

# PUBLIC WORKS COMMITTEE MEETING MINUTES

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We ask that you continue to practice safe social distancing requirements.

*Thank you!*

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Date: Thursday September 29, 2022 @ 9:00 AM

Location: **Supervisors' Chambers, 2<sup>nd</sup> floor of the government center.**

Present: **Brick, Leuer,** Kehl, Gozelski, Davis, Roche, King

Absent: Grant

Also Present: C. Ketchum/Board Clerk; B. Ryan/Board Chair (9:22 AM); D. Granger, T/Gainesville; A. D. Berwanger, T/Arcade (9:09 AM)

Department Agenda Item	Discussion	Decision	Action
<b>Committee Chair's Agenda</b>			
<b>County Highway Supt. Blue explained that the below agenda item would have minimal impact on county roads. More impact, maybe, on town roads.</b>			
1. <u><a href="#">Fall NYSAC Conf. Resolution:</a></u> <ul style="list-style-type: none"> <li>• Resolution Urging All Counties to Adopt Policies that Include More Local Transportation Projects for Consideration of Complete Street Designs</li> </ul>		Motion: Kehl Ayes: 7 Noes: Absent: 1 Grant	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<b>9:00 AM Highway &amp; Bridges w/D. Blue &amp; K. Chmura</b>			
<b>At 9:09 AM Supervisor Berwanger, T/Arcade entered the meeting during the below agenda item.</b>			
1. <u><a href="#">September Work Update</a></u>	<i>Reviewed and Attached</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <b>Discussion: Safety Concerns – <u><a href="#">NYS DOT letter</a></u></b> <ul style="list-style-type: none"> <li>• East Arcade Road &amp; Route 78 intersection</li> </ul>	<i>Reviewed and Attached</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. <b>Amend Resolution No. 22-454:</b> Authorize Chairman to award bid sign Contract with Java Farm Supply, 4862 Route 98, North Java, NY 14113 for a Diamond 25' side boom, 60" Rotary Mower in an amount not to exceed \$83,955.00 (which increases the amount of the original resolution by \$111.00 to fix typo.)		Motion: Roche Ayes: 7 Noes: Absent: 1 Grant	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
4. <b>Overnight Travel Authorization:</b> D. Blue and T. Kelley to attend 2022 Statewide Conference on Local Bridges in Syracuse, NY, October 25 - 27, 2022. The county vehicle will be used. Registration \$330.00; Lodging \$404.00; meals \$100.00 for a total of \$834.00		Motion: Leuer Ayes: 7 Noes: Absent: 1 Grant	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>

Committee Chair Initials: \_\_\_\_\_

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Absent: Grant

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<b>Department Agenda Item</b>	<b>Discussion</b>	<b>Decision</b>	<b>Action</b>
<p><b>5. Professional Service Contract (\$5,001 or greater):</b>                      Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <b>LaBella Associates</b>, 300 State Street, Suite 201, Rochester, NY 14614 for the provision of bridge and highway related engineering design services in an amount of \$65,000.00 per year for a total not to exceed \$195,000.00; effective November 8, 2022 through November 7, 2025 (includes 2 one-year extensions upon agreement of both parties). <b>(MUNIS CONTRACT #778)</b>✓✓</p>		Motion: Gozelski Ayes: 7 Noes: Absent: 1 Grant	Carried: <b>XXX</b> Defeated: Referred to:  * <b>RESOLUTION</b>
<p><b>6. Professional Service Contract: (5,001 or greater)</b>                      Authorize Chairwoman to sign SLA – Supp. #1 with <b>NYSDOT</b> 50 Wolf Road, Albany, NY 12232 for preventative maintenance of CR 31 Exchange Street, Town of Attica, PIN 4WY0.06; Contract No. D040246 for Engineering/Design; ROW and Construction/ CI/CS. This supplemental agreement increases the funding for federal aid construction. Marchiselli funds have also been added. Total amount not to exceed \$660,500.00 effective 10/21/20 through 8/31/28. <b>(MUNIS CONTRACT #781)</b> pending county attorney approval at Step 20</p>	Resolution Attached (one certified resolution required)	Motion: Kehl Ayes: 7 Noes: Absent: 1 Grant	Carried: <b>XXX</b> Defeated: Referred to:  * <b>RESOLUTION</b>
<p><b>7. Transfer:</b>  <b>From:</b> 045142.541804 Town/Village snow pmt. \$360,000.00  <b>To:</b> 045110.541904 Bituminous Products \$360,000.00  <b>Reason:</b> Amount needed to pay for Chaffee Rd paving. Will submit as part of CHIPS claim.</p>	Corrected per Budget Officer Cook.	Motion: Leuer Ayes: 7 Noes: Absent: 1 Grant	Carried: <b>XXX</b> Defeated: Referred to:  <b>FINANCE</b>

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Department Agenda Item	Discussion	Decision	Action
<b>9:30 AM Buildings &amp; Grounds w/ M. Adamczak &amp; K. Wiedemann</b>			
<i>At 9:22 AM Chairwoman Ryan, T/Warsaw entered the meeting during the below agenda item.</i>			
<p><b>1. Professional Service Contract (\$5,001 or greater):</b>                      Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <b>Feedwater Treatment Systems, Inc.</b>, PO Box 439, Athol Springs, NY 14010 for the testing and maintenance of cooling towers and loops at various county buildings in an amount not to exceed \$12,500.00; effective 10/01/2022 through September 30, 2023 <b>(MUNIS CONTRACT #773)</b> <i>Remains in CREATED Status</i></p>		Motion: Davis Ayes: 7 Noes: Absent: 1 Grant	Carried: <b>XXX</b> Defeated: Referred to:   * <b>RESOLUTION</b>
<p><b>2. Amend Salary Schedule "S":</b></p> <ul style="list-style-type: none"> <li>Set the hourly wage of the <b>Administrative Assistant (Bldgs. &amp; Grds.)</b> (1.00 FTE) (Position Code 052.667) non-exempt under FLSA under BUILDINGS AND GROUNDS to \$20.00 per hour (annual salary equivalent of \$36,400.00) and upon successful completion of one year of satisfactory performance employee is eligible for a \$1.00 per hour increase. (Annual salary equivalent of \$38,220.00); effective July 13, 2022.</li> </ul>		Motion: Leuer Ayes: 7 Noes: Absent: 1 Grant	Carried: <b>XXX</b> Defeated: Referred to:   <b>FINANCE</b>
<p><b>3. FYI ~ Contract (\$3,000 and under):</b></p> <ul style="list-style-type: none"> <li><b>Ferrero's Locksmith Shop</b>, 13 Rorbach Lane, Geneseo, NY 14454 for locksmithing at various county buildings in an amount not to exceed \$2,000.00; effective September 1, 2022 through December 31, 2022. <b>(MUNIS CONTRACT #780)</b> <i>pending county attorney approval at Step 20</i></li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent: Grant

Also Present: C. Ketchum/Board Clerk; B. Ryan/Board Chair (9:22 AM); D. Granger, T/Gainesville; A. D. Berwanger, T/Arcade (9:09 AM)

Department Agenda Item	Discussion	Decision	Action
<p><b>4. Request for Proposal (RFP) Awarded:</b>                      Authorize Chairman to award bid and sign a contract, pursuant to General Municipal Law §103 with <b>Ed Hulme, Inc.</b>, 17 E. Buffalo St., Warsaw NY 14569 to provide labor and construction of a 24 x 24 truss style pavilion with a concrete pad for Wyoming County Veteran Services in an amount not to exceed \$32,194.00 funded through Dwyer Grant funds; effective October 11, 2022 through completion.  <span style="background-color: yellow; color: red;"><b>(MUNIS CONTRACT # PENDING)</b></span></p>	<p><i>Pending confirmation of the availability of Dwyer Grant funding through Mental Health.</i></p>	<p>Motion: Leuer                      Ayes: 7                      Noes:                      Absent: 1 Grant</p>	<p>Carried: <b>XXX</b>                      Defeated:                      Referred to:   <b>*RESOLUTION</b></p>
<p><b>5. Request for Proposal (RFP) Awarded:</b>                      Authorize Chairman to award bid and sign a contract, pursuant to General Municipal Law §103 with <b>Aurora Door and Window, LLC</b> 1158 Davis Road, West Falls, NY 14170 for the installation of door at various County buildings in an amount not to exceed \$43,959.35; effective October 1, 2022 through December 31, 2022.  <span style="background-color: yellow; color: red;"><b>(MUNIS CONTRACT #PENDING)</b></span></p>	<p><i>Pending contract number – waiting for vendor to register in MUNIS</i></p>	<p>Motion: Davis                      Ayes: 7                      Noes:                      Absent: 1 Grant</p>	<p>Carried: <b>XXX</b>                      Defeated:                      Referred to:   <b>*RESOLUTION</b></p>
<p><b>6. Amend Resolution No. 22-209:</b>                      Authorize Chairman to sign an Amended Contract with <b>U&amp;S Services a Stark Tech Group Company</b>, 95 Stark Street, Tonawanda, NY 14150 to reflect the following revisions:  <ul style="list-style-type: none"> <li>• Change Order 1 – To 4-zone damper controller for RTU - 7 to include EcoStruxure Direct Digital Control System, lockable DDC cabinet, new MPX-15 DDC Controller, installation of comm cabling and space sensors, labor and configuration and startup increasing original contract by \$9,115.00. Total not to exceed \$106,215.00</li> </ul> <span style="background-color: yellow; color: red;"><b>(MUNIS CONTRACT # 310 Change Order 1)</b></span> <i>Remains in CREATED Status</i></p>		<p>Motion: Roche                      Ayes: 7                      Noes:                      Absent: 1 Grant</p>	<p>Carried: <b>XXX</b>                      Defeated:                      Referred to:   <b>*RESOLUTION</b></p>

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Absent: Grant

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Department Agenda Item	Discussion	Decision	Action
<b>7. FYI ~ Contract (\$3,000 and under):</b> <ul style="list-style-type: none"> <li>• <b>Great Lakes Building Systems</b>, 116 Gruner Road, Buffalo, NY 14227 for fire alarm monitoring at the Ag Center in an amount not to exceed \$285.00; effective February 1,2022 through January 31, 2023.  <span style="background-color: yellow;">(MUNIS CONTRACT #771)</span> ✓✓</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>8. Bid Award:</b> Authorize Chairman to award bid and sign a contract, pursuant to General Municipal Law §103 with <b>Kens Carpet Center</b> , 5656 State Route 20A East, Warsaw, NY 14569 for the purchase of carpet materials for various buildings in an amount not to exceed \$33,915.84; effective September 26 <sup>th</sup> , 2022 through delivery. <span style="background-color: yellow;">MUNIS CONTRACT #784</span> pending county attorney approval at Step 20 (No attachments to approve).		Motion: Gozelski Ayes: 7 Noes: Absent: 1 Grant	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<b>Walk-in:</b> <b>Position Fill:</b> <p style="text-align: center;"><b>Buildings and Grounds</b></p> One (1) position of <b>Laborer</b> , (Position Code 006.144) (1.00 FTE) CSEA agreement, Sch. A, grade 8 Step1- Step 6) with a rate of \$19.22 -\$21.68 to replace <i>R.Rawleigh</i> who resigned September 27, 2022; position available date is 10/4/2022.		Motion: Roche Ayes: 7 Noes: Absent: 1 Grant	Carried: <b>XXX</b> Defeated: Referred to:  <b>FINANCE</b>
<b>Ag. and Business Center</b>			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Ag. Center Space &amp; Building Report</b>			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
<b>Traffic Safety Board</b>			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: **p/J. Brick** (minutes prepared by C. Ketchum).

Next Public Works Committee Meeting scheduled for **Thursday, October 27, 2022 @ 9:00 AM.**

Committee Chair Initials: \_\_\_\_\_