

PUBLIC WORKS COMMITTEE MEETING MINUTES

Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.

Thank you!

*The public may continue to observe meetings via **BOS YouTube Channel** (<https://www.youtube.com/channel/UCcfZs0H1gcOl67vIR8g-Ow>)

Date: Thursday, June 29, 2023 @ 9:00 AM

Location: **Supervisors' Chambers, 2nd floor of the government center.**

Present: **Brick, Leuer (9:04 AM)**, Kehl, Grant, Gozelski, Davis, King

Absent:

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; B. Ryan/Board Chair (9:33 AM); D. Granger, T/Gainesville

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:00 AM Highway & Bridges w/D. Blue & K. Chmura			
<i>At 9:04 AM Supervisor Leuer, T/Middlebury entered the meeting during the below agenda item.</i>			
1. <u>June Work Update</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <i>Authorize Chairman to sign necessary documents for an easement located at 4111 Vernal Road in the Town of Middlebury</i>		Motion: Leuer Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: APPROVED
3. Professional Service Contract (\$5,001 or greater): Authorize Chairwoman to sign SLA with NYS DOT 50 Wolf Road, Albany, NY 12232 for rehabilitation of CR 30 - Supplement #1 (Oatka Road and Lake Street) from West Lake Road to Route 246, Town of Perry, Contract No D040423; PIN 4WY0.07 to add Construction/CI/CS and Marchiselli for the Design phase. Total amount not to exceed \$1,301,800.00 effective 12/2/21 through 12/02/31. MUNIS CONTRACT #1616 JJ	<u>Resolution attached</u> (1 certified resolution needed)	Motion: Davis Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
<i>Supervisor Kehl, T/Attica stepped out of the meeting prior to the vote during the next agenda item.</i>			

Committee Chair Initials: _____

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Absent:

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; B. Ryan/Board Chair (9:33 AM); D. Granger, T/Gainesville

Department Agenda Item	Discussion	Decision	Action
4. State Bid Approval: Authorize Chairman to approve bid and sign contract with Clark Equipment Company d/b/a Bobcat Company , 250 E Beaton Dr., West Fargo, ND 58078 for two (2) Skid Steer Snowblowers 32x80 in the amount of \$6,971.88 each – not to exceed \$13,943.76; effective June 01, 2023 through delivery. NYS Contract #PC69396 (MUNIS CONTRACT #1617) JJ		Motion: Gozelski Ayes: 6 Noes: Absent: 1 Kehl	Carried: XXX Defeated: Referred to: * RESOLUTION
5. State Bid Approval: Authorize Chairman to approve bid and sign contract with Stephenson Equipment, Inc. , 7201 Paxton Street, Harrisburg, PA 17111 for two (2) 60" Excavator Rotary Mowers in the amount of \$20,678.00 each – not to exceed \$41,356.00; effective June 01, 2023 through delivery. NYS Contract #PC69840 (MUNIS CONTRACT #1618) JJ		Motion: Grant Ayes: 6 Noes: Absent: 1 Kehl	Carried: XXX Defeated: Referred to: * RESOLUTION
At 9:12 AM Supervisor Kehl, T/Attica returned to the meeting during the next agenda item.			
6. State Bid Approval: Authorize Chairman to approve bid and sign contract with Snap-on Industrial , 2801 80 th Street, Kenosha, WI 53143-5656 for a 1 ton 20 FT Lift in an amount not to exceed \$3,863.25; effective June 01, 2022 through delivery. Sourcewell Contract #013020-SNP (MUNIS CONTRACT #1619) JJ	For the bridge shop	Motion: Leuer Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: APPROVED

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Absent:

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; B. Ryan/Board Chair (9:33 AM); D. Granger, T/Gainesville

Department Agenda Item	Discussion	Decision	Action
<p>7. State Bid Approval (from 06/13/23 Special Comm. Mtg.: Authorize Chairman to approve bid and sign contract with Chevrolet of Smithtown, 920 Middle Country Rd., Saint James, NY 11780-3219 for (3) three pickup trucks:</p> <ul style="list-style-type: none"> • 1 – 2023 Chevrolet Silverado 1500 4WD Crew Cab 157"LT at \$52,875.12 • 2 – 2023 Chevrolet Silverado 1500 4WD Crew Cab 157" Work truck at \$50,603.44 each <p>in the amount not to exceed \$154,082.00; effective June 29, 2023 through delivery. (MUNIS CONTRACT #XXX)</p>	<p style="background-color: yellow;">Pending entry of vendor in MUNIS</p> <p>Bid awarded 6/22/23 at 12 pm</p> <p>Pre-Approval was granted not to exceed \$161,115.00. Formal Approval will be requested June 29. (\$53,705 x 3 = \$161,115.00)</p>	<p>Motion: Gozelski Ayes: 7 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">*RESOLUTION</p>
<p>8. Discussion:</p> <ul style="list-style-type: none"> • RTS Wyoming <ul style="list-style-type: none"> ○ Signage project ○ Plowing and Mowing <ul style="list-style-type: none"> • Committee members expressed no interest ○ Installation of a private entry for bus use only. <ul style="list-style-type: none"> • Committee members expressed no interest 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
9:30 AM Buildings & Grounds w/ M. Adameczak & K. Wiedemann			
<p>1. Professional Service Contract (\$5,001 or greater): Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with U&S Services, LLC, 95 Startk Street, Buffalo, NY 14150 for the installation of controls to the new makeup air unit being installed at the Wyoming County Jail in an amount not to exceed \$29,265.00; effective June 27, 2023 through completion of project. (MUNIS CONTRACT #1591) JJ</p>		<p>Motion: King Ayes: 7 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">*RESOLUTION</p>

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Absent:

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Department Agenda Item	Discussion	Decision	Action
<p>2. Amend Resolution No. 21-449 Amend the Wyoming County Jail Make Up air unit Replacement Project in an amount not to exceed \$270,815.00 and increase the amount of the project by \$17,265.00 for a total project amount not to exceed \$288,080.00.</p>		<p>Motion: King Ayes: 7 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
<p>3. Appropriation: To: 121620.521007 Jail CIP \$17,265.00 w/12162005.440890.R Federal Aid Other ARPA \$17,265.00 Reason: To cover expenses of controls for MAU at Jail.</p>		<p>Motion: King Ayes: 7 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to: FINANCE</p>
<p>At 9:33 AM Board Chair Ryan, T/Warsaw entered the meeting before the start of the next agenda item.</p>			
<p>4. Grant Application and Acceptance: Authorize Chairman to sign a contract with New York State Unified Court System, 92 Franklin St.,3rd Floor, Buffalo, NY 14202 for Court Facility cleaning, minor repairs and maintenance at the Courthouse Campus, Government Center, and Records Retention for one (1) year in a maximum amount of \$112,176.50; effective April 1, 2023 through March 31, 2024. (MUNIS CONTACT #1594) Status APPROVED</p>		<p>Motion: Leuer Ayes: 7 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
<p>5. Grant Application and Acceptance: Authorize Chairman to sign a contract with New York State Department of Agriculture and Markets, 10B airline Dr, Albany, NY 12235 for the Wyo. Co. Animal Shelter Enrichment Project in a maximum amount of \$318,318.00; effective xx-xx-xx through xx-xx-xx (MUNIS CONTACT #1612) – 1612 Doesn't exist, please advise</p>	<p>Grant funds \$318,318.00 County Funds \$106,106.00 Project Total \$424,424.00</p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to: No action taken. Item will be brought back next month.</p>

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Absent:

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Department Agenda Item	Discussion	Decision	Action
<p>6. Amend Resolution No. 22-540 (as amended by 23-272): Authorize Chairman to sign an Amended Contact with Ken's Carpet Center, LLC, to include additional materials for glue to complete the project in an amount of \$2,000.00 bringing the total amount of the contract to an amount not to exceed \$43,185.73. (MUNIS CONTRACT CO #784) in CREATED status</p>		Motion: Kehl Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
<p>7. Disposition of Fixed Assets (permanent disposal only):</p> <ul style="list-style-type: none"> • Various generators at county facilities in the most advantageous way (Auctions International). <ul style="list-style-type: none"> ○ Switches in Government Center, Courthouse & Public Safety ○ Ag. Center ○ Health Dept. 		Motion: Leuer Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: APPROVED
<p>8. Discussion:</p> <ul style="list-style-type: none"> • Mixing valves at Jail - \$2,600.00 • Purchased new DMV sign - \$850.00 • Future planning for cleaning of buildings <ul style="list-style-type: none"> ○ Staffing issues ○ Will again review providing services in-house v. contracted for 2024 budget. • CIP discussion 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Ag. and Business Center			
	<p><i>~Nothing to Report ~</i></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

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Absent:

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Department Agenda Item	Discussion	Decision	Action
Ag. Center Space & Building Report			
	~Nothing to Report ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Traffic Safety Board			
	~Nothing to Report ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/J. Brick (minutes prepared by *C. Ketchum*_____).

Next Public Works Committee Meeting scheduled for **Thursday, July 27, 2023 @ 9:00 AM.**

Committee Chair Initials: _____