

# PUBLIC WORKS COMMITTEE MEETING MINUTES

Committee meetings are now open to the general public.  
We ask that you continue to practice safe social distancing requirements.

Thank you!

\*The public may continue to observe meetings via **BOS YouTube Channel** (<https://www.youtube.com/channel/UCcfZs0H1gcOl67vIR8g-Ow>)

Date: Thursday, September 28, 2023 @ 9:00 AM

Location: **Supervisors' Chambers, 2<sup>nd</sup> floor of the government center.**

Present: **Brick, Leuer (9:15 AM)**, Kehl, Grant, Gozelski, Davis, King

Absent:

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; D. Granger, T/Gainesville (9:08 AM); B. Ryan/Board Chair (9:12 AM); B. Meyers/Dir. Fire & Emergency Mgmt; N. Humphrey/Campus Construction;

Department Agenda Item	Discussion	Decision	Action
<b>Committee Chair's Agenda</b>			
	~Nothing to Report ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>9:00 AM Highway &amp; Bridges w/P. Meyers &amp; K. Chmura</b>			
1. <a href="#"><u>September Work Update</u></a>	<i>Attached</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <b>Bid Award:</b> Authorize Chairman to award bid and sign a contract, pursuant to General Municipal Law §103, <i>with Pavilion Drainage Supply Company, Inc.</i> , 6630 Ellicott St., Rd., Pavilion, NY 14525 for guide railing on Java Bridge #06 – Sheehe Rd. in an amount not to exceed \$70,963.15 (received insurance reimbursement of \$49,916.00 for car accident damages); effective September 7, 2023 through the completion of the project. <b style="background-color: yellow;">(MUNIS CONTRACT #1751 – CREATED Status)</b> ✓✓	<b>Bid opening 9/7/23 at 10 am</b>	Motion: Davis Ayes: 6 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
3. <b>Appropriation:</b> <b>To:</b> 045110.541905 Bridge Materials \$47,916.00 w/04511006.426800 Insurance Recovery \$47,916.00 <b>Reason:</b> Funds from Progressive Insurance for car accident damaged to Bridge Java 06 (Sheehe Rd.) needed to offset the expense to replace guide railing.		Motion: Davis Ayes: 6 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>FINANCE</b>

Committee Chair Initials: \_\_\_\_\_

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<b>Department Agenda Item</b>	<b>Discussion</b>	<b>Decision</b>	<b>Action</b>
4. <b>Authorize Chairman to sign all documents related to the permanent easement for installation of a driveway located on Vernal Road, Town of Middlebury, NY from Wyoming County to Stuart K. Seamans</b>	<u>Resolution</u> attached	Motion: Grant Ayes: 6 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
5. <b>Professional Service Contract (\$5,000 or greater):</b> Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <b>Barton &amp; Loguidice, D.P.C.</b> , 443 Electronics Parkway, Syracuse, NY 13088 for engineering services on Welch Road over tributary to Beaver Meadow Creek/culvert replacement, T/Java (BRJA18) PIN 4BNY.74 in an amount not to exceed \$183,000.00; effective September 15, 2023 through completion of the project. <b>(MUNIS CONTRACT #Pending entry of vendor in MUNIS)</b>		Motion: Kehl Ayes: 6 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<i>At 9:08 AM Supervisor Granger, T/Gainesville entered the meeting during the below Agenda Item.</i>			
<i>At 9:12 AM Board Chair Ryan, T/Warsaw entered the meeting during the below Agenda Item.</i>			
<i>At 9:15 AM Supervisor Leuer, T/Middlebury entered the meeting during the below Agenda Item.</i>			
6. <b>2024 Budget proposal review:</b>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: \_\_\_\_\_

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Absent:

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; D. Granger, T/Gainesville (9:08 AM); B. Ryan/Board Chair (9:12 AM); B. Meyers/Dir. Fire & Emergency Mgmt; N. Humphrey/Campus Construction;

Department Agenda Item	Discussion	Decision	Action
<b>9:30 AM Buildings &amp; Grounds w/ M. Adamczak &amp; K. Wiedemann</b>			
<b>1. Discussion with Campus Construction:</b> <ul style="list-style-type: none"> <li>• Fire Training Center                             <ul style="list-style-type: none"> <li>○ N. Humphrey &amp; Allison Thomson were in attendance from Campus</li> <li>○ Supervisor Leuer, T/Middlebury requested a site visit so Supervisors could see proposed changes in person.</li> <li>○ Bldgs. &amp; Grounds Director Adamczak requested a sub-committee                                     <ul style="list-style-type: none"> <li>▪ Brick, Leuer &amp; Ryan</li> <li>▪ B. Meyers to choose a few dates</li> </ul> </li> <li>○ Bid out late 2023 / Award contracts early 2024</li> </ul> </li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>2. Position Fill:</b>  <p style="text-align: center;"><b>Buildings and Grounds</b></p> One (1) position of <u>Custodian</u> (position code 051.663) CSEA agreement, Sch. A, grade 2 (Step 1 \$17.11 - Step 6 \$18.68) to replace Kim Mills who is retiring November 4, 2023; position available date is November 5, 2023.		Motion: Leuer Ayes: 6 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <p style="text-align: center;"><b>FINANCE</b></p>
<b>3. Professional Service Contract (\$5,001 or greater):</b> Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <b>Feedwater Treatment Systems, Inc.</b> , PO Box 439, Athol Springs, NY 14010 for cooling tower maintenance, testing and closed loop pump maintenance in an amount not to exceed \$10,980.00; effective October 1, 2023 through September 30, 2024. <b>(MUNIS CONTRACT #1763)</b> ✓✓		Motion: Davis Ayes: 6 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <p style="text-align: center;"><b>*RESOLUTION</b></p>

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<b>4. Generator Project Update:</b> <ul style="list-style-type: none"> <li>• Purchase of wire for HD generator</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>5. 2024 Budget proposal review:</b>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Ag. and Business Center</b>			
	~Nothing to Report ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Ag. Center Space &amp; Building Report</b>			
	~Nothing to Report ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Traffic Safety Board</b>			
	~Nothing to Report ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/J. Brick (minutes prepared by *C. Ketchum*).

Next Public Works Committee Meeting scheduled for **Thursday, November 2, 2023 @ 9:00 AM.**

Committee Chair Initials: \_\_\_\_\_