

PUBLIC SAFETY COMMITTEE MEETING MINUTES

Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.

Thank you!

Date: Thursday, July 27, 2023 @ 1:00 PM

Location: *Supervisors' Chambers, 2nd floor of the government center.*

Present: *May, Berwanger (1:01 PM)*, Kehl, Granger, Brick, Becker

Absent: Jacoby

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; B. Ryan/Board Chair; E. J. Gozelski, T/Castile (1:54 PM)

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
<p>1. Discussion:</p> <ul style="list-style-type: none"> • Alternate Meeting space for August meeting? <ul style="list-style-type: none"> ○ Grand Jury room, Wyoming County Courthouse 	<p><i>Carpet Replacement project taking place in the Supervisors' Committee Room, Chambers and Chamber entry August/September.</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
1:00 PM - Sheriff w/D. Linder			
<i>At 1:01 PM Supervisor Berwanger, T/Arcade entered the meeting during the below agenda item.</i>			
<p>1. <u>Operational Updates:</u></p> <ul style="list-style-type: none"> • Summary of overtime for the Sheriff for the period of June 11, 2023 through July 8, 2023. 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>2. Professional Service Contract (\$5,001 or greater) REVENUE: Authorize Chairman to sign a revenue contract with Letchworth Central School 5550 School Rd. Gainesville, NY 14066 for law enforcement and police services when school is in session in an amount not to exceed 57.78 per hour September 1, 2023 through December 31, 2023 and \$60.47 per hour from January 1, 2024 through June 30, 2024. Contract effective September 1, 2023 through June 30, 2024 (MUNIS CONTRACT #1657)</p>		<p>Motion: Becker Ayes: 6 Noes: Absent: 1 Jacoby</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
<p>3. Professional Service Contract (\$5,001 or greater) REVENUE: Authorize Chairman to sign a revenue contract with Attica Central School 3338 East Main St., Attica, NY 14011 for law enforcement and police services in an amount not to exceed 55.88 per hour July 1, 2023 through December 31, 2023 and \$58.57 per hour from January 1, 2024 through June 30, 2024. Contract effective July 1, 2023 through June 30, 2024 (MUNIS CONTRACT # 1658)</p>		<p>Motion: Becker Ayes: 6 Noes: Absent: 1 Jacoby</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>

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Department Agenda Item	Discussion	Decision	Action
<p>4. Professional Service Contract (\$5,001 or greater): Authorize Chairwoman to sign a contract, pursuant to General Municipal Law §104(b), with Vigilant Solutions LLC, 1152 Stealth St., Livermore, CA 94551 for the provision of purchasing two License Plate Reader Systems, including Licensing and Software Services in an amount not to exceed \$65,640.00; effective August 16, 2023 through five years from installation. (MUNIS CONTRACT #1661)</p>	<p>Vigilant Solutions declared Sole-Source July 11, 2023 Res. # 23-377</p> <p>Pending Vendor Registration in Munis.</p> <p>To be paid with Operation Stonegarden Grant funds.</p>	<p>Motion: Brick Ayes: 6 Noes: Absent: 1 Jacoby</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>5. Amend Salary Schedule S: • Set the hourly wage for one (1) position of Administrative Assistant (Sheriff) (Position Code 110.549) under SHERIFF at \$24.04 per hour (Annual Salary Equivalent of \$40,002.56), effective July 10, 2023. Position filled at a .80 FTE by Sandra Biehl.</p>		<p>Motion: Granger Ayes: 6 Noes: Absent: 1 Jacoby</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">FINANCE</p>
<p>6. Overnight Travel Authorization: E. Tamol and C. Bryant to pick up a fugitive on a warrant in Fort Lauderdale, Florida August 7-8, 2023. Airfare, hotel and employee expenses to be covered by the Wyoming County District Attorney's Office.</p>	<p>The District Attorney and the Sheriff will be budgeting more in 2024.</p>	<p>Motion: Kehl Ayes: 6 Noes: Absent: 1 Jacoby</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">APPROVED</p>
<p>7. Grant Application and Acceptance: Authorize Chairwoman to sign a grant application and acceptance award with New York State Division of Criminal Justice Services, 80 South Swan Street, Albany, NY 12210 for the funding of Equipment replacement to purchase a Laser Scanner and Software in a minimum amount of \$70,000.00; effective August 1, 2023 through July 31, 2024. (MUNIS CONTRACT # 1666)</p>		<p>Motion: Berwanger Ayes: 6 Noes: Absent: 1 Jacoby</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>

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Absent: Jacoby

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; B. Ryan/Board Chair; E. J. Gozelski, T/Castile (1:54 PM)

Department Agenda Item	Discussion	Decision	Action
<p>8. Bid Award: Authorize Chairwoman to award bid and sign a contract, pursuant to General Municipal Law §103 <i>with Pioneer Motorsport Inc.</i>, 12220 Olean Rd., Chaffee, NY 14030 for one (1) new Can AM Defender Max Cab UTV with Track System in an amount not to exceed \$38,799.00; effective August 15, 2023 through delivery of vehicle. <u>(MUNIS CONTRACT # 1667)</u></p>	<p><i>Permission to bid was granted by Public Safety Committee on 06/29/23.</i></p> <p><i>Pending Vendor Registration in Munis</i></p>	<p>Motion: Becker Ayes: 6 Noes: Absent: 1 Jacoby</p>	<p>Carried: XXX Defeated: Referred to:</p> <p>*RESOLUTION</p>
<p>9. Bid Award: Authorize Chairman to award bid and sign a contract, pursuant to General Municipal Law §103 with <i>Davis Trailer World, LLC</i>, 1640 MainStreet, York, NY 14592 for one (1) new, Haul-About Enclosed Trailer in an amount not to exceed \$11,570.00; effective August 15, 2023 through delivery of trailer. <u>(MUNIS CONTRACT # 1670)</u></p>	<p><i>Permission to bid was granted by Public Safety Committee on 06/29/23.</i></p>	<p>Motion: Granger Ayes: 6 Noes: Absent: 1 Jacoby</p>	<p>Carried: XXX Defeated: Referred to:</p> <p>*RESOLUTION</p>
<p>10. Appropriation: To: 013110.520002 IT/Communication \$70,000.00 w/ 01311018.443890.SHERG Fed. Traffic Aid \$70,000.00 Reason: To appropriate the Awarded FY 2018 Edward Byrne Memorial Justice Assistance Grant funds.</p>		<p>Motion: Brick Ayes: 6 Noes: Absent: 1 Jacoby</p>	<p>Carried: XXX Defeated: Referred to:</p> <p>FINANCE</p>
County Jail			
<p>11. Operational Updates:</p> <ul style="list-style-type: none"> Inmate numbers for June, 2023: <ul style="list-style-type: none"> Total: avg 42.5; high 49; low 36 Male: avg 33; high 39; low 27 Female: avg 11; high 13; low 9 Boarded in: avg 9; high 11; low 7 Boarded out: avg 0; high 0; low 0 Net income: \$24,395.00 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Absent: Jacoby

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Department Agenda Item	Discussion	Decision	Action												
<p>12. Position Fill:</p> <p style="text-align: center;">Jail</p> <p>One position of <u>Correction Officer FT</u> (position code 035.065) hourly wage range of \$23.80-\$29.20 following WCSEA agreement to replace Jonathan P. Andrews, who resigned July 14, 2023. Position available date: August 2, 2023</p>		<p>Motion: Granger Ayes: 6 Noes: Absent: 1 Jacoby</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">FINANCE</p>												
Jail Kitchen															
	<i>~Nothing to Report~</i>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>												
911															
	<i>~Nothing to Report~</i>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>												
Stop DWI w/D. Linder															
	<i>~Nothing to Report~</i>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>												
1:15 PM - Emergency Services w/B. Meyers, M. Gibson & B. Streicher															
<p>1. Appointments/Reappointments</p> <p style="text-align: center;">2023 Fire Advisory Board Delegates</p> <p>One (1) year term effective July 1, 2023 through June 30, 2024 Members At-Large for towns without Departments</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 30%;">Covington</td> <td style="width: 30%;">Town Supervisor</td> <td style="width: 30%;">Town of</td> </tr> <tr> <td>Covington</td> <td></td> <td></td> </tr> <tr> <td>Orangeville</td> <td>Town Supervisor</td> <td>Town of</td> </tr> <tr> <td>Orangeville</td> <td></td> <td></td> </tr> </table>	Covington	Town Supervisor	Town of	Covington			Orangeville	Town Supervisor	Town of	Orangeville			<p><u>2023-2024 Delegate List Attached</u></p>	<p>Motion: Becker Ayes: 6 Noes: Absent: 1 Jacoby</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">*RESOLUTION</p>
Covington	Town Supervisor	Town of													
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Absent: Jacoby

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; B. Ryan/Board Chair; E. J. Gozelski, T/Castile (1:54 PM)

Department Agenda Item	Discussion	Decision	Action
2. Discussion (At the request of Chairwoman Ryan through Supervisor Leuer.)			
<ul style="list-style-type: none"> • County Flood Planning <ul style="list-style-type: none"> ○ Supervisor Brick, T/Perry questioned the county having the ability to move companion animals during a flooding event a number of years ago. Director Meyers talked about this in greater detail and mentioned the Companion Animal Trailer and what is included for equipment. The county currently does not have its own flood plan. Some towns have their own. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. Discussion:			
<ul style="list-style-type: none"> • NYSDOH Agency Audit for Ambulance Services <ul style="list-style-type: none"> ○ Event took place on 06/30/23 ○ Director Meyers talked about cited deficiencies and follow up discussions with Monroe Ambulance. ○ Response submitted back to NYS DOH yesterday 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
4. Operational Updates:			
<ul style="list-style-type: none"> • EMS Operations <ul style="list-style-type: none"> ○ Overall, everything is going pretty well. ○ Staffing <ul style="list-style-type: none"> ▪ Two (2) instances where they missed a call. <ul style="list-style-type: none"> • An employee left a shift early • No paramedic for the weekend ○ Termination of previous Monroe Ambulance agreement (06/01/22-05/31/24, at no cost to county), vetted through County Attorney. ○ Collection Firms are being interviewed <ul style="list-style-type: none"> ▪ Collections Policy to be developed ○ Dispatch issue in the Town of Covington <ul style="list-style-type: none"> ▪ Dir. Meyers reported having a discussion with the 911 Coordinator. Recommendation is to give calls to Genesee County. ▪ All departments have reviewed their policies. ▪ Dispatch does not fall under the Department of Fire & Emergency Management <ul style="list-style-type: none"> • Committee Chair May, T/Orangeville to meet with Sheriff Linder and 911 Coordinator A. Santoro. They will be asked to come to committee with follow up information next month. ▪ More training? 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
1:30 PM - Fire Coordinator w/B. Streicher			
<i>At 1:49 PM Supervisor Davis, T/Covington left the meeting during the below agenda item.</i>			
<i>At 1:54 PM Supervisor E. J. Gozelski, T/Castile entered the meeting during the below agenda item.</i>			
1. <u>Discussion & Operational Updates</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <u>Overnight Travel Authorization</u> B. Streicher to attend funeral services for former NYS OFPC official Thomas Wutz, at Christ our Light, 1 Maria Dr., Albany, NY 12211, July 21-22, 2023. County vehicle will be used. Costs to the county to include meals and tolls. Coordinator's Assn to cover hotel.	<i>Pre-approval was granted by Committee Chair May on 07/20/23</i>	Motion: Granger Ayes: 6 Noes: Absent: 1 Jacoby	Carried: XXX Defeated: Referred to: APPROVED
1:45 PM - Fire and Building Code Enforcement w/D. Roberts			
1. <u>Monthly Report : June 2023</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <u>Munis Income Statement 2023</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. <u>FYI –</u> • County office absorbing V-Warsaw to perform Code Enforcement.	<i>Requesting a create /fill for a Code Compliance Specialist</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
4. <u>FYI –</u> • Current staffing update		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
Probation w/J. Kibler			
	~Nothing to Report~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Public Defender w/L. Nowotarski			
	~Nothing to Report~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
District Attorney w/D. O'Geen			
	~Nothing to Report~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/S. May (minutes prepared by C. Ketchum).

Next Public Safety Committee Meeting scheduled for **Thursday, August 31, 2023 @ 1:00 PM.**

Location: **Grand Jury Room, Wyoming County Courthouse**

Committee Chair Initials: _____