

HUMAN SERVICES COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

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We ask that you continue to practice safe social distancing requirements.**

Thank you!

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Date: Tuesday, June 28, 2022 @ 11:00 AM

Location: **IDA Conf. Room, 2nd floor of the Ag. & Business Center, 36 Center Street, Warsaw, NY 14024 & Zoom Conference Call.**

Present: **Grant, Davis**, Roche, Granger, Roberts, King

Absent: McCormick

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer (Zoom); B. Ryan/Board Chair; B. Kehl, T/Attica; A. D. Berwanger, T/Arcade; E. J. Gozelski, T/Castile

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
11:00 AM Wyo. Co. Community Action w/R. Shader			
<p>1. Public Hearing requested: Resolution #22-161 passed by the Wyoming County Board of Supervisors on April 12, 2022 authorized the Chairwoman to sign a grant application through the CARES Act with the New York State Housing Trust Fund Corporation, Hampton Plaza, 38-40 State Street, Albany NY 12207 as represented by the New York State Office of Community Renewal (OCR) through the Community Development Block Grant (CDBG), to fund a COVID Farmworker housing Program in a maximum amount of \$1,000,000.00; effective 12 to 18 months from date of award. A public hearing, as required by the NYS OCR, was held on May 10, 2022. An additional public hearing, as required, is to be held on July 22, 2022 at 10:00 AM, prior to application filing deadline of July 25, 2022.</p>		Motion: Davis Ayes: 6 Noes: Absent: 1 McCormick	Carried: XXX Defeated: Referred to:
			*RESOLUTION

Committee Chair Initials: _____

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Department Agenda Item	Discussion	Decision	Action
11:15 AM Office for the Aging w/A. Aldinger			
1. OFA Advisory Council Reports: <ul style="list-style-type: none"> • EISEP ~ <u>48</u> Participants / <u>46</u> Active <ul style="list-style-type: none"> ○ PCA I ~ <u>21</u> ○ PCA II ~ <u>18</u> • Respite ~ <u>23</u> Participants / <u>21</u> Active <ul style="list-style-type: none"> ○ Adult Day Care ~ <u>0</u> (Cloisters is open) ○ PCA I ~ <u>1</u> ○ PCA II ~ <u>2</u> ○ Overnight ~ <u>1</u> ○ Life Line ~ <u>7</u> <ul style="list-style-type: none"> ▪ Private Pay ~ <u>47</u> • Alzheimer Caregiver services ~ <u>48</u> families served. • HDM (Home Delivered Meals) ~ <u>308</u> active participants with <u>263</u> meals being served today • Congregate Meal Sites ~ Avg. <u>14</u> /day (Arcade only) <ul style="list-style-type: none"> ○ Pine Lounge ~ <u>37</u> /week 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Professional Service Contract (\$3,001-\$5,000): Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with Brian Parisi Copier System , 8316 Main St Williamsville, NY 14221 for the purchase of a new copier not to exceed \$4,495.00; effective June 28, 2022.		Motion: Roberts Ayes: 6 Noes: Absent: 1 McCormick	Carried: XXX Defeated: Referred to: APPROVED
3. Overnight Travel Authorization: D. Daboldt to attend HIICAP Coordinator Conference in Saratoga, NY, September 15 – 16, 2022. The county car will be used. Cost to the county ~\$300, budgeted.		Motion: King Ayes: 6 Noes: Absent: 1 McCormick	Carried: XXX Defeated: Referred to: APPROVED

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Department Agenda Item	Discussion	Decision	Action
Youth Bureau			
<p>4. Program Updates:</p> <ul style="list-style-type: none"> • Early Intervention (ages 0-3) <ul style="list-style-type: none"> ○ Active: <u>72</u> / In Process: <u>18</u> • Pre-School (ages 3-5) <ul style="list-style-type: none"> ○ Active: <u>125</u> / Center based: <u>29</u> ○ Wait list: <u>7</u> for center based services; currently receiving services in home. 2 waiting to receive PT services – struggling to find providers. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>5. FYI ~ Contract (\$3,000 and under):</p> <ul style="list-style-type: none"> • Brian Parisi Copier System, 8316 Main St Williamsville, NY 14221 for a three year copier maintenance agreement not to exceed \$3,000.00, effective June 28, 2022. \$1,000 per year <p style="background-color: yellow; font-weight: bold; padding: 2px;">(MUNIS CONTRACT # 518)</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>6. Appropriation:</p> <p>To: 017310.542437 Safe Harbour Grant \$8,780.00 w/01731000.412890 Other Department income \$8,780.00</p> <p>Reason: Funds used for Safe Harbour Grant which saw an increase after budget process was done. Grant will now be paid from NYS to DSS. YB then will claim to DSS via MUNIS General Billing</p>		Motion: King Ayes: 6 Noes: Absent: 1 McCormick	Carried: XXX Defeated: Referred to: <p style="text-align: center; font-weight: bold;">FINANCE</p>

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Department Agenda Item	Discussion	Decision	Action
7. FYI ~ Contract (\$3,000 and under) REVENUE: <ul style="list-style-type: none"> Wyoming County Health Dept., 5362 Mungers Mill Road, Building A, Silver Springs, NY 14550 for the outreach, education and distribution of materials, paid by OCFS Baby Bundle grant in an amount not to exceed of \$1,054.55; effective January 1, 2022 through December 31, 2022. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
11:30 AM Department of Social Services w/K. Barber			
1. Overnight Travel Authorization: Joanne Schreiber will travel to Albany to attend the NYPWA 153rd Annual Summer Conference at the Saratoga Hilton Hotel, 534 Broadway, Saratoga Springs, NY 12866 on 7/17/22 to 7/20/22. Total cost \$1,281.85; budgeted. Personal vehicle to be used.		Motion: Roberts Ayes: 6 Noes: Absent: 1 McCormick	Carried: XXX Defeated: Referred to: APPROVED
2. Overnight Travel Authorization: Cherie May will travel to Albany to attend the Selected Topics from the Institute for Temporary Assistance Programs (ITAP) at the Holiday Inn Express & Suites Albany, 16 Wolf Road, Albany, NY 12205 on 7/17/22 to 7/22/22. Total cost \$40.00; budgeted, county car, ez pass and gas will be used.		Motion: Roberts Ayes: 6 Noes: Absent: 1 McCormick	Carried: XXX Defeated: Referred to: APPROVED
3. Overnight Travel Authorization: Emily Huff will travel to Albany to attend the CPSRT Skill Demonstration Training at the Hampton Inn and Suites by Hilton, 25 Hampton Inn Drive, East Greenbush, NY 12061 on 7/31/22 to 8/2/22. Total cost \$125.00; budgeted, county car, EZ pass and gas will be used.		Motion: Roberts Ayes: 6 Noes: Absent: 1 McCormick	Carried: XXX Defeated: Referred to: APPROVED

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Department Agenda Item	Discussion	Decision	Action
<p>4. Overnight Travel Authorization: Andrea Kirsch & New Employee will travel to Albany to attend the Institute for Temporary Assistance Programs (ITAP) Week 1 of 2 at the Holiday Inn Express & Suites Albany, 400 Old Loudon Road, Latham, NY 12210 on 7/31/22 to 8/5/22. Total cost \$80.00; budgeted, county car, ez pass and gas will be used.</p>		<p>Motion: Roberts Ayes: 6 Noes: Absent: 1 McCormick</p>	<p>Carried: XXX Defeated: Referred to: APPROVED</p>
<p>5. Overnight Travel Authorization: Andrea Kirsch & New Employee will travel to Albany to attend the Institute for Temporary Assistance Programs (ITAP) Week 2 of 2 at the Holiday Inn Express & Suites Albany, 400 Old Loudon Road, Latham, NY 12210 on 8/14/22 to 8/19/22. Total cost \$80.00; budgeted, county car, ez pass and gas will be used.</p>		<p>Motion: Roberts Ayes: 6 Noes: Absent: 1 McCormick</p>	<p>Carried: XXX Defeated: Referred to: APPROVED</p>
<p>6. Position Fill: <i>Social Services</i> One position of Social Services Program Specialist (1.0 FTE) position code 111.359, at an hourly rate of \$19.89, to replace Jamie Mehlenbacher, who was promoted. Position available date: July 6, 2022</p>		<p>Motion: Davis Ayes: 6 Noes: Absent: 1 McCormick</p>	<p>Carried: XXX Defeated: Referred to: FINANCE</p>
<p>7. Position Fill: <i>Social Services</i> One position of Director of Children and Family Services (1.0 FTE) position code 144.360, on Schedule S with a salary of \$57,868 to replace Angela Milillo, who resigned. Position available date: July 9, 2022</p>		<p>Motion: Davis Ayes: 6 Noes: Absent: 1 McCormick</p>	<p>Carried: XXX Defeated: Referred to: FINANCE</p>

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Department Agenda Item	Discussion	Decision	Action
<p>8. <u>Interdepartmental Contract (Expenditure) (\$5,001 or greater):</u> Contracts were previously approved on 1/25/22 –</p> <ul style="list-style-type: none"> • Wyoming County Sheriff’s Department, 151 North Main Street, Warsaw, NY 14569 for the provision of providing security for DSS personnel; especially in Child Support and other county departments, in an amount not to exceed \$77,477.00. Effective 1/1/22 through 12/31/22, services needed to be a separated per NYS OCFS requirement for reimbursement. • Wyoming County Sheriff’s Department, 151 North Main Street, Warsaw, NY 14569 for the provision of providing security for DSS personnel; with Welfare Fraud Investigations, in an amount not to exceed \$123,463.00. Effective 1/1/22 through 12/31/22, services needed to be a separated per NYS OCFS requirement for reimbursement. 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>9. Professional Services Contract – Authorization for State WMS Contracts (\$5,001 or greater): Authorize Chairwoman to sign a contract through the State WMS System, pursuant to General Municipal Law § 104(b).</p> <ul style="list-style-type: none"> • Chances & Changes, Inc., PO Box 326, Geneseo, NY 14454 for the provision of providing Residential Domestic Violence (DV) Services for Wyoming County residents. In an amount not to exceed \$10,000.00 effective 5/1/22 through 12/31/22. This is an original new service contract. • Woods Services, 40 Martin Gross Drive, Langhorne, PA 19047 for the provision of providing Residential Foster Care Services for one child with very specific needs. In an amount not to exceed 2022/2023 budgeted amounts (could be in excess of \$400K); effective 6/1/22 through 6/30/23. This is an original new service contract. 		<p>Motion: Davis Ayes: 6 Noes: Absent: 1 McCormick</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>

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Department Agenda Item	Discussion	Decision	Action
10. Professional Service Contract (\$5,001 or greater): Authorize Chairwoman to sign a contract, pursuant to General Municipal Law § 104(b). <ul style="list-style-type: none"> U & S Services LLC, 95 Stark Street, Tonawanda, NY 14150 for the provision of providing Fire Inspection Preventive Maintenance in amount not to exceed \$6,030.00. Effective 7/1/22 through 6/30/25 termination by either party. (MUNIS Contract #521) 	Post committee discussion with B. Gloss confirmed contract reflects no end date and is effective until terminated by either party.	Motion: Roberts Ayes: 6 Noes: Absent: 1 McCormick	Carried: XXX Defeated: Referred to: *RESOLUTION
11. <u>Monthly Report:</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
11:45 AM Veterans Services w/A. Solina			
1. <u>Dwyer Report</u> <ul style="list-style-type: none"> Please see attached 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <u>National Korean War Veterans Armistice Day</u> <ul style="list-style-type: none"> Please See Attached 		Motion: Davis Ayes: 6 Noes: Absent: 1 McCormick	Carried: XXX Defeated: Referred to: *RESOLUTION
3. <u>Update on Move</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
4. Veteran of the Month: <ul style="list-style-type: none"> • Arcade resident • Korean vet – waiting to do bio 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
5. Fishing Event Update: <ul style="list-style-type: none"> • Participating Agencies: <ul style="list-style-type: none"> ○ Trout Unlimited ○ Wyo. Co. Wildlife Federation 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
6. Bridge/Road Renaming Ceremonies <ul style="list-style-type: none"> • Dedication honoring: <ul style="list-style-type: none"> ○ Vietnam Marine Corps Veteran Daniel Murtha ○ Bridge at dollar General in Warsaw on North Main Street, Saturday, July 16, 2022 at 1 PM • Dedication honoring: <ul style="list-style-type: none"> ○ Vietnam Army Veteran Gerald Ramsey ○ Bridge Corner of 238 and Bantum Rd., Saturday July 16, 2022 at 2:30 PM • A short reception to follow at the Vets Club in Warsaw. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/E. Grant (minutes prepared by C. Ketchum).

Next Human Services Committee Meeting scheduled for **Tuesday, July 26, 2022 @ 11:00 AM.**

Committee Chair Initials: _____