

PUBLIC HEALTH COMMITTEE MEETING MINUTES

Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.

Thank you!

Date: Wednesday, September 27, 2023 @ 9:00 AM

Location: *Supervisors' Chambers, 2nd floor of the government center.*

Present: *Davis, Grant (9:07 AM)*, Roche, Brick, King, Becker

Absent: May

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; B. Ryan/Board Chair (9:13 AM); A. D. Berwanger, T/Arcade; B. Kehl, T/Attica; E. J. Gozelski, T/Castile; D. Granger, T/Gainesville (entered during Public Health presentation); V. McCormick, T/Java (entered during Public Health presentation)

Department Agenda Item	Discussion	Decision	Action
9:00 AM Committee Chair's Agenda			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:00 AM Mental Health w/K. Dryja			
<p>1. Amend Resolution No. 23-067 (as amended by 23-361): Authorize Chairwoman to sign an amended contract with Dr. Daniel Antonius, 172 St. James Place, Buffalo NY 14222 for CPL 730 Examinations to reflect an increased amount not to exceed \$16,000.00; all else remains same. (MUNIS CONTRACT # Change Order 1179) ✓✓</p>		<p>Motion: Brick Ayes: 5 Noes: Absent: 2 Grant, May</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">*RESOLUTION</p>
<p>2. Amend Resolution No. 23-209: Authorize Chairwoman to sign an amended contract with Dr. Peter S. Martin, 169 Morris Ave., Buffalo NY 14212 for the provision of CPL 730 Examinations to reflect an increased amount not to exceed \$12,000; all else remains same (MUNIS CONTRACT # Change Order 1337) ✓✓</p>		<p>Motion: Brick Ayes: 5 Noes: Absent: 2 Grant, May</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">*RESOLUTION</p>
<p>3. Professional Service Contract (\$3,000-\$4,999.99): Amend Authorize Chairwoman to sign an amended contract with Sharon A. Bey DBA Bey's Bites, 128 West Ave, Attica, NY 14011 for the provision of Chicken BBQ for Dwyer Picnic on 8/26 in an amount not to exceed \$3,705.00; effective June 1, 2023 through December 31, 2023. (MUNIS CONTRACT # Change Order 1608) ✓✓</p>	<p>*As approved June 28, 2023 in Public Health Committee Meeting, to reflect increase in amount.</p>	<p>Motion: Becker Ayes: 5 Noes: Absent: 2 Grant, May</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">APPROVED</p>

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<p>4. Grant Application and Acceptance: Authorize Chairman to sign a grant application and acceptance award with Preventionfocus, Inc., 69 Linwood Ave., Buffalo, NY 14209, for the provision of funding for opioid prevention activities in a minimum amount of \$3,750.00; effective April 1, 2023 through September 30, 2023. . (MUNIS CONTRACT # 1756)</p>		<p>Motion: Roche Ayes: 5 Noes: Absent: 2 Grant, May</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
<p>5. Appropriation: To: 014325.542445 Supported Apartment <u>\$1,290.00</u> w/01432500.434900 Mental Health \$1,290.00 Reason: OMH State Aid Bed Rate Adjustment</p>		<p>Motion: King Ayes: 5 Noes: Absent: 2 Grant, May</p>	<p>Carried: XXX Defeated: Referred to: FINANCE</p>
<p>6. Appropriation: To: 014321.542422 Suburban Adult Services <u>\$1,979.00</u> w/01432100.434900 Mental Health-State Aid \$1,979.00 Reason: OPWDD State Aid COLA Adjustment</p>		<p>Motion: King Ayes: 5 Noes: Absent: 2 Grant, May</p>	<p>Carried: XXX Defeated: Referred to: FINANCE</p>
<p>7. 2023 Appropriation: To: 014324.510001 Salaries – Fixed Sch S/D/I \$3,200.00 014324.583001 FICA \$195.94 014324.585001 Medicare FICA \$45.82 014324.542306 Miscellaneous Other <u>\$5,469.24</u> w/01432401.434900 Mental Health State Aid \$8,911.00 Reason: OMH State Aid COLA Adjustment</p>		<p>Motion: King Ayes: 5 Noes: Absent: 2 Grant, May</p>	<p>Carried: XXX Defeated: Referred to: FINANCE</p>
<p>At 9:07 AM Supervisor Grant, T/Bennington entered the meeting during the below Agenda Item.</p>			
<p>8. Monthly Update • <u>Opioid Settlement Funds</u> – RFA (regional funding to LGU) • <u>Suicide Prevention Walk:</u> 9/26 at 4:45 pm at Arcade VFW Post 374</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Department Agenda Item	Discussion	Decision	Action
<i>At 9:13 AM Chairwoman Ryan, T/Warsaw entered the meeting during the below Agenda Item.</i>			
9. <i>2024 Budget proposal review:</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:15 AM Public Health w/G. Collins, L. Paolucci, R. Jines			
1. Transfer (Public Health – Jail Medical): From: 014060.510301 Overtime \$308.00 To: 014060.542301 Books/Pubs/Subscriptions \$308.00 Reason: Transfer funds from OT line to cover cost of the e-prescribing software. The former vendor will no longer provide the service as of 12/31/23; running both systems parallel to assure continuity during period of transition.	<i>Entered in MUNIS</i>	Motion: Becker Ayes: 6 Noes: Absent: 1 May	Carried: XXX Defeated: Referred to: FINANCE
2. Grant Application and Acceptance: Authorize Chairman/Commissioner of Health to sign a grant application and acceptance award with <i>New York State Governor's Traffic Safety Committee</i> , Empire State Plaza for funding of the Child Passenger Safety Program in a minimum amount of \$1,898.00; effective October 1, 2023 through September 30, 2024. (MUNIS CONTRACT #1759) ✓✓		Motion: King Ayes: 6 Noes: Absent: 1 May	Carried: XXX Defeated: Referred to: *RESOLUTION
3. Position Abolish: Health Department Abolish one (1) position of Public Health Nurse II , (1.0FTE) (Position Code #162.677) effective October 11, 2023.	Due to the resignation of N. Wedge August 16, 2023 to accept a position at NYSDOH. No applications received in response to positing for a nursing vacancy	Motion: Becker Ayes: 6 Noes: Absent: 1 May	Carried: XXX Defeated: Referred to: FINANCE
4. Position Creation/Fill: Health Department Create and fill one (1) position of Public Health Program Specialist (1.0 FTE); effective October 11, 2023. CSEA Schedule A, Grade 15.	Documents submitted to HR <ul style="list-style-type: none"> • Three Permission to Fill forms (yellow paper) • Position Justification form • Duty Statement • Organizational Chart 	Motion: Becker Ayes: 6 Noes: Absent: 1 May	Carried: XXX Defeated: Referred to: FINANCE

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Department Agenda Item	Discussion	Decision	Action
<p>5. Amend Salary Schedule S: <i>Health Department</i> Set the salary of Public Health Program Coordinator (position #166.609) in the Health Department to reflect an annual salary of \$55,000 per year, with an additional \$2,000.00 upon permanent appointment and eligibility for 2024 COLA as may be authorized by the Board of Supervisors; effective October 04, 2023.</p>		<p>Motion: Brick Ayes: 6 Noes: Absent: 1 May</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">FINANCE</p>
<p>6. Operational Update (As Needed): <u>ADMINISTRATION:</u></p> <ul style="list-style-type: none"> ➤ Board of Health Meeting 9/21 cancelled ➤ Coroner Meeting – Yet to be determined for October ➤ Grant opportunity: NYSDOH “Expanding Harm Reduction Services for Priority Populations Who Use Drugs” ➤ Accreditation Update: Mission/Vision/Values ➤ CSEA MOU for Public Health Program Specialist in process <p><i>Supervisor Becker, T/Sheldon questioned how to change the lack of public rest areas along Route 20A through Wyoming County. He talked about the Dollar General in Varysburg closing their rest room doors to visitors (employees only) and he described a few instances where travelers relieved themselves in other areas of the back room and along the side of the road. Committee Chair Davis, T/Covington suggested approaching the Chamber of Commerce for installation of Wyoming County Welcome Centers, complete with public restrooms.</i></p>			<p>Motion: Ayes: Noes: Absent:</p> <p>Carried: Defeated: Referred to:</p>
<p>9. 2024 Budget proposal review:</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Department Agenda Item	Discussion	Decision	Action
6. <i>Operational Update (As Needed) continued:</i> <u>ENVIRONMENTAL:</u> ➤ <u>August Environmental Health Report</u> <u>PUBLIC HEALTH NURSING:</u> <u>PH EMERGENCY PREPAREDNESS:</u> <u>JAIL MEDICAL:</u> <u>CORONERS:</u> <u>Weights & Measures:</u> ➤ <u>August Weights & Measures Report</u>			

Supervisor Brick, T/Perry questioned PH Admin. Paolucci on her thoughts on the paid ambulance service in Wyoming County. PH Admin. Paolucci offered one of her thoughts as not knowing how to suggest a paid service without some expense to the county. Dr. Collins reminded the committee members of the importance of transport services from our local nursing homes and to Rochester and Buffalo hospitals when WCCH is unable to provide patient care.

Signature of Committee Chairman: p/J. Davis (minutes prepared by *C. Ketchum*).

Next Public Health Committee Meeting scheduled for **Wednesday, November 01, 2023 @ 9:00 AM.**

Committee Chair Initials: _____