

PUBLIC WORKS COMMITTEE MEETING MINUTES

Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.

Thank you!

*The public may continue to observe meetings via **BOS YouTube Channel** (<https://www.youtube.com/channel/UCcfZs0H1gcOl67vIR8g-Ow>)

Date: Thursday, August 31, 2023 @ 9:00 AM

Location: *Wyoming County Highway Conference Room, 4328 Route 19 South, Silver Springs, NY*

Present: *Brick*, Kehl, Grant, Gozelski, Davis

Absent: *Leuer*, King

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:00 AM Highway & Bridges w/D. Blue & K. Chmura			
1. <u>August Work Update</u>	<i>Attached</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <i>Position Fill:</i> <b style="text-align: center;">Highway Dept. One (1) position of <u>Heavy Equipment Operator</u> (1.0 FTE) (position code 013.163B) CSEA agreement Sch. A, grade 10 at an hourly rate of \$20.38 - \$23.06 to replace P. Lamitina who is retiring on October 2, 2023; position available date is October 3, 2023.		Motion: Davis Ayes: 5 Noes: Absent: 2 Leuer, King	Carried: XXX Defeated: Referred to: FINANCE
3. <i>Approval of Yearly Abrasive Grit (Sand) Bid and Salt Bid to the Low Bidders:</i> <ul style="list-style-type: none"> • Bids opened 8/18/23 • Both effective September 1, 2023 – August 31, 2024 	<i>Bid results attached</i>	Motion: Grant Ayes: 5 Noes: Absent: 2 Leuer, King	Carried: XXX Defeated: Referred to: *RESOLUTION
4. <i>Permission to Purchase:</i> 2023 Mini Excavator on NYS OGS Contract for \$83,489.71. Received approval from NYS DOT to get reimbursement through CHIPS claim to offset the cost.		Motion: Davis Ayes: 5 Noes: Absent: 2 Leuer, King	Carried: XXX Defeated: Referred to: APPROVED

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Department Agenda Item	Discussion	Decision	Action
<p>5. State Bid Approval: Authorize Chairman to approve bid and sign contract with <i>George & Swede Sales and Services, Inc.</i> 7155 Big Tree Rd., Pavilion, NY 14525 for a 2023 Hyundai R55-9A Mini Excavator in an amount not to exceed \$83,489.71; effective September 1, 2023 through delivery. NYS OGS Contract Award PC69513. (MUNIS CONTRACT #1717)</p>	<p style="color: red;">If #4 is approved</p>	<p>Motion: Davis Ayes: 5 Noes: Absent: 2 Leuer, King</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>6. Appropriation: To: 035130.520401 Misc. Equipment \$83,489.71 w/045110.541904 Bituminous Products \$83,489.71 Reason: To cover expense of 2023 Mini Excavator.</p>	<p style="color: red;">If #4 & #5 are approved</p> <p style="color: red;">Budget Officer Cook to provide an amended version of this Appropriation on her Finance Agenda.</p>	<p>Motion: Davis Ayes: 5 Noes: Absent: 2 Leuer, King</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">FINANCE</p>
<p>7. Professional Service Contract (\$5,000 or greater): Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <i>Eastman Tree Service</i>, 3203 Smallwood Road, Warsaw, NY 14569 for tree removal services for 4BNY.46 (D040609) Bridge Perry #09 Silver Lake over Silver Lake Outlet – Culvert Project in an amount not to exceed \$10,000.00; effective September 1, 2023 through completion of the project. (MUNIS CONTRACT #1718)</p>		<p>Motion: Gozelski Ayes: 5 Noes: Absent: 2 Leuer, King</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>

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Absent: *Leuer*, King

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Department Agenda Item	Discussion	Decision	Action
<p>8. Joint Service Agreement - Revenue: Authorize Chairman to sign a Joint Service Agreement with Rochester-Genesee Regional Transportation Authority (“RGRTA”) on behalf of Wyoming Transportation Service Inc. (“RTS Wyoming”) an RGRTA operating subsidiary located at 38 Duncan Street, Warsaw, NY 14569 for the provision of the County Highway Department to provide parking at no charge, dumpster rental at \$40.38 per month and fuel as used by RTS to be billed by the Highway Department monthly in an amount not to exceed \$775,370.00; effective May 1, 2023 through April 30, 2028. (MUNIS CONTRACT #1721)</p>		<p>Motion: Kehl Ayes: 5 Noes: Absent: 2 Leuer, King</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>9. FYI ~ New Equipment Received this Month:</p> <ul style="list-style-type: none"> • Chevy Silverado 1500 4WD Crew Cab • Massey Ferguson Tractor • 60” Rotary Boom Mower • 2 – Skid Steer Snowblowers • 2 – 60” Excavator Rotary Mowers 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
9:30 AM Buildings & Grounds w/ M. Adamczak & K. Wiedemann			
<p>1. Professional Service Contract (\$5,001 or greater): Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with Kideney Architects P.C., 143 Genesee Street, Buffalo, NY 14203 for architect, design, engineering and soil boring services at the Wyoming County Fire Training Center in an amount not to exceed \$171,500.00; effective August 28, 2023 through completion. (MUNIS CONTRACT #1716)</p>		<p>Motion: Kehl Ayes: 5 Noes: Absent: 2 Leuer, King</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>

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Department Agenda Item	Discussion	Decision	Action
<p>2. Amend Resolution No. 22-674: Authorize Chairman to sign an Amended Contract with <i>Kidney Architects P.C.</i>, 143 Genesee Street, Buffalo, NY 14203 to reflect the following revisions:</p> <ul style="list-style-type: none"> • Include required soil borings for the jail addition project • Increase the amount of the contract by \$8,525.00 from an amount not to exceed \$178,000.00 to an amount not to exceed \$186,525.00). (MUNIS CONTRACT Change Order #982) 	<p><i>Kidney will be using Whitestone Geotechnical.</i></p> <p><i>This contract is for additional testing.</i></p>	<p>Motion: Kehl Ayes: 5 Noes: Absent: 2 Leuer, King</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p><i>Budget Officer Cook will transfer \$10,000.00 from General CIP Reserve to cover the above contract.</i></p>			
<p>3. Professional Service Contract (\$5,001 or greater): Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <i>Milton Cat</i>, 143 Genesee Street, Buffalo, NY 14203 for the purchased and installation of a new 200kw diesel generator in an amount not to exceed \$224,326.00; effective August 28, 2023 through completion. (MUNIS CONTRACT #1720)</p>	<p><i>Sourcewell Contract 092222-CAT</i></p>	<p>Motion: Davis Ayes: 5 Noes: Absent: 2 Leuer, King</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>4. Appropriation:</p> <p style="text-align: center;">~Pending~</p> <p>Reason:</p>	<p><i>Budget Officer Cook will present an Appropriation for \$30,000.00 to complete the Public Health Dept/Records Retention building Generator Project.</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>5. Permission to go out to Bid:</p> <ul style="list-style-type: none"> • For HVAC preventative maintenance for various county buildings 		<p>Motion: Grant Ayes: 5 Noes: Absent: 2 Leuer, King</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">APPROVED</p>

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Department Agenda Item	Discussion	Decision	Action
<p>6. Project/CIP Update:</p> <ul style="list-style-type: none"> • Generator • Makeup Air Unit at Jail • Jail Addition • Fire Training Center • Animal Shelter <ul style="list-style-type: none"> ○ Supervisor Kehl, T/Attica predicted that within 5 years counties will be required to have a Vet Technician on staff. • Chambers Renovation 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><i>Buildings and Grounds Director Adamczak took a moment to thank the Compensation Committee for him a Kristen's proposed market rate adjustments for 2024, adding that he was a bit disappointed in Paige's request being denied. Several members of the Compensation Committee were in attendance and offered an explanation.</i></p>			
Ag. and Business Center			
	<p><i>~Nothing to Report~</i></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Ag. Center Space & Building Report			
	<p><i>~Nothing to Report~</i></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
Traffic Safety Board	~Nothing to Report~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/J. Brick (minutes prepared by *C. Ketchum*).

Next Public Works Committee Meeting scheduled for **Thursday, September 28, 2023 @ 9:00 AM.**

Committee Chair Initials: _____