

HUMAN SERVICES COMMITTEE MEETING MINUTES

Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.

Thank you!

*The public may continue to observe meetings via **BOS YouTube Channel** (<https://www.youtube.com/channel/UCcfZs0H1gcOl67vIR8g-Ow>)

Date: Tuesday, October 25, 2022 @ 11:30 AM

Location: **Beaver Hollow Conference Center, 1083 Pit Road, Java Center, NY 14082**

Present: **Grant, Davis**, Roche, Granger, Roberts, King

Absent: McCormick,

Also Present: C. Ketchum/Board Clerk; A. D. Berwanger, T/Arcade; E. J. Gozelski, T/Castile; T. Phillips/Dep. Dir. OFA; J. Gardner/DSS Dir. of Programs; A. Solina/Dir. of Veteran Services

Department Agenda Item	Discussion	Decision	Action
<i>11:30 AM – Arrival / Beaver Hollow Conference Center, Java Center – Main Lodge – Mallard Room</i>			
<i>11:50 AM Meeting Call to Order by Committee Chair Grant, T/Bennington– Main Lodge – Mallard Room</i>			
11:50 AM Veterans Services w/A. Solina			
1. <i>Opening comments</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <i>Introduction of Kathy Snyder for welcoming comments</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<i>12:00 PM Recess for lunch.</i>			
<i>12:00 PM – 1:00 PM LUNCH – Main Lodge- Mallard Room</i>			
<i>1:28 PM – Resume meeting – Hemlock Room (across the parking lot in the Conference Rooms bldg.)</i>			

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Department Agenda Item	Discussion	Decision	Action
1:28 PM Office for the Aging w/T. Phillips			
1. OFA Advisory Council Reports:			
<ul style="list-style-type: none"> • EISEP ~ <u>52</u> Participants / <u>44</u> Active <ul style="list-style-type: none"> ○ PCA I ~ <u>17</u> ○ PCA II ~ <u>16</u> ○ Personal Response buttons <u>11</u> • Respite ~ <u>26</u> Participants / <u>22</u> Active <ul style="list-style-type: none"> ○ Adult Day Care ~ <u>0</u> enrolled ○ PCA I ~ <u>1</u> ○ PCA II ~ <u>3</u> ○ Over night ~ <u>1</u> ○ Life Line ~ <u>16</u> <ul style="list-style-type: none"> ▪ Private Pay ~ <u>48</u> • Unmet Need ~ <u>13</u> Participants / <u>11</u> Active <ul style="list-style-type: none"> ○ Life Line ~ <u>7</u> ○ PCAI ~ <u>1</u> ○ PCAI ~ <u>3</u> • Alzheimer Caregiver services ~ <u>55</u> families served. • HDM (Home Delivered Meals) ~ <u>313</u> active participants with <u>281</u> meals being served today (442 YTD) • Congregate Meal Sites ~ Avg. <u>16</u> /day <ul style="list-style-type: none"> ○ Pine Lounge ~ <u>41</u> /week 	<p>Wait list: <u>23</u></p> <p>PCA I: <u>13</u></p> <p>PCA II: <u>10</u></p>	<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
<p>2. Proclaim:</p> <ul style="list-style-type: none"> • November National Caregivers Month <ul style="list-style-type: none"> ○ This year's theme is – Caregiving Happens 		<p>Motion: Davis</p> <p>Ayes: 6</p> <p>Noes:</p> <p>Absent: 1 McCormick</p>	<p>Carried: XXX</p> <p>Defeated:</p> <p>Referred to:</p> <p>*RESOLUTION</p>
3. FYI ~ Contract (\$3,000 and under):			
<ul style="list-style-type: none"> • Greenwood Eco-Serve, 3573 N Buffalo Rd Orchard Park, NY 14127 for removal of rodents from home of current client not to exceed \$1,500.00; effective October 17, 2022 through October 16, 2023 		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>

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Department Agenda Item	Discussion	Decision	Action
<p>4. Amend Resolution No. 18-046 (as amended by 20-498 and 21-532) Authorize Chairman to sign an Amended Contract with Response For Help 43 Oswego St Baldwinsville, NY 13027 to reflect the following revisions:</p> <ul style="list-style-type: none"> • Extend term through 12/31/23 		Motion: King Ayes: 6 Noes: Absent: 1 McCormick	Carried: XXX Defeated: Referred to: *RESOLUTION
<p>5. Professional Service Contract (\$3,001-\$5,000): Authorize Chairman to sign a REVENUE contract with Healthy Community Alliance 1 School Street Suite 100, Gowanda, NY 14070 for coaching activities under the WNY Family Caregiver Respite Pilot Program. Reimbursement based on caregiver need not to exceed \$3,000.00; effective October 1, 2022 through August 31, 2023.</p>		Motion: Davis Ayes: 6 Noes: Absent: 1 McCormick	Carried: XXX Defeated: Referred to: APPROVED
<p>Misc.</p> <ul style="list-style-type: none"> • November 9th – Warsaw FFA will be raking leaves. If you know of anyone 60+ years looking for a little help with this chore, please give OFA a call! • Collecting for Christmas Bags – 350 recipients • Social Security COLA increase 8.7% over 2022 for 2023 • Medicare Part B decreasing from \$170.1 to \$164.90 • Results of the recent Winter Driver Meeting: <ul style="list-style-type: none"> ○ House Number visibility ○ OFA would be greatly in favor of a countywide addressing project to make sure correct numbers are prominently displayed. ○ There was a brief explanation of a valiant, albeit, failed attempt that took place many years ago. ○ Dep. Dir. Phillips was directed to B. Meyers & A. Santoro for assistance in correcting the worst cases. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Youth Bureau			
<p>6. Program Updates:</p> <ul style="list-style-type: none"> • Early Intervention (ages 0-3) <ul style="list-style-type: none"> ○ Active: 71 / In process: 10 • Pre-School (ages 3-5) <ul style="list-style-type: none"> ○ Active: 101 / Center based: 20 / Waiting list: 5 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action						
<p>7. FYI ~ Contract (\$3,000 and under):</p> <ul style="list-style-type: none"> • Brian Parisi Copier System, 8316 Main St Williamsville, NY 14221 for a three-year copier maintenance agreement, not to exceed \$3,000.00, effective June 28, 2022. \$1,000 per year. <p style="background-color: yellow;">(MUNIS CONTRACT #518) ✓</p> <p>FYI ~ Contract Update:</p> <ul style="list-style-type: none"> • This contract has been combined with multiple contracts within the County to make a single contract. IT holds the contract. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:						
<p>8. Overnight Travel Authorization: J. Hudson and A. Fialkowski to attend Youth Court Director’s Symposium November 17 – 18, 2022 in Elmira NY. The county car will be used. Approximate cost \$300.00</p>		Motion: Roberts Ayes: 6 Noes: Absent: 1 McCormick	Carried: XXX Defeated: Referred to: APPROVED						
<p>9. Overnight Travel Authorization : A. Aldinger, L. Cappadonia, J. Hudson and A. Fialkowski to attend Youth Development Conference November 2 – 4, 2022 in Albany NY. The county car will be used. Approximate cost \$2,000.00</p>		Motion: Roberts Ayes: 6 Noes: Absent: 1 McCormick	Carried: XXX Defeated: Referred to: APPROVED						
<p>10. Amend Resolution No. 22-507: To correct contract with Paula Gleason 304 2nd Street Olean, NY 14760 to reflect a corrected end date from January 30, 2024 to June 30, 2024.</p> <p style="background-color: yellow;">(MUNIS CONTRACT Change Order #764) ✓</p>		Motion: Davis Ayes: 6 Noes: Absent: 1 McCormick	Carried: XXX Defeated: Referred to: *RESOLUTION						
<p>11. Appropriation:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">To: 012960.541502 Preschool Transportation</td> <td style="text-align: right;">\$30,000.00</td> </tr> <tr> <td>w/01296005.432770 Preschool NYS SED Reim</td> <td style="text-align: right;">\$17,850.00</td> </tr> <tr> <td style="padding-left: 20px;"><i>w/any funds available increased by</i></td> <td style="text-align: right;">\$12,150.00</td> </tr> </table> <p>Reason: To cover 2022 transportation costs.</p>	To: 012960.541502 Preschool Transportation	\$30,000.00	w/01296005.432770 Preschool NYS SED Reim	\$17,850.00	<i>w/any funds available increased by</i>	\$12,150.00		Motion: King Ayes: 6 Noes: Absent: 1 McCormick	Carried: XXX Defeated: Referred to: FINANCE
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Department Agenda Item	Discussion	Decision	Action
<p>12. Professional Service Contract (\$3,001-\$5,000): Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with AD Sutton & Sons, Inc., 10 West 33rd St New York, NY 10001 for survivor resources through the Safe Harbour Grant in an amount not to exceed \$5,000.00; effective November 1, 2022 through February 28, 2023.</p>		Motion: Davis Ayes: 6 Noes: Absent: 1 McCormick	Carried: XXX Defeated: Referred to: APPROVED
<p>13. Appropriation: To: 012960.541501 Preschool Tuition \$350,000.00 w/01296005.432770 Preschool NYS SeED Reim 208,250.00 w/any funds available increased by \$141,750.00 Reason: To cover overdraft and future 2022 PS tuition costs</p>		Motion: Roberts Ayes: 6 Noes: Absent: 1 McCormick	Carried: XXX Defeated: Referred to: FINANCE
1:20 PM Department of Social Services w/J. Gardner			
<p>1. Overnight Travel Authorization AMENDED: Emily Huff traveled to Rensselaer to attend the CPSRT Skill Training Center (OCFS Human Services), 164 Columbia Turnpike, Rensselaer, NY 12144 on 7/31/22 to 8/2/22 was amended to 9/11/22 to 9/13/22 due to COVID restrictions. Total cost \$125.00 was reduced to \$36.00; budgeted, county car, EZ pass and gas were used.</p>	<p><i>Original Committee Approval Date: 06/28/22.</i></p>	Motion: Davis Ayes: 6 Noes: Absent: 1 McCormick	Carried: XXX Defeated: Referred to: APPROVED
<p>2. Position Fill: Social Services Dept. One (1) position of Social Services Program Specialist (Position Code: # 184.359), CSEA Agreement, Sch. A. Grade 10 (\$19.89 - \$22.50/hr.) to replace Heather Sheehan who was promoted effective 9/26/2022. Position available date: 11/3/2022.</p>		Motion: King Ayes: 6 Noes: Absent: 1 McCormick	Carried: XXX Defeated: Referred to: FINANCE

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Department Agenda Item	Discussion	Decision	Action
3. FYI ~ Contract (\$3,000 and under): <ul style="list-style-type: none"> Homeless Alliance, 960 Main Street, Buffalo, 14202 for submission of homeless service plans and reports to fulfill OTDA requirements and agency need in an amount not to exceed \$2,500.00 effective October 1, 2022, through September 30, 2024. (MUNIS CONTRACT #806) ✓ 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
4. Professional Service Contract: (\$5,001 or greater): Authorize Chairwoman to sign a contract, pursuant to General Municipal Law § 104(b), with New Directions Youth and Family Services, Inc , 6395 Old Niagara Road, Lockport, NY 14094 for the community-based treatment services for foster children in the amount not to exceed \$9,000.00 effective October 1, 2022, through September 30, 2023. (MUNIS CONTRACT #822) ✓		Motion: Davis Ayes: 6 Noes: Absent: 1 McCormick	Carried: XXX Defeated: Referred to: *RESOLUTION
5. Grant Acceptance Award: Authorize Chairwoman to sign a grant Acceptance Award with the NYS Office of Temporary and Disability Assistance (NYS OTDA) , for NYS Rental Supplement Program (RSP) funding to provide rental supplements to individuals and families who are experiencing homelessness or are facing an imminent loss of housing, in a minimum amount of \$100,000.00; effective April 01, 2022 through March 31, 2023 (dates are approximate until approval, used anticipated dates) (MUNIS CONTRACT #845)	Grant Application was approved during March 29, 2022 Human Services Committee meeting.	Motion: Roberts Ayes: 6 Noes: Absent: 1 McCormick	Carried: XXX Defeated: Referred to: *RESOLUTION
6. Professional Service Contract (\$5,001 or greater): Authorize Chairwoman to sign a contract, pursuant to General Municipal Law §104(b), with Wyoming County Community Action , 6470 State Route 20A, Perry, NY 14530 for the provision of administrative costs and rental assistance in an amount not to exceed \$100,000.00; effective April 1, 2022, through March 31, 2023. (MUNIS CONTRACT #852) ✓	Wyo. Co. Community Action is a sub-recipient of the Grant Acceptance Award in #5 above.	Motion: Roberts Ayes: 6 Noes: Absent: 1 McCormick	Carried: XXX Defeated: Referred to: *RESOLUTION

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Department Agenda Item	Discussion	Decision	Action
<p>7. <u>Interdepartmental Contract (Expenditure) \$3,001 or greater:</u></p> <ul style="list-style-type: none"> • Wyoming County Mental Health Department, 460 North Main Street, Warsaw, NY 14569 for independent assessments of children in foster care placed in qualified residential treatment programs, in an amount not to exceed \$5,000.00; effective October 1, 2022, through September 30, 2023. (MUNIS CONTRACT #803) ✓ • Office for Aging, 8 Perry Ave, Warsaw, NY 14569 for HEAP applications processed by OFA staff, in an amount not to exceed \$7,500.00; effective October 1, 2022, through September 29, 2023. (MUNIS CONTRACT #808) ✓ 		<p>Motion: King Ayes: 6 Noes: Absent: 1 McCormick</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center; font-weight: bold; margin-top: 20px;">APPROVED</p>
<p>8. Professional Service Contract: (\$5,001 or greater): Authorize Chairwoman to sign contracts, pursuant to General Municipal Law § 104(b), with Keith Herrman and Lucinda Herrman, 2425 Fisher Road, Warsaw, NY 14569 for the prevention of homelessness under the Emergency Solution Grant under the CARES ACT in the amount not to exceed the 2022-2023 budget or grant total; effective February 1, 2022, through September 30, 2023. (MUNIS CONTRACT # 834) ✓</p>		<p>Motion: Davis Ayes: 6 Noes: Absent: 1 McCormick</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center; font-weight: bold; margin-top: 20px;">*RESOLUTION</p>

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Department Agenda Item	Discussion	Decision	Action
9. Amend Resolution No. 21-154 and 21-265: Authorize Chairwoman to sign an amendment to the grant acceptance award with NYS OTDA Housing Development Division; CARES Act Emergency Solutions Grant (ESG) , 40 North Pearl Street, Albany, NY 12243, for the provision of receiving funds to help fund temporary housing for the homeless, rental assistance, utility arrears, security deposits & equipment to track it with the grant amount of \$290,367.00. The Emergency Rental Assistance Program (ERAP) through this amendment to the ESG to extend one year effective 3/7/21 through 9/30/23. (MUNIS CONTRACT #842) ✓		Motion: Granger Ayes: 6 Noes: Absent: 1 McCormick	Carried: XXX Defeated: Referred to: * RESOLUTION
10. Appropriation: To: 016070.542247 Serv to Recip Contract Other \$50,000.00 w/01601005.446890CO19 Fed. Grant ESGCV COVID \$50,000.00 Reason: To cover expenditures for ESCGV Grant		Motion: Roberts Ayes: 6 Noes: Absent: 1 McCormick	Carried: XXX Defeated: Referred to: FINANCE
11. Proclaim: <ul style="list-style-type: none"> • <u>November is Adoption Awareness Month</u> 		Motion: Davis Ayes: 6 Noes: Absent: 1 McCormick	Carried: XXX Defeated: Referred to: * RESOLUTION
12. <u>Monthly Report:</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
13. Misc. <ul style="list-style-type: none"> • Judy announced that she was recently elected President of the NYS Association of Fraud Investigators. A title that has been held by county officials from NYC for a very long time. Nice to have the recognition back in Western NY!! 	Congratulations!!	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
1:40 PM - Veterans Services w/A. Solina (continued)			
3. <u>Dwyer Report</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
4. <i>This Day in History/ Veteran of the Month</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
5. <i>Free Haircuts</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
6. <i>Revolutionary Soldier Tombstone Ceremony</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
7. <u>Marine Corps Birthday Proclamation</u>		Motion: Davis Ayes: 6 Noes: Absent: 1 McCormick	Carried: XXX Defeated: Referred to: *RESOLUTION
8. <i>Pavilion Update</i> <ul style="list-style-type: none"> • Site has been graded • Anticipate poles to be set and concrete poured very soon. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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9. <i>Camp Lejeune Lawsuits and other radio ads discussion</i>	<i>Veterans are strongly encouraged to please contact the Wyoming County Veteran Services office before taking any action as any agreement may temporarily suspend current VA Benefits.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
10. <u>Veteran's Day Activities</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
11. <i>Permission to proceed with <u>proposal to add a new secretary</u></i>		Motion: Davis Ayes: 6 Noes: Absent: 1 McCormick	Carried: XXX Defeated: Referred to: APPROVED
12. <i>Proclamation:</i> • <u>Operation Green Light</u>		Motion: Roberts Ayes: 6 Noes: Absent: 1 McCormick	Carried: XXX Defeated: Referred to: *RESOLUTION
Committee Chair's Agenda			
	<i>~Nothing to Report~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
Wyo. Co. Community Action w/C. Johnson			
1. Appointment: GLOW Workforce Development Board <u>Higher Education Representative</u> effective November 08, 2022 for an indefinite term <ul style="list-style-type: none"> Jennifer G. Wakefield, (Exec. Director of the BEST Center for Genesee Community College), Genesee Community College, 1 College Road, Batavia, NY 14020 (replacing John McGowan) 		Motion: Davis Ayes: 6 Noes: Absent: 1 McCormick	Carried: XXX Defeated: Referred to: * RESOLUTION

Bring your sneakers! At the conclusion of the meeting attendees are invited to walk a mindful mile and/or go fishing!!

Signature of Committee Chairman: p/E. Grant (minutes prepared by C. Ketchum).

Next Human Services Committee Meeting scheduled for **Tuesday, November 29, 2022 @ 11:00 AM.**

