

## PLANNING COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

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Thank you!

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Date: Wednesday, October 27, 2021 @ 1:00 PM

Location: **Supervisors' Chambers, 2<sup>nd</sup> floor of the government center & Zoom Conference Call.**

Planning Committee Members Present: **Leuer, Davis**, Kehl, Berwanger, Granger (1:01 PM), Roberts, Brunner, Klein

Absent:

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; M. Roche, T/Eagle (1:01 PM – via Zoom)

Department Agenda Item	Discussion	Decision	Action
<b>1:00 PM – Planning &amp; Development Department w/ J. Bragg</b>			
<p><b>1. Appointments/Reappointments:</b> <b>Wyoming County Planning Board</b> Voting Members <b>Three (3) year term effective January 1, 2022 through December 31, 2024:</b></p> <ul style="list-style-type: none"> <li>• <b>Jerome Marley</b>, T/Gainesville, 5717 Hardy Rd, Gainesville, NY 14066</li> <li>• <b>Eric Parker</b>, T/Castile, 3751 Middle Reservation Rd, Perry, NY 14530</li> <li>• <b>Thomas Suto</b>, T/Orangeville, 2932 Royce Rd, Varysburg, NY 14167</li> <li>• <b>Roger Weiss</b>, T/Eagle, 3917 Route 39, Bliss, NY 14024</li> <li>• <b>Rebecca Johnson</b>, T/Java, 656 Minkel Rd, Strykersville, NY 14145</li> </ul> <p style="text-align: center;">Alternate Members</p> <p><b>One (1) year term effective January 1, 2022 through December 31, 2022:</b></p> <ul style="list-style-type: none"> <li>• <b>Terry Page</b>, (Alternate #1), 6655 Soper Rd, Perry, NY 14530</li> </ul>	<p style="text-align: center;"><b>Voting Members</b></p> <ul style="list-style-type: none"> <li>• T/Arcade, (Vacated by D. Dutton)</li> <li>• T/Warsaw, (vacated by W. Jerome Smith)</li> <li>• T/Pike, (vacated by W. Marsh)</li> </ul> <p style="text-align: center;"><b>Alternate Members</b></p> <ul style="list-style-type: none"> <li>• Alternate #2, (formerly held by G. Pfeifer, T/Warsaw,)</li> </ul> <p><b>Supervisor Davis, T/Covington announced there will soon be a vacancy to fill for the Town of Covington.</b></p>	<p>Motion: Davis Ayes: 7 Noes: Absent: 1 Granger</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: center;"><b>*RESOLUTION</b></p>
<b>At 1:01 PM Supervisors Granger, T/Gainesville and Roche, T/Eagle (via Zoom) entered the meeting during the below agenda item.</b>			
<p><b>2. Permission to pay advertising bills from 2020.</b> It is an oversight. After doing research, they have not been paid.</p> <ul style="list-style-type: none"> <li>• <b>Batavia Newspaper Corp</b> total of \$24.00 (Request for Bids for Curbside Collection Services)</li> <li>• <b>Neighbor to Neighbor News Inc</b>, total of \$70.14 (Request for Bids for Curbside Collection Services)</li> </ul>		<p>Motion: Brunner Ayes: 8 Noes: Absent:</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: center;"><b>APPROVED</b></p>

Committee Chair Initials: \_\_\_\_\_

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Department Agenda Item	Discussion	Decision	Action
<b>3. Senior Planner report:</b>			
<ul style="list-style-type: none"> <li>• Grant submissions for Unified Planning Work Program (UPWP) grants from the Genesee Transportation Council:               <ul style="list-style-type: none"> <li>○ High Accident Locations Program – County Highway                   <ul style="list-style-type: none"> <li>▪ Shovel ready projects</li> <li>▪ Grant application in the amount of \$77,000</li> </ul> </li> <li>○ Active Transportation Plan – Villages of Arcade &amp; Warsaw                   <ul style="list-style-type: none"> <li>▪ Wyoming County will provide “in-kind” contribution for Village of Arcade’s project                       <ul style="list-style-type: none"> <li>• Grant application in the amount of \$80,000</li> </ul> </li> <li>▪ Village of Warsaw looking to create a trail system connecting schools to downtown                       <ul style="list-style-type: none"> <li>• Grant application in the amount of \$80,000</li> </ul> </li> </ul> </li> </ul> </li> <li>• Downtown Revitalization ESD grant – Perry</li> <li>• 2020 Census Count Question Resolution</li> <li>• Broadband - ESD/ECC Technologies</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Countywide Zoning Program w/D. Roberts</b>			
<b>1. Monthly Report – Sept 2021</b>	<u><a href="#">Attached</a></u>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>2. Budget Discussion</b>	<u><a href="#">Attached</a></u>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
<b>Ag and Business Center</b>			
	~ Nothing to Report ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Ag Center Space &amp; Building Report</b>			
	~ Nothing to Report ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>1:30 PM Wyo. Co. Chamber of Commerce w/S. Gardner &amp; E. Szucs</b>			
1. <i>Designate Wyoming County Chamber of Commerce as Official County Tourism Agency for 2021-2025</i>	<u><a href="#">2021 resolution #20-324; adopted on 08/11/20.</a></u> <i>Reaffirm five year commitment per above resolution. Last year, the Small Business Assistance Corp. was approved for \$150K loan. 5-year commitment by the Board of Supervisors provides level of assurance the Chamber can pay the loan back.</i> <u><a href="#">Chairwoman's letter dated 06/08/2021</a></u>	Motion: Klein Ayes: 8 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
2. <u><a href="#">Proclaim November 27, 2021 Small Business Saturday.</a></u>	<u><a href="#">Shop Wyoming and Win Flyer</a></u>	Motion: Roberts Ayes: 8 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to: <b>*RESOLUTION</b>
3. <b>Misc.</b> • UPWP update (by the Planning Dept. w/J. Bragg) continuation ○ Commend the Board of Supervisors for hiring Sr. Planner Bragg! He has already proven very instrumental in supporting grant writing initiatives by the Chamber of Commerce!!		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
<b>4. Update on the Letchworth Arts &amp; Crafts Show and Sale</b>			
<ul style="list-style-type: none"> <li>• Wyoming County Chamber of Commerce participated all three days</li> <li>• Anxious to see impact to Sales tax!</li> <li>• Don't anticipate seeing any impact to the Bed Tax. In comparison, motels were full last year at this time anyway.</li> <li>• Show attendees liked the paved trails and easy to navigate</li> <li>• Show attendees disliked that the show was not held in Letchworth State Park, use of shuttle buses and having to pay for parking</li> <li>• Looking forward to the Wyoming County Arts Council's full report</li> </ul>	<p><i>Committee Chair Leuer, T/Middlebury offered kudos to the Perry Fire Department for traffic control. Smart of Charcoal Corral to put parking across the street. E. Szucs reported that vendors did ok, depending on what they had to sell...</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<b>Space Allocation w/Committee Chair Leuer, R. Jines (Health Dept.); M. Adamczak (Buildings &amp; Grounds); D. Roberts (Fire &amp; Building Code Enf.) &amp; J. Bragg (Planning Dept.)</b>			
<b>1. <u>Buildings &amp; Grounds ARP Funding</u></b>			
<ul style="list-style-type: none"> <li>• Shop/Storage Facility</li> <li>• Committee Chair Leuer will set up a few work sessions, soon, to address location and conditions of all county departments with any Planning Committee member wishing to participate.</li> </ul>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<b>Committee Chair's Agenda</b>			
<b>Note from the Board Clerk:</b>			
<ul style="list-style-type: none"> <li>• On October 19, 2021 Governor Hochul signed into law (S.1150-A/A.1228-A), Chapter 481 of the Laws of 2021, which requires counties and other local governments to make any documents to be discussed at an upcoming open meeting available to the public at least 24 hours prior to the open meeting. The legislation goes into effect on November 01, 2021.</li> </ul>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Department Agenda Item	Discussion	Decision	Action
1. <u><a href="#">NYS DEC letter dated 10/15/21 to Linda Brodowski, National Fuel Gas Distribution Corp. regarding Wetland PI-23 &amp; PI2 Boundary Delineation in the Town of Eagle.</a></u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Wyo. Co. Water Resource Agency w/S. Perkins</b>			
	~ Nothing to Report ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Wyo. Co. Business Center (LDC) w/J. Pierce</b>			
	~ Nothing to Report ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Industrial Development Agency w/J. Pierce</b>			
	~ Nothing to Report ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Solid Waste w/</b>			
	~ Nothing to Report ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
<b>Arts Council w/J. Swaby</b>			
	~ Nothing to Report ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Business Education Council w/J. Duppengiesser</b>			
	~ Nothing to Report ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/D. Leuer (minutes prepared by C. Ketchum)).

Next Planning Committee Meeting scheduled for **Wednesday, December 01, 2021 @ 1:00 PM.**

Committee Chair Initials: \_\_\_\_\_