

FINANCE COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.

Thank you!

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Date: Tuesday, October 4, 2022 @ 9:30 AM or *immediately following the Wyoming County Workers' Compensation Board of Trustees meeting.*

Location: *Supervisors' Chambers, 2nd floor of the government center.*

Present: **Kehl, Grant**, Davis, Roche, Leuer, May, Brick, King, Becker,

Absent: Jacoby (3047 - Zoom)

Also Present: C. Ketchum/Board Clerk; B. Ryan/Board Chair; D. Farberman/HR Director; J. Wilkinson/County Attorney; J. Cook/Budget Officer; A. D. Berwanger, T/Arcade; E. J. Gozelski, T/Castile; D. Granger, T/Gainesville (Zoom); L. Roberts, T/Genesee Falls (Zoom)

Department Agenda Item	Discussion	Decision	Action
Wyo. Co. Community Hospital w/D. Kobis, et. al.			
1. <u>General Update</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Amend Resolution 20-305 approved on 07/14/2020 and Resolution #22-107 approved on 02/08/2022 with Angela Potter, PA , 4225 McNulty Road, Strykersville, NY 14145, related to an employment agreement for the Physician's Assistant position, as follows: <ul style="list-style-type: none"> • Amendment #1, effective January 1, 2022 <ul style="list-style-type: none"> ▪ Salary Schedule P amended by Resolution #22-306 approved on 05/10/2022 ▪ Change the base compensation from \$93,680 per year to \$100,000 per year. ▪ Include a stipend in the amount of \$29.47 per wRVU greater than 2,610 wRVU per year. 	<i>Employment agreement was not amended in concurrence with the Salary Schedule amendment by Resolution #22-306 approved on 05/10/2022.</i>	Motion: Davis Ayes: 9 Noes: Absent: 1Jacoby	Carried: XXX Defeated: Referred to:
			*RESOLUTION

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<p>3. Amend Resolution 20-305 approved on 07/14/2020 with Ashley Bartz, PA, 7783 County Line Road, Arcade, NY 14009, an employment agreement for the Physician's Assistant position in an amount of \$42.62 per hour, as follows:</p> <ul style="list-style-type: none"> • Amendment #1, effective January 1, 2022 <ul style="list-style-type: none"> ▪ Salary Schedule P amended by Resolution #22-306 approved on 05/10/2022 ▪ Change compensation from \$42.62 per hour to \$90,000 per year. ▪ Include a stipend in the amount of \$29.47 per wRVU greater than 2,349 wRVU per year. • Amendment #2, effective November 1, 2022 <ul style="list-style-type: none"> ▪ Reduce base compensation from \$90,000 per year to \$80,000 per year. ▪ Reduce from 0.90 FTE to 0.80 FTE. 	<p>Employment agreement was not amended in concurrence with the Salary Schedule amendment by Resolution #22-306 approved on 05/10/2022.</p>	<p>Motion: Davis Ayes: 9 Noes: Absent: 1Jacoby</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>4. Amend Resolution #22-484 approved on 09/13/2022 with Craneware, Inc., 3340 Peachtree Road, N.E., Suite 850, Atlanta, GA 30326, related to a charge master management agreement to provide hospital Charge Master updates and price transparency, \$91,000 per term (\$46,000 one-time implementation and \$45,000 subscription), effective 10/01/2022 – 11/30/2023, as follows:</p> <ul style="list-style-type: none"> • Change the term from 10/01/2022 – 11/30/2023 to a 3-year agreement effective 09/30/2022 – 09/30/2025. • Increase the cost from \$91,000 per term to include a one-time implementation and training fee of \$36,565 plus \$50,242 per year for a cumulative total of \$187,291. 		<p>Motion: Davis Ayes: 9 Noes: Absent: 1Jacoby</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>

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Department Agenda Item	Discussion	Decision	Action
5. Amend Resolution #21-585 approved on 12/14/2021 with Novus Anesthesia Partners, LLC , 3510 Firestone Boulevard, Pensacola, FL 32503, related to anesthesia services agreement to provide certain professional medical services to WCCHS patients on an exclusive basis, effective 01/01/2022 – 12/31/2024, as follows: <ul style="list-style-type: none"> • Increase the not to exceed amount from \$1,271,751 per year to an amount not to exceed \$1,640,000 per year. 		Motion: Davis Ayes: 9 Noes: Absent: 1Jacoby	Carried: XXX Defeated: Referred to: *RESOLUTION
6. Amend Resolution #20-542 approved on 12/08/2020 related to bid awards and contracts for the laboratory renovation project, as follows: <ul style="list-style-type: none"> • General Trades <ul style="list-style-type: none"> ○ Whitney East, Inc., 1504 Scottsville Road, Rochester, NY 14623 <ul style="list-style-type: none"> ▪ Original contract amount \$794,100, previously amended not to exceed amount of \$1,050,000, and further amended not to exceed \$1,200,000. • Plumbing and Fire Protection Trades <ul style="list-style-type: none"> ○ Willett Builders, Inc., 180 Genesee Street, Corfu, NY 14036 <ul style="list-style-type: none"> ▪ Original contract amount \$123,000, previously amended not to exceed amount of \$170,000, and further amended not to exceed \$172,995. 		Motion: Davis Ayes: 9 Noes: Absent: 1Jacoby	Carried: XXX Defeated: Referred to: *RESOLUTION

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Department Agenda Item	Discussion	Decision	Action
<p>7. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Hospital Administrator to sign a service agreement with Health Wear of WNY, 3 Pequet Parkway, Tonawanda, NY 14150 for linen at clinics, \$35,000 per year, effective 05/01/2022 - 04/30/2027.</p>	<p>Terminating another vendor contract and using Health Wear of WNY instead - reducing loss cost charges</p>	<p>Motion: Davis Ayes: 9 Noes: Absent: 1Jacoby</p>	<p>Carried: XXX Defeated: Referred to:</p> <p>*RESOLUTION</p>
<p>8. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Hospital Administrator to sign a personal services agreement with Emily Fraser Branche, MD, 301 North Street, Batavia, NY 14020, to provide on-call coverage services to the hospital for pediatric cases, one-time payment of \$1,000 and \$250 for each on-call shift covered, not to exceed \$5,000, effective 10/01/2022 – 09/30/2023.</p>		<p>Motion: Davis Ayes: 9 Noes: Absent: 1Jacoby</p>	<p>Carried: XXX Defeated: Referred to:</p> <p>*RESOLUTION</p>
<p>9. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Hospital Administrator to negotiate an employment agreement to provide physician assistant services at the hospital orthopedic clinic, \$125,000 per year, effective 02/01/2023.</p>		<p>Motion: Davis Ayes: 9 Noes: Absent: 1Jacoby</p>	<p>Carried: XXX Defeated: Referred to:</p> <p>APPROVED</p>

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Department Agenda Item	Discussion	Decision	Action
<p>14. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Hospital Administrator to sign an enhanced NW service software agreement with Spacelabs Healthcare, 35301 SE Center Street, Snoqualmie, WA 98065, to provide 24/7 technical support/repair services for the Spacelabs/Critical Access Network, telemetry, \$19,395.18 per year, cumulative \$58,185.54, effective 01/01/2023 - 12/31/2025.</p>		Motion: Davis Ayes: 9 Noes: Absent: 1Jacoby	Carried: XXX Defeated: Referred to: * RESOLUTION
<p>15. Amend Salary Schedule C as follows:</p> <ul style="list-style-type: none"> • Set the salary of the 1.00 FTE Director of Special Projects position (Position Code #01.630.666) under <u>ADMINISTRATION</u> at \$95,000 per year, position available date 09/16/2022. • Set the salary of the 1.00 FTE Director of Clinic Operations position (Position Code #01.629.662) under <u>CLINIC ADMINISTRATION</u> at \$100,000 per year, effective 10/16/2022. • Set a one-time stipend plus corresponding fringes for the 1.00 Financial Analyst position (Position Code #01.173.755) under <u>FISCAL SERVICES</u> in the amount of \$10,000, effective 10/12/2022 for coverage provided of vacant positions within the department. • Create one (1) position of 1.00 FTE Acute Director of Nursing (Position Code #TBD) under <u>NURSING ADMINISTRATION (ACUTE)</u> and set the salary at 		Motion: Davis Ayes: 9 Noes: Absent: 1Jacoby	Carried: XXX Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
<p><i>At 10:44 AM there was a motion by Supervisor King to enter an executive session to discuss matters leading to the appointment or employment of a particular person or corporation and to discuss proposed, pending or current litigation. This was seconded by Supervisor May and all voted aye. WCCH CEO Kobis, WCCH CFO Wright, Board Clerk Ketchum, HR Director Farberman, Budget Officer Cook and County Attorney Wilkinson remained.</i></p> <p><i>At 11:37 AM there was a motion by Supervisor Becker to end the executive session and continue the regular meeting. This was seconded by Supervisor Brick and all voted aye.</i></p>			
9:40 AM - Information Technology w/B. Sikes			
<p>1. Professional Service Contract (\$3,001-\$5,000): Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with Dox Electronics, Inc., 105 College Avenue, Rochester, NY 14607 for county e-mail support in an amount not to exceed \$4,999.00. (MUNIS CONTRACT #Pending)</p>	<p><i>Contract is being drawn up</i></p>	<p>Motion: Grant Ayes: 9 Noes: Absent: 1 Jacoby</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">APPROVED</p>
<p>2. FYI ~ Contract (\$3,000 and under):</p> <ul style="list-style-type: none"> Avenu Insights & Analytics, LLC, 5860 Trinity Parkway, Suite 120, Centreville, VA 20120 for Data Extraction of files from the Wyoming County New Vision Human Resources file set into an Access database, in the amount of \$2,500.00; effective October 4, 2022 through completion. (MUNIS CONTRACT #805) Brian Parisi Copier Systems, 8316 Main Street, Williamsville, NY 14221 for a support agreement, including page counts, in an amount not to exceed \$2,000.00; effective July 27, 2022 through July 26, 2023. (MUNIS CONTRACT #807) 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Department Agenda Item	Discussion	Decision	Action
<p>3. Amendment to December 07, 2021 Finance Committee approval as follows: Position Fill:</p> <p style="text-align: center;">Information Technology</p> <p>Fill one (1) position of <u>Network Administrator</u> (1.0 FTE) (position code # 015.496) on Salary Schedule S at an annual salary between \$45,000 and \$60,000 \$70,000 per year. Person Vacating: Scot Mantelli, effective November 4, 2021. Position Available: December 8, 2021.</p>		<p>Motion: Grant Ayes: 9 Noes: Absent: 1 Jacoby</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">APPROVED</p>
<p style="text-align: center;">Information Technology</p> <p>Extend sunset date of the <u>Network Administrator</u> (1.0 FTE) (position code # 015.496) by one year; effective through November 4, 2023.</p>		<p>Motion: Grant Ayes: 9 Noes: Absent: 1 Jacoby</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
<p>4. FYI ~ Discussion:</p> <ul style="list-style-type: none"> • Crowd Strike <ul style="list-style-type: none"> ○ Provided free of charge by New York State for the first three (3) years. ○ NYS wants municipalities to get e-mails off local systems and onto the cloud ○ Office 365 for government solutions • Audio/Video Solution for chambers <ul style="list-style-type: none"> ○ Lowest proposal came in at \$70,000.00 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p><i>At 11:52 AM there was a motion by Supervisor May to enter an executive session to discuss the employment and performance history of a particular employee. This was seconded by Supervisor Roche and all voted aye.</i></p> <p><i>IT Director Sikes, Board Clerk Ketchum, HR Director Farberman and County Attorney remained.</i></p> <p><i>At 12:14 PM there was a motion by Supervisor May to end the executive session and continue the regular meeting. This was seconded by Supervisor Becker and all voted aye.</i></p>			

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Department Agenda Item	Discussion	Decision	Action
10:00 AM - Treasurer w/R. LaWall			
1. <u>Sales Tax update and Financial Statements</u>	See attached	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. FYI: • Drescher and Malecki finalized the 2021 single audit which was submitted to the Federal Clearinghouse 9/25/2022.	Available on the County Website as of 9/29/22	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. <u>Annual Update Investment Policy resolution</u> . Changed the amount in Key Bank since we are utilizing US Treasuries now.	Policy reviewed and approved by County Attorney.	Motion: Leuer Ayes: 9 Noes: Absent: 1 Jacoby	Carried: XXX Defeated: Referred to: *RESOLUTION

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Department Agenda Item	Discussion	Decision	Action
<p>4. <u>Community College Rates:</u> SUNY Chargeback rates in aggregate will increase about 10 percent. That was the average change last year too. Chart shows rising average rate per student cost for 2023.</p> <p>Our office issued 813 Certification of Residency (COR) for 2021 and 497 so far for 2022. Will get a large influx at the end of the year for the 2023 spring semester.</p>		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
Supervisor Leuer, T/Middlebury talked about Erie County "right sizing" class rooms to match student levels.			
<p>5. FYI:</p> <ul style="list-style-type: none"> • I will be attending a short afternoon meeting on 10/5/2022 at the Batavia Downs regarding OTB operations with presentations and a Q&A session. • Auctions International reached out to Deputy Treasurer LaWall during the NYSAC conference in Buffalo recently and offered to handle the county's online Tax Foreclosure property auction sales. The offer was 6%. Bid and Buy agreed to reduce their rate from 10% to 6%. 		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
10:20 AM - Real Property Tax Services w/S. Lippincott			
<p>1. <u>Inter-municipal Agreements:</u> Amend Schedule A of the Inter-municipal Agreements with the Towns of Covington, Pike, Warsaw, and Wethersfield for countywide assessing services per RPTL 1537 to reflect the fee schedule negotiated with the municipalities; effective January 1, 2023 thru December 31, 2023.</p>		<p>Motion: Davis</p> <p>Ayes: 9</p> <p>Noes:</p> <p>Absent: 1 Jacoby</p>	<p>Carried: XXX</p> <p>Defeated:</p> <p>Referred to:</p> <p style="text-align: center; font-weight: bold; margin-top: 10px;">APPROVED</p>

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Department Agenda Item	Discussion	Decision	Action
9:30 AM Committee Chair's Agenda			
1. <u>Fall NYSAC Conf. Resolution:</u> <ul style="list-style-type: none"> • Resolution applauding the Governor and State Legislature for Ending the Diversion of County Sales Tax to Pay for State Programs and Reducing the Diversion of Local Sales Tax for New York City and to Encourage State Elected Officials to Abide by the Sunset of the Remaining Temporary Diversion for New York City 		Motion: May Ayes: 9 Noes: Absent: 1 Jacoby	Carried: XXX Defeated: Referred to: * RESOLUTION
2. <u>Fall NYSAC Conf. Resolution:</u> <ul style="list-style-type: none"> • Resolution Calling on the State of New York to Protect Home Rule Authority by Clarifying Long-Standing Property Tax Collection Practices 		Motion: May Ayes: 9 Noes: Absent: 1 Jacoby	Carried: XXX Defeated: Referred to: * RESOLUTION
3. <u>Fall NYSAC Conf. Resolution:</u> <ul style="list-style-type: none"> • Resolution Calling on New York State to Commence an Investigation into the Closure of Bank Branches in Rural counties in New York State 		Motion: May Ayes: 9 Noes: Absent: 1 Jacoby	Carried: XXX Defeated: Referred to: * RESOLUTION
4. <u>Fall NYSAC Conf. Resolution:</u> <ul style="list-style-type: none"> • Resolution Allowing for County Workers Compensation Pools to Join a Public Group Self-Funded Deductible Program That Can Help Lower Costs and Manage Existing Claims 		Motion: May Ayes: 9 Noes: Absent: 1 Jacoby	Carried: XXX Defeated: Referred to: * RESOLUTION
5. <u>Fall NYSAC Conf. Resolution:</u> <ul style="list-style-type: none"> • Resolution Commending the State for Supporting Local Cybersecurity Efforts and Urging a Long-Term Commitment to Funding End Point Detection and Response Solutions 		Motion: May Ayes: 9 Noes: Absent: 1 Jacoby	Carried: XXX Defeated: Referred to: * RESOLUTION

Committee Chair Initials: _____

FINANCE COMMITTEE MEETING MINUTES

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Date: Tuesday, October 4, 2022 @ 9:30 AM or *immediately following the Wyoming County Workers' Compensation Board of Trustees meeting.*

Location: **Supervisors' Chambers, 2nd floor of the government center.**

Present: **Kehl, Grant,** Davis, Roche, Leuer, May, Brick, King, Becker,

Absent: Jacoby (3047 - Zoom)

Also Present: C. Ketchum/Board Clerk; B. Ryan/Board Chair; D. Farberman/HR Director; J. Wilkinson/County Attorney; J. Cook/Budget Officer; A. D. Berwanger, T/Arcade; E. J. Gozelski, T/Castile; D. Granger, T/Gainesville (Zoom); L. Roberts, T/Genesee Falls (Zoom)

Department Agenda Item	Discussion	Decision	Action
6. <u>Fall NYSAC Conf. Resolution:</u> <ul style="list-style-type: none"> <i>Resolution Calling on the State of New York to Promptly and Equitably Secure with the Seneca Nation a Continuing Compact Agreement that is Beneficial to all Parties and Local Governments</i> 		Motion: May Ayes: 9 Noes: Absent: 1 Jacoby	Carried: XXX Defeated: Referred to: *RESOLUTION
7. <u>Fall NYSAC Conf. Resolution:</u> <ul style="list-style-type: none"> <i>Resolution Calling on the State of New York to Make All Municipalities Whole in the Saint Regis Mohawk Tribal Gaming Region that Have Been Impacted by the State's Lack of Payment</i> 		Motion: May Ayes: 9 Noes: Absent: 1 Jacoby	Carried: XXX Defeated: Referred to: *RESOLUTION
8. <u>Fall NYSAC Conf. Resolution:</u> <ul style="list-style-type: none"> <i>Resolution Calling on the State of New York to Immediately Make All Municipalities Whole that have Been Impacted by the Loss of Property Tax Revenue from Claimed Sovereign Native American Land</i> 		Motion: May Ayes: 9 Noes: Absent: 1 Jacoby	Carried: XXX Defeated: Referred to: *RESOLUTION
9. <u>Fall NYSAC Conf. Resolution:</u> <ul style="list-style-type: none"> <i>Resolution Supporting Proposals to Modernize Tax Laws to Include the Vacation Rental Industry and to Ensure These Changes are Appropriately Tailored for the Needs of Localities</i> 		Motion: May Ayes: 9 Noes: Absent: 1 Jacoby	Carried: XXX Defeated: Referred to: *RESOLUTION
10. <u>Fall NYSAC Conf. Resolution:</u> <ul style="list-style-type: none"> <i>Resolution to Support Modifications to the State Pension Amortization Programs to Allow entities to Leave the Program Once They Have Fully Paid Back the Amounts Borrowed, Including Interest, As Determined by the State Comptroller</i> 		Motion: May Ayes: 9 Noes: Absent: 1 Jacoby	Carried: XXX Defeated: Referred to: *RESOLUTION

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Absent: Jacoby (3047 - Zoom)

Also Present: C. Ketchum/Board Clerk; B. Ryan/Board Chair; D. Farberman/HR Director; J. Wilkinson/County Attorney; J. Cook/Budget Officer; A. D. Berwanger, T/Arcade; E. J. Gozelski, T/Castile; D. Granger, T/Gainesville (Zoom); L. Roberts, T/Genesee Falls (Zoom)

Department Agenda Item	Discussion	Decision	Action
Budget Office w/J. Cook			
1. Budget Status: <ul style="list-style-type: none"> • GF Dept. Request Levy started at \$36M, after working through most the budgets, I am currently looking at \$33.1M which is roughly 34% increase or a tax rate increase of 18.5% or \$1.77 24.73% or \$2.25 per 1,000. If we use \$5M in fund balance, that takes us down to 13.89% and a 0.62% tax rate increase or \$.06/1,000 5.91% Rate increase of \$0.53 per 1,000(@100% assessment in 2022/2023). Using \$5M is A LOT of fund balance considering the volatility of the Hospital financial needs. • If we add \$625K for Ambulance (\$500K) & Manager (\$125K) we are at 16.42% Levy, 8.27% tax increase and increase rate of \$0.75 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<i>At 12:30 PM Supervisor Grant, T/Bennington left the meeting.</i>			
2. Appropriation (on behalf of Assigned Counsel): To: 011421.542314 Family Court \$25,000.00 011421.542315 Criminal Court \$30,000.00 w/any funds available \$55,000.00 Reason: To pay State mandated attorney vouchers. There has been an increased number of vouchers being received as Courts are becoming more active post-COVID. It is unknown when cases are completed and when vouchers will be received.		Motion: May Ayes: 8 Noes: Absent: 2 Grant, Jacoby	Carried: XXX Defeated: Referred to: *RESOLUTION
Clerk to the Board w/C. Ketchum			
1. Appropriation: To: 011010.542306 Misc. Other \$20,656.13 w/0101004.430890 State Aid Shared Svc. Inc. by same Reason: To appropriate the balance of the funds earmarked for WCCH from the NYS DOS CWSSI Matching Funds Grant.		√√ Total funding to WCCH through NYS DOS CWSSI Matching Funds Grant: \$168,459.63	Motion: Brick Ayes: 8 Noes: Absent: 2 Grant, Jacoby Carried: XXX Defeated: Referred to: *RESOLUTION

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Department Agenda Item	Discussion	Decision	Action
2. <u>NYS Retirement Time & Attendance Reporting:</u> • Supervisors – 1. V. McCormick / Java ✓		Motion: May Ayes: 8 Noes: Absent: 2 Grant, Jacoby	Carried: XXX Defeated: Referred to: * RESOLUTION
3. <i>Clerk Ketchum won four (4) county official registrations for the 2023 Legislative Conference.</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Board of Supervisors w/C. Ketchum			
1. <i>Misc.:</i> • <u>Correspondence</u> ○ Received 09/01/22 USPS from Jueswi Person Specul ▪ E-mailed to all Supervisors on 09/01/22		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Off Track Betting w/			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
Co. Insurance Office w/ T. Vacinek			
	~Nothing to Report~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Other/Referrals:			
HUMAN RESOURCES			
Human Resource Department			
<p><i>At 1:04 PM there was a motion by Supervisor Becker to enter an executive session to discuss the employment and performance history of a particular employee. This was seconded by Supervisor King and all voted aye.</i></p> <p><i>Code Enf. Officer Roberts, Board Clerk Ketchum, HR Director Farberman, Budget Officer Cook and County Attorney Wilkinson remained.</i></p> <p><i>At 1:34 PM there was a motion by Supervisor May to end the executive session and continue the regular meeting. This was seconded by Supervisor Brick and all voted aye.</i></p>			
<p>1. <u>Amend Salary Schedules S and D to reflect approved 2023 Market Rate adjustments as recommended by the 2022 Compensation Committee</u></p>	<p><i>With identified amendments.</i></p>	<p>Motion: May Ayes: 8 Noes: Absent: 2 Grant, Jacoby</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">APPROVED</p>

APPROVED Market Rate adjustments will be reflected on corresponding Salary Schedules for amendment next month. At that time the 2.5% COLA will be applied and a Local Law will be introduced for officials serving a term.

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Department Agenda Item	Discussion	Decision	Action
HUMAN SERVICES			
Social Services			
1. Position Fill: <p style="text-align: center;">Social Services Dept.</p> One (1) position of <u>Account Clerk</u> (position code 066.002), CSEA Agreement, Sch. A. Grade 4 (\$17.53 - \$19.29/hr. / annual salary equivalent of \$31,905 to \$35,107.80) to replace Lauren Barnes who resigned on 9/23/22. Position available date: 10/05/22.		Motion: King Ayes: 8 Noes: Absent: 2 Grant, Jacoby	Carried: XXX Defeated: Referred to:
2. Position Fill: <p style="text-align: center;">Social Services Dept.</p> One (1) position of <u>Social Services Principal Program Specialist</u> (position code 099.313), CSEA Agreement, Sch. A. Grade 15 (\$21.88- \$25.45/hr. / annual salary equivalent of \$39,821.60 to \$46,319.00) to replace Amber Stackhouse who is retiring effective 10/29/22. Position available date: 10/31/22.		Motion: King Ayes: 8 Noes: Absent: 2 Grant, Jacoby	Carried: XXX Defeated: Referred to:
			APPROVED
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Department Agenda Item	Discussion	Decision	Action
Buildings & Grounds			
2. Amend Salary Schedule "S": • Set the hourly wage of the <i>Administrative Assistant (Bldgs. & Grds.)</i> (1.00 FTE) (Position Code 052.667) non-exempt under FLSA under BUILDINGS AND GROUNDS to \$20.00 per hour (annual salary equivalent of \$36,400.00) and upon successful completion of one year of satisfactory performance employee is eligible for a \$1.00 per hour increase. (Annual salary equivalent of \$38,220.00); effective July 13, 2022.		Motion: Brick Ayes: 8 Noes: Absent: 2 Grant, Jacoby	Carried: XXX Defeated: Referred to: * RESOLUTION
3. Position Fill: <i>Buildings and Grounds</i> One (1) position of Laborer , (Position Code 006.144) (1.00 FTE) CSEA agreement, Sch. A, grade 8 with an hourly wage of \$19.22 -\$21.68 to replace <i>R. Rawleigh</i> who resigned September 27, 2022; position available date is <u>10/11/2022</u> .		Motion: Brick Ayes: 8 Noes: Absent: 2 Grant, Jacoby	Carried: XXX Defeated: Referred to: APPROVED
PUBLIC SAFETY			
Sheriff			
1. Appropriation: To: 013110.540509 Change Over Expenses \$3,308.50 w/01311009.426800 Insurance Recovery \$3,308.50 Reason: Original appropriation \$37,221.03 (Res. # 22-347) should have been \$40,529.53 additional amount for change over expenses.		Motion: May Ayes: 8 Noes: Absent: 2 Grant, Jacoby	Carried: XXX Defeated: Referred to: * RESOLUTION

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Department Agenda Item	Discussion	Decision	Action
<p>2. <i>Position Fill:</i> <i>Sheriff's Office</i> One position of Deputy Sheriff (1.0 FTE), (Position Code 025.083), WCDSA Grade 4, hourly rate range of \$26.72 – \$34.16, due to the retirement of Susan Omans. Position available date: October 21, 2022.</p>		<p>Motion: May Ayes: 8 Noes: Absent: 2 Grant, Jacoby</p>	<p>Carried: XXX Defeated: Referred to: APPROVED</p>
County Jail			
<p>3. <i>Position Abolish:</i> <i>County Jail</i> One position of Correction Officer (1.0 FTE) position code 059.065, due to the retirement of Pamela Souter. Position abolish date: July 16, 2022.</p>		<p>Motion: May Ayes: 8 Noes: Absent: 2 Grant, Jacoby</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
Probation			
<p>1. <i>Position Create/Fill:</i> <i>Probation Department</i> Create and fill one (1) position of Probation Officer Trainee (1.0 FTE) CSEA agreement, Sch. A, grade 13 (\$21.20 - \$24.37 /hr.) to replace Mary Jo Scaccia who resigned as of September 16, 2022; position available date is October 12, 2022. *Eligible for promotion to Probation Officer (position # 007.188) CSEA agreement, Sch. A, grade 15 (\$21.88 - \$25.45 /hr.) after twelve months of satisfactory performance during the training period. Funded by vacated Probation Officer position.</p>		<p>Motion: May Ayes: 8 Noes: Absent: 2 Grant, Jacoby</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>

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Department Agenda Item	Discussion	Decision	Action
<p>2. Appropriation: To: 013140.510601 Unused Benefit time \$8,000.00 <i>w/any funds available</i> Reason: To cover payout for unused benefit time for employee leaving employment.</p>		<p>Motion: May Ayes: 8 Noes: Absent: 2 Grant, Jacoby</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
District Attorney			
<p>3. Transfer: From: 011165.581001 Retirement <u>\$8,400.00</u> To: 011165.510001 Salaries (fixed S/D/I) 6,455.65 011165.510201 Part Time All Contracts 1,000.00 011165.510401 Longevity of Benefit 885.00 011165.510601 Unused Benefit Time 59.35 Reason: To cover unbudgeted increases in salaries, unbudgeted longevity due to new employee. We have enough funds to cover the corresponding fringes so no appropriation seems necessary at this point.</p>		<p>Motion: May Ayes: 8 Noes: Absent: 2 Grant, Jacoby</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>

Signature of Committee Chairman: p/B. Kehl (minutes prepared by C. Ketchum).

Next Finance Committee Meeting scheduled for **Tuesday, October 5, 2021 @ 9:00 AM.**