

PUBLIC SAFETY COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

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We ask that you continue to practice safe social distancing requirements.**

Thank you!

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Date: Thursday, July 01, 2021 @ 1:00 PM

Location: **Supervisors' chambers, 2nd floor of the government center & Zoom Conference Call.**

Present: **May, Berwanger**, Kehl, Brick, Becker, Roberts,

Absent: Granger (Zoom), Jacoby

Also Present: C. Ketchum/Board Clerk; E. Grant, T/Bennington; B. Ryan/Board Chair; A. Brunner, T/Java (Zoom); J. Cook/Budget Officer (1:31 PM)

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
1. Per Board Chair Ryan			
<ul style="list-style-type: none"> • IMPORTANT NOTICE: <ul style="list-style-type: none"> ○ When a department is directly notified they are about to be audited, their Committee Chair and the Chairman of the Board should be immediately made aware. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Sheriff w/G. Rudolph			
FYI ~ Referred to 07-06-21 Finance Committee from 06-29-21 Human Resources Position Fill: Sheriff Fill one (1) position of <u>Dispatcher</u> (Non-Union) (PT/Variable FTE) (position code 097.108), following WCSEA Job Grade 2, at an hourly rate of \$19.78/hr. – \$24.12/hr. Person Vacating: Kaylee Anderson, effective June 26, 2021, 2021. Position available date is: July 7, 2021.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
1. <u>Operational Updates:</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<ul style="list-style-type: none"> • Summary of overtime for the Sheriff for the period of 05/16/2021 through 06/12/2021 			

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Department Agenda Item	Discussion	Decision	Action
<p>2. Professional Service Contract \$5,001 or greater: Authorize Chairwoman to sign a contract, pursuant to General Municipal Law §104(b), with Letchworth Central School, 5550 School Rd., Gainesville, NY 14066 to provide law enforcement and police services when school is in session in an amount not to exceed 53.26 per hour September 1, 2021 through December 31, 2021 and \$55.78 per hour from January 1, 2022 through June 30, 2022. Contract effective September 1, 2021 through June 30, 2022.</p>	<p><i>Sent to Attorney for approval and signature</i></p>	<p>Motion: Kehl Ayes: 6 Noes: Absent: 2 Granger, Jacoby</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">*RESOLUTION</p>
<p>3. Discussion:</p> <ul style="list-style-type: none"> • Wyoming County Art Council Arts and Crafts Show <ul style="list-style-type: none"> ○ Sheriff Rudolph expressed an interest in keeping dialog open on this event. ○ He expressed concerns over parking adding that he asked the Town of Perry to pass a resolution on parking restrictions on specific roads. ○ The County Command post will be on location during the event. ○ Sheriff Rudolph felt there needed to be traffic control provided at the intersection of Silver Lake and Oatka Roads ○ He asked about whether there was support from the Supervisors relative to charging for departmental services. ○ Board Chair Ryan, T/Warsaw also expressed her concern over parking and stated that by Don Roberts' calculations there will be 4 times as many vehicles parking on village streets. ○ Everyone agreed that there is just no way to determine what attendance will be ○ To date, neither the Arts Council or the Village of Perry have reached out to the Sheriff's office to discuss requirements of the event. ○ Sheriff Rudolph plans to have dispatch on scene ○ The Supervisors all agreed Sheriff Rudolph needs to keep track of the department's time at the event. 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Department Agenda Item	Discussion	Decision	Action
o Finally, Sheriff Rudolph offered that he has a responsibility to Public Safety.			
County Jail			
FYI ~ Referred to 07-06-21 Finance Committee from 06-29-21 Human Resources Position Fill: Jail Fill one (1) position of Meal Deliverer (PT/variable FTE) (position code 097.598) on salary schedule S at an hourly rate of \$12.50/hr. Person vacating: Dale Bettis; effective June 10, 2021. Position available date is July 7, 2021.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
FYI ~ Referred to 07-06-21 Finance Committee from 06-29-21 Human Resources Position Abolish/Create/Fill: Jail Abolish one (1) position of Food Service Helper (FT – 1.00 FTE) (position code 093.119); effective July 14, 2021. Create/Fill one (1) position of Assistant Cook (FT – 1.00 FTE) on CSEA Schedule B, Job Grade 3, at an hourly rate of \$14.99/hr. - \$16.22/hr. Position available date is: July 14, 2021.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
FYI ~ Referred to 07-06-21 Finance Committee from 06-29-21 Human Resources Position Create/Fill: Jail Create and fill two (2) positions of Food Service Helper (per diem) consistent with CSEA Schedule B, Job Grade 2 at an hourly rate of \$14.74/hr. - \$15.96/hr. Positions available date is: July 14, 2021.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
<p>FYI ~ Referred to 07-06-21 Finance Committee from 06-29-21 Human Resources</p> <p style="text-align: center;">Increase FTEs Jail</p> <p>Increase the FTEs of one (1) position of Assistant Cook (.80 FTE) (position code 094.016) to 1.00 FTE on CSEA Schedule B, Job Grade 3, at an hourly rate of \$14.99/hr. No change in hourly rate. Position available date is: July 14, 2021. <i>cyj</i></p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>1. Operational Updates:</p> <ul style="list-style-type: none"> • Inmate numbers for May 2021: <ul style="list-style-type: none"> ○ Total: avg 52; high 57; low 47 <ul style="list-style-type: none"> ▪ Male: avg 40.5; high 44; low 37 ▪ Female: avg 12; high 14; low 10 ▪ Boarded in: avg 6; high 8; low 4 ▪ Boarded out: avg 0; high 0; low 0 • Net income: \$16,320.00 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>At 1:31 PM Budget Officer entered the meeting during the below Agenda Item.</p>			
<p>2. Discussion:</p> <ul style="list-style-type: none"> • Computer Tablets for the Jail <ul style="list-style-type: none"> ○ No cost to the county ○ Supervisor Kehl, T/Attica expressed his displeasure at the prospect of inmates getting computer tablets, saying he has a moral issue with giving these types of benefits to inmates. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
Jail Kitchen			
1. FYI ~ Contract (\$3,000 and under): <ul style="list-style-type: none"> Pride Commercial Appliance Service, 1465 Jefferson Rd., Rochester, NY 14623 for repair services in an amount not to exceed \$2,500.00; effective January 1, 2021 through December 31, 2021. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9-1-1			
1. Professional Service Contract \$5,001 or greater: Authorize Chairwoman to sign a contract, pursuant to General Municipal Law §104(b), with Wilmac Business Equipment Co Inc. , 73 State Street, Rochester, NY 14614 for an upgrade and expansion for NICE equipment in an amount not to exceed \$47,014.00; effective July 1, 2021 through December 31, 2021.	<i>Sent to attorney for approval and signature</i>	Motion: Roberts Ayes: 6 Noes: Absent: 2 Granger, Jacoby	Carried: XXX Defeated: Referred to: *RESOLUTION
2. Grant Application and Acceptance: Authorize Chairman to sign a grant application and acceptance award with New York State Division of Homeland Security , 1220 Washington Ave, Albany, NY 12226 for the provision of funding for Public Safety call-taking and dispatching expenses in a minimum amount of \$113,897.00; effective January 1, 2021 through December 31, 2021.	<i>Sent to attorney for approval and signature</i>	Motion: Brick Ayes: 6 Noes: Absent: 2 Granger, Jacoby	Carried: XXX Defeated: Referred to: *RESOLUTION
Stop DWI w/D. Linder			
	<i>~Nothing to Report~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
Emergency Services w/B. Meyers			
1. Memorandum of Agreement: Authorize Chairwoman to sign a Memorandum of Agreement with NYS Division of Homeland Security and Emergency Services to provide Wyoming County on a temporary loan basis, a copy of Mutualink Edge software with up to seven (7) User Subscriptions for County use, in addition to network interface controllers (NIC) to tie into available county media capabilities; shall commence on the first Monday immediately following approval by the Office of State Comptroller and shall terminate March 31, 2024. No cost to county.	Resolution Required	Motion: Becker Ayes: 6 Noes: Absent: 2 Granger, Jacoby	Carried: XXX Defeated: Referred to: *RESOLUTION
2. FYI ~ Contract (\$3,000 and under): <ul style="list-style-type: none"> Ann Lapp, 300 Main St., Attica, NY 14011 for providing CIC (Certified Instructor Coordinator) services for Advanced EMT education program in an amount not to exceed \$3,000.00 per year; effective September 7, 2021 through February 17, 2022. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. Professional Service Contract (\$5,001 or greater): Authorize Chairwoman to sign a contract, pursuant to General Municipal Law §104(b), with ESO , 11500 Alterra Parkway, Suite 100, Austin, TX 78758 for emergency medical electronic patient care report (ePCR) platform consistent with NYSDOH rules and regulations in an amount not to exceed \$10,498.50; effective July 1, 2021 through June 30, 2022.		Motion: Brick Ayes: 6 Noes: Absent: 2 Granger, Jacoby	Carried: XXX Defeated: Referred to: *RESOLUTION

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Department Agenda Item	Discussion	Decision	Action
<p>4. FYI ~ Revenue Contract (\$3,000 and under): Contract with the following agencies for participation in countywide medical electronic patient care report (ePCR) platform in an amount not to exceed \$3,000.00 based on average call volume of participating agencies for the last three (3) years effective July 1, 2021 through June 30, 2022.</p> <ul style="list-style-type: none"> • Arcade Fire Department, c/o Village of Arcade, 17 Church St., Arcade, NY 14009 • Attica Fire Department, c/o Village of Attica, 19 Water St., Attica, NY 14011 • Bennington Fire Company, 1353 Rt. 354, Attica, NY 14011 • Bliss Fire Department, 6655 Rt. 362, Bliss, NY 14024 • Cowlesville Fire Department, 361 Clinton St., Cowlesville, NY 14037 • Gainesville Fire Department 2 East St., Gainesville, NY 14055 • Harris Corners Fire Department, 585 Rt. 20A, Strykersville, NY 14145 • North Java Fire Company, 4274 NY-98, North Java, NY 14113 • Perry Ambulance, c/o Town of Perry, 22 S. Main St., Perry, NY 14530 • Sheldon Fire Company, 923 Centerline Rd., Strykersville, NY 14145 • Silver Springs Fire Department, c/o Village of Silver Springs, 43 North Main St., Silver Springs, NY 14550 • Varysburg Fire Department, 2446 US-20A, Varysburg, NY 14167 • Warsaw Fire Department, c/o Village of Warsaw, 15 S. Main Street, Warsaw, NY 14569 • Wyoming Fire Department, c/o Village of Wyoming, 90 Main Street, Wyoming, NY 14591 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>5. Appropriation: To: 01.37.3640.4.41410 Software \$10,498.50 w/01.03.3640.1289 Other Departmental Income \$10,498.50 Reason: Funds for electronic patient care records program in compliance with NYSDOH rules and regulations. Funding will come from participating fire departments/agencies.</p>		<p>Motion: Brick Ayes: 6 Noes: Absent: 2 Granger, Jacoby</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">FINANCE</p>

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Department Agenda Item	Discussion	Decision	Action
dated 2000 • Motorola Vehicle Repeater dated 1988 ○ Original cost \$3,316.50 • Motorola Radio Equipment dated 1965 ○ Original cost \$4,985.00 • ATX Mid Tower Computer System Pentium II dated 1999 ○ Original cost \$1,699.00 • ATX Mid Tower Computer System Pentium II dated 1999 ○ Original cost \$1,330.30 All technology/equipment is obsolete.			
9. Operational Updates: • GIS ○ Correction of Fire District lines • Mass Gatherings • EMS • County Emergency Preparedness Assessment • Grant Update – Fire Training Center ○ Cleared first hurdle		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Fire and Building Code Enforcement w/D. Roberts			
1. <u>Monthly Report</u> : May 2021	Attached	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
2. Building Inspector Position Filled: <ul style="list-style-type: none"> • Pauline Swartz 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. Keyboard Specialist Position still open		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
4. Performing Fire Safety Inspections		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
5. Review Mass Gathering Permit activity: <ul style="list-style-type: none"> • Wyoming County Fair • Attica Rodeo • WCAC – Letchworth Arts & Crafts show 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action												
Public Defender w/N. Effman															
<p>1. Amend Salary Schedule "G": Funds (annual stipends plus corresponding fringe) provided through ILS Distribution #11 Grant. Contract No. C110056. Said amounts to be paid bi-weekly and retroactive to January 1, 2021 through December 31, 2023.</p> <ul style="list-style-type: none"> • Public Defender \$2,000.00 • Assist. Public Defender 1st \$6,575.00 • Assist. Public Defender 3rd \$4,075.00 • Assist. Public Defender 4th \$12,000.00 • Secretary to Public Defender \$1,500.00 		<p>Motion: Becker Ayes: 6 Noes: Absent: 2 Granger, Jacoby</p>	<p>Carried: XXX Defeated: Referred to:</p>												
<p>2. Appropriation:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">To: 01.32.1170.1.10001 Salaries S/D/I</td> <td style="text-align: right;">\$26,150.00</td> </tr> <tr> <td>01.32.1170.4.42413 Distribution #11</td> <td style="text-align: right;">1,745.00</td> </tr> <tr> <td>01.32.1170.8.81001 Retirement</td> <td style="text-align: right;">4,144.52</td> </tr> <tr> <td>01.32.1170.8.83001 FICA</td> <td style="text-align: right;">1,621.30</td> </tr> <tr> <td>01.32.1170.8.85001 Medicare</td> <td style="text-align: right;">379.18</td> </tr> <tr> <td>w/01.11.1170.302511 ILS D11</td> <td style="text-align: right;">\$34,040.00</td> </tr> </table> <p>Reason: To appropriate ILS Distribution #11 funding allocation for the 2021 calendar year.</p>	To: 01.32.1170.1.10001 Salaries S/D/I	\$26,150.00	01.32.1170.4.42413 Distribution #11	1,745.00	01.32.1170.8.81001 Retirement	4,144.52	01.32.1170.8.83001 FICA	1,621.30	01.32.1170.8.85001 Medicare	379.18	w/01.11.1170.302511 ILS D11	\$34,040.00		<p>Motion: Becker Ayes: 6 Noes: Absent: 2 Granger, Jacoby</p>	<p>Carried: XXX Defeated: Referred to:</p>
To: 01.32.1170.1.10001 Salaries S/D/I	\$26,150.00														
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Date: Thursday, July 01, 2021 @ 1:00 PM

Location: **Supervisors' chambers, 2nd floor of the government center & Zoom Conference Call.**

Present: **May, Berwanger**, Kehl, Brick, Becker, Roberts,

Absent: Granger (Zoom), Jacoby

Also Present: C. Ketchum/Board Clerk; E. Grant, T/Bennington; B. Ryan/Board Chair; A. Brunner, T/Java (Zoom); J. Cook/Budget Officer (1:31 PM)

Department Agenda Item	Discussion	Decision	Action
<p>3. Appropriation: To: 01.32.1170.1.10101 Full Time CSEA (Sch. G) \$2,500.00 01.32.1170.8.83001 FICA 155.00 01.32.1170.8.85001 Medicare 36.25 w/01.11.1170.302502 State Aid - CAFA \$2,691.25 Reason: For reallocation of grant funds due to new employee positions.</p>		<p>Motion: Berwanger Ayes: 6 Noes: Absent: 2 Granger, Jacoby</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">FINANCE</p>
<p>4. Appropriation: To: 01.32.1170.1.10101 Full Time CSEA (Sch. G)\$11,605.00 01.32.1170.1.10201 Part Time All Contracts 27,068.00 01.32.1170.4.42495 ILS QICR 3 4,643.00 01.32.1170.8.83001 FICA 2,397.72 01.32.1170.8.85001 Medicare 560.76 w/01.11.1170.302504 State Aid – ILS QICR \$46,274.48 Reason: Appropriate grant funds for salary, fringe and expenses for the remainder of the 2021 year.</p>		<p>Motion: Berwanger Ayes: 6 Noes: Absent: 2 Granger, Jacoby</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">FINANCE</p>

Committee Chair Initials: _____

PUBLIC SAFETY COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Committee meetings are now open to the general public.
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Department Agenda Item	Discussion	Decision	Action
District Attorney w/D. O'Geen			
1. Appropriation: To: 01.32.1169.1.10001 Salaries \$8,329.44 01.32.1169.8.81001 Retirement 841.27 01.32.1169.8.83001 FICA 516.43 01.32.1169.8.85001 Medicare 120.78 01.32.1169.8.89001 Med/Hosp 3,525.49 01.32.1169.8.89003 HRA-Adm Ex 17.38 w/01.12.1169.4389 Office of Victim Serv/ C11122GG \$13,350.79 Reason: To appropriate additional grant funds for the 2020-2021 grant year.		Motion: Brick Ayes: 6 Noes: Absent: 2 Granger, Jacoby	Carried: XXX Defeated: Referred to:
2. FYI ~ Position Creation/Fill: <p style="text-align: center;"><i>District Attorney</i></p> Create and fill one (1) position of DA Investigator (Per Diem) and place on Salary Schedule "S" with an hourly rate of \$40.00/hr. plus mileage with only those benefits mandated by law; effective July 14, 2021.	<i>An Emergency Fill will be executed; effective 07/14/21 through 08/10/21.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Probation w/J. Kibler			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

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Signature of Committee Chairman: p/S. May (minutes prepared by C. Ketchum).

Next Public Safety Committee Meeting scheduled for **Thursday, July 29, 2021 @ 1:00 PM.**

Committee Chair Initials: _____