

# HUMAN SERVICES COMMITTEE MEETING MINUTES

Committee meetings are now open to the general public.  
We ask that you continue to practice safe social distancing requirements.

*Thank you!*

Date: Tuesday, September 26, 2023 @ 11:00 AM

Location: *Supervisors' Chambers, 2<sup>nd</sup> floor of the government center.*

Present: **Grant, Davis**, Roche, Granger, McCormick, King

Absent: Roberts,

Also Present: C. Ketchum/Board Clerk; D. Nikiel/Dep. Budget Officer; B. Ryan/Board Chair; B. Kehl, T/Attica; E. J. Gozelski, T/Castile

Department Agenda Item	Discussion	Decision	Action
<b>Committee Chair's Agenda</b>			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>11:00 AM Veterans Services w/A. Solina</b>			
<i>Prior to the review of the Veteran Services Agenda Items, Supervisor King, T/Pike thanked Veteran Services Director Solina for attending and organizing the Road Dedication Marker ceremony for Airforce MSgt Thomas Madison, who served 20 years during the Vietnam Conflict.</i>			
1. <a href="#"><u>Dwyer Report</u></a>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <i>This Day in History/ Veteran of the Month</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. <a href="#"><u>Picnic Report/Pictures</u></a>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
4. <i>Missing Camera Situation</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
5. <b>Appointment:</b> Reappoint <b>Anthony Solina</b> , 2307 Sullivan Road, East Arcade NY 14009 to the position of Director of Veteran Services pursuant to County Law §800 for a term of two (2) years; effective 09/13/23 through 09/12/25		Motion: McCormick Ayes: 6 Noes: Absent: 1 Roberts	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>

Committee Chair Initials: \_\_\_\_\_

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Department Agenda Item	Discussion	Decision	Action
6. <i>2024 Budget proposal review:</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>11:15 AM Office for the Aging w/A. Aldinger</b>			
<i>Board Chair Ryan, T/Warsaw thanked Director Aldinger and Director Solina for their participation in a recent meeting with local clergy where they discussed county delivered programs available to county residents.</i>			
1. OFA Advisory Council Reports: <ul style="list-style-type: none"> <li>• EISEP ~ <u>39</u> Active                             <ul style="list-style-type: none"> <li>○ PCA I ~ <u>20</u> these services are delivered by county staff</li> <li>○ PCA II ~ <u>7</u> these services are delivered through a contract with Homecare &amp; Hospice</li> <li>○ Life Line <u>12</u></li> </ul> </li> <li>• Respite ~ Participants <u>23</u> Active                             <ul style="list-style-type: none"> <li>○ Adult Day Care ~ <u>2</u> enrolled / Cloisters</li> <li>○ PCA I ~ <u>0</u></li> <li>○ PCA II ~ <u>1</u></li> <li>○ Overnight ~ <u>1</u> Cloisters</li> <li>○ Life Line ~ <u>19</u> <ul style="list-style-type: none"> <li>▪ Private Pay ~ <u>61</u></li> </ul> </li> </ul> </li> <li>• Unmet Need <u>12</u> Active                             <ul style="list-style-type: none"> <li>○ Lifeline <u>7</u></li> <li>○ PCA1 <u>2</u></li> <li>○ PCAII <u>2</u></li> <li>○ Overnight <u>1</u> Cloisters</li> </ul> </li> <li>• Alzheimer Caregiver services ~ <u>66</u> families</li> <li>• HDM (Home Delivered Meals) ~ <u>341</u> active participants with <u>272</u> meals being served today</li> <li>• Congregate Meal Sites ~ Avg. <u>12</u> /day in Arcade                             <ul style="list-style-type: none"> <li>○ Pine Lounge ~ <u>45</u> /week</li> <li>○ Breezeway Barn, Perry ~ <u>78</u> /week (last week was 95)</li> </ul> </li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Also Present: C. Ketchum/Board Clerk; D. Nikiel/Dep. Budget Officer; B. Ryan/Board Chair; B. Kehl, T/Attica; E. J. Gozelski, T/Castile

Department Agenda Item	Discussion	Decision	Action
<p><b>2. <i>Position Fill:</i></b> <i>Office for the Aging</i> One (1) position of <u><a href="#">Aging Services Specialist</a></u>, (Position Code 284.248) (1.0 FTE) CSEA agreement, Sch. A, grade 8 (Step 2) to replace Tanya Ludwig who resigned September 1, 2023; position available date is September 5, 2023.</p>	<p><i>Emergency Fill was signed by Chairwoman Ryan on 09/11/23; effective 09/05/23 through 10/03/23.</i></p>	<p>Motion: Roche Ayes: 6 Noes: Absent: 1 Roberts</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: right;"><b>FINANCE</b></p>
<p><b>3. <i>Grant Application and Acceptance Award:</i></b> Authorize Chairman to sign a grant application and acceptance award with <i>New York State Office for the Aging</i>, 2 Empire State Plaza, Albany, NY 12223-1251 for funding to continue the implementation of the expansion and enhancement of NY Connects in an amount not to exceed \$194,167.00; effective April 1, 2023 through March 31, 2024. <b>(MUNIS Contract #1748)</b></p>		<p>Motion: Davis Ayes: 6 Noes: Absent: 1 Roberts</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: right;"><b>*RESOLUTION</b></p>
<p><b>4. <i>2024 Budget proposal review:</i></b></p> <ul style="list-style-type: none"> <li>• Stipends for HEAP workers                             <ul style="list-style-type: none"> <li>○ Used in prior years to off set salaries; will be used in addition to salaries in 2024. The difference will be county levy.</li> </ul> </li> </ul>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p><b>5. <i>Interdepartmental Contract (Revenue) \$3,001 or greater:</i></b> With <b>Wyoming County Department of Social Services</b>, 466 North Main Street, Warsaw, NY 14569 for aiding with the HEAP process and applications for elderly residents, in a <b>maximum</b> amount of \$7,500.00; effective October 01, 2023 through September 30, 2024. <b>(MUNIS CONTRACT #1770 entered by OFA)</b></p>		<p>Motion: Roche Ayes: 6 Noes: Absent: 1 Roberts</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: right;"><b>APPROVED</b></p>

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Absent: Roberts,

Also Present: C. Ketchum/Board Clerk; D. Nikiel/Dep. Budget Officer; B. Ryan/Board Chair; B. Kehl, T/Attica; E. J. Gozelski, T/Castile

Department Agenda Item	Discussion	Decision	Action
<p><b>6. Overnight Travel Authorization AMENDED:</b> A. Aldinger to attend Health Leadership Fellows Program in Canandaigua, NY, March <del>13</del> 14 – March <del>17</del> 16, 2022 and October <del>16</del> 17 – 18, 2022. In Rochester, NY June <del>12</del> 13 – 14 and February <del>26</del> 27 – 28, 2023 and September 17 – <del>18</del> 19, 2023. The county car will be used. No cost to the county <i>except EZ Pass.</i></p>	<p><i>Original permission was granted on 04/26/22 by Human Services</i></p>	<p>Motion: Granger Ayes: 6 Noes: Absent: 1 Roberts</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: center;"><b>APPROVED</b></p>
<b>Youth Bureau</b>			
<p><b>5. Youth Bureau</b> Early Intervention Active: <u>68</u> In Process: <u>16</u> Pre-School Active: <u>83</u> Center based <u>16</u> Waiting List 3</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p><b>6. Professional Service Contract (\$5,001 or greater):</b> Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <b>Perry Central School</b> 33 Watkins Ave Perry, NY 14530 for the provision of Pre School Transportation in an amount not to exceed budget. effective September 1, 2023 through June 30, 2024. <b>(MUNIS CONTRACT # 1729)</b> ✓✓</p>		<p>Motion: King Ayes: 6 Noes: Absent: 1 Roberts</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: center;"><b>*RESOLUTION</b></p>
<p><b>7. Amend Resolution No. 22-507(as amended by 22-577):</b> Authorize Chairman to sign an Amended Contract with <b>Paula Gleason</b> 304 S. Second St Olean, NY 14760 to reflect the following revisions: name changed to Paula Kinney <b>(MUNIS CONTRACT # 764)</b> ✓✓</p>		<p>Motion: Roche Ayes: 6 Noes: Absent: 1 Roberts</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: center;"><b>*RESOLUTION</b></p>
<p><b>8. Amend resolution 21-218 to term</b> effective 09/30/2023.  This contract is with Jessica Scheidt</p>	<p>Contract to be replaced by new <b>Munis contract # 1750</b>: Jessica Scheidt, DBA: Sunshine Speech Services PLLC</p>	<p>Motion: Davis Ayes: 6 Noes: Absent: 1 Roberts</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: center;"><b>*RESOLUTION</b></p>

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Absent: Roberts,

Also Present: C. Ketchum/Board Clerk; D. Nikiel/Dep. Budget Officer; B. Ryan/Board Chair; B. Kehl, T/Attica; E. J. Gozelski, T/Castile

Department Agenda Item	Discussion	Decision	Action
<p><b>9. Professional Service Contract (\$5,001 or greater):</b>                      Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <b>Jessica Scheidt (DBA Sunshine Speech Therapy PLLC)</b> 6 Main St Wyoming, NY 14591 Warsaw, NY 14569 for the provision of Pre School Related Services in an amount of variable depending on need. Effective October 1, 2023 through June 30, 2024. <b>(MUNIS CONTRACT # 1750)</b> ✓✓. This contract will replace contract #1750, which will terminate on 09/30/2023.</p>		Motion: Davis Ayes: 6 Noes: Absent: 1 Roberts	Carried: <b>XXX</b> Defeated: Referred to:  * <b>RESOLUTION</b>
<p><b>10. 2024 Budget proposal review:</b></p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><b>11. Misc.</b></p> <ul style="list-style-type: none"> <li>• 25 students from Wyoming County School Districts will be attending the first ever session of the Wyoming County Youth Leadership Academy. Academy takes place one day per month for 9 months.</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><b>12. Overnight Travel Authorization:</b>                      J. Hudson, A. Fialkowski &amp; K. Nickerson to attend Youth Development Leadership Conference in Syracuse, NY, November 01 - 03, 2023. The county car will be used.</p>		Motion: McCormick Ayes: 6 Noes: Absent: 1 Roberts	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>
<b>11:30 AM Department of Social Services w/K. Barber</b>			
<p><b>1. Overnight Travel Authorization AMENDED:</b>                      M. Drum will travel to Glen Falls to attend the 2023 Directors of Services Leadership Training Forum at The Queensbury Hotel, 88 Ridge Street, Glen Falls, NY 12801 on 10/23/23 to 10/26/23. Total cost <del>\$28.00</del> <b>\$147.00</b>; budgeted, county car, EZ pass, and gas will be used.</p>	<p><i>Original permission was granted by Human Services on July 25, 2023.</i></p> <p style="color: red;"><i>Commissioner Barber explained adding 10/23/23 as the amendment. The amendment is the total cost of \$147.00.</i></p>	Motion: Granger Ayes: 6 Noes: Absent: 1 Roberts	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>

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Department Agenda Item	Discussion	Decision	Action
<p><b>2. <i>Position Fill:</i></b> <b>Social Services Dept.</b> Fill one (1) position of <u>Senior Social Services Program Specialist</u> (Position Code: 133.361), CSEA Agreement, Sch. A. Grade 13 (\$21.73 –\$24.98/hr.) to replace H. Sheehan, who was promoted effective 10/6/23. Position available date: 10/9/23</p>		<p>Motion: Roche Ayes: 6 Noes: Absent: 1 Roberts</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:  <b>FINANCE</b></p>
<p><b>3. <i>Position Fill:</i></b> <b>Social Services Dept.</b> One (1) position of <u>Account Clerk (SCU)</u> (Position Code: 170.002), CSEA Agreement, Sch. A. Grade 4 (\$17.97-19.77/hr.) to replace S. Weatherbee, who was promoted effective 9/29/23. Position available date: 10/4/23</p>		<p>Motion: Roche Ayes: 6 Noes: Absent: 1 Roberts</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:  <b>FINANCE</b></p>
<p><b>4. <i>Position Fill:</i></b> <b>Social Services Dept.</b> Fill one (1) position of <u>Community Services Aide</u> (Position Code: 175.333), CSEA Agreement, Sch. A. Grade 3 (\$17.43 – \$19.08/hr.) to replace S. Granger, who resigned effective 9/13/23. Position available date: 10/4/23</p>		<p>Motion: Roche Ayes: 6 Noes: Absent: 1 Roberts</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:  <b>FINANCE</b></p>
<p><b>5. <i>Position Fill:</i></b> <b>Social Services Dept.</b> One (1) position of <u>Social Services Program Specialist</u> (Position Code: 186.359), CSEA Agreement, Sch. A. Grade 10 (\$20.38 – \$23.06/hr.) to replace L. Toor, who resigned and returning to WCCHS effective 10/3/23. Position available date: 10/4/23</p>		<p>Motion: Roche Ayes: 6 Noes: Absent: 1 Roberts</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:  <b>FINANCE</b></p>

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Department Agenda Item	Discussion	Decision	Action
<p><b>6. Professional Service Contract: (\$5,001 or greater):</b>                      Authorize Chairwoman to sign contract, pursuant to General Municipal Law § 104(b), with <b>Brenda Rosenthal</b>, 2901 India Palm Drive, Edgewater, FL 32141 for the prevention of homelessness under the Emergency Solution Grant under the CARES ACT in the amount not to exceed the 2022-2023 budget or grant total; effective February 1, 2022 to September 30, 2023. <b>(MUNIS CONTRACT #1746)</b> ✓✓</p>		Motion: Davis Ayes: 6 Noes: Absent: 1 Roberts	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<p><b>7. Interdepartmental Contract (Expenditure) \$3,001 or greater:</b>                      With <b>Wyoming County Office for the Aging</b>, 8 Perry Avenue, Warsaw, NY 14569 for aiding with the HEAP process and applications for elderly residents, in an amount not to exceed \$7,500.00; effective October 01, 2023 through September 30, 2024. <b>(MUNIS CONTRACT #1770 entered by OFA)</b></p>		Motion: Roche Ayes: 6 Noes: Absent: 1 Roberts	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>
<p><b>8. Proclamation:</b></p> <ul style="list-style-type: none"> <li>• October is Domestic Violence Awareness Month.</li> </ul>		Motion: Granger Ayes: 6 Noes: Absent: 1 Roberts	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<p><b>9. Monthly Report:</b></p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><b>10. 2024 Budget proposal review:</b></p> <ul style="list-style-type: none"> <li>• \$3,000 taken out and reallocated to .54 v. .52 for office furniture</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: \_\_\_\_\_

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Department Agenda Item	Discussion	Decision	Action
<b>11:45 AM Wyo. Co. Community Action w/C. Johnson</b>			
1. <i>2024 Budget proposal review:</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/E. Grant (minutes prepared by *C. Ketchum*\_\_\_\_\_).

Next Human Services Committee Meeting scheduled for **Tuesday, October 31, 2023 @ 11:00 AM.**

Committee Chair Initials: \_\_\_\_\_