

PUBLIC HEALTH COMMITTEE MEETING MINUTES

Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.

Thank you!

Date: Wednesday, August 30, 2023 @ 9:00 AM

Location: *Health Department conference room, 5362 Mungers Mill Road, Building A, Silver Springs, NY*

Present: *Davis, Grant, Roche, May, Becker*

Absent: Brick, King

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; D. Granger, T/Gainesville; B. Kehl, T/Attica; B. Ryan/Board Chair (9:03 AM); J. Brick, T/Perry (9:50 AM)

Department Agenda Item	Discussion	Decision	Action
9:00 AM Committee Chair's Agenda			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:00 AM Mental Health w/K. Dryja			
1. Proclamation: <ul style="list-style-type: none"> • September is Suicide Prevention Awareness Month 		Motion: Grant Ayes: 5 Noes: Absent: 2 Brick; King	Carried: XXX Defeated: Referred to: *RESOLUTION
2. Amend Resolution No. 23-067: Authorize Chairwoman to sign an Amended Contract with Beaver Hollow of Niagara LLC , 1083 Pit Rd, Java Center, NY 14082, to reflect the following revisions: <ul style="list-style-type: none"> • Increase in contract total for 2023 to an amount not to exceed \$ 29,000.00 which is an increase of \$4,160 from original contract. (MUNIS CONTRACT # Change Order #1094) ✓✓ 	<i>Dwyer Programming</i>	Motion: Becker Ayes: 5 Noes: Absent: 2 Brick; King	Carried: XXX Defeated: Referred to: *RESOLUTION
3. Amend Resolution No. 22-653 (as amended by 23-069): Authorize Chairwoman to sign an Amended Contract with Coordinated Care Services, Inc. (CCSI) , 1099 Jay St., Bldg. J, Rochester, NY 14611 to reflect the following revisions: <ul style="list-style-type: none"> • Increase in OASAS state aid due to a COLA bringing contract total for 2023 to an amount not to exceed \$ 417,431.00 which is an increase of \$8,365 from original contract. (MUNIS CONTRACT # Change Order #909) ✓✓ 		Motion: Becker Ayes: 5 Noes: Absent: 2 Brick; King	Carried: XXX Defeated: Referred to: *RESOLUTION

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Department Agenda Item	Discussion	Decision	Action
<p>4. Amend Resolution No. 22-650 (as amended by 23-070, 23-262 & 23-365) Authorize Chairwoman to sign an Amended Contract with <i>Living Opportunities of DePaul</i>, 2475 George Urban Blvd, Suite 201, Depew, NY 14043 to reflect the following revisions:</p> <ul style="list-style-type: none"> • Increase in State aid due to an incorrect bed rate calculation for supportive housing to an amount not to exceed \$404,209.00 which is an increase of \$1,290.00 from original contract. (MUNIS CONTRACT # Change Order #924) ✓✓ 		Motion: Becker Ayes: 5 Noes: Absent: 2 Brick; King	Carried: XXX Defeated: Referred to: *RESOLUTION
<p><i>At 9:03 AM Board Chair Ryan, T/Warsaw entered the meeting during the below agenda item.</i></p>			
<p>5. Professional Service Contract (\$3,000-\$4,999.99): Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <i>Catalyst Insight, LLC</i>, 25 Bloomfield Ave., Depew, NY 14043 for the provision of up to 1,500 Community-Level Youth Development Evaluation surveys in schools and reports in an amount not to exceed \$4,999.00 effective September 1, 2023 through December 31, 2023. (MUNIS CONTRACT #1710) Pending County Attorney Approval</p>		Motion: Roche Ayes: 5 Noes: Absent: 2 Brick; King	Carried: XXX Defeated: Referred to: APPROVED
<p>6. 2023 Appropriation: To: 014326.542306 Miscellaneous Other <u>\$2,100.00</u> w/01432601.434900 MH: Dwyer Wyoming <u>\$2,100.00</u> Reason: OMH State Aid COLA Adjustment</p>		Motion: May Ayes: 5 Noes: Absent: 2 Brick; King	Carried: XXX Defeated: Referred to: FINANCE
<p>7. 2023 Appropriation: To: 014310.510001 Salaries – Fixed Sch S/D/I <u>\$650.00</u> 014310.540007 Telephone (Basic & LD) <u>\$300.00</u> w/01431003.434900 MH State Aid <u>\$950.00</u> Reason: OMH State Aid COLA Adjustment</p>		Motion: May Ayes: 5 Noes: Absent: 2 Brick; King	Carried: XXX Defeated: Referred to: FINANCE

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Department Agenda Item	Discussion	Decision	Action
8. 2023 Appropriation: To: 014220.542476 CCSI (MH) \$8,365.00 w/01422003.434920 Substance Abuse State Aid \$8,365.00 Reason: OASAS State Aid COLA Adjustment		Motion: May Ayes: 5 Noes: Absent: 2 Brick; King	Carried: XXX Defeated: Referred to: FINANCE
9. Monthly Update – staffing update <ul style="list-style-type: none"> • L. Dziedzic, Substance Abuse Prevention Coordinator tendered her resignation recently. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:15 AM Public Health w/G. Collins, L. Paolucci, R. Jines & J. Merrill			
1. Overnight Travel Authorization: G. Collins to attend 2023 Annual Public Health Leaders’ Summit in Watkins Glen, NY, October 3-5, 2023. Conference, lodging and meals provided by NYSACHO. Travel by personal vehicle; employee expenses budgeted.		Motion: Roche Ayes: 5 Noes: Absent: 2 Brick; King	Carried: XXX Defeated: Referred to: APPROVED
2. Overnight Travel Authorization: R. Jines to attend NYS Conference of Environmental Health Directors in Blue Mountain Lake NY, October 2-4, 2023. Travel by County car. Conference, annual dues, lodging and meals paid by NYSDOH Drinking Water Enhancement Grant / Article 6 State Aid.		Motion: Roche Ayes: 5 Noes: Absent: 2 Brick; King	Carried: XXX Defeated: Referred to: APPROVED
3. Discussion Item/FYI: Building and Grounds requesting Board of Supervisors’ permission to enter into a contract for the purchase and installation of a generator at the Mungers Mill campus in an amount not to exceed \$224,326.00; due to be presented to the Public Works Committee on the August 31 st meeting. A portion of the funding for this project is anticipated to be reimbursed from the following Health Department grants: <ul style="list-style-type: none"> • COVID ELC: \$42,000.00 • CDC Infrastructure: \$31,723.00 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
<p>4. Grant Application and Acceptance: Authorize Chairman/Commissioner of Health to sign a grant application and acceptance award with <i>New York State Department of Health</i>, Corning Tower, Empire State Plaza, Albany, NY 12237 for the funding of the “Wyoming County Health Department 23-24 Tobacco Enforcement” project in a minimum amount of \$29,320.00; effective April 1, 2023 through March 31, 2024. MUNIS Contract #1709 ✓✓</p>	<p>MUNIS status Released Note: This was announced as a one-year extension by NYSDOH, however Grants Gateway does not allow a sixth period. A new/re-named contract with an updated contract # DOH01-C38930GG-3450000 was issued by NYSDOH. Original approval by Resolution 18-230 (5/8/2018)</p>	<p>Motion: Grant Ayes: 5 Noes: Absent: 2 Brick; King</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>5. Discussion Item / FYI “Wyoming County Diversity, Equity and Inclusion Statement” developed by the HR Department and presented to the Human Resource Committee.</p>	<p><i>Several county departments are seeing a need to approve and adopt such a statement.</i></p> <p><i>There was some discussion over the requirement to develop a Workforce Development Plan.</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>6. Permission to post, recruit and interview for the following positions:</p> <ul style="list-style-type: none"> • Public Health Program Coordinator • Public Health Nurse II (current position) vs RN (Public Health) (posted for with no results) vs Public Health Program Specialist (would like to see what interest this title produces) 		<p>Motion: Roche Ayes: 5 Noes: Absent: 2 Brick; King</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">APPROVED</p>

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Department Agenda Item	Discussion	Decision	Action
<i>At 9:50 AM Supervisor Brick, T/Perry entered the meeting during the below agenda item.</i>			
7. Operational Update (As Needed): <u>ADMINISTRATION:</u> <ul style="list-style-type: none"> ➤ Board of Health Meeting 9/21 <ul style="list-style-type: none"> ○ Maybe postponed ➤ HD 2024 Budget ➤ Community Night Out 8/1 <ul style="list-style-type: none"> ○ Hosted at Warsaw Central School / Successful event ➤ Staffing Update ➤ CSEA Retention Bonus MOU via CDC Grant <u>ENVIRONMENTAL:</u> <ul style="list-style-type: none"> ➤ <u>July Environmental Health Report</u> <u>PUBLIC HEALTH NURSING:</u> <u>PH EMERGENCY PREPAREDNESS:</u> <u>JAIL MEDICAL:</u> <u>CORONERS:</u> <u>Weights & Measures:</u> <ul style="list-style-type: none"> ➤ <u>July Weights & Measures Report</u> 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/J. Davis (minutes prepared by *C. Ketchum*).

Next Public Health Committee Meeting scheduled for Wednesday, September 27, 2023 @ 9:00 AM.

Committee Chair Initials: _____