

## HUMAN SERVICES COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

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We ask that you continue to practice safe social distancing requirements.**

*Thank you!*

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Date: Tuesday, May 31, 2022 @ 9:00 AM

Location: **Supervisors' Chambers, 2<sup>nd</sup> floor of the government center & Zoom Conference Call.**

Present: **Grant, Davis**, Roche, Granger, Roberts, McCormick, King

Absent:

Also Present: C. Ketchum/Board Clerk; B. Ryan/Board Chair; J. Cook/Budget Officer

Department Agenda Item	Discussion	Decision	Action
<b>Committee Chair's Agenda</b>			
1. <i>The Human Resource Committee will return to a start time of 11:00 AM beginning with the June 28, 2022 meeting through the balance of 2022.</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>1:00 PM Veterans Services w/A. Solina</b>			
1. <i>Dwyer Report</i> • <a href="#"><u>Please see attached</u></a>	<i>Director Solina presented a very positive report on interactions with Beaver Hollow and the veteran programs they are providing.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <i>Flag Day Proclamation</i> • <a href="#"><u>Please see attached</u></a>		Motion: King Ayes: 7 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
3. <i>Update on Move to new offices in the Ag. &amp; Business Center:</i> • The office will be closed 6/20 in preparation • Human Services will be held at the Ag. & Business Center's IDA Conf. Room 06/28/22 – ribbon cutting to follow.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
4. <i>Veteran of the Month</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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5. <i>Fishing Event Update</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
6. <i>Bridge/Road Renaming Ceremonies</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
7. <i>The Arcade VFW Post suspended the Voice of Democracy during the height of the COVID-19 pandemic. To be included on the June 2022 Wyoming County Board of Supervisors' Regular Monthly Meeting Agenda.</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
<b>1:15 PM Office for the Aging w/A. Aldinger</b>			
<p><b>1. OFA Advisory Council Reports:</b></p> <ul style="list-style-type: none"> <li>• <b>EISEP</b> ~ <u>45</u> Participants / <u>43</u> Active                             <ul style="list-style-type: none"> <li>○ <b>PCA I</b> ~ <u>19</u></li> <li>○ <b>PCA II</b> ~ <u>17</u></li> <li>○ <b>Personal Response buttons</b> <u>7</u></li> </ul> </li> <li>• <b>Respite</b> ~ <u>20</u> Participants / <u>19</u> Active                             <ul style="list-style-type: none"> <li>○ <b>Adult Day Care</b> ~ <u>0</u></li> <li>○ <b>PCA I</b> ~ <u>1</u></li> <li>○ <b>PCA II</b> ~ <u>2</u></li> <li>○ <b>Over night</b> ~ <u>0</u></li> <li>○ <b>Life Line</b> ~ <u>16</u> <ul style="list-style-type: none"> <li>▪ <b>Private Pay</b> ~ <u>47</u></li> </ul> </li> </ul> </li> <li>• <b>Alzheimer Caregiver services</b> ~ <u>54</u> families served.</li> <li>• <b>HDM (Home Delivered Meals)</b> ~ <u>291</u> active participants with <u>260</u> meals being served today</li> <li>• <b>Congregate Meal Sites</b> ~ Avg. <u>15</u> /day – Arcade site only                             <ul style="list-style-type: none"> <li>○ <b>Pine Lounge</b> ~ <u>36</u> /week</li> </ul> </li> </ul>		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
<p><b>2. Discussion:</b></p> <ul style="list-style-type: none"> <li>• Creation of Personal Care Aids (PCA)                             <ul style="list-style-type: none"> <li>○ Sometimes all a senior needs is 4 hrs. – 6 hrs a hot meal, PCAI and a Life Line button</li> <li>○ Homecare and Hospice employees our PCA's and hospice patients take priority</li> <li>○ Wyoming County pays Homecare and Hospice \$28.58/hr. for PCAI's and \$29.17/hr. for PCAII's. Of those amounts PCA's receive between \$14.00 - \$15.00/hr.</li> </ul> </li> <li>• Currently 18 unserved seniors that need help and are on a waiting list. These position creations would, minimally, cover 49 hrs. of PCA services per week.</li> <li>• 16 other NYS counties have moved in this direction. All said they don't know why they waited to make the</li> </ul>		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>

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Absent:

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Department Agenda Item	Discussion	Decision	Action
move. <ul style="list-style-type: none"> <li>• Considering hourly wage for a county Personal Care Aid to be \$17.43 / \$200K for EISEP budgeted.</li> <li>• Estimate \$10K per month to provide the service in-house.</li> <li>• Currently budgeted to pay Homecare and Hospice \$16K per month.</li> </ul>			
<b>Permission to move forward with creation of two (2) PCA positions for 2023?</b>		Motion: Davis Ayes: 7 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to: <b>APPROVED</b>
<b>Youth Bureau</b>			
<b>1. Program Updates:</b> <ul style="list-style-type: none"> <li>• Early Intervention (ages 0-3)               <ul style="list-style-type: none"> <li>○ Active: <u>75</u> / In Process: <u>20</u></li> </ul> </li> <li>• Pre-School (ages 3-5)               <ul style="list-style-type: none"> <li>○ Active: <u>132</u> / Center based: <u>30</u></li> <li>○ Wait list: <u>7</u> <ul style="list-style-type: none"> <li>▪ Therapies are being provided in the home.</li> <li>▪ Provider shortage 7 speech 3 PT</li> </ul> </li> </ul> </li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>2. Professional Service Contract (\$5,001 or greater):</b> Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <b>Carol Napierala</b> 4528 Sage Rd Warsaw, NY 14569, for Related Pre-School Services in an amount not to exceed 2022 – 2024 budgeted amounts; effective July 1, 2022 through June 30, 2024. . <b>(MUNIS CONTRACT #428) ✓</b>		Motion: McCormick Ayes: 7 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>

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Absent:

Also Present: C. Ketchum/Board Clerk; B. Ryan/Board Chair; J. Cook/Budget Officer

Department Agenda Item	Discussion	Decision	Action
3. <b>FYI ~ Contract (\$3,000 and under):</b> <ul style="list-style-type: none"> <li><b>Kinney Services, Inc</b> 3 Tallow Wood Dr Suite G Clifton Park, NY for use of K-checks system in an amount not to exceed \$765.00; effective July 1, 2022 through June 30, 2023. <b>(MUNIS CONTRACT #384) ✓</b></li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
4. <b>Grant Application and Acceptance:</b> Authorize Chairman to sign a grant application and acceptance award with <b>New York State Division of Criminal Justice Services 80 South Swan St Albany, NY 12210</b> for the funding of a program to connect senior citizens with youth to do odd jobs in a minimum amount of \$30,000.00; effective July 1, 2022 through June 30, 2024. <b>(MUNIS CONTRACT #461) ✓</b>		Motion: Roberts Ayes: 7 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
5. <b>Overnight Travel Authorization:</b> A. Aldinger to attend Aging Concerns Unite Us Conference in Albany, NY June 6 – 8, 2022. The county car will be used. Cost ~\$600 budgeted		Motion: Granger Ayes: 7 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>
<b>1:30 PM Department of Social Services w/K. Barber</b>			
<b>Committee Chair Grant informed Commissioner Barber of the new committee start time beginning with the 06/28/22 Committee meeting.</b>			
1. <b>Position Fill:</b>  <b>Social Services</b> One position of <b>Account Clerk</b> (1.0 FTE) position code 140.002, CSEA Schedule Addendum A, Grade 4, hourly rate of \$17.53 (salary equivalent of \$31,905) due to the promotion of Mallory Hulme to another position. <b>Position available date: June 8, 2022.</b>		Motion: King Ayes: 7 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>FINANCE</b>

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Department Agenda Item	Discussion	Decision	Action
<p><b>2. <i>Position Fill:</i></b> <i>Social Services</i> One position of <u>Caseworker Trainee</u> (1.0 FTE) position code 193.374, CSEA Schedule Addendum A, Grade 12, hourly rate of \$20.71 (salary equivalent of \$37,692) due to the resignation of April Brown. <b>Position available date: June 8, 2022.</b></p>		Motion: King Ayes: 7 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>FINANCE</b>
<p><b>3. <i>Position Fill:</i></b> <i>Social Services</i> One position of <u>Clerk</u> (1.0 FTE) position code 015.053, CSEA Schedule Addendum A, Grade 2, hourly rate of \$16.70 (salary equivalent of \$30,394) due to the resignation of Andrea Kirsch. <b>Position available date: June 8, 2022.</b></p>		Motion: King Ayes: 7 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>FINANCE</b>
<p><b>4. <i>Position Fill:</i></b> <i>Social Services</i> One position of <u>Community Services Worker</u> (1.0 FTE) position code 157.315, CSEA Schedule Addendum A, Grade 6, hourly rate of \$18.37 (salary equivalent of \$33,433) due to the termination of Brian Pratt. <b>Position available date: June 8, 2022.</b></p>		Motion: King Ayes: 7 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>FINANCE</b>
<p><b>5. <i>Position Fill:</i></b> <i>Social Services</i> One position of <u>Administrative Assistant (Fiscal Operations)</u> (1.0 FTE) (position code 165.459) and adjust Salary Schedule S to reflect a new hourly rate of \$22.26 per hour (salary equivalent \$40,513); effective June 8, 2022 to replace Michelle LaPiana, who is on a leave of absence. <b>Position available date: June 8, 2022.</b></p>		Motion: King Ayes: 7 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>FINANCE</b>

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Absent:

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Department Agenda Item	Discussion	Decision	Action
<p><b>6. <i>Position Fill:</i></b>   <p style="text-align: center;"><i>Social Services</i></p> <p>One position of <b><u>Secretary II</u></b> (1.0 FTE) position code 118.366, and adjust Salary Schedule S to reflect an hourly rate of \$19.85 (salary equivalent of \$36,127) on July 6, 2022. Position available due to the resignation of Patricia Murphy.  <b>Position available date: July 6, 2022.</b></p> </p>		<p>Motion: King                      Ayes: 7                      Noes:                      Absent:</p>	<p>Carried: <b>XXX</b>                      Defeated:                      Referred to:</p> <p style="text-align: center;"><b>FINANCE</b></p>
<p><b>7. <i>Overnight Travel Authorization:</i></b>                      Judy Gardner will travel to White Plains to attend the <b>OTDA &amp; NYWFIA Program Integrity Regional Training</b> at the Sonesta White Plains Downtown hotel, 66 Hale Avenue, White Plains, NY 10601 on 6/7/22 to 6/9/22. Total cost \$56.00; budgeted, county car, ez pass and gas will be used.</p>		<p>Motion: Davis                      Ayes: 7                      Noes:                      Absent:</p>	<p>Carried: <b>XXX</b>                      Defeated:                      Referred to:</p> <p style="text-align: center;"><b>APPROVED</b></p>
<p><b>8. <i>Overnight Travel Authorization:</i></b>                      Kimberley Barber will travel to Albany to attend the <b>NYPWA 153<sup>rd</sup> Annual Summer Conference</b> at the Saratoga Hilton Hotel, 534 Broadway, Saratoga Springs, NY 12866 on 7/17/22 to 7/20/22. Total cost \$1,044.11; budgeted, county car, ez pass and gas will be used.</p>		<p>Motion: Roberts                      Ayes: 7                      Noes:                      Absent:</p>	<p>Carried: <b>XXX</b>                      Defeated:                      Referred to:</p> <p style="text-align: center;"><b>APPROVED</b></p>
<p><b>9. <i>Overnight Travel Authorization:</i></b>                      Jennifer Nunnery will travel to Albany to attend the <b>NYPWA 153<sup>rd</sup> Annual Summer Conference</b> at the Saratoga Hilton Hotel, 534 Broadway, Saratoga Springs, NY 12866 on 7/17/22 to 7/20/22. Total cost \$820.11; budgeted.</p>		<p>Motion: Roberts                      Ayes: 7                      Noes:                      Absent:</p>	<p>Carried: <b>XXX</b>                      Defeated:                      Referred to:</p> <p style="text-align: center;"><b>APPROVED</b></p>

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Department Agenda Item	Discussion	Decision	Action
10. <b>Grant Application and Acceptance:</b> Authorize Chairwoman to sign a grant application and acceptance award with <b>OCFS Admin for Community Living (ACL) – American Rescue Plan (Admin for Community Living Adult Protective Services Grant)</b> , 52 Washington Street, Rensselaer, NY 12144. Previous funding that was part of COVID-19 relief is now part of the American Rescue Plan Act of 2021 in a minimum amount of \$4,927.00; effective 8/1/21 through 5/31/23. <b>(MUNIS CONTRACT # 475)</b>		Motion: Roberts Ayes: 7 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
11. <b>Professional Service Contract (\$5,001 or greater):</b> Authorize Chairwoman to sign a contract, pursuant to General Municipal Law § 104(b). • <b>County of Wayne</b> , 77 Water Street, PO Box 10, Lyons, NY 14489 for the provision of Foster Care Coverage in an amount not to exceed \$6,227.00. Effective 1/13/22 through 2/11/22. <b>(MUNIS CONTRACT # 415)</b>	<b>** Resolution Required **</b>	Motion: Granger Ayes: 7 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
12. <b>Monthly Report:</b>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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<b>Wyo. Co. Community Action w/R. Shader</b>			
	~Nothing to Report~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/E. Grant (minutes prepared by \_\_\_\_\_)).

Next Human Services Committee Meeting scheduled for **Tuesday, June 28, 2022 @ 11:00 AM at the Ag. & Business Center IDA conf. room on the 2<sup>nd</sup> floor.**

Committee Chair Initials: \_\_\_\_\_