

# PUBLIC WORKS COMMITTEE MEETING MINUTES

Committee meetings are now open to the general public.  
We ask that you continue to practice safe social distancing requirements.

*Thank you!*

\*The public may continue to observe meetings via **BOS YouTube Channel** (<https://www.youtube.com/channel/UCcfZs0H1gcOl67vIR8g-Ow>)

Date: Thursday, July 27, 2023 @ 9:00 AM

Location: **Supervisors' Chambers, 2<sup>nd</sup> floor of the government center.**

Present: **Brick, Leuer**, Kehl, Gozelski (9:10 AM), Davis, King

Absent: Grant

Also Present: C. Ketchum/Board Clerk; D. Nikiel/Dep. Budget Officer; B. Ryan/Board Chair (9:08 AM); D. Granger, T/Gainesville; A. D. Berwanger, T/Arcade (9:01 AM); B. Becker, T/Sheldon (9:04 AM); J. Cook/Budget Officer (10:10 AM)

Department Agenda Item	Discussion	Decision	Action
<b>Committee Chair's Agenda</b>			
1. <b>Discussion:</b> <ul style="list-style-type: none"> <li>• Alternate Meeting space for August meeting                             <ul style="list-style-type: none"> <li>○ Wyoming County Highway</li> </ul> </li> </ul>	<i>Carpet Replacement project taking place in the Supervisors' Committee Room, Chambers and Chamber entry August/September.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>9:00 AM Highway &amp; Bridges w/D. Blue &amp; K. Chmura</b>			
<i>At 9:01 AM Supervisor Berwanger, T/Arcade entered the meeting during the below agenda item.</i>			
<i>At 9:04 AM Supervisor Becker, T/Sheldon entered the meeting during the below agenda item.</i>			
<i>At 9:08 AM Board Chair Ryan, T/Warsaw entered the meeting during the below agenda item.</i>			
<i>At 9:10 AM Supervisor Gozelski, T/Castile entered the meeting during the below agenda item.</i>			
1. <u><a href="#">July Work Update</a></u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <b>Professional Service Contract (\$5,001 or greater):</b> Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <b>Norfolk Southern Railway Corporation</b> , 1200 Peachtree Street N.E., Atlanta, GA 30309 for the provision of costs associated with project coordination and the review of project plans for CR02 East Lake Road preventative maintenance project PIN: 4WY0.08; Contract # D040644 in an amount not to exceed \$20,000.00; effective July 27, 2023 through completion of project. <b>(MUNIS CONTRACT# Pending entry of vendor in MUNIS)</b>		Motion: Leuer Ayes: 6 Noes: Absent: 1 Grant	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>

Committee Chair Initials: \_\_\_\_\_

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<p><b>3. FYI: 2022 Bridge NY Program approved funding</b></p> <ul style="list-style-type: none"> <li>• Bridge Java #18 – Welch Rd culvert \$1,135,000</li> <li>• Bridge Orangeville #03 – Orangeville Center Rd bridge \$1,773,000</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><b>4. Discussion:</b></p> <ul style="list-style-type: none"> <li>• Snow Contract 2024-2025                             <ul style="list-style-type: none"> <li>○ Snow contracts for 2024-2025 snow season (2023-2024 snow season was increased by \$100.00 per centerline mile over the 2022-2023 agreement with a minimum snow index of .69)</li> <li>○ Received snow index of 0.921 on 5/30/23 from NYS DOT</li> </ul> </li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><b>Approve Snow Contract for 2024/2025:</b></p> <ul style="list-style-type: none"> <li>• Suggesting an increase of \$100.00 per centerline mile from the 2023-2024 agreement with a minimum snow index of .69</li> </ul>	<p><b>2023/2024 Res. #22-592; passed 11/2022</b></p>	Motion: Gozelski Ayes: 6 Noes: Absent: 1 Grant	Carried: <b>XXX</b> Defeated: Referred to: * <b>RESOLUTION</b>
<p><b>4. Discussion continued:</b></p> <ul style="list-style-type: none"> <li>• Allegany County helped set three sided frames in the Town of Eagle due to the cost of crane rental.</li> <li>• In return for this assistance Wyoming County has agreed to selling Allegany County box culverts and wing wall blocks at a reduced rate (see the next agenda item)</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><b>Permission to surplus and sell 35 - 6x10 box culverts and several wingwall blocks in assorted sizes to Allegany County.</b></p>		Motion: Davis Ayes: 6 Noes: Absent: 1 Grant	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>

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Department Agenda Item	Discussion	Decision	Action
<b>9:30 AM Buildings &amp; Grounds w/ M. Adamczak &amp; K. Wiedemann</b>			
<p><b>1. <u>Position Create/Fill:</u></b> <b>Buildings and Grounds</b> Create and fill one (1) position of <u>Carpenter (Temp.) (Per Diem)</u> with only those benefits mandated by law for a period of six months from date of hire; hourly range of \$20.00-\$25.00. <b>Position available date: August 16, 2023.</b></p>		<p>Motion: Kehl Ayes: 6 Noes: Absent: 1 Grant</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: center;"><b>FINANCE</b></p>
<p><b><u>Position Abolish:</u></b> <b>Buildings and Grounds</b> Abolish one (1) position of <u>Laborer (Temp.) (Per Diem)</u> (Position Code: 053.144) effective <b>August 15, 2023.</b></p>	<p><i>This position was created and has proven hard to fill. Therefore, requesting the creation of #1 above.</i></p>	<p>Motion: Kehl Ayes: 6 Noes: Absent: 1 Grant</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: center;"><b>FINANCE</b></p>
<p><b>2. <u>Permission to go to an RFP for cooling tower maintenance, testing and repairs at various County buildings.</u></b></p>		<p>Motion: Davis Ayes: 6 Noes: Absent: 1 Grant</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: center;"><b>APPROVED</b></p>
<p><b>3. <u>Permission to go out to bid for the following items for the Wyoming County Enrichment (Animal Shelter) Project:</u></b></p> <ul style="list-style-type: none"> <li>• Generator</li> <li>• Makeup air unit</li> <li>• New flooring</li> <li>• New water system</li> </ul>		<p>Motion: King Ayes: 6 Noes: Absent: 1 Grant</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: center;"><b>APPROVED</b></p>

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Department Agenda Item	Discussion	Decision	Action
<b>4. CIP/ PROJECT UPDATES:</b>			
<ul style="list-style-type: none"> <li>• <u><a href="#">Pavement project at Campus lot (Three (3) options attached)</a></u> <ul style="list-style-type: none"> <li>○ Discussion:                             <ul style="list-style-type: none"> <li>▪ Make minimum repairs to the parking lot</li> <li>▪ Wait until after the generator is in place to proceed</li> <li>▪ Wait until 2024 and rebid the project</li> </ul> </li> </ul> </li> <li>• Make up air until at Jail                             <ul style="list-style-type: none"> <li>○ Have plan drawings</li> <li>○ Waiting on delivery of equipment (End of September 2024)</li> <li>○ Buildings and Grounds employees have some ceiling prep work to complete</li> </ul> </li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>At 10:10 AM J. Cook/Budget Officer entered the meeting during this agenda item.</b>			
<ul style="list-style-type: none"> <li>• Jail Expansion                             <ul style="list-style-type: none"> <li>○ \$3.2 million for 1,200 sf (5 cells)</li> </ul> </li> <li>• Generator replacement</li> <li>• Fire training Center                             <ul style="list-style-type: none"> <li>○ Have drawings, waiting on budgetary proposals</li> </ul> </li> <li>• Center Street Barn roof project complete                             <ul style="list-style-type: none"> <li>○ Installation of gutters and drainage pending</li> <li>○ Debate on installation of snow guards</li> </ul> </li> <li>• Chambers carpet replacement project                             <ul style="list-style-type: none"> <li>○ Wall paper will be stripped and walls repainted;</li> <li>○ Wooden blinds to be installed</li> <li>○ Art rail to be installed.</li> </ul> </li> </ul>			

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<b>5. Discussions:</b> <ul style="list-style-type: none"> <li>• Staffing                             <ul style="list-style-type: none"> <li>○ Near future employee retirements</li> <li>○ Lack of competitive wage scales</li> </ul> </li> <li>• Mowing at Highway Building                             <ul style="list-style-type: none"> <li>○ Possibly looking to contract this out with current vendor starting in 2024 for a total not to exceed \$6,000.00 .</li> </ul> </li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Ag. and Business Center</b>			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Ag. Center Space &amp; Building Report</b>			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Traffic Safety Board</b>			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/J. Brick (minutes prepared by C. Ketchum).

Next Public Works Committee Meeting scheduled for **Thursday, November 30, 2021 @ 9:00 AM.**

Location: **County Highway conference room**

Committee Chair Initials: \_\_\_\_\_