

## PUBLIC HEALTH COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, *CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19)* permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

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We ask that you continue to practice safe social distancing requirements.**

*Thank you!*

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Date: Wednesday, July 28, 2021 @ 9:00 AM

Location: **Supervisors' Chambers, 2<sup>nd</sup> floor of the government center & Zoom Conference Call.**

Present: **Davis**, King, Becker, Berwanger (9:06 AM), Roche, Brick, May

Absent: **Grant**, Roberts

Also Present: C. Ketchum/Board Clerk; B. Ryan/Board Chair; A. Brunner, T/Java; B. Kehl, T/Attica; D. Granger, T/Gainesville

Department Agenda Item	Discussion	Decision	Action
<b>9:00 AM Committee Chair's Agenda</b>			
1. <b>Resolution in Recognition of the COVID-19 Pandemic Vaccine Clinic Volunteers</b>		Motion: Brick Ayes: 6 Noes: Absent: 3 Grant, Berwanger, Roberts	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<b>9:00 AM Mental Health w/K. Dryja</b>			
<b>At 9:06 PM Supervisor Berwanger, T/Arcade entered the meeting during the discussion on Agenda Items #1 through #6.</b>			
1. <b>Amend Resolution No. 20-513:</b> Authorize Chairwoman to sign an Amended Contract with <b>Livingston/Wyoming ARC</b> 18 Main St, Mt. Morris NY, to reflect the following revisions: <ul style="list-style-type: none"> <li>Increase in state aid bringing contract total for 2021 to not exceed <u>\$56,213.00.</u></li> </ul>		Motion: May Ayes: 7 Noes: Absent: 2 Grant, Roberts	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
2. <b>Amend Resolution No. 20-509:</b> Authorize Chairwoman to sign an Amended Contract with <b>Hillside Children's Center</b> , 70 Jewett Pkwy, Buffalo, NY 14214, to reflect the following revisions: <ul style="list-style-type: none"> <li>Increase in state aid bringing contract total for 2021 to not exceed <u>\$129,671.00.</u></li> </ul>		Motion: May Ayes: 7 Noes: Absent: 2 Grant, Roberts	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>

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Department Agenda Item	Discussion	Decision	Action
<b>3. Amend Resolution No. 20-507:</b> Authorize Chairwoman to sign an Amended Contract with <b>Peers Together of Wyoming County</b> to reflect the following revisions: <ul style="list-style-type: none"> <li>• <u>Increase in State aid bringing contract total for 2021 to not exceed \$304,016.00.</u></li> </ul>		Motion: May Ayes: 7 Noes: Absent: 2 Grant, Roberts	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<b>4. Amend Resolution No. 20-512:</b> Authorize Chairman to sign an Amended Contract with <b>Spectrum Human Services</b> , 227 Thorn Ave Orchard Park, NY 14127, to reflect the following revisions: <ul style="list-style-type: none"> <li>• <u>Increase in state aid bringing contract total for 2021 to \$560,992.00.</u></li> </ul>		Motion: May Ayes: 7 Noes: Absent: 2 Grant, Roberts	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<b>5. Amend Interdepartmental Contract:</b> Authorize Chairwoman to sign an Amended Contract with <b>Wyoming County Community Health System</b> 400 N Main St Warsaw, NY 14569 to reflect the following revisions: <ul style="list-style-type: none"> <li>• <u>Increase in state aid bringing contract total for 2021 to \$246,690.00.</u></li> </ul>		Motion: May Ayes: 7 Noes: Absent: 2 Grant, Roberts	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>
<b>6. Amend Resolution No. 20-508:</b> Authorize Chairwoman to sign an Amended Contract with <b>Camp Get –A- Way</b> , 77 Commerce Dr., Rochester, NY 14623 to reflect the following revisions: <ul style="list-style-type: none"> <li>• <u>Increase in state aid bringing contract total for 2020 to \$135,190.00.</u></li> </ul>		Motion: May Ayes: 7 Noes: Absent: 2 Grant, Roberts	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>

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Department Agenda Item	Discussion	Decision	Action
<b>7. Appropriation:</b> <b>To:</b> 01.38.4325.4.42409 Advocacy Services \$2,536.00 01.38.4325.4.42414 Respite Care \$188.00 01.38.4325.4.42415 Family Support \$427.00 01.38.4325.4.42419 Drop-In \$867.00 01.38.4325.4.42441 Misc. MH Prog. \$1,814.00 01.38.4325.4.42467 Crisis Outreach \$1,292.00 01.38.4325.4.42468 Transportation Program \$608.00 w/01.11.4325.3490 MH State Aid \$7,732.00 <b>Reason:</b> State Aid adjustment		Motion: Roche Ayes: 7 Noes: Absent: 2 Grant, Roberts	Carried: <b>XXX</b> Defeated: Referred to:  <b>FINANCE</b>
<b>8. Appropriation:</b> <b>To:</b> 01.38.4323.4.42409 Advocacy Srvcs. \$122.00 01.38.4323.4.42411 PAO \$804.00 01.38.4323.4.42412 Forensic Case Mgmt. \$205.00 01.38.4323.4.42420 Psycho/Social \$347.00 01.38.4323.4.42441 Misc. MH Prog. \$356.00 w/01.11.4323.3490 MH State Aid \$1,834.00 <b>Reason:</b> State Aid Adjustment		Motion: Roche Ayes: 7 Noes: Absent: 2 Grant, Roberts	Carried: <b>XXX</b> Defeated: Referred to:  <b>FINANCE</b>
<b>9. Appropriation:</b> <b>To:</b> 01.38.4322.4.42408 Livingston/Wyoming ARC \$554.00 w/01.11.4322.3490 MH State Aid \$554.00 <b>Reason:</b> State Aid Adjustment		Motion: Roche Ayes: 7 Noes: Absent: 2 Grant, Roberts	Carried: <b>XXX</b> Defeated: Referred to:  <b>FINANCE</b>
<b>10. Appropriation:</b> <b>To:</b> 01.38.4320.4.42486 Case Management \$606.00 w/01.11.4320.3490 MH State Aid \$606.00 <b>Reason:</b> State Aid Adjustment		Motion: Roche Ayes: 7 Noes: Absent: 2 Grant, Roberts	Carried: <b>XXX</b> Defeated: Referred to:  <b>FINANCE</b>

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Department Agenda Item	Discussion	Decision	Action
<b>11. Appropriation:</b> <b>To:</b> 01.38.4250.4.42405 MH: Alcoholism Trmt     \$5,268.00 w/01.11.4250.3490 State Aid                     \$5,268.00 <b>Reason:</b> State Aid Adjustment		Motion: Roche Ayes: 7 Noes: Absent: 2 Grant, Roberts	Carried: <b>XXX</b> Defeated: Referred to: <b>FINANCE</b>
<b>12. Professional Service Contract \$5,001 or greater:</b> Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <b>Corral Custom Catering</b> , PO Box 26 Perry, NY 14530, for the provision of event space and food for Dwyer events as well as the chicken BBQ provided for Dwyer Picnic in an amount not to exceed \$7,000.00; effective June 1, 2021 through December 31, 2021.	<i>This went through May 26, 2021 PH committee as a Professional Services Contract \$3,001 - \$5,000 but we need to amend to include additional events at Corral.</i>	Motion: Brick Ayes: 7 Noes: Absent: 2 Grant, Roberts	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<b>13. Professional Services Contract \$3,001- \$5,000:</b> Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <b>Catalyst Insight, LLC</b> , 25 Bloomfield Ave., Depew, NY 14043 for the provision of up to 2,000 Community-Level Youth Development Evaluation surveys in schools and reports in an amount not to exceed \$4,750.00 effective September 1, 2021 through December 31, 2021.		Motion: King Ayes: 7 Noes: Absent: 2 Grant, Roberts	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>
<b>14. Overnight Travel Authorization:</b> K. Dryja to attend 2021 Fall CLMHD Full Membership Meeting in Saratoga Springs, NY, October 20-22, 2021. A county car will be used. Cost has been budgeted.		Motion: May Ayes: 7 Noes: Absent: 2 Grant, Roberts	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>

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Department Agenda Item	Discussion	Decision	Action
15. FYI – <ul style="list-style-type: none"> <li>• Purchasing t-shirts for veterans through <b>4Imprint</b> for Dwyer Picnic in August at a cost of \$1,031.00.</li> </ul>	<i>Local vendors are either struggling to get supplies or are several thousand more in price.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
16. FYI – <ul style="list-style-type: none"> <li>• Asst. Director through CCSI is moving</li> <li>• Position has been posted for about 3 weeks</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>9:15 AM Public Health w/G. Collins, L. Paolucci, &amp; K. Standish &amp; R. Jines</b>			
<b>According to recent reports, the CDC is advising mask wearing in public places is anticipated to be reinstated.</b>			
1. <b>Grant Application and Acceptance:</b> Authorize Chairman / Commissioner of Health to sign a grant application and acceptance award with <b>Health Research, Inc.</b> , 150 Broadway, Suite 560, Menands, NY for the provision of funding for the COVID-19 Screening testing program to support and maintain in-person learning in a minimum amount of \$986,114.00 for the period 7/1/2021 through 7/31/2022.	<b>Budget and work plan in final review with HRI.</b> <b>Discuss proposed next steps.</b>  <i>-for school districts</i> <i>-subcontract with school districts based on student enrollment</i> <i>-will require creation of a School Resource Specialist to manage grant deliverables.</i> <i>-Hiring Options: direct, sub-contract or contract with HRI.</i>	Motion: Roche Ayes: 7 Noes: Absent: 2 Grant, Roberts	Carried: <b>XXX</b> Defeated: Referred to:   <b>*RESOLUTION</b>

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Department Agenda Item	Discussion	Decision	Action
<p><b>2. Grant Application and Acceptance:</b> Authorize Chairman / Commissioner of Health to sign a grant application and acceptance award the <b>Governor's Traffic Safety Committee</b>, 6 Empire State Plaza, Albany, NY 12228 for provision of the Child Passenger Safety Program in a minimum amount of \$1,700.00 for the period 10/1/2021 through 9/30/2022.</p>	<p><b>For the purchase of child passenger safety seats.</b></p>	<p>Motion: Becker Ayes: 7 Noes: Absent: 2 Grant, Roberts</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: right;"><b>*RESOLUTION</b></p>
<p><b>3. Amend Resolution No. 16-169:</b> Authorize Chairman / Commissioner of Health to sign an Amended Contract with the <b>New York State Department of Health</b>, Corning Tower, ESP, Albany to reflect the following revisions:</p> <ul style="list-style-type: none"> <li>One year extension through 9/30/2021 with an additional \$32,192 in annual funding for a total award of \$193,152.00.</li> </ul>	<p><b>Lead Poisoning Prevention Program</b></p>	<p>Motion: King Ayes: 7 Noes: Absent: 2 Grant, Roberts</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: right;"><b>*RESOLUTION</b></p>
<p><b>4. Overnight Travel Authorization:</b> J. Prustman, Coroner to attend the NYSACCME fall conference in Syracuse, NY from September 24-27, 2021. Coroner Prustman is on the NYSACCME Board of Directors and is the conference "host". Travel by personal vehicle. Conference registration, lodging, employee expenses budgeted.</p>		<p>Motion: May Ayes: 7 Noes: Absent: 2 Grant, Roberts</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: right;"><b>APPROVED</b></p>

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Department Agenda Item	Discussion	Decision	Action
<p><b>5. Overnight Travel Authorization:</b> L. Paolucci to attend the NYSAC fall conference in Syracuse, NY from September 13-15, 2021. Travel by County car. Estimated cost \$1,000 for conference registration, lodging, employee expenses. Funds budgeted.</p>		<p>Motion: May Ayes: 7 Noes: Absent: 2 Grant, Roberts</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: center;"><b>APPROVED</b></p>
<p><b>6. Discussion Item:</b> NYSDOH announced the NYS Public Health Corps Fellowship Program. Wyoming County received an award announcement for up to \$548,752.00 over the next two years to fund three (3) fellows. Review proposed projects and discuss options to implement the program.</p>	<p><i>This will be brought back to PHC for permission to apply and accept grant funds once details are available from NYS.</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

**Three (3) eligible projects have been identified by Health Dept. staff:**

**1. GIS Technician**

- a. *To be housed in the Planning Department*
- b. *Utilized by the County Health Dept., Real Property Tax Services, Emergency Services, Planning & Development, et. al*
- c. *Hiring choices for consideration:*
  - i. *Employment agency*
  - ii. *Direct Employment on Schedule G*
  - iii. *Direct Employment with HRI*
  - iv. *Plus the grant provides up to \$50K for local health departments to manage employees.*

**\*\*PH Admin. Paolucci and/or Dir. of Env. Health Jines were invited to continue this discussion in this afternoon's Planning Committee**

**2. Accreditation of the Health Dept.**

**3. Population Health**

- a. *In partnership with WCCH*

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Department Agenda Item	Discussion	Decision	Action
<p><b>7. Professional Service Contract \$5,001 or greater:</b> Authorize Chairman/Commissioner of Health to sign a Sub-Agreement with <b>Wyoming County Community Action, Inc.</b>, 6470 Route 20A, Suite 1, Perry, NY for reimbursement of Navigator Grant Program activities in an amount not to exceed \$86,079.00 effective August 1, 2021 through July 31, 2022. Fully reimbursed by the NYSDOH "Consumer Assistance for NY State of Health: Navigator Program" grant approved by Wyoming County Board of Supervisors Resolution #19-260 on June 11, 2019.</p>		<p>Motion: May Ayes: 7 Noes: Absent: 2 Grant, Roberts</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p>
<p><b>8. FYI ~ Contract (\$3,000 and under):</b></p> <ul style="list-style-type: none"> <li><b>Charles Meyer Funeral Home, Inc.</b>, 13228 Broadway, Alden, NY for funeral home transport for the Coroners effective 7/1/2021, according to fee schedule (\$95 in-county, \$200 MCME and \$600 DOCCS cases from State Correctional facilities to MCME). Funds budgeted.</li> </ul>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p><b>9. FYI:</b> NYS Department of Health Limited Service Laboratory Registration renewal application (multi-site covering the Jail, EMS and the HD); \$200 for October 27, 2021 to October 27, 2023.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Department Agenda Item	Discussion	Decision	Action
<p><b>Walk-in:</b> <b><u>Interdepartmental Agreement (Expense):</u></b> Memorandum of Understanding with Wyoming County Emergency Services for the provision of COVID Response staffing in an amount not to exceed \$10,000.00; effective January 1, 2021 through March 31, 2023. Fully reimbursed through the ELC COVID-19 grant.</p>	<p><i>To cover EMS overtime to FLSA non-exempt employee.</i></p>	<p>Motion: May Ayes: 7 Noes: Absent: 2 Grant, Roberts</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p>
<p><b>Operational Update (As Needed):</b> <b><u>ADMINISTRATION:</u></b></p> <ul style="list-style-type: none"> <li>➤ COVID-19 response                             <ul style="list-style-type: none"> <li>○ Two (2) people admitted to hospital a week ago</li> <li>○ Up to \$92K claimed in vaccine admin. fees</li> </ul> </li> <li>➤ Board of Health Meeting RESCHEDULED, received decision from the Court regarding the Article 78 hearing.</li> </ul> <p><b><u>ENVIRONMENTAL:</u></b></p> <ul style="list-style-type: none"> <li>➤ <b><u>June Environmental Health Report</u></b>, attached</li> </ul> <p><b><u>PUBLIC HEALTH NURSING:</u></b></p> <p><b><u>PH EMERGENCY PREPAREDNESS:</u></b></p> <p><b><u>MWHS:</u></b></p> <p><b><u>JAIL MEDICAL:</u></b></p> <p><b><u>CORONERS:</u></b></p> <p><b><u>Weights &amp; Measures:</u></b></p> <ul style="list-style-type: none"> <li>➤ <b><u>June Activity Report</u></b>, attached</li> </ul>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

Signature of Committee Chairman: **p/J. Davis** (minutes prepared by C. Ketchum).

Next Public Health Committee Meeting scheduled for **Wednesday, September 01, 2021 @ 9:00 AM.**

Committee Chair Initials: \_\_\_\_\_