

HUMAN SERVICES COMMITTEE MEETING MINUTES

Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.

Thank you!

*The public may continue to observe meetings via **BOS YouTube Channel** (<https://www.youtube.com/channel/UCcfZs0H1gcOl67vIR8g-Ow>)

Date: Tuesday, September 27, 2022 @ 11:00 AM

Location: **Supervisors' Chambers, 2nd floor of the government center**

Present: **Davis**, Roche, Granger, Roberts, McCormick, King

Absent: **Grant**

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; B. Ryan/Board Chair; E. J. Gozelski, T/Castile; A. D. Berwanger, T/Arcade

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
1. <u>Fall NYSAC Conf. Resolution:</u> <ul style="list-style-type: none"> • Resolution Urging the Governor and State Legislature to Gradually Eliminate the County Fiscal Responsibility for Preschool Special Education and Summer School Special Education Programs 		Motion: Roberts Ayes: 6 Noes: Absent: 1 Grant	Carried: XXX Defeated: Referred to: *RESOLUTION
2. <u>Fall NYSAC Conf. Resolution:</u> <ul style="list-style-type: none"> • Resolution Urging the Governor and State Legislature to Increase the Pre-School special Education Administration Rate for Counties 		Motion: Roberts Ayes: 6 Noes: Absent: 1 Grant	Carried: XXX Defeated: Referred to: *RESOLUTION
3. <u>Fall NYSAC Conf. Resolution:</u> <ul style="list-style-type: none"> • Resolution Urging the Governor and State Legislature to Adjust the Early Intervention Rate Structure to Improve Access to these Services for Children Who Live in Poverty and Rural Areas 		Motion: Roberts Ayes: 6 Noes: Absent: 1 Grant	Carried: XXX Defeated: Referred to: *RESOLUTION
4. <u>Fall NYSAC Conf. Resolution:</u> <ul style="list-style-type: none"> • Resolution Urging the State of New York to Require School Districts to Administer and Fund Pre-School Special Education and Early Intervention Services 		Motion: Roberts Ayes: 6 Noes: Absent: 1 Grant	Carried: XXX Defeated: Referred to: *RESOLUTION
5. <u>Fall NYSAC Conf. Resolution:</u> <ul style="list-style-type: none"> • Resolution to Enact an Emergency System to Address the Scarcity of Providers of Therapeutic Services for Early Intervention Care 		Motion: Roberts Ayes: 6 Noes: Absent: 1 Grant	Carried: XXX Defeated: Referred to: *RESOLUTION
6. <u>Fall NYSAC Conf. Resolution:</u> <ul style="list-style-type: none"> • Resolution Urging the Governor and State Legislature to Increase County Reimbursement for Early Intervention Transportation Services 		Motion: Roberts Ayes: 6 Noes: Absent: 1 Grant	Carried: XXX Defeated: Referred to: *RESOLUTION

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Department Agenda Item	Discussion	Decision	Action
<p>7. <u>Fall NYSAC Conf. Resolution:</u></p> <ul style="list-style-type: none"> • Resolution Calling on the Governor and State Legislature to Increase State Funding Support for the Foster Care Block Grant to Pay for the Rate Increase Enacted in the SFY 2023 Budget and Also Increase State Funding for Safety New Programs 		<p>Motion: Roberts Ayes: 6 Noes: Absent: 1 Grant</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
<p>8. <u>Fall NYSAC Conf. Resolution:</u></p> <ul style="list-style-type: none"> • Resolution Urging the Governor and New York State Legislature to Become a True Partner by Focusing on Rent Allowance and Standard of Need Which Must Include the Restoration of 50/50 Cost Sharing for Safety Net Programs, and Clarify Its Homelessness Prevention Goals by Making Permanent Housing the Central Focus 		<p>Motion: Roberts Ayes: 6 Noes: Absent: 1 Grant</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
11:00 AM Veterans Services w/A. Solina			
<p>1. <u>Dwyer Report:</u></p> <ul style="list-style-type: none"> • Please see attached 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>2. <u>Grant Application and Acceptance:</u> Authorize Chairman to sign a grant application and acceptance award with New York State Div. of Veterans' Affairs, Matthew Courcelle OGS Division of Financial Administration, POB 2166, Empire State Plaza, Albany, NY 12220-0282 for funding to provide services to veterans in our locality in a minimum amount of \$25,000.00; effective April 1, 2022 through March 31, 2023. (MUNIS CONTRACT #800)✓✓</p>		<p>Motion: King Ayes: 6 Noes: Absent: 1 Grant</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
<p>3. <u>This Day in History/ Veteran of the Month</u></p> <ul style="list-style-type: none"> • October 11 is the exact day of the founding of the Daughters of the American Revolution 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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4. <u>Dwyer Picnic Pictures</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
5. Free Haircuts <ul style="list-style-type: none"> • 10/05/22 and the first Wednesday of the month through the end of the year. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
6. Revolutionary Soldier Tombstone Ceremony <ul style="list-style-type: none"> • Working with Nick Fisher <ul style="list-style-type: none"> ○ 2nd or 3rd Friday in October, to be confirmed. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
7. <u>Nat'l Disability Employment Month Proclamation:</u> <ul style="list-style-type: none"> • Please see attached 		Motion: Roberts Ayes: 6 Noes: Absent: 1 Grant	Carried: XXX Defeated: Referred to: *RESOLUTION
8. October Committee at Beaver Hollow: <ul style="list-style-type: none"> • Time/Place/Head Count 	Beaver Hollow provides veteran services related programming.	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9. Pavilion Update <ul style="list-style-type: none"> • A location has been identified with Buildings & Grounds. • Dwyer funds will pay for this cost of the pavilion. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
10. Potential Road Renaming <ul style="list-style-type: none"> • Private First Class (PFC) Jack Sanderson • Corporal (CPL.) Joseph Bailey • PFC Johnny Leake 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
11. FYI~ <ul style="list-style-type: none"> • Attending American Legion National Commander's visitation to WNY on 10/28: <ul style="list-style-type: none"> ○ To be paid from Conferences budget line ○ County van to Brocton American Legion Post ○ Tony and Robin going 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
11:20 AM Office for the Aging w/T. Phillips			
1. OFA Advisory Council Reports: <ul style="list-style-type: none"> • EISEP ~ <u>51</u> Participants / <u>43</u> Active <ul style="list-style-type: none"> ○ PCA I ~ <u>17</u> ○ PCA II ~ <u>16</u> ○ Personal Response buttons <u>10</u> ○ Wait list <u>13</u> • Respite ~ <u>24</u> Participants / <u>20</u> Active <ul style="list-style-type: none"> ○ Adult Day Care ~ <u>0</u> ○ PCA I ~ <u>2</u> ○ PCA II ~ <u>3</u> ○ Overnight ~ <u>10</u> ○ Life Line ~ <u>15</u> <ul style="list-style-type: none"> ▪ Private Pay ~ <u>49</u> ○ Wait list <u>4</u> • Unmet Needs ~ <u>13</u> Participants / <u>11</u> Active (grant funding of \$40,000) <ul style="list-style-type: none"> ○ PCA I ~ <u>1</u> ○ PCA II ~ <u>3</u> ○ Personal Response buttons <u>7</u> ○ Wait list <u>2</u> • Alzheimer Caregiver services ~ <u>54</u> families served. • HDM (Home Delivered Meals) ~ <u>307</u> active participants with <u>260</u> meals being served today • Congregate Meal Sites ~ Avg. <u>13</u> /day – Arcade only <ul style="list-style-type: none"> ○ Pine Lounge ~ <u>43</u> /week 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
Youth Bureau			
<p>2. Program Updates:</p> <ul style="list-style-type: none"> • Early Intervention (ages 0-3) <ul style="list-style-type: none"> ○ Active: 68 / Waiting Evaluation: 6 • Pre-School (ages 3-5) <ul style="list-style-type: none"> ○ Active: 89 / Center based: 19 		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
<p>3. Professional Service Contract (\$5,001 or greater): Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with Paula Gleason 304 S 2nd St Olean, NY 14760 for Pre School Related Services in an amount not to exceed budget; effective September 1, 2022 through January 30, 2024. (MUNIS CONTRACT #764) ✓✓</p>		<p>Motion: Roche</p> <p>Ayes: 6</p> <p>Noes:</p> <p>Absent: 1 Grant</p>	<p>Carried: XXX</p> <p>Defeated:</p> <p>Referred to:</p> <p>*RESOLUTION</p>
<p>4. Amend Resolution #22-317</p> <ul style="list-style-type: none"> • Resolution #22-317, states funding is for a program to connect senior citizens with youth wanting to work doing odd jobs. • Director Aldinger would like to use this funding to create a Leadership Wyoming for youth program which will consist of 8 sessions. • Will go through the school districts for candidates. Eligible to students in grades 9-12. 		<p>Motion: McCormick</p> <p>Ayes: 6</p> <p>Noes:</p> <p>Absent: 1 Grant</p>	<p>Carried: XXX</p> <p>Defeated:</p> <p>Referred to:</p> <p>*RESOLUTION</p>
<p>5. Appropriation: To: 017310.542435-SPORT Youth Sports Grant \$5,000.00 w/01731004.438200 YB OCFS Grants Funds \$5,000.00 Reason: For a Youth Sports Program to be provided by the Warsaw YMCA per resolution 22-438 (MUNIS CONTRACT #692)</p>		<p>Motion: King</p> <p>Ayes: 6</p> <p>Noes:</p> <p>Absent: 1 Grant</p>	<p>Carried: XXX</p> <p>Defeated:</p> <p>Referred to:</p> <p>FINANCE</p>

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Department Agenda Item	Discussion	Decision	Action
11:40 AM Department of Social Services w/R. Miles			
<p>1. Overnight Travel Authorization: K. Barber will travel to Lake George to attend the Local District Social Services Commissioner's Convening at the Fort William Henry Hotel-Lake George, 48 Canada Street, Lake George, NY 12845 on 10/24/22 to 10/27/22. Total cost \$24.00; budgeted, county car, ez pass and gas will be used.</p>		<p>Motion: Granger Ayes: 6 Noes: Absent: 1 Grant</p>	<p>Carried: XXX Defeated: Referred to: APPROVED</p>
<p>2. Overnight Travel Authorization: J. Gardner, M. Bramer and K. Tisdale will travel to Oswego to attend the NYWFIA 37th Annual Training Seminar at the Best Western Plus Hotel and Conference Center, 26 East First Street, Oswego, NY 13126 on 10/16/22 to 10/19/22. Total cost \$754.00 budgeted, county car, ez pass and gas will be used.</p>		<p>Motion: Granger Ayes: 6 Noes: Absent: 1 Grant</p>	<p>Carried: XXX Defeated: Referred to: APPROVED</p>
<p>3. Overnight Travel Authorization: V. Forrester will travel to Syracuse to attend Child Support 101 at the Sheraton Syracuse University Hotel & Conference Center, 801 University Avenue Room: Comstock C, Syracuse, NY 13210 on 9/26/22 to 9/29/22. Total cost \$33.00; budgeted, county car, EZ pass and gas will be used.</p>	<p><i>Prior approval given by Ellen Grant.</i></p>	<p>Motion: Granger Ayes: 6 Noes: Absent: 1 Grant</p>	<p>Carried: XXX Defeated: Referred to: APPROVED</p>
<p>4. Position Fill: Social Services Dept. One (1) position of Account Clerk (position code 066.002), CSEA Agreement, Sch. A. Grade 4 (\$17.53 - \$19.29/hr. / annual salary equivalent of \$31,905 to \$35,107.80) to replace Lauren Barnes who resigned on 9/23/22. Position available date: 10/05/22.</p>		<p>Motion: McCormick Ayes: 6 Noes: Absent: 1 Grant</p>	<p>Carried: XXX Defeated: Referred to: FINANCE</p>

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Department Agenda Item	Discussion	Decision	Action
<p>5. <i>Position Fill:</i></p> <p style="text-align: center;">Social Services Dept.</p> <p>One (1) position of <u>Social Services Principal Program Specialist</u> (position code 099.313), CSEA Agreement, Sch. A. Grade 15 (\$21.88- \$25.45/hr. / annual salary equivalent of \$39,821.60 to \$46,319.00) to replace Amber Stackhouse who is retiring effective 10/29/22. Position available date: 10/31/22.</p>		<p>Motion: McCormick Ayes: 6 Noes: Absent: 1 Grant</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">FINANCE</p>
<p>6. <i>Professional Service Contract: (\$5,001 or greater):</i></p> <p>Authorize Chairwoman to sign contracts, pursuant to General Municipal Law § 104(b), with the following agencies for the prevention of homelessness under the Emergency Solution Grant under the CARES ACT in the amount not to exceed the 2022-2023 budget or grant total:</p> <ul style="list-style-type: none"> • Thirteen Short Street, LLC, PO Box 367, Geneseo, NY 14454 effective February 1, 2022, through September 30, 2023. (MUNIS CONTRACT # 735) ✓✓ • Twin Lakes Mobile Homes, Inc., PO Box 659, 11958 Route 16, Yorkshire, NY 14173 effective February 1, 2022, through September 30, 2023. (MUNIS CONTRACT # 740) ✓✓ • Jay C. Till, 4757 Jordan Road, Silver Springs, 14550 effective February 1, 2022, through September 30, 2023. (MUNIS CONTRACT # 770) ✓✓ • Humphrey's Hollow Apartments, 50 Oak Street, Warsaw, NY 14569 effective February 1, 2022, through September 30, 2023. (MUNIS CONTRACT # 775) ✓✓ • Jennifer Walker, 1516 Friedman Road, Darien Center, NY 14040 effective February 1, 2022, through September 30, 2023. (MUNIS CONTRACT # 779) <i>Pending Co. Atty. approval</i> 		<p>Motion: Granger Ayes: 6 Noes: Absent: 1 Grant</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">*RESOLUTION</p>

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Department Agenda Item	Discussion	Decision	Action
<p>7. Professional Service Contract- Authorization for State WMS Contracts (\$5,001 or greater): Authorize Chairwoman to sign a contract, pursuant to General Municipal Law §104(b), with Linda Smith, 7014 Private Drive #12, Perry, NY 14530 for child day care services in an amount not to exceed the 2022 budget; effective August 19, 2022 through December 31, 2022. (MUNIS CONTRACT # 734) ✓✓</p>		Motion: Roberts Ayes: 6 Noes: Absent: 1 Grant	Carried: XXX Defeated: Referred to: *RESOLUTION
<p>8. Professional Services Contract (\$5,001 or greater): Authorize Chairwoman to sign a contract, pursuant to General Municipal Law § 104(b), with Cattaraugus Community Action Inc. dba Connecting Communities in Action, 25 Jefferson Street, Salamanca, NY 14779 to provide Domestic Violence Temporary Housing for a Wyoming County resident in an amount not to exceed \$10,000.00; effective June 1, 2022, through December 31, 2022. (MUNIS CONTRACT # 761) unable to approve at Step 30– STILL IN CREATED STATUS/NO VENDOR CHOSEN.</p>		Motion: Roberts Ayes: 6 Noes: Absent: 1 Grant	Carried: XXX Defeated: Referred to: *RESOLUTION
<p>9. Amend Resolution No. 22-013: Authorize Chairwoman to sign an Amended Contract with Self Direct Inc., 7758 Maple Road, Baldwinsville, NY 13027, to reflect the following revisions:</p> <ul style="list-style-type: none"> • New address, correct name to match W-9 and utilize the required NYS model contract. • (MUNIS CONTRACT # 748 Change Order) ✓✓ 		Motion: Granger Ayes: 6 Noes: Absent: 1 Grant	Carried: XXX Defeated: Referred to: *RESOLUTION
<p>10. Approve Procurement Card: To provide Dir. of Children & Family Services, Michael Drum with a credit limit of \$1,000.00</p>		Motion: Roche Ayes: 6 Noes: Absent: 1 Grant	Carried: XXX Defeated: Referred to: APPROVED

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11. <u>Proclamation:</u> <ul style="list-style-type: none"> • October is Domestic Violence Awareness Month 		Motion: Granger Ayes: 6 Noes: Absent: 1 Grant	Carried: XXX Defeated: Referred to: *RESOLUTION
12. <u>Monthly Report</u>	<i>Reviewed and attached.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
12:00 PM Wyo. Co. Community Action w/R. Shader			
1. Grant Acceptance Award: Authorize Chairwoman to sign a grant acceptance award with the New York State Housing Trust Fund Corporation as represented by the New York State Office of Community Renewal (OCR) through the Community Development Block Grant (CDBG), for funding of Farmworker Housing Program in the amount of Three hundred ninety six thousand four hundred thirty nine dollars (\$396,439.00) effective September 08, 2022 through September 7, 2023. Grant # 1279CVHR99-22 (MUNIS CONTRACT # 768) ✓✓	Permission to apply was granted by Human Service Committee on March 29, 2022	Motion: King Ayes: 6 Noes: Absent: 1 Grant	Carried: XXX Defeated: Referred to: *RESOLUTION
2. Professional Service Contract (\$5,001 or greater): Authorize Chairman to sign a sub-recipient agreement, pursuant to General Municipal Law §104(b), with Wyoming County Community Action , 6470 Route 20A, Suite 1, Perry, NY 14530-9799 for deliverables associated with the NYS Housing Trust Fund Corporation Farmworker Housing Program in an amount not to exceed \$396,439.00; effective September 08, 2022 through September 7, 2023. (MUNIS CONTRACT #769) ✓✓		Motion: King Ayes: 6 Noes: Absent: 1 Grant	Carried: XXX Defeated: Referred to: *RESOLUTION

Signature of Committee Chairman: **p/E. Grant** (minutes prepared by C. Ketchum).

Next Human Services Committee Meeting scheduled for **Tuesday, October 25, 2022 @ at Beaver Hollow, time to be determined.**

Committee Chair Initials: _____