovery \$3,463.43 <b>Reason:</b> To cover labor and material for gutter replacement in secured lot from incident.		Motion: Brunner Ayes: 8 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to: * <b>RESOLUTION</b>

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Department Agenda Item	Discussion	Decision	Action
<b>PUBLIC SAFETY</b>			
<b>Sheriff</b>			
<b>911</b>			
<b>1. Appropriation</b> To: 123020.520002 IT/Communications \$450,685.75 w/12302004.400890R Federal Aid Recovery 450,685.75 <b>Reason:</b> Appropriate funds thru RFPA funds for phone upgrades.		Motion: May Ayes: 8 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<b>Emergency Services</b>			
<b>2. Appropriation:</b> <b>To:</b> 013640.510302 O/T \$3,000.00 <b>w/</b> 01364000.412890 Other Dept. Income \$3,000.00 <b>Reason:</b> To appropriate 2021 overtime funds for COVID response staffing. MOU with Wyoming County Health Department. Fully reimbursed through the ELC COVID-19 grant.		Motion: May Ayes: 8 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>

**Signature of Committee Chairman: p/B. Kehl (minutes prepared by C. Ketchum ).**

Next Finance Committee Meeting scheduled for **Tuesday, December 7, 2021 @ 9:00 AM.**