

PUBLIC HEALTH COMMITTEE MEETING AGENDA

Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.

Thank you!

Date: Wednesday, June 28, 2023 @ 9:00 AM

Location: *Supervisors' Chambers, 2nd floor of the government center.*

Present: *Davis, Grant*, Roche, May (9:05 AM), Brick, King, Becker

Absent:

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; D. Granger, T/Gainesville; E. J. Gozelski, T/Castile

Department Agenda Item	Discussion	Decision	Action
9:00 AM Committee Chair's Agenda			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:00 AM Mental Health w/K. Dryja			
1. Amend Resolution No. 23-067 to sign an amended contract with Daniel Antonius , 172 St. James Place, Buffalo NY 14222 for 730 competency examinations in an amount not to exceed \$6,000.00 \$10,000.00; effective February 1, 2023 through December 31, 2023. (MUNIS CONTRACT # Change Order #1179) ✓✓		Motion: Roche Ayes: 6 Noes: Absent: 1 May	Carried: XXX Defeated: Referred to: *RESOLUTION
2. Professional Service Contract (\$3,000-\$4,999.99): Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), Sharon A. Bey DBA Bey's Bites , 128 West Ave, Attica, NY 14011 for a Chicken BBQ for Dwyer Picnic on 8/26 in an amount not to exceed \$3,575.00; effective June 1, 2023 through December 31, 2023. (MUNIS CONTRACT #1608) ✓✓		Motion: Grant Ayes: 6 Noes: Absent: 1 May	Carried: XXX Defeated: Referred to: APPROVED
3. Amend Resolution No. 22-654: Authorize Chairwoman to sign an amended contract with ARC GLOW , 18 Main St, Mt. Morris NY, to reflect the following revisions: • <i>Increase in state aid due to a COLA and minimum wage adjustment bringing contract total for 2023 to an amount not to exceed \$65,433.00 which is an increase of \$5,791.00 from original contract. (MUNIS CONTRACT # Change Order #917) in CREATED status</i>		Motion: Roche Ayes: 6 Noes: Absent: 1 May	Carried: XXX Defeated: Referred to: *RESOLUTION

Committee Chair Initials: _____

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Department Agenda Item	Discussion	Decision	Action
<p>4. Amend Resolution No. 22-657: Authorize Chairwoman to sign an amended contract with Camp Get –A- Way, P.O. Box 38, Wyoming, NY 14591 to reflect the following revisions:</p> <ul style="list-style-type: none"> • Increase in state aid due to a COLA bringing contract total for 2023 to an amount not to exceed \$ 147,130.00 which is an increase of \$4,286 from original contract. (MUNIS CONTRACT # Change Order #915) ✓✓ 		Motion: Roche Ayes: 6 Noes: Absent: 1 May	Carried: XXX Defeated: Referred to: *RESOLUTION
<p>5. Amend Resolution No. 22-652: Authorize Chairwoman to sign an amended contract with Hillside Children's Center, 70 Jewett Pkwy, Buffalo, NY 14214, to reflect the following revisions:</p> <ul style="list-style-type: none"> • Increase in state aid due to a COLA and minimum wage adjustment bringing contract total for 2023 to an amount not to exceed \$140,452.00 which is an increase of \$3,929.00 from original contract. (MUNIS CONTRACT # Change Order #914) in <i>CREATED status</i> 		Motion: Roche Ayes: 6 Noes: Absent: 1 May	Carried: XXX Defeated: Referred to: *RESOLUTION
<p>6. Amend Resolution No. 22-650 (as amended by 23-070 & 23-262) Authorize Chairwoman to sign an amended contract with Living Opportunities of DePaul, 2475 George Urban Blvd, Suite 201, Depew, NY 14043 to reflect the following revisions:</p> <ul style="list-style-type: none"> • Increase in State aid due to a COLA bringing contract total for 2023 to an amount not to exceed \$402,919.00 which is an increase of \$10,861.00 from original contract. (MUNIS CONTRACT # Change Order #924) ✓✓ 		Motion: Roche Ayes: 6 Noes: Absent: 1 May	Carried: XXX Defeated: Referred to: *RESOLUTION

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Absent:

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Department Agenda Item	Discussion	Decision	Action
<p>7. Amend Resolution No. 22-651: Authorize Chairwoman to sign an amended contract with Peers Together of Wyoming County, 27 West Buffalo Street, Warsaw, NY 14569 to reflect the following revisions:</p> <ul style="list-style-type: none"> • Increase in State aid due to a COLA and minimum wage adjustment bringing contract total for 2023 to an amount not to exceed \$341,965.00, which is an increase of \$16,471.00 from original contract. (MUNIS CONTRACT # Change Order #925) ✓✓ 		Motion: Roche Ayes: 6 Noes: Absent: 1 May	Carried: XXX Defeated: Referred to: * RESOLUTION
<p>8. Amend Resolution No. 22-656: Authorize Chairman to sign an amended contract with Spectrum Human Services, 227 Thorn Ave Orchard Park, NY 14127, to reflect the following revisions:</p> <ul style="list-style-type: none"> • Increase in state aid due to a COLA bringing contract total for 2023 to an amount not to exceed \$620,229.00 which is an increase of \$16,778.00 from original contract. (MUNIS CONTRACT # Change Order #951) ✓✓ 		Motion: Roche Ayes: 6 Noes: Absent: 1 May	Carried: XXX Defeated: Referred to: * RESOLUTION
<p>9. Amend Resolution No. 22-655: Authorize Chairman to sign an amended contract with Suburban Adult Services, Inc., 960 West Maple Court Elma, NY 14059, to reflect the following revisions:</p> <ul style="list-style-type: none"> • Increase in state aid due to a COLA bringing contract total for 2023 to an amount not to exceed \$43,443.00 which is an increase of \$1,979.00 from original contract. (MUNIS CONTRACT # Change Order #911) ✓✓ 		Motion: Roche Ayes: 6 Noes: Absent: 1 May	Carried: XXX Defeated: Referred to: * RESOLUTION

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Department Agenda Item	Discussion	Decision	Action																		
<p>10. <i>Amend Interdepartmental Contract (PH meeting minutes from 11/30/2022):</i> Authorize Chairwoman to sign an amended contract with <i>Wyoming County Community Health System</i>, 400 N Main St Warsaw, NY 14569 to reflect the following revisions:</p> <ul style="list-style-type: none"> • <i>Increase in state aid due to a COLA bringing contract total for 2023 to an amount not to exceed \$262,155.00 which is an increase of \$4,827 from previous amendment.</i> (MUNIS CONTRACT # Change Order #926) ✓✓ 		<p>Motion: Becker Ayes: 6 Noes: Absent: 1 May</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">APPROVED</p>																		
<p>11. <i>Appropriation:</i></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">To: 014325.542409 Advocacy Services</td> <td style="text-align: right;">\$ 10,637.00</td> </tr> <tr> <td>014325.542414 Respite Care</td> <td style="text-align: right;">\$ 667.00</td> </tr> <tr> <td>014325.542415 Family Support</td> <td style="text-align: right;">\$ 1,813.00</td> </tr> <tr> <td>014325.542419 Drop-In</td> <td style="text-align: right;">\$ 5,603.00</td> </tr> <tr> <td>014325.542441 Misc. MH Prog</td> <td style="text-align: right;">\$ 5,636.00</td> </tr> <tr> <td>014325.542445 Supported Apt.</td> <td style="text-align: right;">\$ 10,687.00</td> </tr> <tr> <td>014325.542467 Crisis Outreach</td> <td style="text-align: right;">\$ 2,949.00</td> </tr> <tr> <td>014325.542468 Transportation Program</td> <td style="text-align: right;"><u>\$ 2,059.00</u></td> </tr> <tr> <td>w/01432500.434900 MH State Aid</td> <td style="text-align: right;">\$ 40,051.00</td> </tr> </table> <p>Reason: State Aid adjustment</p>	To: 014325.542409 Advocacy Services	\$ 10,637.00	014325.542414 Respite Care	\$ 667.00	014325.542415 Family Support	\$ 1,813.00	014325.542419 Drop-In	\$ 5,603.00	014325.542441 Misc. MH Prog	\$ 5,636.00	014325.542445 Supported Apt.	\$ 10,687.00	014325.542467 Crisis Outreach	\$ 2,949.00	014325.542468 Transportation Program	<u>\$ 2,059.00</u>	w/01432500.434900 MH State Aid	\$ 40,051.00		<p>Motion: Becker Ayes: 6 Noes: Absent: 1 May</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">FINANCE</p>
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Absent:

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; D. Granger, T/Gainesville; E. J. Gozelski, T/Castile

Department Agenda Item	Discussion	Decision	Action
13. Appropriation: To: 014322.542408 L/W ARC <u>\$5,791.00</u> w/01432200.4349000 MH State Aid \$5,791.00 Reason: State Aid Adjustment		Motion: Becker Ayes: 6 Noes: Absent: 1 May	Carried: XXX Defeated: Referred to: FINANCE
14. Appropriation: To: 014320.542486 Case Management <u>\$2,583.00</u> w/01432001.434900 MH State Aid \$2,583.00 Reason: State Aid Adjustment		Motion: Becker Ayes: 6 Noes: Absent: 1 May	Carried: XXX Defeated: Referred to: FINANCE
15. Appropriation: To: 014250.542405 Alcoholism Treatment (MH) <u>\$8,888.00</u> w/01425002.434900 MH State Aid \$8,888.00 Reason: State Aid Adjustment		Motion: Becker Ayes: 6 Noes: Absent: 1 May	Carried: XXX Defeated: Referred to: FINANCE
16. Appropriation: To: 014324.542306 Miscellaneous Other <u>\$675.00</u> w/01432403.412890 Other Dept Income \$675.00 Reason: Mental Health Month Breakfast		Motion: Grant Ayes: 6 Noes: Absent: 1 May	Carried: XXX Defeated: Referred to: FINANCE
At 9:05 AM Supervisor May, T/Orangeville entered the meeting during the below agenda item.			
17. Appropriation: To: 014221.542306 Opioid Expense Other \$55,000.00 w/01422100.427700 Opioid Settlement Revenue (restricted) \$55,000.00 Reason: Jail Medication Assisted Treatment costs		Motion: King Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: FINANCE
18. Appropriation: To: 014310.541801 Misc. Assess/Chg owed oth Govt <u>\$243,000.00</u> w/01431004.430890 OTHR STATE AID SEC 606 \$ 243,000.00 Reason: CPL §730 Competency restoration of sentenced incarcerated individual		Motion: Becker Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: FINANCE

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Department Agenda Item	Discussion	Decision	Action
<p>2. Appropriation: TO: 14010.510001 Salaries S/D/I \$14,626.00 14010.510101 Salaries CSEA FT 28,202.00 14010.510201 Salaries CSEA PT 1,800.00 14010.520401 Misc. Equipment 38,923.00 14010.541111 Computers and Technology 13,800.00 14010.541010 Office Supplies 3,500.00 14010.540405 Employee Expenses 2,000.00 14010.541410 Software 2,000.00 w/0140101028.444890.CDCIN CDC Infrastructure (FEDERAL) \$104,851.00 Reason: Appropriate additional funding awarded in the CDC Infrastructure Grant.</p>		Motion: Brick Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to:
<p>3. Review and discuss deliverables and submitted workplan/budget for the CDC "Strengthening U.S. Public Health Infrastructure, Workforce and Data Systems" grant (12/1/2022 – 11/30/2027), approved by Resolution #23-210, April 11, 2023.</p>	<p style="color: blue; text-decoration: underline;"><i>FINAL version attached</i></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
<p>4. <u>Abolish Positions:</u> <u>CSEA Schedule A:</u></p> <ul style="list-style-type: none"> • <u>Public Health Nurse</u>; effective 7/1/23 (Position Code #023.097) • <u>Community Health Nurse II</u>; effective 7/1/23 (Position Code #130.551) • <u>Community Health Nurse II</u>; effective 7/1/23 (Position Code #151.551) • <u>Environmental Health Assistant</u>; effective 8/1/23 (Position Code #138.592) <p><u>Schedule G:</u></p> <ul style="list-style-type: none"> • <u>COVID Response Specialist</u>, 1.0 fte, effective 7/1/23 (Position Code #145.631) • <u>COVID Response Specialist</u>, per diem; effective 7/1/23 (Position Code #157.650) • <u>COVID Response Specialist</u>, per diem; effective 7/1/23 (Position Code #158.650) • <u>COVID Response Specialist</u>, per diem; effective 7/1/23 (Position Code #159.650) • <u>Fiscal Administrator Stipend</u>; effective 7/31/23 (Position Code #089.405) • <u>Fiscal Officer (Public Health) Stipend</u>; effective 7/31/23 (Position Code #136.580) • <u>Fellows Coordinator</u>, 1.0fte; effective 9/1/23 (Position Code #157.645) 	<p>Three (3) Permission to Fill yellow forms for each requested action</p>	<p>Motion: Becker Ayes: 7 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right; font-weight: bold; margin-top: 20px;">FINANCE</p>

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Department Agenda Item	Discussion	Decision	Action
<p>5. <i>Position Create / Fill / Amend Salary Schedule S:</i> <i>Health Department</i> Create & fill one (1) position of <u>Public Health Program Coordinator</u>, (1.00FTE) and place on Salary Schedule S under PUBLIC HEALTH DEPT at a suggested annual salary between \$55,000 - \$61,500.00/yr; position available date is August 1, 2023. Salary commensurate with education and experience.</p>		<p>Motion: Brick Ayes: 7 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">FINANCE</p>
<p>6. <i>Position Create / Fill:</i> <i>Health Department</i> Create & fill one (1) position of <u>Sr. Account Clerk</u>, (1.00FTE) on CSEA Schedule A, Grade 6; position available date is August 1, 2023.</p>		<p>Motion: May Ayes: 7 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">FINANCE</p>
<p>7. <i>Amend Schedule D, effective 7/1</i></p> <ul style="list-style-type: none"> • Commissioner (Position Code #100.406) <ul style="list-style-type: none"> ○ Current \$88,202.00 ○ Requested adjustment \$10,000.00 ○ Final proposed \$98,202.00 		<p>Motion: Brick Ayes: 7 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">FINANCE</p>

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Department Agenda Item	Discussion	Decision	Action
<p>8. <i>Amend Schedule S under (what funding stream?):</i></p> <ul style="list-style-type: none"> • Public Health Program Coordinator (Position Code #140.609), effective 7/1/23 <ul style="list-style-type: none"> ○ Current \$60,937 ○ Requested adjustment \$ 2,000 ○ Final proposed \$62,937 • Director of Environmental Health / Director of Weights & Measures (Position Code #107.422), effective 7/1/23 <ul style="list-style-type: none"> ○ Current \$76,696 ○ Requested adjustment \$ 3,000 ○ Final proposed \$79,696 • Fiscal Officer (Public Health) (Position Code #136.580), effective 8/1/23 <ul style="list-style-type: none"> ○ Current \$53,134 ○ Requested adjustment \$ 5,000 ○ Final proposed \$51,134 *\$7,000.00 stipend expiring 7/31/23 • Fiscal Administrator (Position Code #089.405), effective 8/1/23 <ul style="list-style-type: none"> ○ Current \$62,532 ○ Requested adjustment \$10,000 ○ Final Proposed \$62,532 *\$10,000.00 stipend expiring 7/31/23 		<p>Motion: Brick Ayes: 7 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">FINANCE</p>
<p>9. <i>Amend Schedule G, effective 8/1:</i> To provide a \$7,500 annual stipend plus corresponding fringe to the Public Health Program Coordinator (Position Code pending) for duties associated with PHAB Accreditation for the Wyoming County Health Department. Funded by the CDC “Strengthening U.S. Public Health Infrastructure, Workforce and Data Systems” grant (12/1/2022 – 11/30/2027).</p>	<p>Grant approved by Resolution #23-210, April 11, 2023.</p>	<p>Motion: Grant Ayes: 7 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">FINANCE</p>

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Department Agenda Item	Discussion	Decision	Action
<p>10. MOU with CSEA (Annual Retention Bonus), to be drafted by HR</p> <ul style="list-style-type: none"> • \$1,500 to be paid annually in November to CSEA employees at the Health Department, prorated based on FTE status for the term of the CDC “Strengthening U.S. Public Health Infrastructure, Workforce and Data Systems” grant from 12/1/2022 through 11/30/2027. 	<p><i>Pd. once a year in November</i></p>	<p>Motion: Brick Ayes: 7 Noes: Absent:</p>	<p>Carried: XXX Defeated: <i>Referred to the Human Resource Department for further Action:</i></p> <p style="text-align: center;">APPROVED</p>
<p>11. <i>Amend Schedule G (Annual Retention Bonus):</i> \$1,500 to be paid annually in November for the term of the CDC “Strengthening U.S. Public Health Infrastructure, Workforce and Data Systems” grant from 12/1/2022 through 11/30/2027</p> <ul style="list-style-type: none"> • Commissioner (Position Code #100.406) • Public Health Program Administrator (Position Code #089.405) • Director of Clinical & Community Services (Position Code #141.610) • Fiscal Administrator (Position Code #089.405) • Fiscal Officer (Public Health) (Position Code #136.580) • Director of Environmental Health (Position Code #107.422) • Public Health Program Coordinator (Position Code #140.609) • Public Health Program Coordinator (Position Code #pending) 	<p><i>Grant approved by Resolution #23-210, April 11, 2023.</i></p>	<p>Motion: May Ayes: 7 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">FINANCE</p>

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Department Agenda Item	Discussion	Decision	Action		
12. Operational Update (As Needed): <u>ADMINISTRATION:</u> <ul style="list-style-type: none"> Board of Health Meeting 6/15/2023 Building Update Accreditation update <u>ENVIRONMENTAL:</u> <ul style="list-style-type: none"> <u>May Environmental Health Report</u> BOH approved Environmental Health fee schedule update, effective 09/01/23 <u>NURSING/JAIL MEDICAL:</u> <u>CORONERS:</u> <u>WEIGHTS & MEASURES:</u> <ul style="list-style-type: none"> ➤ <u>May Weights & Measures Report</u> 				Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/J. Davis (minutes prepared by *C. Ketchum*).

Next Public Health Committee Meeting scheduled for **Wednesday, July 26, 2023 @ 9:00 AM.**

Committee Chair Initials: _____