

# PLANNING COMMITTEE MEETING MINUTES

Committee meetings are now open to the general public.  
We ask that you continue to practice safe social distancing requirements.

Thank you!

Date: Wednesday, July 26, 2023 @ 1:00 PM

Location: *Supervisors' Committee Room, 2<sup>nd</sup> floor of the government center*

Planning Committee Members Present: *Leuer, Davis*, Kehl, Gozelski, Granger, McCormick

Absent:

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; A. D. Berwanger, T/Arcade; B. Ryan/Board Chair

Department Agenda Item	Discussion	Decision	Action
<b>Committee Chair's Agenda</b>			
<b>1. Discussion:</b> <ul style="list-style-type: none"> <li>• Alternate Meeting space for August meeting?                             <ul style="list-style-type: none"> <li>○ Ag. &amp; Business Center, 36 Center Street, Warsaw NY</li> </ul> </li> </ul>	<p><i>Carpet Replacement project taking place in the Supervisors' Committee Room, Chambers and Chamber entry August/September.</i></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>1:00 PM – Planning &amp; Development w/J. Bragg, L. Aures &amp; J. Craigmile</b>			
<b>1. Planning Department Reports/Updates</b> <ul style="list-style-type: none"> <li>• Broadband updates w/J. Craigmile –                             <ul style="list-style-type: none"> <li>○ digital connectivity map on the County website</li> <li>○ second challenge of data and availability of online existing conditions map</li> </ul> </li> <li>• General Update w/J. Bragg                             <ul style="list-style-type: none"> <li>○ DRI – Perry                                     <ul style="list-style-type: none"> <li>▪ Project proposal deadline 7/23</li> <li>▪ 22 projects total cost 33 Million/19.5 M in request for DRI funding</li> </ul> </li> <li>○ Pike Fair / Waste Management                                     <ul style="list-style-type: none"> <li>▪ 40 YD Rolloff   <ul style="list-style-type: none"> <li>• Deliver – Monday, August 21</li> <li>• Remove – Friday, August 25</li> </ul> </li> <li>▪ 50 96G Totes   <ul style="list-style-type: none"> <li>• Deliver – Monday, August 7</li> <li>• Remove – Tuesday, August 22</li> <li>• Serviced throughout the fair. First day to be emptied on Sunday, August 13. Last day to be emptied on Saturday, August 19</li> </ul> </li> <li>▪ 3 8 Yard Front Load Dumpsters   <ul style="list-style-type: none"> <li>• Deliver – Wednesday, August 9</li> <li>• Remove – Monday, August 21</li> <li>• Serviced on Monday, August 14; Wednesday, August 16; and Friday, August 18</li> </ul> </li> </ul> </li> <li>○ Cell Phone –                                     <ul style="list-style-type: none"> <li>▪ 10/2/2020 – Sherriff Rudolph/Brian Meyers – letter noting decline in service</li> <li>▪ 10/30/2020 – Verizon- David Lamendola– 5G relief is on the way</li> </ul> </li> </ul> </li> </ul>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:	

Committee Chair Initials: \_\_\_\_\_

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Absent:

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Department Agenda Item	Discussion	Decision	Action
<ul style="list-style-type: none"> <li>▪ 11/30/2020 – Debra LaBelle PSC – wireless usage has increased substantially due to Covid-19 and doesn't have excess capacity to absorb sudden dramatic increase in usage.</li> <li>▪ Peter Kwitowski / Utility Specialist - Office of Telecommunications</li> <li>▪ specific mobile numbers along with exact addresses of connectivity issues across the towns mentioned below, as well as the authorization of the account owners of any mobile numbers provided to have the details reviewed by our Network Team.</li> <li>▪ Created form – give to Brian Meyers to distribute to fire chiefs/ put on website</li> </ul> <p><u><a href="#">ConnectALL Stakeholders Forum presentation</a></u></p>			
<p>2. <i>Update on Cellular Service Complaints</i></p> <ul style="list-style-type: none"> <li>• <u><a href="#">Cellular Service Complaint Form</a></u></li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><i>The intention is to distribute the above Cellular Service Complaint Form to all Fire Chiefs within Wyoming County through Wyoming County Fire and Emergency Management. It was suggested Sr. Planner Bragg distribute to the Town Highway Superintendents, as well.</i></p>			
<p>3. <i>Overnight Travel Authorization</i></p> <p>Joanna Craigmile, GIS Coordinator to attend the NYGeoCon 2023 Conference from September 25-27 at the Desmond Crowne Plaza, Albany. Conference and employee expenses budgeted.</p>	<p><i>This is a Planning Dept. expense</i></p>	Motion: Kehl Ayes: 6 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <p style="text-align: center;"><b>APPROVED</b></p>
<p>4. <i>FYI</i></p> <ul style="list-style-type: none"> <li>• <i>GLOW Household Hazardous Waste Collection</i> <ul style="list-style-type: none"> <li>○ The event date is August 26. Will be held in Livingston County.</li> </ul> </li> <li>• <i>GLOW Electronics Collection</i> <ul style="list-style-type: none"> <li>○ The event date is September 23rd. Will also be held in Livingston County.</li> <li>○ Reservations can be made by going to the GLOW website at <a href="http://www.glowsolidwaste.org">www.glowsolidwaste.org</a> or by calling the GLOW office at 800/836-1154 or 585/815-7906</li> </ul> </li> </ul>	<p><i>There are still appointments available for this event.</i></p> <p><i>Appointments are no longer available for this event.</i></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
<b>1:15 PM - Countywide Zoning Program w/D. Roberts</b>			
1. <a href="#"><u>Monthly Report – June 2023</u></a>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <a href="#"><u>Munis Income Statement 2023</u></a>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. <a href="#"><u>Request to write off the remaining \$1,698.22 from Town of Java as a result leaving County Zoning program</u></a>		Motion: Davis Ayes: 6 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>
4. <i>FYI –</i> <ul style="list-style-type: none"> <li>• County office performing Zoning Enforcement duties for V-Warsaw</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<i>Code Enforcement Officer Roberts reported that Warsaw is a busy village. He and his staff have been busy reviewing open permits, trying to get them closed and property maintenance issues that need resolving.</i>			
<b>1:30 PM - Wyo. Co. Water Resource Agency w/S. Perkins</b>			
1. <i>Professional Service Contract (\$5,001 or greater):</i> Authorize Chairman to award bid and sign a contract, pursuant to General Municipal Law §103, with <i>Harding Plumbing &amp; Heating</i> , 34 N Main Street, Perry NY 14530, for the removal and installation of new water meters in the Perry Center Water District as part of the NYS Department of State Local Government Efficiency Meter Replacement Grant, in an amount not to exceed \$12,300.00; effective August 16, 2023 through the completion. <b>MUNIS CONTRACT #1656</b>		Motion: Gozelski Ayes: 6 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>

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Department Agenda Item	Discussion	Decision	Action
<p><b>2. Grant Acceptance Award:</b>                      Authorize Chairman to sign a grant acceptance award with <i>New York State Department of State, Division of Local Government Services, Local Waterfront Revitalization Program</i>, One Commerce Plaza, 99 Washington Ave, Suite 1015, Albany, NY 12231-0001 for funding of a Local Waterfront Revitalization Planning Grant to assist in development of and implementing plans for Silver Lake communities and waterfront revitalization efforts in the amount of \$175,000.00; effective August 01, 2023 through July 31, 2028. <b style="color: red;">(MUNIS CONTRACT # 1660)</b></p>	<p><i>Permission to Apply for \$150,000.00 was granted on June 01, 2022</i></p>	<p>Motion: Davis                      Ayes: 6                      Noes:                      Absent:</p>	<p>Carried: <b>XXX</b>                      Defeated:                      Referred to:</p> <p style="text-align: right;"><b>*RESOLUTION</b></p>
<p><b>3. Operational Update (As Needed):</b></p> <ul style="list-style-type: none"> <li>• Water Meter Replacement Installation – Bid Results and Updates (Cowlesville WD in the Town of Bennington, Bliss WD in the Town of Eagle, N. Java WD in the Town of Java, Pike WD in the Town of Pike and Warsaw WD in the Town of Warsaw.</li> <li>• Planning for 2024</li> </ul>		<p>Motion:                      Ayes:                      Noes:                      Absent:</p>	<p>Carried:                      Defeated:                      Referred to:</p>
<b>2:00 PM - Industrial Development Agency w/J. Pierce</b>			
<p>1. Set a 2nd Public Hearing for August 30, 2023 at 3:00 PM (immediately following the Planning Committee) in the Ag. &amp; Business Center, 2<sup>nd</sup> floor conf. room, 36 Center Street, Warsaw NY as required by NYSHCR for WCBAC Micro Assistance Program (MAP) Grant.</p>	<p><u style="color: purple;">DRAFT Resolution</u></p> <p><i>Special Meeting of the Board of Supervisors immediately following Planning Committee. All are required to attend.</i></p>	<p>Motion: Kehl                      Ayes: 6                      Noes:                      Absent:</p>	<p>Carried: <b>XXX</b>                      Defeated:                      Referred to:</p> <p style="text-align: right;"><b>*RESOLUTION</b></p>
<b>Wyo. Co. Chamber of Commerce w/S. Gardner</b>			
		<p>Motion:                      Ayes:                      Noes:                      Absent:</p>	<p>Carried:                      Defeated:                      Referred to:</p>

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Department Agenda Item	Discussion	Decision	Action
<b>Wyo. Co. Business Center (LDC) w/J. Pierce</b>			
	~ Nothing to Report ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Solid Waste w/</b>			
	~ Nothing to Report ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Space Allocation w/</b>			
	~ Nothing to Report ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Arts Council w/J. Swaby</b>			
	~ Nothing to Report ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Business Education Council w/</b>			
	~ Nothing to Report ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/D. Leuer (minutes prepared by *C. Ketchum*).

Next Planning Committee Meeting scheduled for **Wednesday, August 30, 2023 @ 1:00 PM.**

Location: **Ag. & Business Center, 2<sup>nd</sup> floor conference room**

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