

# HUMAN SERVICES COMMITTEE MEETING MINUTES

Committee meetings are now open to the general public.  
We ask that you continue to practice safe social distancing requirements.

Thank you!

Date: Tuesday, July 25, 2023 @ 11:00 AM

Location: **Ag. Center / 2<sup>nd</sup> Floor Conference Room**

Present: **Grant, Davis**, Roche, Granger (11:10 AM), Roberts (11:28 AM), McCormick, King

Absent: J. Cook/Budget Officer

Also Present: C. Ketchum/Board Clerk; B. Ryan/Board Chair; B. Kehl, T/Attica; A. D. Berwanger, T/Arcade

Department Agenda Item	Discussion	Decision	Action
<b>Committee Chair's Agenda</b>			
<b>1. Discussion:</b> <ul style="list-style-type: none"> <li>• Alternate Meeting space for August meeting?                             <ul style="list-style-type: none"> <li>○ Office for the Aging Conf. room</li> </ul> </li> </ul>	<i>Carpet Replacement project taking place in the Supervisors' Committee Room, Chambers and Chamber entry August/September.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>2. Misc.</b> <ul style="list-style-type: none"> <li>• <a href="#"><u>08/06/23 Golf Tournament (Suzanne's Comfort Care Home) flyer</u></a></li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>11:00 AM Veterans Services w/A. Solina</b>			
<b>1. <a href="#"><u>Dwyer Report</u></a></b>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>2. This Day in History/ Veteran of the Month</b> <ul style="list-style-type: none"> <li>• 403 year of the 1<sup>st</sup> attempted crossing of the Mayflower.</li> <li>• James Jarnett, T/Bennington resident and Navy Veteran</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>3. Fishing Day Review</b> <ul style="list-style-type: none"> <li>• 07/12/23</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>4. Grant Update</b> <ul style="list-style-type: none"> <li>• Annual NYS \$10K - \$25K inc. from last year</li> <li>• Received grant documents yesterday</li> <li>• Will bring permission to apply back next mo. (eff. date)</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: \_\_\_\_\_

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Department Agenda Item	Discussion	Decision	Action
<b>11:15 AM Office for the Aging w/A. Aldinger</b>			
<i>At 11:10 AM Supervisor Granger, T/Gainesville entered the meeting during the below agenda item.</i>			
<p>1. <b>OFA Advisory Council Reports:</b></p> <ul style="list-style-type: none"> <li>• <b>EISEP</b> ~ <u>38</u> Participants / <u>38</u> Active                             <ul style="list-style-type: none"> <li>○ <b>PCA I</b> ~ <u>21</u></li> <li>○ <b>PCA II</b> ~ <u>6</u></li> <li>○ <b>Personal Response buttons</b> <u>11</u></li> </ul> </li> <li>• <b>Respite</b> ~ <u>26</u> Participants / <u>26</u> Active                             <ul style="list-style-type: none"> <li>○ <b>Adult Day Care</b> ~ <u>2</u></li> <li>○ <b>PCA I</b> ~ <u>0</u></li> <li>○ <b>PCA II</b> ~ <u>2</u></li> <li>○ <b>Overnight</b> ~ <u>1</u></li> <li>○ <b>Personal Response buttons</b> ~ <u>21</u> <ul style="list-style-type: none"> <li>▪ <b>Private Pay</b> ~ <u>55</u></li> </ul> </li> </ul> </li> <li>• <b>Alzheimer Caregiver services</b> ~ <u>74</u> families served last month. Updated report for July not available.                             <ul style="list-style-type: none"> <li>○ <b>Adult Day Care</b> ~ ____</li> <li>○ <b>PCA I</b> ~ ____</li> <li>○ <b>PCA II</b> ~ ____</li> <li>○ <b>Overnight</b> ~ ____</li> <li>○ <b>Personal Response buttons</b> ~ ____                                     <ul style="list-style-type: none"> <li>▪ <b>Private Pay</b> ~ ____</li> </ul> </li> </ul> </li> <li>• <b>HDM (Home Delivered Meals)</b> ~ <u>340</u> active participants with <u>277</u> meals being served today</li> <li>• <b>Congregate Meal Sites</b> ~                             <ul style="list-style-type: none"> <li>○ <b>Arcade</b> ~ Avg. <u>14</u> /day</li> <li>○ <b>Pine Lounge</b>, Cowlesville NY ~ Avg. <u>52</u> /week</li> <li>○ <b>Breezeway Barn</b>, Perry NY ~ Avg. <u>75</u> /week</li> </ul> </li> </ul>		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>

Committee Chair Initials: \_\_\_\_\_

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Absent: J. Cook/Budget Officer

Also Present: C. Ketchum/Board Clerk; B. Ryan/Board Chair; B. Kehl, T/Attica; A. D. Berwanger, T/Arcade

Department Agenda Item	Discussion	Decision	Action
<p><b>2. Position Fill:</b> <i>Office for the Aging</i> Fill one (1) position of <u>Alzheimer Caregiver Coordinator</u>, (Position Code 283.529) (1.0 FTE) currently on Salary Schedule G at an hourly rate of \$24.16 (salary equivalent of \$43,939.00) to replace <i>Jamie McGrath</i> who resigned July 14, 2023; position available date is August 2, 2023.</p>		<p>Motion: King Ayes: 6 Noes: Absent: 1 Roberts</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: center;"><b>FINANCE</b></p>
<p><b>3. Overnight Travel Authorization:</b> D. Dabolt to attend Annual HIICAP Coordinator Training in Saratoga, NY on September 14 – 15, 2023. The county car will be used. Approximate Cost \$200.</p>		<p>Motion: Davis Ayes: 6 Noes: Absent: 1 Roberts</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: center;"><b>APPROVED</b></p>
<p><b>Misc.</b></p> <ul style="list-style-type: none"> <li>• 08/31/23 Public hearing                             <ul style="list-style-type: none"> <li>○ Flyer pending</li> </ul> </li> </ul>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<b>Youth Bureau</b>			
<p><b>4. Program Updates:</b></p> <ul style="list-style-type: none"> <li>• Early Intervention (ages 0-3)                             <ul style="list-style-type: none"> <li>○ <b>Active:</b> <u>90</u> / <u>10</u> waiting for evaluation</li> </ul> </li> <li>• Pre-School (ages 3-5)                             <ul style="list-style-type: none"> <li>○ <b>Active:</b> <u>102</u> / Center based: <u>20</u>; ___ on waiting list</li> </ul> </li> </ul>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p><b>Misc.</b></p> <ul style="list-style-type: none"> <li>• S.T.A.R.S. Program                             <ul style="list-style-type: none"> <li>○ 25 kids making bird houses</li> </ul> </li> <li>• Employees are constantly being poached from Wyoming County to other counties                             <ul style="list-style-type: none"> <li>○ \$20K more being paid by Livingston County for similar positions in their county.</li> </ul> </li> </ul>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Absent: J. Cook/Budget Officer

Also Present: C. Ketchum/Board Clerk; B. Ryan/Board Chair; B. Kehl, T/Attica; A. D. Berwanger, T/Arcade

Department Agenda Item	Discussion	Decision	Action
<i>At 11:28 AM Supervisor Roberts, T/Genesee Falls entered the meeting during the below agenda item.</i>			
<b>11:30 AM Department of Social Services w/K. Barber</b>			
<i>At 11:28 AM Supervisor Roberts, T/Genesee Falls entered the meeting during the below agenda item.</i>			
<b>1. Position Fill:</b> <p style="text-align: center;"><i>Social Services</i></p> Fill one (1) position of <u>Senior Account Clerk</u> (1.00 FTE) CSEA agreement, Sch. A, grade 6 (\$18.83 - \$20.99) due to A. Brunner accepting a position in another department. <b>Position available date: August 2, 2023.</b>		Motion: King Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to:  <b>FINANCE</b>
<b>2. Position Fill:</b> <p style="text-align: center;"><i>Social Services</i></p> Fill one (1) position of <u>Social Services Program Specialist</u> (1.00 FTE) CSEA agreement, Sch. A, grade 10 (\$20.38 - \$23.06) to replace A. Shearing, who resigned effective 7/14/23. <b>Position available date: August 2, 2023.</b>		Motion: King Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to:  <b>FINANCE</b>
<b>3. Overnight Travel Authorization AMENDED:</b> V. Forrester and <del>S. Weatherbee</del> <b>A. Maurer</b> will travel to Utica to attend the Support Collection Unit Special Topics Regional Meeting at Oneida County DSS, 800 Park Avenue, Utica, NY 13501 on 8/9/23 to 8/11/23. Total cost \$32.00; budgeted, county car, EZ pass, and gas will be used.	Approved 06/27/23	Motion: McCormick Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to:  <b>APPROVED</b>
<b>4. Overnight Travel Authorization:</b> M. Drum will travel to Glen Falls to attend the 2023 Directors of Services Leadership Training Forum at The Queensbury Hotel, 88 Ridge Street, Glen Falls, NY 12801 on 10/23/23 to 10/26/23. Total cost \$28.00; budgeted, county car, EZ pass, and gas will be used.		Motion: McCormick Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to:  <b>APPROVED</b>

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Department Agenda Item	Discussion	Decision	Action
<p><b>5. Overnight Travel Authorization:</b> K. Ortega and H. Sheehan will travel to Albany to attend the Case Processing Review Training for NTA-SNAP Supervisors at the University at Albany, 4 Tower Place, Albany, NY 12203 on 8/7/2023 to 8/11/23. Total cost \$64.00; budgeted, county car, EZ pass, and gas will be used.</p>		<p>Motion: McCormick Ayes: 7 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:  <b>APPROVED</b></p>
<p><b>6. Professional Services Contract – Authorization for State WMS Contracts (\$5,001 or greater):</b> Authorize Chairwoman to sign a contract through the State WMS System, pursuant to General Municipal Law § 104(b), with <b>H. E. Turner and Company, Inc</b>, 403 East Main Street, Batavia, NY 14020 for funeral services with a variable amount depending on services provided; effective June 1, 2023 through December 31, 2027. <b>(MUNIS Contract # N/A)</b></p>		<p>Motion: Davis Ayes: 7 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:  <b>*RESOLUTION</b></p>
<p><b>7. Transfer:</b> <b>From:</b> 016119.542253 Child Care <span style="float: right;">\$50,000.00</span> <b>To:</b> 016070.542247 Service to Recipient- Contract Other <span style="float: right;">\$50,000.00</span> <b>Reason:</b> To cover unanticipated overuse of the federal grant ESGCV Covid</p>		<p>Motion: Davis Ayes: 7 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:  <b>FINANCE</b></p>
<p><b>8. Appropriation:</b> <b>To:</b> 016070.542247 Service to Recipient- Contract Other <span style="float: right;">\$20,165.10</span> w/01601005.446890-CO19 Federal Grant (ESGCV) <span style="float: right;">\$20,165.10</span> <b>Reason:</b> To cover expenditures for ESCGV Grant</p>		<p>Motion: King Ayes: 7 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:  <b>FINANCE</b></p>
<p><b>9. Proclamation:</b> • August is Child Support Awareness Month.</p>		<p>Motion: Roberts Ayes: 7 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:  <b>*RESOLUTION</b></p>

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Department Agenda Item	Discussion	Decision	Action
10. <u>Monthly Report:</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<i>Misc.</i> • <u>Landlord Informational Meeting</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Wyo. Co. Community Action w/C. Johnson</b>			
	~Nothing to Report~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/E. Grant (minutes prepared by *C. Ketchum*).

Next Human Services Committee Meeting scheduled for **Tuesday, August 29, 2023 @ 11:00 AM.**

Location: **Office for the Aging Conference Room**

Committee Chair Initials: \_\_\_\_\_