

PUBLIC HEALTH COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, *CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19)* permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

**Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.**

Thank you!

*The public may continue to observe meetings via **BOS YouTube Channel** (<https://www.youtube.com/channel/UCcfZs0H1gcOlb67v1R8g-Ow>)

Date: Wednesday, October 27, 2021 @ 9:00 AM

Location: **Supervisors' Chambers, 2nd floor of the government center & Zoom Conference Call.**

Present: **Davis, Grant**, King, Becker, Berwanger (9:09 AM), Roche, Roberts, Brick, May (Zoom)

Absent:

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; B. Ryan/Board Chair; B. Kehl, T/Attica; D. Granger, T/Gainesville (9:07 AM); A. Brunner, T/Java (9:07 AM); S. Klein, T/Castile (9:41 AM)

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
<i>Note from the Board Clerk:</i>			
<ul style="list-style-type: none"> On October 19, 2021 Governor Hochul signed into law (S.1150-A/A.1228-A), Chapter 481 of the Laws of 2021, which requires counties and other local governments to make any documents to be discussed at an upcoming open meeting available to the public at least 24 hours prior to the open meeting. The legislation goes into effect on November 01, 2021. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:00 AM Mental Health w/K. Dryja			
1. Appropriation: To: 014325.542445 Supported Housing (MH) \$2,000.00 w/01432500.434900 Mental Health \$2,000.00 Reason: State Aid Adjustment		Motion: Roberts Ayes: 8 Noes: Absent: 1 Berwanger	Carried: XXX Defeated: Referred to: FINANCE
2. Appropriation: To: 014325.542441 Misc MH Programs \$2,045.00 w/01432500.434900 Mental Health \$2,045.00 Reason: State Aid Adjustment		Motion: Roberts Ayes: 8 Noes: Absent: 1 Berwanger	Carried: XXX Defeated: Referred to: FINANCE

At 9:07 AM Supervisors Granger, T/Gainesville and Brunner, T/Java entered the meeting during the below agenda item.

At 9:09 AM Supervisor Berwanger, T/Arcade entered the meeting during the below agenda item.

Committee Chair Initials: _____

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Department Agenda Item	Discussion	Decision	Action
3. Discussion: <ul style="list-style-type: none"> Quick updates on last month's agenda items: CL §508 bills received and Assistant Director of Adult Services interim proposal 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:15 AM Public Health w/G. Collins, L. Paolucci (via Zoom), R. Jines, J. Calmes & K. Standish			
<i>Per 10/26/21 Human Resource Committee: Supervisor Brunner, T/Java is in favor of setting a salary range for negotiating purposes. Supervisor Leuer, T/Middlebury in favor of giving Public Health Admin. L. Paolucci and HR Director D. Farberman a great deal of latitude. He reminded the committee of the circumstances relative to the departure of the prior PH Fiscal Admin. Setting a range will be discussed during Public Health Committee tomorrow.</i>			
FYI ~ Referred to 11-02-21 Finance Committee from 10-26-21 Human Resources Position Fill: Public Health One (1) position of Fiscal Administrator (1.0 FTE) (position # 089.405), currently on Salary Schedule S at \$55,287.00 annually and on Salary Schedule G under ELC Schools Grant (for grant and subcontract administration) at \$10,000.00 annually, under County Health Department & OFA (NYS Dept. of Health, "Consumer Assistance for the New York Health Benefit Exchange – In Person Assistors and Navigators") \$3,516.00 annually. Annual salary to be negotiated upon hire based upon training and experience (approved salary range \$50K - \$62K). Person Vacating: Kim Standish, effective September 27, 2021. Position Available: November 3, 2021.		Motion: Brick Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to: FINANCE
There are other staffing issues that will come to committee for review in the near future.			

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<p>1. Professional Service Contract \$5,001 or greater: Authorize Chairman and Commissioner of Health to sign a contract, pursuant to General Municipal Law §104(b), with Freed Maxick, 424 Main Street, Suite 800, Buffalo, NY 14202 for the preparation of the 2020 and 2021 Diagnostic & Treatment Center (AHCF) Medicaid Cost Reports in an amount not to exceed \$5,850.00 annually plus direct expenses, effective through completion & upload of the cost reports.</p>		Motion: Grant Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to: * RESOLUTION						
<p>2. Disposition of Fixed Assets:</p> <ul style="list-style-type: none"> • Declare surplus and dispose of one (1) 2012 Chevy Sonic VIN #1G1JA5SH0C4147779 in an MVA & declared totaled by Wright Insurance, quoted salvage \$5,558.50. Vehicle currently at Highway. 		Motion: Becker Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to: APPROVED						
<p>3. Appropriation:</p> <table style="width: 100%; border: none;"> <tr> <td>To: 014010.540704 Lab Fees – Basic</td> <td style="text-align: right;">\$12,000.00</td> </tr> <tr> <td> 014010.540705 Lab Fees – Optional</td> <td style="text-align: right;"><u>5,000.00</u></td> </tr> <tr> <td> w/1401000.416010 Public Health Fees</td> <td style="text-align: right;">\$17,000.00</td> </tr> </table> <p>Reason: To cover the estimated remaining expense for Lab Fees associated with water samples. There are additional revenues from the COVID vaccination Admin Fee revenue.</p>	To: 014010.540704 Lab Fees – Basic	\$12,000.00	014010.540705 Lab Fees – Optional	<u>5,000.00</u>	w/1401000.416010 Public Health Fees	\$17,000.00		Motion: Roche Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to: FINANCE
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<p>4. Transfer (Weights and Measures): From: 016610.541414 Misc. Repairs \$400.00 To: 016610.510601 Unused Benefit 360.00 016610.510401 Longevity \$40.00 Reason: To cover unanticipated Unused Benefit time and longevity overage. Due to COVID staff was unable to utilize benefit time.</p>		<p>Motion: Roberts Ayes: 8 Noes: Absent: 1 Berwanger</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">FINANCE</p>
<p>5. Operational Update (As Needed): <u>ADMINISTRATION:</u></p> <ul style="list-style-type: none"> ➤ COVID-19 update <ul style="list-style-type: none"> ○ Case numbers remain steady. ○ No major outbreaks in schools ○ 9 COVID patients in WCCH ○ The department continues to provide testing for those who qualify ○ All school districts on board with county testing program ○ Pfizer approval anticipated for 5 – 11 year olds. ➤ 2022 Budget <ul style="list-style-type: none"> ○ Ok with Budget Office adjustments ○ There was some discussion over the closing of the Family Health Clinic ○ Western Region Planned Parenthood grant funded. No word on whether they will have a presence in Wyoming County. ○ Looks like staff will be able to secure other employment elsewhere in the county. ○ 800 patients (substantial number on sliding pay scale). Insured clients will be referred to WCCH. ➤ Space utilization <ul style="list-style-type: none"> ○ Out of room for additional staff ○ M. Adamczak will address during Planning Committee later 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Department Agenda Item	Discussion	Decision	Action
<i>At 9:41 AM Supervisor Klein, T/Castile entered the meeting during the below agenda item.</i>			
<u>ENVIRONMENTAL:</u>			
➤ <u>Sept Environmental Health Report</u>			
<u>PUBLIC HEALTH NURSING:</u>			
<u>PH EMERGENCY PREPAREDNESS:</u>			
<u>MWHS:</u> Partnership with PPCNY, or apply for the new RFA- there may be a gap in funding, or simply closing on 12/31.			
➤ Budget Officer Cook questioned the sale of surplus equipment as a result of this closure. <ul style="list-style-type: none"> ○ PH Admin. Paolucci explained the answer is a NYS DOH matter ○ There are pharmaceuticals that need to be spent down. The clinic is working on that. 			
➤ Clinic space is Article 28 approved, which is a difficult process to achieve. Not in any hurry to reallocate the space into office space for that reason.			
<u>JAIL MEDICAL:</u>			
<u>CORONERS:</u>			
➤ Funeral Homes & body transfers to Rochester			
<u>Weights & Measures:</u>			
➤ <u>Sept Weights & Measures Report</u>			

Signature of Committee Chairman: p/J. Davis (minutes prepared by C. Ketchum).

Next Public Health Committee Meeting scheduled for **Wednesday, December 01, 2021 @ 9:00 AM.**

Committee Chair Initials: _____