

HUMAN SERVICES COMMITTEE MEETING MINUTES

Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.

Thank you!

Date: Tuesday, August 29, 2023 @ 11:00 AM

Location: *Office for the Aging / Youth conference room, 8 Perry Ave., Warsaw NY*

Present: *Grant, Davis*, Roche, Granger, Roberts, McCormick

Absent: King

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; B. Ryan/Board Chair; A. D. Berwanger, T/Arcade; E. J. Gozelski, T/Castile; B. Kehl, T/Attica; J. Bragg/Sr. Planner

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
11:00 AM Veterans Services w/A. Solina			
1. <u>Dwyer Report</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <i>This Day in History / Veteran of the Month</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. Overnight Travel Authorization: A. Solina & R. Kruppa to attend Dwyer Conference at the Staybridge Suites in Albany, NY November 1-2, 2023. The county vehicle will be used. Costs covered through Dwyer Grant.		Motion: Roberts Ayes: 6 Noes: Absent: 1 King	Carried: XXX Defeated: Referred to: APPROVED
4. Grant Application and Acceptance: Authorize Chairman to sign a grant application and acceptance award with <i>New York State Div. of Veterans' Affairs, Nathan Baum OGS Division of Financial Administration</i> , POB 2166, Empire State Plaza, Albany, NY 12220-0282 for funding to provide services to veterans in our locality in a minimum amount of \$25,000.00; effective April 1, 2023 through March 31, 2024. (MUNIS CONTRACT # to be entered)		Motion: Davis Ayes: 6 Noes: Absent: 1 King	Carried: XXX Defeated: Referred to: *RESOLUTION

Committee Chair Initials: _____

HUMAN SERVICES COMMITTEE MEETING MINUTES

Committee meetings are now open to the general public.
 We ask that you continue to practice safe social distancing requirements.
Thank you!

Date: Tuesday, August 29, 2023 @ 11:00 AM

Location: *Office for the Aging / Youth conference room, 8 Perry Ave., Warsaw NY*

Present: *Grant, Davis*, Roche, Granger, Roberts, McCormick

Absent: King

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; B. Ryan/Board Chair; A. D. Berwanger, T/Arcade; E. J. Gozelski, T/Castile; B. Kehl, T/Attica; J. Bragg/Sr. Planner

Department Agenda Item	Discussion	Decision	Action
<p>5. Amend Salary Schedule S</p> <ul style="list-style-type: none"> Set the hourly wage for one (1) position of <i>Administrative Assistant</i> (Position Code 008.693) under <i>VETERANS' SERVICES</i> at \$18.00 per hour (Annual Salary Equivalent of \$32,760.00) per the terms of the offer of employment letter, effective April 10, 2023. 	<p><i>Housekeeping</i></p>	<p>Motion: Roche Ayes: 6 Noes: Absent: 1 King</p>	<p>Carried: XXX Defeated: Referred to:</p>
<p>6. Misc.</p> <ul style="list-style-type: none"> New owners of Camp Hough have shown some interest in providing veteran services. 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

FINANCE

Committee Chair Initials: _____

HUMAN SERVICES COMMITTEE MEETING MINUTES

Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.

Thank you!

Date: Tuesday, August 29, 2023 @ 11:00 AM

Location: *Office for the Aging / Youth conference room, 8 Perry Ave., Warsaw NY*

Present: *Grant, Davis, Roche, Granger, Roberts, McCormick*

Absent: King

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; B. Ryan/Board Chair; A. D. Berwanger, T/Arcade; E. J. Gozelski, T/Castile; B. Kehl, T/Attica; J. Bragg/Sr. Planner

Department Agenda Item	Discussion	Decision	Action
1:15 PM Office for the Aging w/A. Aldinger			
<p>1. OFA Advisory Council Reports:</p> <ul style="list-style-type: none"> • EISEP ~ <u>41</u> Participants / <u>37</u> Active <ul style="list-style-type: none"> ○ PCA I ~ <u>20</u> ○ PCA II ~ <u>6</u> ○ Personal Response buttons ~ <u>13</u> • Respite ~ <u>26</u> Participants / <u>24</u> Active <ul style="list-style-type: none"> ○ Adult Day Care ~ <u>2</u> (The Cloisters) ○ PCA I ~ <u>1</u> ○ PCA II ~ <u>1</u> ○ Overnight ~ <u>1</u> ○ Personal Response Buttons ~ <u>19</u> <ul style="list-style-type: none"> ▪ Private Pay ~ <u>0</u> • Alzheimer Caregiver Services ~ <u>74</u> families served. <ul style="list-style-type: none"> ○ Adult Day Care ~ <u>4</u> ○ PCA I ~ <u>2</u> ○ PCA II ~ <u>4</u> ○ Overnight ~ <u>0</u> ○ Personal Response Buttons ~ <u>40</u> / <u>24</u> Receivers getting meals <ul style="list-style-type: none"> ▪ Private Pay ~ <u>62</u> • HDM (Home Delivered Meals) ~ <u>346</u> active participants with <u>292</u> meals being served today • Congregate Meal Sites ~ <ul style="list-style-type: none"> ○ Arcade ~ Avg. <u>15</u> /day ○ Pine Lounge, Cowlesville NY ~ Avg. <u>49</u> /week ○ Breezeway Barn, Perry NY ~ Avg. <u>64</u>/week *74 last week 		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>

Committee Chair Initials: _____

HUMAN SERVICES COMMITTEE MEETING MINUTES

Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.

Thank you!

Date: Tuesday, August 29, 2023 @ 11:00 AM

Location: *Office for the Aging / Youth conference room, 8 Perry Ave., Warsaw NY*

Present: *Grant, Davis*, Roche, Granger, Roberts, McCormick

Absent: King

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; B. Ryan/Board Chair; A. D. Berwanger, T/Arcade; E. J. Gozelski, T/Castile; B. Kehl, T/Attica; J. Bragg/Sr. Planner

Department Agenda Item	Discussion	Decision	Action
<p>2. Amend Resolution No. 22-432: Authorize Chairman to sign an amended contract with <i>The Alzheimer's Association</i> 225 North Michigan Ave Suite 1700 Chicago, IL 60601 for of respite services to Caregiver's of individual with Alzheimer's disease or other dementias as follows:</p> <ul style="list-style-type: none"> • in the amount of \$97,500.00 <i>per year</i>; • effective July 1, 2022 through June 30, 2023 <i>June 30, 2027</i>. (MUNIS CONTRACT #694) ✓✓ 		Motion: Davis Ayes: 6 Noes: Absent: 1 King	Carried: XXX Defeated: Referred to: * RESOLUTION
<p>3. Position Fill: <i>Office for the Aging</i> Fill one (1) position of <u>Personal Care Aide</u> (1.0 FTE) (position code 289.679) on CSEA Salary Schedule Addendum A, Grade 3, hourly rate range of \$17.43 - \$19.08 to replace Kathleen Schurr. Position available date: September 6, 2023.</p>	<p><i>Doing well with this program. Employee provides PCAI level of care. Homecare and Hospice provides PCAII level of care.</i></p>	Motion: Roberts Ayes: 6 Noes: Absent: 1 King	Carried: XXX Defeated: Referred to: FINANCE
<p>4 Permission to go out to bid for Personal Emergency Response Services; effective 01/01/24 through 12/31/28 with a series of two 1 yr. renewals</p>		Motion: Roche Ayes: 6 Noes: Absent: 1 King	Carried: XXX Defeated: Referred to: APPROVED
Youth Bureau			
<p>5. Program Updates:</p> <ul style="list-style-type: none"> • Early Intervention (ages 0-3) <ul style="list-style-type: none"> ○ Active: <u>87</u> / <u>13</u> waiting for evaluation ○ 25 of the 87 will be moving to Pre-School • Pre-School (ages 3-5) <ul style="list-style-type: none"> ○ Active: <u>82</u> / Center based: <u>16</u>; <u>3</u> on waiting list 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

HUMAN SERVICES COMMITTEE MEETING MINUTES

Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.

Thank you!

Date: Tuesday, August 29, 2023 @ 11:00 AM

Location: *Office for the Aging / Youth conference room, 8 Perry Ave., Warsaw NY*

Present: **Grant, Davis**, Roche, Granger, Roberts, McCormick

Absent: King

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; B. Ryan/Board Chair; A. D. Berwanger, T/Arcade; E. J. Gozelski, T/Castile; B. Kehl, T/Attica; J. Bragg/Sr. Planner

Department Agenda Item	Discussion	Decision	Action
<p>6. Overnight Travel Authorization: K. Nickerson to attend Love 146 Training through the Safe Harbour Grant on September 25 – 29, 2023 in CT. The county car will be used. Budgeted</p>		<p>Motion: Granger Ayes: 6 Noes: Absent: 1 King</p>	<p>Carried: XXX Defeated: Referred to: APPROVED</p>
<p>7. Overnight Travel Authorization: K. Nickerson and A. Fialkowski to attend Safe Harbour coordinator’s conference in Lake George, NY through the Safe Harbour Grant on September 19-20, 2023. The county car will be used. Budgeted</p>		<p>Motion: Roche Ayes: 6 Noes: Absent: 1 King</p>	<p>Carried: XXX Defeated: Referred to: APPROVED</p>
<p>8. Professional Service Contract (\$3,000-\$4,999.99): Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with George Helfrich, DBA: Human Energies 18 Millar Pl Lockport, NY 14094 for the provision of workshops to provide awareness and understanding of Positive Youth Leadership skills for the Youth Leadership Academy in an amount not to exceed \$4,975.00; effective May 1, 2023 through December 31, 2024. (MUNIS CONTRACT #1691) ✓✓</p>		<p>Motion: Roberts Ayes: 6 Noes: Absent: 1 King</p>	<p>Carried: XXX Defeated: Referred to: APPROVED</p>
<p>9. Proclamation:</p> <ul style="list-style-type: none"> • September is Youth Court Month 		<p>Motion: Davis Ayes: 6 Noes: Absent: 1 King</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
<p>10. Misc.</p> <ul style="list-style-type: none"> • <u>Safe Harbour Community Forum</u> <ul style="list-style-type: none"> ○ October 06, 2023 ○ 10 AM – 1:30 PM ○ Hidden Valley Lodge 	<p><i>Flyer to be attached to the 09/12/23 Board Meeting Agenda.</i></p>	<p>Motion: Ayes: 6 Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

Committee Chair Initials: _____

HUMAN SERVICES COMMITTEE MEETING MINUTES

Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.

Thank you!

Date: Tuesday, August 29, 2023 @ 11:00 AM

Location: *Office for the Aging / Youth conference room, 8 Perry Ave., Warsaw NY*

Present: **Grant, Davis**, Roche, Granger, Roberts, McCormick

Absent: King

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; B. Ryan/Board Chair; A. D. Berwanger, T/Arcade; E. J. Gozelski, T/Castile; B. Kehl, T/Attica; J. Bragg/Sr. Planner

Department Agenda Item	Discussion	Decision	Action
1:30 PM Department of Social Services w/K. Barber			
<p>1. <i>Overnight Travel Authorization:</i> K. Barber will travel to Albany to attend the NYPWA Social Services Leadership & Policy Forum at the Albany Marriott, 189 Wolf Road, Albany, NY 12205 on 10/10/23 to 10/12/23. Total cost \$297.92; budgeted, county car, EZ pass, and gas will be used.</p>		<p>Motion: Davis Ayes: 6 Noes: Absent: 1 King</p>	<p>Carried: XXX Defeated: Referred to: APPROVED</p>
<p>2. <i>Position Fill:</i> Social Services Dept. One (1) position of Clerk (Position Code: 031.053), CSEA Agreement, Sch. A. Grade 2 (\$17.11 –\$18.68/hr.) to replace S. Stroud who resigned effective 2/24/23. Position available date: 9/6/23</p>		<p>Motion: Roberts Ayes: 6 Noes: Absent: 1 King</p>	<p>Carried: XXX Defeated: Referred to: FINANCE</p>
<p>3. <i>Position Fill:</i> Social Services Dept. One (1) position of Clerk (Position Code: 076.053), CSEA Agreement, Sch. A. Grade 2 (\$17.11 –\$18.68/hr.) to replace J. Neville who resigned effective 8/18/23. Position available date: 9/6/23</p>		<p>Motion: Roberts Ayes: 6 Noes: Absent: 1 King</p>	<p>Carried: XXX Defeated: Referred to: FINANCE</p>
<p>4. <i>Position Fill:</i> Social Services Dept. One (1) position of Clerk (Position Code: 074.053), CSEA Agreement, Sch. A. Grade 2 (\$17.11 –\$18.68/hr.) to replace J. Keem who resigned effective 8/18/23. Position available date: 9/6/23</p>		<p>Motion: Roberts Ayes: 6 Noes: Absent: 1 King</p>	<p>Carried: XXX Defeated: Referred to: FINANCE</p>
<p>5. <i>Position Fill:</i> Social Services Dept. One (1) position of Social Services Program Specialist (Position Code: 184.359), CSEA Agreement, Sch. A. Grade 10 (\$20.38 – \$23.06/hr.) to replace C. Ferrin who resigned effective 7/21/23. Position available date: 9/6/23</p>		<p>Motion: Roberts Ayes: 6 Noes: Absent: 1 King</p>	<p>Carried: XXX Defeated: Referred to: FINANCE</p>

Committee Chair Initials: _____

HUMAN SERVICES COMMITTEE MEETING MINUTES

Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.

Thank you!

Date: Tuesday, August 29, 2023 @ 11:00 AM

Location: *Office for the Aging / Youth conference room, 8 Perry Ave., Warsaw NY*

Present: *Grant, Davis*, Roche, Granger, Roberts, McCormick

Absent: King

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; B. Ryan/Board Chair; A. D. Berwanger, T/Arcade; E. J. Gozelski, T/Castile; B. Kehl, T/Attica; J. Bragg/Sr. Planner

Department Agenda Item	Discussion	Decision	Action
<p>6. <i>Position Fill:</i> Social Services Dept. One (1) position of <u>Clerk</u> (Position Code: 067.053), CSEA Agreement, Sch. A. Grade 2 (\$17.11 –\$18.68/hr.) to replace K. McIntyre who is resigning effective 8/25/23. Position available date: 9/6/23</p>		<p>Motion: Roberts Ayes: 6 Noes: Absent: 1 King</p>	<p>Carried: XXX Defeated: Referred to: FINANCE</p>
<p>7. <i>Position Fill:</i> Social Services Dept. One (1) position of <u>Account Clerk</u> (Position Code: 066.002), CSEA Agreement, Sch. A. Grade 4 (\$17.97 - \$19.77/hr.) to replace J. Wiseman who was promoted effective 8/25/23. Position available date: 9/6/23</p>		<p>Motion: Roberts Ayes: 6 Noes: Absent: 1 King</p>	<p>Carried: XXX Defeated: Referred to: FINANCE</p>
<p>8. <i>Position Fill:</i> Social Services Dept. One (1) position of <u>Social Services Principal Program Specialist</u> (Position Code: 066.002), CSEA Agreement, Sch. A. Grade 15 (\$22.43 - \$26.09/hr.) to replace C. Jones who is retiring effective 10/5/23. Position available date: 10/6/23</p>		<p>Motion: Roberts Ayes: 6 Noes: Absent: 1 King</p>	<p>Carried: XXX Defeated: Referred to: FINANCE</p>
<p>9. Professional Services Contract – Authorization for State WMS Contracts (\$5,000 or greater): Authorize Chairwoman to sign contracts through the State WMS System, pursuant to General Municipal Law § 104(b), for funeral services with a variable amount depending on services provided; effective January 01, 2023 through December 31, 2027;</p> <ul style="list-style-type: none"> • Eaton-Watson Funeral Home (H.E. Turner & Co. Inc), 98 North Main Street, Perry, NY 14530 (MUNIS Contract # N/A) • Marley Funeral Home, LLC (H.E. Turner & Co. Inc), 135 Main Street, Attica, NY 14569 (MUNIS Contract # N/A) 		<p>Motion: Davis Ayes: 6 Noes: Absent: 1 King</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>

Committee Chair Initials: _____

HUMAN SERVICES COMMITTEE MEETING MINUTES

Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.

Thank you!

Date: Tuesday, August 29, 2023 @ 11:00 AM

Location: *Office for the Aging / Youth conference room, 8 Perry Ave., Warsaw NY*

Present: *Grant, Davis*, Roche, Granger, Roberts, McCormick

Absent: King

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; B. Ryan/Board Chair; A. D. Berwanger, T/Arcade; E. J. Gozelski, T/Castile; B. Kehl, T/Attica; J. Bragg/Sr. Planner

Department Agenda Item	Discussion	Decision	Action
<p>10. <i>Professional Services Contract – Authorization for State WMS Contracts (\$5,000 or greater):</i> Authorize Chairwoman to sign a contract through the State WMS System, pursuant to General Municipal Law § 104(b), with <i>Meeson Holdings, LLC dba Rochester Cremation</i>, 4044 West Henrietta Road, Henrietta, NY 14623 for funeral services with a variable amount depending on services provided; effective August 1, 2023 through December 31, 2027. (MUNIS Contract # N/A)</p>		<p>Motion: Granger Ayes: 6 Noes: Absent: 1 King</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>11. <i>Professional Services Contract – Authorization for State WMS Contracts (\$5,000 or greater):</i> Authorize Chairwoman to sign a contract through the State WMS System, pursuant to General Municipal Law § 104(b), with <i>Homespace Corp</i>, 135 Delaware Avenue, Suite 210, Buffalo, NY 14202 for residential foster care services with a variable amount depending on services provided; effective July 1, 2023 through June 30, 2024. (MUNIS Contract # N/A)</p>		<p>Motion: Davis Ayes: 6 Noes: Absent: 1 King</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>12. <u>Monthly Report:</u></p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

Committee Chair Initials: _____

HUMAN SERVICES COMMITTEE MEETING MINUTES

Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.

Thank you!

Date: Tuesday, August 29, 2023 @ 11:00 AM

Location: *Office for the Aging / Youth conference room, 8 Perry Ave., Warsaw NY*

Present: *Grant, Davis*, Roche, Granger, Roberts, McCormick

Absent: King

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; B. Ryan/Board Chair; A. D. Berwanger, T/Arcade; E. J. Gozelski, T/Castile; B. Kehl, T/Attica; J. Bragg/Sr. Planner

Department Agenda Item	Discussion	Decision	Action
Wyo. Co. Community Action w/J. Bragg, Wyo. Co. Sr. Planner			
<p>1. <i>Amend Resolution No. 22-514 (as amended by 23-313):</i> Authorize Chairman to sign an amended contract with <i>New York State Homes and Community Renewal, Housing Trust Fund Corporation, Office of Community Renewal</i>, Hampton Plaza, 38-40 State Street, Albany, NY 12207 to reflect the following revision:</p> <ul style="list-style-type: none"> • extend contact end date from November 9, 2023 to December 29, 2023. All else remains the same. (MUNIS CONTRACT # 1698 - formerly 768) 		<p>Motion: Roche Ayes: 6 Noes: Absent: 1 King</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>2. <i>Amend Resolution No. 22-514 (as amended by 23-313):</i> Authorize Chairman to sign an amended contract with <i>Wyoming County Community Action</i>, 6470 Route 20A, Suite 1, Perry, NY 14530 to reflect the following revision:</p> <ul style="list-style-type: none"> • Extend contact end date from September 7, 2023 to December 29, 2023. All else remains the same. (MUNIS Change Order #769) 		<p>Motion: Roche Ayes: 6 Noes: Absent: 1 King</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>

Signature of Committee Chairman: p/E. Grant (minutes prepared by *C. Ketchum*).

Next Human Services Committee Meeting scheduled for **Tuesday, September 26, 2023 @ 11:00 AM.**

Committee Chair Initials: _____