



Wyoming County  
**Water Resource Agency**

% Wyoming County Board of Supervisors, 143 North Main Street, Warsaw, NY 14569

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**BOARD OF DIRECTORS:**

Daniel Leuer, Chairman  
Sandy King

Terry Murphy, Vice Chairman  
Shane Evans James Brick

Cheryl Ketchum, Secretary  
Larry Kilburn

## MINUTES

July 21, 2021 @ 1:00 PM

**In Attendance for Board of Directors:**

**D. Leuer**, T/Middlebury, Chairman; **C. Ketchum**, T/Eagle; **S. King**, T/Pike; **S. Evans**, V/Warsaw; **J. Brick**, T/Perry (1:06 PM)

**Absent:**

**T. Murphy**, Board Vice Chair; **L. Kilburn**, V/Arcade

**Also Attending:**

**S. Perkins**/Director Env. Health; **J. Davis**/Supervisor, T/Covington; **J. Bragg**/Sr. Planner, Wyoming County Planning Dept.; **S. Klein**, T/Castile; **B. Ryan**/Supervisor, T/Warsaw and Wyoming County Board of Supervisors Chair (1:25 PM)

The meeting was called to order by Agency Chair, D. Leuer at 1:04 PM.

Introduction of Wyoming County Planning Dept.'s Sr. Planner, J. Bragg to attending Supervisors and S. Evans, Agency Board Member.

*At 1:06 PM Board Member J. Brick, T/Perry entered the meeting.*

• **Approval of Minutes**

○ [4/22/2021](#)

- **Motion to approve:** S. King
  - **Second:** S. Evans
- 5 Aye / 2 Absent (Murphy/Kilburn) / **Carried.**

• **Financial Report**

○ [2021 2nd Qtr. Financial Report](#)

- **Motion to approve:** J. Brick
  - **Second:** S. King
- 5 Aye / 2 Absent (Murphy/Kilburn) / **Carried.**

- [WCWRA Administrators Activity Report](#)

- **New Business**

- **WCWRA – 2021-2022 Strategic Planning Session (Role of the Agency)**

- Mr. Perkins reiterated his formal commitment to the Water Resource Agency through the end of 2021.

*At 1:25 PM B. Ryan, T/Warsaw and Wyoming County Board of Supervisors Board Chair entered the meeting.*

- Mr. Perkins added that he would be interested in extending the formal commitment beyond 2021 if that is what Board Members are interested in doing.
- Mr. Perkins spoke of the Agency’s “Bread and Butter” and the Economic Development arm of the Agency and functions of the county health department.
- Mr. Perkins proposed reassigning the following three (3) functions back to the county health department
  1. Septic System replacement
  2. Water sampling and
  3. Leak detection
- There was some discussion over the potential to take advantage of American Recovery Act funding
  - ❖ Village of Warsaw’s water and sewer project in excess of \$500K
  - ❖ Broadband access for the towns of Covington, Middlebury and Warsaw.
- Agency Chair Leuer, T/Middlebury suggested polling towns to see what their needs are as he felt there would be opportunity to leverage the ARPA funding for further grant funds. For example, the Town of Covington could be interested in connecting to the Village of Warsaw’s water supply. Should find out what the towns and villages are planning for water and sewer projects with the use of the ARPA funds.
- \$65K for the next phase of the Silver Lake Dredging project.
  - ❖ Finish up final engineering
  - ❖ Met with Chairwoman Ryan and Budget Officer Cook on use of available ARPA funding.

Agency Chair Leuer, T/Middlebury asked Sr. Planner Bragg to work with Mr. Perkins to prepare a list of county municipalities utilizing their ARPA funding for water and sewer expansion projects. He asked that the list be shared during the next WCWRA meeting.

There was some discussion over the Water Resource Agency providing Water Operators on an emergency basis. Local Water Systems are having a hard time recruiting Operators, most are only part time.

It was suggested that the County could create a full time position that would oversee 5-6 water districts. Will review this opportunity with the Budget Officer.

Once Districts cross town lines then eligible to become a county district.

And there was some discussion about morphing to more of an authority rather than remain an agency.

Supervisor Klein, T/Castile was encouraged to hear of the Agency's future plans and thanked the board members for their vision.

Supervisor Davis, T/Covington informed board members of Markin Tubing's need for water

There was a brief discussion over the continuation to provide meter readings and invoicing services.

Several Board Members agreed that Mr. Perkins needs to remain through 2022! Transitioning projects could occur between 2022 & 2023.

Mid-quarter correspondence via e-mail regarding budgetary issues.

- **Grant applications – NYS DOS LEG & LWRP Grants**

- Approval for meter replacement
  - Local Efficiency Grant
  - \$200K plus
- Local Waterfront Revitalization
  - Study grant
  - \$120K
  - To complete the Silver Lake dredging
  - 75/25 match
  - Phase III – will get the county to permit phase

- **Other Business**

- **Silver Lake Dredging**
  - At Phase III (\$65K)
  - Final design for dredging
  - Going to permit with the DEC
- **(T) Covington Project**
  - Going in the ground now
  - Operational by year end
- **Septic System Replacement Grant – (2) Systems Approved – Java Lake**

- **2021 Meeting Dates - (9:00AM) on October 20<sup>th</sup>.**

- **Motion to Adjourn at 10:18 AM**

**Motion by:** J. Brick

**Second:** S. King

**5 Aye / 2 Absent (Murphy/Kilburn) / Carried.**

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Respectfully submitted,



Cheryl J. Ketchum, <sup>CMC</sup>  
Clerk to the Board

DRAFT