



## FINANCE COMMITTEE MEETING MINUTES

Committee meetings are now open to the general public.  
We ask that you continue to practice safe social distancing requirements.  
*Thank you!*

Date: Tuesday, September 5, 2023 @ 9:00 AM

Location: **Ag. & Business Center, 2<sup>nd</sup> Floor Conference Room, 36 Center Street, Warsaw, NY**

Present: **Kehl, Grant**, Davis, Leuer, May, Brick, King, Becker

Absent:

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; D. Farberman/HR Director; J. Wilkinson/Co. Atty. B. Ryan/Board Chair; M. Roche, T/Eagle; D. Granger, T/Gainesville (9:02 AM); E. J. Gozelski, T/Castile (9:03 AM); V. McCormick, T/Java (9:12 AM)

Department Agenda Item	Discussion	Decision	Action
3. <i>The Workers' Compensation Executive Committee has set the date for the annual Board of Trustees Meeting for October 3, 2023 at 9:00 A.M prior to the start of the Board of Supervisors Finance Committee Meeting.</i>	<i>Agenda packets will be emailed out mid-September</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
4. <i>Misc.</i> <ul style="list-style-type: none"> <li>• The Workers' Compensation Program Administrator accepted an appointment to the NYS Association of Self-Insured Counties (NYSASIC) as a board member effective January 01, 2024</li> <li>• Update on the rodent &amp; bee issue in Thompson Hall.                             <ul style="list-style-type: none"> <li>○ Committee Chair Kehl will address the issues with Hospital Administrator Kobis later in the agenda.</li> </ul> </li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>9:10 AM - Information Technology w/B. Sikes</b>			
1. <b>Professional Service Contract (\$5,000 or greater):</b> Authorize Chairwoman to sign a contract, pursuant to General Municipal Law §104(b), with <b>SHI</b> , 290 Davidson Avenue, Somerset, New Jersey, 08873 for the provision of support for HP SAN, in an amount not to exceed \$29,058.10; effective September 12, 2023 through September 30, 2028. New York State Sourcewell CO-OP 081419-SHI. <b>MUNIS CONTRACT # 1730</b>	<i>Goes with block No. 2 and 3</i>  <i>The current HP SAN is at capacity.</i>	Motion: Davis Ayes: 8 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
2. <b>Transfer:</b> <b>To:</b> 011681.540301 Professional Services      \$29,058.10 <b>From:</b> 011681.520002 IT/Communication      \$29,058.10 <b>Reason:</b> To pay for the costs associated with the professional services part of the HP SAN purchase.		Motion: Davis Ayes: 8 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>

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Department Agenda Item	Discussion	Decision	Action
<b>3. Appropriation:</b> <b>To:</b> 011681.520002 IT/Communication \$26,000.00 w/01168100.412890 Other Dept. Revenue \$26,000.00 <b>Reason:</b> TASC is paying a portion of the cost for a new HP SAN. The remainder of the cost is budgeted. The total cost is \$66,397.55 (\$29,058.10 is professional services and \$37,339.45 is for the equipment)		Motion: Davis Ayes: 8 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  * <b>RESOLUTION</b>
<b>4. Amend Resolution No. 15-386:</b> Authorize Chairwoman to sign an amended contract with <b>Avenu Insights &amp; Analytics</b> , 5680 Trinity Parkway, Suite 120, Centreville, Virginia for contract extension of various systems in an amount not to exceed \$91,343.30, effective October 1, 2023 through March 31, 2024. <b>MUNIS CONTRACT Change Order #600</b>	<i>As previously amended by:</i> <b>18-276; 18-385; 19-094; 20-425; 21-125; 21-330; 21-569; 22-144; 22-473; 22-685; 22-239; and <u>23-328</u>.</b>  (Amendment No. 12)	Motion: May Ayes: 8 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  * <b>RESOLUTION</b>
<b><i>There was a discussion over several members of the HR Dept. along with IT scheduled to review e-gov software to replace MUNIS as the county's new Civil Service/HR tracking software. IT Director Sikes explained that e-gov has the majority of NYS counties according to information he garnered during a recent IT Directors' conference.</i></b>			
<b>5. Amend Resolution No. 22-609:</b> Authorize Chairwoman to sign an Amended Grant with <b>New York State Division of Homeland Security and Emergency Services</b> , to reflect the following revision: Change the effective dates from 10/1/2022 through 8/31/23 to October 1, 2022 through August 31, 2024. All else remains the same. <b>MUNIS CONTRACT Change Order #877</b>		Motion: Grant Ayes: 8 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  * <b>RESOLUTION</b>
<b>6. Professional Service Contract (\$5,000 or greater):</b> Authorize Chairwoman to sign a contract a contract, pursuant to General Municipal Law §104(b), with <b>Brian Parisi Copier Systems</b> , 8316 Main Street, Williamsville, New York 14221 for a support agreement, in an amount not to exceed \$8,700.00; effective July 27, 2022 through July 26, 2026. <b>MUNIS CONTRACT Change Order #807</b>	<i>To correct an approval from the October 4, 2022 Committee Meeting</i>	Motion: Becker Ayes: 8 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  * <b>RESOLUTION</b>

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Present: *Kehl, Grant*, Davis, Leuer, May, Brick, King, Becker

Absent:

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; D. Farberman/HR Director; J. Wilkinson/Co. Atty. B. Ryan/Board Chair; M. Roche, T/Eagle; D. Granger, T/Gainesville (9:02 AM); E. J. Gozelski, T/Castile (9:03 AM); V. McCormick, T/Java (9:12 AM)

Department Agenda Item	Discussion	Decision	Action
<b>7. <i>Overnight Travel Authorization:</i></b> B. Sikes to attend the New York State Local Government Information Technology Directors Association Fall Conference at the Thayer Hotel West Point, New York, October 4-6, 2023. The cost is \$100.00, which includes 3 nights of lodging and registration. Personal vehicle will be used.		Motion: Davis Ayes: 8 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>
<b>8. <i>FYI~</i></b> <ul style="list-style-type: none"> <li>• Website Compliance</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>9:30 AM - Treasurer w/R. LaWall</b>			
<b>1. <i>Sales tax update and financial statements</i></b> <ul style="list-style-type: none"> <li>• <a href="#"><u>Investment Income</u></a></li> <li>• <a href="#"><u>Investment Report</u></a></li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>2. <i>Professional Service Contract (\$5,000 or greater):</i></b> Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <i>Systems East, Inc., 50 Clinton Ave. Cortland, NY 13045</i> for the provision of (services to be provided) in an amount not to exceed \$101,795.00; effective January 1, 2024 through December 31, 2028. <b>(MUNIS CONTRACT #1671)</b>	<i>\$230,450.00 was the amount paid 5 years ago for software licensing purchase along with maintenance. New contract is for maintenance only since the license is NOW the property of Wyoming County. This is a savings of \$128,655.00.</i>	Motion: Brick Ayes: 8 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<b>3. <i>Presentation by Drescher and Malecki:</i></b> <ul style="list-style-type: none"> <li>• Auditors: Charles Trottier and Matt Montalbo</li> </ul>	<i>2022 FY Single Audit</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: \_\_\_\_\_

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Department Agenda Item	Discussion	Decision	Action
<b>10:00 AM - Wyo. Co. Community Hospital w/D. Kobis &amp; M. Wright</b>			
1. <u><a href="#">General update</a></u> <ul style="list-style-type: none"> <li>• <u><a href="#">WCCH Operating Loss – Subsidy Projection</a></u></li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <b>Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</b> Authorize the Hospital Administrator to sign an employment agreement – Schedule P with <b>ROBERT CAPECCI, MD</b> , 4203 E Lake Road, Livonia, NY 14487, for orthopedic surgery services, not to exceed \$550,000.00 per year, plus a one-time signing bonus in the amount of \$25,000.00, plus a stipend in an amount of \$63.00 per wRVU in excess of 6,900 wRVUs in any calendar year, plus \$250.00 per day for on-call services beyond existing contract requirements, effective 10/01/2023 – 09/30/2026.		Motion: Becker Ayes: 8 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
3. <b>Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</b> Authorize the Hospital Administrator permission to negotiate an employment agreement – Schedule P for orthopedic surgery services in an amount not to exceed \$850,000.00 per year.		Motion: Becker Ayes: 8 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>
4. <b>Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</b> Authorize the Hospital Administrator to sign a pharmacy services agreement with <b>QUINLAN’S PHARMACY AND MEDICAL EQUIPMENT</b> , 107 North Main Street, Wayland, NY 14572, to provide medications to the residents in the SNF, not to exceed \$240,000.00 per year, effective 10/01/2023 – 09/30/2024.		Motion: Becker Ayes: 8 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>

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Department Agenda Item	Discussion	Decision	Action
<p><b>5. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</b>                      Authorize the Hospital Administrator to sign an agreement with <b>INFECTIOUS DISEASE CONNECT</b>, 2009 Mackenzie Way, Suite 100, Cranberry Township, PA 16066, for infectious disease consultation (telemedicine), not to exceed cumulative amount of \$185,000.00, effective 10/01/2023 – 09/30/2025.</p>		Motion: Becker Ayes: 8 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  * <b>RESOLUTION</b>
<p><b>6. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</b>                      Authorize the Hospital Administrator to sign a multi-vendor service agreement with <b>PHILIPS HEALTHCARE</b>, 414 Union Street, 2nd Floor, Nashville, TN 37219, on imaging equipment, cumulative total \$971,185.04, effective 10/01/2023 – 09/30/2028.</p>		Motion: Becker Ayes: 8 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  * <b>RESOLUTION</b>
<p>7. Amend Resolution #18-346 approved on 08/14/2018 with <b>SUNBELT STAFFING</b>, 3687 Tampa Road, Suite 200, Oldsmar, FL 34677, related to a client services agreement for agency staff to provide coverage where needed, not to exceed \$750,000.00 per year, effective 07/02/2020 – 06/30/2023 as follows:</p> <ul style="list-style-type: none"> <li>• Increase the not to exceed amount from \$750,000.00 per year to an amount <b>not to exceed \$900,000.00 per year</b> for the period 07/02/2020 – 06/30/2023.</li> </ul>	Resolution #22-036 approved on 01/11/2022 and Resolution #18-346 approved on 08/14/2018	Motion: Becker Ayes: 8 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  * <b>RESOLUTION</b>







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Department Agenda Item	Discussion	Decision	Action
<p>13. <b>Amend Salary Schedule P as follows:</b></p> <ul style="list-style-type: none"> <li>• Create one (1) 1.00 FTE <b>Orthopedic Surgeon</b> position (Position Code #TBD) under <u>ORTHOPAEDIC CLINIC</u> and set the salary at \$550,000.00 per year, position available date 09/15/2023.</li> <li>• Include a one-time <b>Stipend for the Orthopedic Surgeon</b> position (Position Code #TBD) under <u>ORTHOPAEDIC CLINIC</u> in the amount of \$25,000.00, effective 10/01/2023.</li> <li>• Include a <b>Stipend for the Orthopedic Surgeon</b> position (Position Code #TBD) under <u>ORTHOPAEDIC CLINIC</u> in an amount of \$63.00 per wRVU in excess of 6,900 wRVUs in any calendar year, effective 10/01/2023.</li> <li>• Include a <b>Stipend for the Orthopedic Surgeon</b> position (Position Code #TBD) under <u>ORTHOPAEDIC CLINIC</u> in the amount of \$250.00 per day for on-call services beyond existing contract requirements, effective 10/01/2023.</li> </ul>		<p>Motion: Becker Ayes: 8 Noes: Absent:</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p>
			<b>*RESOLUTION</b>
<p>14. <b>BOM September 2023 meeting date changed to:</b></p> <ul style="list-style-type: none"> <li>• 09/25/2023                             <ul style="list-style-type: none"> <li>○ 4:00pm – Finance/Personnel Committee Meeting</li> <li>○ 4:30pm (or immediately following Finance/Personnel Committee) – Regular Board of Managers Meeting</li> </ul> </li> </ul>	<p><i>FYI</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Department Agenda Item	Discussion	Decision	Action
<b>15. Wyoming Community Hospital Foundation 2023 Sunset Event</b> <ul style="list-style-type: none"> <li>Tuesday, September 12, 2023 @ 4:30 - 7:00 PM</li> <li>Event to be held at the R-AHEC / Thiel Hospitality House, 20 Duncan Street, Warsaw, NY 14569</li> <li>Grazing Stations and Craft Beer</li> <li>Suggested Donation: \$40 per person</li> <li>RSVP ASAP or by September 7, 2023</li> </ul>	<b>FYI</b>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>11:00 AM - Real Property Tax Services w/S. Lippincott</b>			
<b>1. Amend Salary Schedule "S":</b> <ul style="list-style-type: none"> <li>Remove range and reflect a salary of \$20.33 per hour for Tax Map Technician Trainee position under REAL PROPERTY TAX SERVICES; effective 05/17/23.</li> </ul>		Motion: Grant Ayes: 8 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to: * <b>RESOLUTION</b>
<b>2. Overnight Travel Authorization:</b> Michael Rados to attend NYSAA Fall Conference in Saratoga Springs, NY, October 3-6, 2023. Registration fee of \$200. Meals to be reimbursed.	<b>Funds are budgeted.</b>	Motion: May Ayes: 8 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to: <b>APPROVED</b>
<b>3. Overnight Travel Authorization:</b> Alicia Clark to attend NYGeoCon in Albany, NY, September 25-27 2023. The county car will be used. Registration fee \$250. Hotel \$159 per night for (2) nights. Meals to be reimbursed.	<b>Funds are budgeted.</b>	Motion: May Ayes: 8 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to: <b>APPROVED</b>
<b>4. Bid Award:</b> Authorize Chairman to award bid and sign contract with <b>Geocove Inc</b> , 247 Cayuga Rd, Suite 70, Cheektowaga, NY 14225, for the provision of Set Up of Enterprise GIS Portal in an amount not to exceed \$13,500.00; effective September 12, 2023 through December 31, 2023. <span style="background-color: yellow;">MUNIS CONTRACT #1727</span> pending vendor entry		Motion: May Ayes: 8 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to: * <b>RESOLUTION</b>

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Department Agenda Item	Discussion	Decision	Action								
<p>5. <b>FYI</b> –</p> <ul style="list-style-type: none"> <li>• School Tax Bills –                             <ul style="list-style-type: none"> <li>○ Distributed on time</li> </ul> </li> <li>• STAR Credit Checks                             <ul style="list-style-type: none"> <li>○ Are “in the mail” according to NYS web site</li> </ul> </li> <li>• Greater Rochester Association of Realtors (GRAR) Membership                             <ul style="list-style-type: none"> <li>○ \$1,000 annual membership</li> <li>○ Provides access to Multiple Listing Service (MLS)</li> </ul> </li> <li>• Deputy Director of Real Property Tax Services                             <ul style="list-style-type: none"> <li>○ Included in 2024 budget proposal</li> <li>○ Director Lippincott was instructed to move forward with developing the Duties Statement, Job Spec., Position Justification and Permission to Create &amp; Fill documents.</li> </ul> </li> </ul>		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>								
<b>Clerk to the Board w/C. Ketchum</b>											
<p>1. <b>Professional Service Contract (\$5,000 or greater):</b>                      Authorize Chairman to sign a lease agreement with the <b>United States of America, Department of Agriculture, Farm Production and Conservation, FSA / NRCS / RMS / Business Center</b>, 1400 Independence Avenue, SW, Washington, DC 20250 for the lease of 4,500 square feet on the 2<sup>nd</sup> floor, Suite D USDA Space in the Ag. &amp; Business Center in an annual amount of \$77,625.00; effective February 28, 2022 through February 22, 2026. <b>(MUNIS CONTRACT #1678)</b></p>	<p><b>Housekeeping</b></p>	<p>Motion: Leuer</p> <p>Ayes: 8</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried: <b>XXX</b></p> <p>Defeated:</p> <p>Referred to:</p> <p><b>*RESOLUTION</b></p>								
<p>2. <b>Transfer:</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">From: 011010.510610 Unused Benefit Time</td> <td style="text-align: right;">\$1,460.00</td> </tr> <tr> <td>011010.589003 HRA Admin. Fee</td> <td style="text-align: right;"><u>1,125.00</u></td> </tr> <tr> <td>To: 011010.540111 Computer</td> <td style="text-align: right;">185.00</td> </tr> <tr> <td>011010.540301 Prof. Service Contract</td> <td style="text-align: right;">\$2,400.00</td> </tr> </table> <p><b>Reason:</b> To cover unanticipated increase in insurance and Tyler Tech / MUNIS training.</p>	From: 011010.510610 Unused Benefit Time	\$1,460.00	011010.589003 HRA Admin. Fee	<u>1,125.00</u>	To: 011010.540111 Computer	185.00	011010.540301 Prof. Service Contract	\$2,400.00		<p>Motion: May</p> <p>Ayes: 7</p> <p>Noes: 1 Kehl</p> <p>Absent:</p>	<p>Carried: <b>XXX</b></p> <p>Defeated:</p> <p>Referred to:</p> <p><b>Non-Consent RESOLUTION</b></p>
From: 011010.510610 Unused Benefit Time	\$1,460.00										
011010.589003 HRA Admin. Fee	<u>1,125.00</u>										
To: 011010.540111 Computer	185.00										
011010.540301 Prof. Service Contract	\$2,400.00										

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Department Agenda Item	Discussion	Decision	Action
<p><b>3. Appropriation:</b>  <b>To:</b> 011010.540401 Training/Conferences \$4,911.50  <i>w/any funds available</i> \$4,911.50  <b>Reason:</b> To cover Fall 2023 NYSAC conference.</p>	<p>Original Budget \$17,000.00                      Revised Budget <u>\$18,527.00</u>                      Plus this request \$23,438.50</p>	<p>Motion: May                      Ayes: 8                      Noes:                      Absent:</p>	<p>Carried: <b>XXX</b>                      Defeated:                      Referred to:   <b>*RESOLUTION</b></p>
<p><b>4. Amend Salary Schedule I:</b></p> <ul style="list-style-type: none"> <li>• Set the annual salary of the <b>County Treasurer</b> at \$92,050.00, an increase of \$8,000.00.</li> <li>• Set the annual salary of the <b>County Clerk</b> at \$88,000.00, an increase of \$3,950.00</li> <li>• All salaries set forth above shall be for the year 2024; effective as of January 01, 2024.</li> <li>• This amendment is subject to a Local Law, which shall take effect forty-five (45) days from the date of adoption by the Board of Supervisors unless a petition is filed in accordance with Municipal Home Rule Law Section 24.</li> </ul>	<p><i><b>This is for Market Rate Adjustments for Officials serving a term only. 2024 COLA increases are not included.</b></i></p>	<p>Motion: Brick                      Ayes: 8                      Noes:                      Absent:</p>	<p>Carried: <b>XXX</b>                      Defeated:                      Referred to:   <b>*RESOLUTION</b></p>
<p><b>5. Amend Salary Schedule D:</b></p> <ul style="list-style-type: none"> <li>• Set the annual salary of the <b>Veteran Services Director</b> at \$54,151.00, an increase of \$9,000.00</li> <li>• All salaries set forth above shall be for the year 2024; effective as of January 01, 2024.</li> <li>• This amendment is subject to a Local Law, which shall take effect forty-five (45) days from the date of adoption by the Board of Supervisors unless a petition is filed in</li> </ul>		<p>Motion: Brick                      Ayes: 8                      Noes:                      Absent:</p>	<p>Carried: <b>XXX</b>                      Defeated:                      Referred to:   <b>*RESOLUTION</b></p>

# FINANCE COMMITTEE MEETING MINUTES

Committee meetings are now open to the general public.  
We ask that you continue to practice safe social distancing requirements.  
*Thank you!*

Date: Tuesday, September 5, 2023 @ 9:00 AM

Location: **Ag. & Business Center, 2<sup>nd</sup> Floor Conference Room, 36 Center Street, Warsaw, NY**

Present: **Kehl, Grant**, Davis, Leuer, May, Brick, King, Becker

Absent:

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; D. Farberman/HR Director; J. Wilkinson/Co. Atty. B. Ryan/Board Chair; M. Roche, T/Eagle; D. Granger, T/Gainesville (9:02 AM); E. J. Gozelski, T/Castile (9:03 AM); V. McCormick, T/Java (9:12 AM)

Department Agenda Item	Discussion	Decision	Action
6. <a href="#"><u>Introduction of Local Law E, year 2023</u></a> , entitled, <b>“Providing Salaries for Certain County Officers for the year 2024”</b> and set the Public Hearing for <b>October 10, 2023 @ 2:30 PM</b> in the Wyoming County Government Center Supervisors’ Chambers.		Motion: Brick Ayes: 8 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<b>Budget Office w/J. Cook</b>			
1. <b>Discussion:</b> The 2024 Department Budget Requests are in. 2024 Requested Levy in the amount of \$35,123,833 or a <b>31.01% increase over 2023 Adopted Levy</b> (\$26,810,237). With projected use of Fund Balance (GF - \$2M, HWY - \$800,000 & MACH - \$200,000) the levy is reduced to \$32,123,833 or a <b>19.82% Increase</b> .	<b>Still working through budgets with Departments. Some larger adjustments have been made and with the referenced fund balance, we are currently hovering around 7% increase. There is a lot more work to do.</b>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <b>Budget Discussion:</b> The Budget Office has begun reviewing department requests and making changes as appropriate. I anticipate by late September I will be able to provide the board with a complete list of Departmental adjustments, cuts, additional cut/add options that require discussion.	<b>2024 Department Requests</b> compared to 2023 Adopted.  Most likely will <b>NOT</b> need to override the Tax Cap in 2024 with a preliminary estimated allowable increase in Levy of \$710K	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. <b>Income Statement through 6/30/23 (ran 9/01/23)</b>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
4. <b>Appropriation (CIP):</b> <b>To:</b> 121620.520401 Misc Equipment \$30,000.00 w/12162005.440890.R Federal Aid Other ARPA \$30,000.00 <b>Reason:</b> To appropriate additional funding to complete the Public Health Dept/Records Retention building Generator Project.		Motion: Leuer Ayes: 8 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>

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Present: **Kehl, Grant**, Davis, Leuer, May, Brick, King, Becker

Absent:

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; D. Farberman/HR Director; J. Wilkinson/Co. Atty. B. Ryan/Board Chair; M. Roche, T/Eagle; D. Granger, T/Gainesville (9:02 AM); E. J. Gozelski, T/Castile (9:03 AM); V. McCormick, T/Java (9:12 AM)

Department Agenda Item	Discussion	Decision	Action
<b>5. Appropriation (CIP):</b> To: 121620.521007.CONST Jail Bldg Constr. \$10,000.00 w/12162005.440890.R Federal Aid Other ARPA \$10,000.00 Reason: To appropriate additional funding to the Phase I Jail Construction Project.		Motion: Leuer Ayes: 8 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<b>6. Transfer (Highway/Machinery)</b> From: 045110.541904 Bituminous Products \$83,489.71 To: 035130.520401 Misc. Equipment \$83,489.71 Reason: To cover the cost of a 2023 Mini Excavator		Motion: Brick Ayes: 8 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<b>7. Transfer (Highway/Machinery)</b> <b>From:</b> 04511009.435010 CHIPS State Aid \$83,489.71 <b>To:</b> 03513004.435010 CHIPS State Aid \$83,489.71 Reason: To move anticipated CHIPS funding to cover Mini Excavator		Motion: Brick Ayes: 8 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<b>Board of Supervisors w/B. Kehl</b>			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Off Track Betting w/</b>			
<b>1. Reminder:</b> <ul style="list-style-type: none"> <li>• Batavia Downs, Legislative Night at the Races is September 27, 2023. Cocktails at 4:30PM</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; D. Farberman/HR Director; J. Wilkinson/Co. Atty. B. Ryan/Board Chair; M. Roche, T/Eagle; D. Granger, T/Gainesville (9:02 AM); E. J. Gozelski, T/Castile (9:03 AM); V. McCormick, T/Java (9:12 AM)

Department Agenda Item	Discussion	Decision	Action
<b>Other/Referrals:</b>			
<b>HUMAN RESOURCES</b>			
<b>Board of Elections</b>			
<p><b>1. Appropriation:</b>                      To: 011450.540941 Election Software \$1,550.00                      011450.541010 Office Supplies 3,000.00                      011450.541211 Election Expenses <u>3,000.00</u>                      w/01145005.430890 Other State Aid \$7,550.00  <b>Reason:</b> Funding for Technology Innovation and Election Resource (TIER) Grant Program.</p>		Motion: King Ayes: 8 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  * <b>RESOLUTION</b>
<b>Human Resource Dept.</b>			
<p><b>2. Position Abolish / Amend Salary Schedule S:</b>                      Abolish one (1) position of <u>Administrative Assistant (HR)</u> (position code 002.009) and remove from Salary Schedule S due to D. Goulet's retirement on September 8, 2023.</p>		Motion: Becker Ayes: 8 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  * <b>RESOLUTION</b>
<p><b>3. Position Reinstated / Amend Salary Schedule S:</b>                      Reinstated one (1) position of <u>Civil Service Administrator</u> (1.0 FTE) (Position Code 014.332) and place on Salary Schedule S, effective 9/9/23 at a rate of \$22.00 per hour, with an increase of \$1.00 per hour after successful completion of civil service test or after 6 months, whichever comes sooner, to replace Deja Goulet, who retires on 9/8/23. <b>Position available date: September 9, 2023.</b></p>		Motion: Becker Ayes: 8 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  * <b>RESOLUTION</b>

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Present: *Kehl, Grant*, Davis, Leuer, May, Brick, King, Becker

Absent:

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; D. Farberman/HR Director; J. Wilkinson/Co. Atty. B. Ryan/Board Chair; M. Roche, T/Eagle; D. Granger, T/Gainesville (9:02 AM); E. J. Gozelski, T/Castile (9:03 AM); V. McCormick, T/Java (9:12 AM)

Department Agenda Item	Discussion	Decision	Action
<p>4. <b>Position create/fill / Amend Salary Schedule S:</b>                      Create one (1) position of <u><a href="#">Administrative Assistant (HR) (Per Diem)</a></u> and place on Salary Schedule S at \$25.91/hr. with only those benefits mandated by law. This position is intended for D. Goulet to assist in transition. <b>Position available date: September 13, 2023.</b></p>		Motion: Becker Ayes: 8 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<p>5. <b>Position Fill / Amend Salary Schedule S:</b>                      Fill one (1) position of <u><a href="#">Human Resource Assistant</a></u> (position code 035.434) (1.0 FTE) on Schedule S, and set a range of \$17 - \$20 per hour, to replace Bethany Merica, who is being promoted. <b>Position available date: September 13, 2023.</b></p>		Motion: Becker Ayes: 8 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>Fill - APPROVED                      Salary Schedule Amend-                      *RESOLUTION</b>
<p>6. <b>Amend Salary Schedules D &amp; S according to approved Compensation Committee recommendations; effective 01/01/2024</b>                      • <u><a href="#">Per approved attached schedule</a></u>                      A Local Law has been introduced under the Board Clerk's agenda</p>		Motion: Brick Ayes: 8 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<b>HUMAN SERVICES</b>			
<b>Veteran Services</b>			
<p>1. <b>Amend Salary Schedule S</b>                      Set the hourly wage for one (1) position of <i>Administrative Assistant</i> (Position Code 008.693) under <b>VETERANS' SERVICES</b> at \$18.00 per hour (Annual Salary Equivalent of \$32,760.00) per the terms of the offer of employment letter, effective April 10, 2023.</p>		Motion: May Ayes: 8 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>



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Absent:

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; D. Farberman/HR Director; J. Wilkinson/Co. Atty. B. Ryan/Board Chair; M. Roche, T/Eagle; D. Granger, T/Gainesville (9:02 AM); E. J. Gozelski, T/Castile (9:03 AM); V. McCormick, T/Java (9:12 AM)

Department Agenda Item	Discussion	Decision	Action
<b>Office for the Aging</b>			
<p>2. <b>Position Fill:</b> <b>Office for the Aging</b> Fill one (1) position of <u>Personal Care Aide</u> (1.0 FTE) (position code 289.679) on CSEA Salary Schedule Addendum A, Grade 3, hourly rate range of \$17.43 - \$19.08 to replace Kathleen Schurr. <b>Position available date: September 6, 2023.</b></p>	<p><i>Doing well with this program. Employee provides PCAI level of care. Homecare and Hospice provides PCAII level of care.</i></p>	<p>Motion: King Ayes: 8 Noes: Absent:</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b></p>
<b>Social Services</b>			
<p>3. <b>Position Fill:</b> <b>Social Services Dept.</b> One (1) position of <u>Clerk</u> (Position Code: 031.053), CSEA Agreement, Sch. A. Grade 2 (\$17.11 –\$18.68/hr.) to replace S. Stroud who resigned effective 2/24/23. Position available date: 9/6/23</p>		<p>Motion: Leuer Ayes: 8 Noes: Absent:</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b></p>
<p>4. <b>Position Fill:</b> <b>Social Services Dept.</b> One (1) position of <u>Clerk</u> (Position Code: 076.053), CSEA Agreement, Sch. A. Grade 2 (\$17.11 –\$18.68/hr.) to replace J. Newville who resigned effective 8/18/23. Position available date: 9/6/23</p>		<p>Motion: Leuer Ayes: 8 Noes: Absent:</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b></p>
<p>5. <b>Position Fill:</b> <b>Social Services Dept.</b> One (1) position of <u>Clerk</u> (Position Code: 074.053), CSEA Agreement, Sch. A. Grade 2 (\$17.11 –\$18.68/hr.) to replace J. Keem who resigned effective 8/18/23. Position available date: 9/6/23</p>		<p>Motion: Leuer Ayes: 8 Noes: Absent:</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b></p>

# FINANCE COMMITTEE MEETING MINUTES

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Present: *Kehl, Grant*, Davis, Leuer, May, Brick, King, Becker

Absent:

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; D. Farberman/HR Director; J. Wilkinson/Co. Atty. B. Ryan/Board Chair; M. Roche, T/Eagle; D. Granger, T/Gainesville (9:02 AM); E. J. Gozelski, T/Castile (9:03 AM); V. McCormick, T/Java (9:12 AM)

Department Agenda Item	Discussion	Decision	Action
<p>6. <i>Position Fill:</i>  <b>Social Services Dept.</b>                      One (1) position of <u><a href="#">Social Services Program Specialist</a></u> (Position Code: 184.359), CSEA Agreement, Sch. A. Grade 10 (\$20.38 – \$23.06/hr.) to replace C. Ferrin who resigned effective 7/21/23. Position available date: 9/6/23</p>		Motion: Leuer Ayes: 8 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>
<p>7. <i>Position Fill:</i>  <b>Social Services Dept.</b>                      One (1) position of <u><a href="#">Clerk</a></u> (Position Code: 067.053), CSEA Agreement, Sch. A. Grade 2 (\$17.11 – \$18.68/hr.) to replace K. McIntyre who is resigning effective 8/25/23. Position available date: 9/6/23</p>		Motion: Leuer Ayes: 8 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>
<p>8. <i>Position Fill:</i>  <b>Social Services Dept.</b>                      One (1) position of <u><a href="#">Account Clerk</a></u> (Position Code: 066.002), CSEA Agreement, Sch. A. Grade 4 (\$17.97 - \$19.77/hr.) to replace J. Wiseman who was promoted effective 8/25/23. Position available date: 9/6/23</p>		Motion: Leuer Ayes: 8 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>
<p>9. <i>Position Fill:</i>  <b>Social Services Dept.</b>                      One (1) position of <u><a href="#">Social Services Principal Program Specialist</a></u> (Position Code: 066.002), CSEA Agreement, Sch. A. Grade 15 (\$22.43 - \$26.09/hr.) to replace C. Jones who is retiring effective 10/5/23. Position available date: 10/6/23</p>		Motion: Leuer Ayes: 8 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>
<b>PUBLIC HEALTH</b>			
<b>Mental Health</b>			
<p>1. <i>2023 Appropriation:</i>  <b>To:</b> 014326.542306 Miscellaneous Other            \$2,100.00                      w/01432601.434900 MH: Dwyer Wyoming            \$2,100.00  <b>Reason:</b> OMH State Aid COLA Adjustment</p>		Motion: Davis Ayes: 8 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to: <b>*RESOLUTION</b>

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Present: **Kehl, Grant**, Davis, Leuer, May, Brick, King, Becker

Absent:

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; D. Farberman/HR Director; J. Wilkinson/Co. Atty. B. Ryan/Board Chair; M. Roche, T/Eagle; D. Granger, T/Gainesville (9:02 AM); E. J. Gozelski, T/Castile (9:03 AM); V. McCormick, T/Java (9:12 AM)

Department Agenda Item	Discussion	Decision	Action
<b>2. 2023 Appropriation:</b>			
<b>To:</b> 014310.510001 Salaries – Fixed Sch S/D/I           \$650.00 014310.540007 Telephone (Basic & LD) <u>\$300.00</u> w/01431003.434900 MH State Aid                       \$950.00 <b>Reason:</b> OMH State Aid COLA Adjustment		Motion: Davis Ayes: 8 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<b>3. 2023 Appropriation:</b>			
<b>To:</b> 014220.542476 CCSI (MH) <u>\$8,365.00</u> w/01422003.434920 Substance Abuse State Aid    \$8,365.00 <b>Reason:</b> OASAS State Aid COLA Adjustment		Motion: Davis Ayes: 8 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<b>PLANNING COMMITTEE</b>			
<b>Wyoming County Water Resource Agency</b>			
<b>1. Appropriation:</b>			
<b>To:</b> 018310 542435 Other Grants                     \$35,351.00 w/01831002.430890 Other State Aid               \$35,351.00 <b>Reason:</b> To pay for unbudgeted septic system replacement grant services as part of the NYS Septic System Replacement Grant (\$75,000.00) that was extended through 12/31/2026.		Motion: Leuer Ayes: 8 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<b>PUBLIC WORKS</b>			
<b>Highway</b>			
<b>1. Position Fill:</b>			
<b>Highway Dept.</b>			
One (1) position of <u>Heavy Equipment Operator</u> (1.0 FTE) (position code 013.163B) CSEA agreement Sch. A, grade 10 at an hourly rate of \$20.38 - \$23.06 to replace P. Lamitina who is retiring on October 2, 2023; position available date is October 3, 2023.		Motion: Brick Ayes: 8 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>

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Absent:

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Department Agenda Item	Discussion	Decision	Action
<p><b>2. Appropriation:</b>  <b>To:</b> 035130.520401 Misc. Equipment                      \$83,489.71                  w/045110.541904 Bituminous Products                \$83,489.71  <b>Reason:</b> To cover expense of 2023 Mini Excavator.</p>	<p>If #4 &amp; #5 are approved</p> <p style="background-color: yellow;"><b>Budget Officer Cook to provide an amended version of this Appropriation on her Finance Agenda.</b></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p> <p style="text-align: center;"><b>Action Taken Under Budget Agenda #6 &amp; #7</b></p>
<b>PUBLIC SAFETY</b>			
<b>Sheriff – County Jail</b>			
<p><b>1. Position Fill:</b></p> <p style="text-align: center;"><b>Jail</b></p> <p>One position of <b>Correction Officer PT</b> (position code 009.065) hourly range of \$23.80-\$26.02 per hour following WCSEA Agreement to replace R. Krobe, who was promoted to full-time August 20, 2023. Position available date is September 6, 2023.</p>		<p>Motion: May Ayes: 8 Noes: Absent:</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: center;"><b>APPROVED</b></p>
<b>District Attorney</b>			
<p><b>2. Amend Salary Schedule “G”:</b> To provide stipends plus corresponding fringes to the following:</p> <ul style="list-style-type: none"> <li>• Assistant District Attorney (1<sup>st</sup>)                      \$5,200.00</li> <li>• Assistant District Attorney (2<sup>nd</sup>)                      \$5,000.00</li> <li>• Secretary to the District Attorney                      \$3,000.00</li> <li>• Crime Victims Program Coordinator                      \$3,000.00</li> <li>• Domestic Violence Coordinator                      \$3,000.00</li> <li>• Discovery Coordinator                      \$3,000.00</li> <li>• Administrative Assistant (District Attorney)                      \$3,000.00</li> </ul> <p>Said amounts are to be paid in <b>November 2023</b>. Funds provided through the Aid to Prosecution Grant.</p>		<p>Motion: May Ayes: 8 Noes: Absent:</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: center;"><b>*RESOLUTION</b></p>

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Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; D. Farberman/HR Director; J. Wilkinson/Co. Atty. B. Ryan/Board Chair; M. Roche, T/Eagle; D. Granger, T/Gainesville (9:02 AM); E. J. Gozelski, T/Castile (9:03 AM); V. McCormick, T/Java (9:12 AM)

Department Agenda Item	Discussion	Decision	Action
<p><b>3. Amend Salary Schedule "G":</b>                      To provide stipends plus corresponding fringes to the following:</p> <ul style="list-style-type: none"> <li>• Assistant District Attorney (1<sup>st</sup>)                     \$2,000.00</li> <li>• Discovery Coordinator                                 \$1,000.00</li> <li>• Administrative Assistant (District Attorney)     \$4,000.00</li> <li>• Secretary to the District Attorney                 \$4,200.00</li> <li>• Crime Victim Program Coordinator                 \$4,000.00</li> <li>• Domestic Violence Coordinator                     \$10,000.00</li> </ul> <p>Said amounts are to be paid in <b>January 2024</b>. Funds provided through the Aid to Prosecution Grant.</p>		<p>Motion: May                      Ayes: 8                      Noes:                      Absent:</p>	<p>Carried: <b>XXX</b>                      Defeated:                      Referred to:</p> <p style="text-align: right;"><b>*RESOLUTION</b></p>
<p><b>4. Amend Salary Schedule "G":</b>                      To provide stipends plus corresponding fringes to the following:</p> <ul style="list-style-type: none"> <li>• Assistant District Attorney (1<sup>st</sup>)                     \$2,000.00</li> <li>• Assistant District Attorney (2<sup>nd</sup>)                     \$3,000.00</li> <li>• Secretary to the District Attorney                 \$8,000.00</li> <li>• Crime Victim Program Coordinator                 \$3,000.00</li> <li>• Domestic Violence Coordinator                     \$5,000.00</li> <li>• Administrative Assistant (District Attorney)     \$15,000.00</li> <li>• Deputy County Treasurer                             \$4,000.00</li> </ul> <p>Said amounts are to be paid in <b>December 2023</b>. Funds provided by the Traffic Diversion Program.</p>		<p>Motion: May                      Ayes: 8                      Noes:                      Absent:</p>	<p>Carried: <b>XXX</b>                      Defeated:                      Referred to:</p> <p style="text-align: right;"><b>*RESOLUTION</b></p>

## FINANCE COMMITTEE MEETING MINUTES

Committee meetings are now open to the general public.  
We ask that you continue to practice safe social distancing requirements.  
*Thank you!*

Date: Tuesday, September 5, 2023 @ 9:00 AM

Location: **Ag. & Business Center, 2<sup>nd</sup> Floor Conference Room, 36 Center Street, Warsaw, NY**

Present: **Kehl, Grant**, Davis, Leuer, May, Brick, King, Becker

Absent:

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; D. Farberman/HR Director; J. Wilkinson/Co. Atty. B. Ryan/Board Chair; M. Roche, T/Eagle; D. Granger, T/Gainesville (9:02 AM); E. J. Gozelski, T/Castile (9:03 AM); V. McCormick, T/Java (9:12 AM)

Department Agenda Item	Discussion	Decision	Action
<p><b>5. Amend Salary Schedule "G":</b> To provide stipends plus corresponding fringes to the following:</p> <ul style="list-style-type: none"> <li>• Assistant District Attorney (1<sup>st</sup>)                     \$3,000.00</li> <li>• Secretary to the District Attorney                 \$10,000.00</li> <li>• Administrative Assistant (District Attorney)     \$15,000.00</li> <li>• Deputy County Treasurer                             \$4,000.00</li> </ul> <p>Said amounts are to be paid in <b>December 2024</b>. Funds provided by the Traffic Diversion Program.</p>		<p>Motion: May Ayes: 8 Noes: Absent:</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: center;"><b>*RESOLUTION</b></p>
<b>Emergency Services</b>			
<p><b>6. Appropriation:</b> <b>To:</b> 013640.540410 Software                             \$1,347.98       w/01364000.412890 Other Income increased by same <b>Reason:</b> To cover unanticipated increase in the cost of ESO e-PCR software.</p>	<p><i>The revenue line will see an increase above budget as fire departments and rescue squads pay their pro-rated portions of the contract.</i></p>	<p>Motion: May Ayes: 8 Noes: Absent:</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: center;"><b>*RESOLUTION</b></p>
<p><b>7. Appropriation (Ambulance Service):</b> <b>To:</b> 013626.540301 Professional Svc                     \$593,648.00       013626.540503 Gasoline                             35,000.00       013626.541410 Software Purchase     \$         <u>72.00</u>       w/01362606.415890 AMB Private Pay             \$ 10,000.00       01362607.415890 AMB Private Insurance     \$ 460,000.00       01362609.415890 AMB Service Medicare     \$ 90,000.00       01362601.422100 Intergov Services (Corr)   \$ 68,720.00 <b>Reason:</b> To appropriate additional funding to cover Ambulance Service expenses for the remainder of the year w/ offsetting revenue from billing reimbursements in the amount of \$628,720.00.</p>		<p>Motion: May Ayes: 8 Noes: Absent:</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: center;"><b>*RESOLUTION</b></p>

# FINANCE COMMITTEE MEETING MINUTES

Committee meetings are now open to the general public.  
We ask that you continue to practice safe social distancing requirements.  
*Thank you!*

Date: Tuesday, September 5, 2023 @ 9:00 AM

Location: **Ag. & Business Center, 2<sup>nd</sup> Floor Conference Room, 36 Center Street, Warsaw, NY**

Present: **Kehl, Grant**, Davis, Leuer, May, Brick, King, Becker

Absent:

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; D. Farberman/HR Director; J. Wilkinson/Co. Atty. B. Ryan/Board Chair; M. Roche, T/Eagle; D. Granger, T/Gainesville (9:02 AM); E. J. Gozelski, T/Castile (9:03 AM); V. McCormick, T/Java (9:12 AM)

Department Agenda Item	Discussion	Decision	Action
<b>Probation</b>			
<p><b>8. Position Create/Fill:</b> <b>Probation</b> Create and fill one (1) position of <b>Finance Clerk I</b> (1.0 FTE) (Temp.) with an hourly rate of \$24.20, with only those benefits required by law. This position will be used to fill in for an employee on a leave of absence. Position available dates are September 13, 2023 – March 12, 2024.</p>		<p>Motion: May Ayes: 8 Noes: Absent:</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b></p>
<b>Public Defender</b>			
<p><b>9. Amend Salary Schedule G:</b> To set stipends plus corresponding fringe provided through NYS Indigent Legal Services (ILS) <b>4<sup>th</sup> Counsel at First Appearance</b> Grant (Contract CAFA456) Contract period January 01, 2023-December 31, 2025.:  <ul style="list-style-type: none"> <li>• <b>Assistant Public Defender (3rd)</b> (position 002.503) \$3,358.00; effective January 1,2023.</li> </ul>                     All other Salary Schedules as it relates to this Grant shall remain the same and unchanged.</p>	<p><b>Discussion only:</b>  APD, 3 – these funds were already paid out for 2023 for this budget line. No funds to be paid out again until January 2024 when the budget line replenishes.</p>	<p>Motion: May Ayes: 8 Noes: Absent:</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b></p>
<p><b>10. Amend Salary Schedule G:</b> Reflect health and medical benefit package to be consistent with Salary Schedule “S” for the following position:  <ul style="list-style-type: none"> <li>• <b>Staff Social Worker, PT</b> (Position Code 015.594)</li> </ul>                     Salaries and benefits fully reimbursed by Wyoming County Data-Day, Alternatives to Incarceration Grant.</p>		<p>Motion: May Ayes: 8 Noes: Absent:</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b></p>

Signature of Committee Chairman: p/B. Kehl (minutes prepared by *C. Ketchum*).

Next Finance Committee Meeting scheduled for **Tuesday, October 3, 2023 @ 9:00 AM.**

Committee Chair Initials: \_\_\_\_\_