

HUMAN SERVICES COMMITTEE MEETING MINUTES

Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.

Thank you!

Date: Tuesday, May 30, 2023 @ 11:00 AM

Location: *Supervisors' Chambers, 2nd floor of the government center.*

Present: *Grant, Davis, Roche, Granger, Roberts, McCormick, King*

Absent:

Also Present: C. Ketchum/Board Clerk; B. Ryan/Board Chair; A. D. Berwanger, T/Arcade; B. Kehl, T/Attica; J. Cook/Budget Officer

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
1:00 PM Veterans Services w/A. Solina			
1. <u>Dwyer Report</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <i>This Day in History/ Veteran of the Month</i> <ul style="list-style-type: none"> • Flag Day / daughter of Kermit Davis, killed in the Battle of the Bulge before she was born 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. <i>Pavilion Update</i> <ul style="list-style-type: none"> • Having 1st event the evening of Flag Day • July 25th Ribbon cutting immediately following Human Services Committee 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
4. <i>Overnight Travel Authorization:</i> R. Kruppa to attend New York State American Legion Convention in Tarrytown, NY, July 19 - 22, 2023. Cost to the county Hotel/\$497.53; Meals/\$144.00; Gas/\$100.00; tolls/\$2.38 = \$743.91		Motion: Roche Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: APPROVED
5. <i>J.V.C. PO Box situation</i> <ul style="list-style-type: none"> • Issue receiving government issued checks to PO Box • Permission to receive JVC mail at Veteran Services Office. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to: No Action / No objections
6. <i>Increase in Robin's procurement card limit to \$750</i>		Motion: Davis Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: APPROVED

Committee Chair Initials: _____

HUMAN SERVICES COMMITTEE MEETING MINUTES

Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.

Thank you!

Date: Tuesday, May 30, 2023 @ 11:00 AM

Location: *Supervisors' Chambers, 2nd floor of the government center.*

Present: **Grant, Davis**, Roche, Granger, Roberts, McCormick, King

Absent:

Also Present: C. Ketchum/Board Clerk; B. Ryan/Board Chair; A. D. Berwanger, T/Arcade; B. Kehl, T/Attica; J. Cook/Budget Officer

Department Agenda Item	Discussion	Decision	Action
7. FYI: <ul style="list-style-type: none"> • Issuance of diploma at next BOS meeting 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
8. <u>Tombstone dedication</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<i>Veteran Services will go last during July Committee meeting so everyone can retire to the pavilion ribbon cutting at noon...</i>			
1:15 PM Office for the Aging w/A. Aldinger			
1. OFA Advisory Council Reports: <ul style="list-style-type: none"> • EISEP ~ <u>40</u> Participants / <u>40</u> Active <ul style="list-style-type: none"> ○ PCA I ~ <u>29</u> ○ PCA II ~ <u>9</u> ○ Personal Response buttons <u>11</u> • Respite ~ <u>22</u> Participants / <u>22</u> Active <ul style="list-style-type: none"> ○ Adult Day Care ~ <u>2</u> Cloisters ○ PCA I ~ <u>1</u> ○ PCA II ~ <u>2</u> ○ Overnight ~ <u>0</u> ○ Personal Response buttons ~ <u>17</u> <ul style="list-style-type: none"> ▪ Private Pay ~ <u>55</u> • Alzheimer Caregiver services ~ <u>64</u> families served. <ul style="list-style-type: none"> ○ 4 families utilizing Respite Services at the Cloister ○ 8 families receiving Personal Care Aid services <ul style="list-style-type: none"> ▪ 6 through new employee / 2 through contracted services ○ 46 Home Delivered Meals ○ 38 Personal Response buttons • HDM (Home Delivered Meals) ~ <u>338</u> active participants with <u>292</u> meals being served today • Congregate Meal Sites ~ <ul style="list-style-type: none"> ○ Arcade ~ Avg. <u>12</u> /week; Breezeway Barn/Perry Center ~ <u>49</u> (71 in attendance last Thursday); Pine Lounge ~ <u>49</u> /week 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

HUMAN SERVICES COMMITTEE MEETING MINUTES

Committee meetings are now open to the general public.
 We ask that you continue to practice safe social distancing requirements.
Thank you!

Date: Tuesday, May 30, 2023 @ 11:00 AM

Location: *Supervisors' Chambers, 2nd floor of the government center.*

Present: *Grant, Davis*, Roche, Granger, Roberts, McCormick, King

Absent:

Also Present: C. Ketchum/Board Clerk; B. Ryan/Board Chair; A. D. Berwanger, T/Arcade; B. Kehl, T/Attica; J. Cook/Budget Officer

Department Agenda Item	Discussion	Decision	Action
<p>2. Position Fill: <i>Office for the Aging</i> One (1) position of <u>Aging Services Specialist</u> (Position Code 284.248), on CSEA Schedule A Grade 8 \$19.70 - \$22.79 per hour, to replace <i>Mindy Anderson</i> who is retiring August 4, 2023. <i>Position available date: August 7, 2023.</i></p>		Motion: Granger Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: FINANCE
<p>3. Position Fill: <i>Office for the Aging</i> One (1) position of <u>Aging Services Aide</u>, (Position Code 286.015) CSEA agreement Schedule A Grade 2 \$17.11 - \$18.68 to replace <i>Leigh Case</i> who is retiring June 29, 2023. <i>Position available date: June 30, 2023.</i></p>		Motion: Granger Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: FINANCE
<p>4. Overnight Travel Authorization: T. Phillips, D. Emmick, K. Goulet to attend Aging Concerns Unite Us (ACUU) g in Albany, NY, June 26 - 28 2023. The county car will be used Approximate cost : \$1,700</p>		Motion: Davis Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: APPROVED
<p>5. Appointments/Reappointments: <i>Office for the Aging Advisory Board</i> Community Members <i>To fill a vacant unexpired three (3) year term; effective September 1, 2023 through December 31, 2023</i></p> <ul style="list-style-type: none"> • Arnie Kelley 2752 Route 246 Perry, NY 14530(<i>replacing N. Mead</i>) 		Motion: King Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION

Committee Chair Initials: _____

HUMAN SERVICES COMMITTEE MEETING MINUTES

Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.

Thank you!

Date: Tuesday, May 30, 2023 @ 11:00 AM

Location: *Supervisors' Chambers, 2nd floor of the government center.*

Present: *Grant, Davis, Roche, Granger, Roberts, McCormick, King*

Absent:

Also Present: C. Ketchum/Board Clerk; B. Ryan/Board Chair; A. D. Berwanger, T/Arcade; B. Kehl, T/Attica; J. Cook/Budget Officer

Department Agenda Item	Discussion	Decision	Action
<p>6. Amend Resolution 23-259 to reflect the following funding changes:</p> <ul style="list-style-type: none"> • III-B, III-C-1, III-C-2, III-D, III-E in an amount of \$161,970.00 effective January 1, 2023 through December 31, 2023 (MUNIS CONTRACT #1468) <i>Pending County Attorney review</i> • EISEP, CSE, CSI, WIN, Unmet Need, HIICAP, Trans., in an amount of \$532,577.00 effective January 1, 2023 through March 31, 2024. (MUNIS CONTRACT #1509) <i>Pending release into workflow</i> <p>Total amount remains the same; contracts are split according to program period dates.</p> <ul style="list-style-type: none"> • Nutrition Services Incentive Program (NSIP) in an amount of \$45,647.40 effective October 1, 2022 through September 30, 2023. The revised amount is less than what was originally approved (MUNIS CONTRACT #1470) <i>Pending County Attorney review</i> 		<p>Motion: McCormick Ayes: 7 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>7. Misc.</p> <ul style="list-style-type: none"> • Public Hearing to be held at Breezeway Barn, Perry Center mid-July. Lunch provided. Exact date to be confirmed. • Senator Borrello has offered to sponsor a Fraud/Scam workshop for seniors. Same as Senator Gallivan in the past. Usually put on by Attorney General's office. 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
Youth Bureau			
<p>1. Program Updates:</p> <ul style="list-style-type: none"> • Early Intervention (ages 0-3) <ul style="list-style-type: none"> ○ Active: <u>82</u> / <u>22</u> waiting for evaluation • Pre-School (ages 3-5) <ul style="list-style-type: none"> ○ Active: <u>145</u> / Center based: <u>25</u>; <u>6</u> on waiting list 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

Committee Chair Initials: _____

HUMAN SERVICES COMMITTEE MEETING MINUTES

Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.

Thank you!

Date: Tuesday, May 30, 2023 @ 11:00 AM

Location: *Supervisors' Chambers, 2nd floor of the government center.*

Present: *Grant, Davis*, Roche, Granger, Roberts, McCormick, King

Absent:

Also Present: C. Ketchum/Board Clerk; B. Ryan/Board Chair; A. D. Berwanger, T/Arcade; B. Kehl, T/Attica; J. Cook/Budget Officer

Department Agenda Item	Discussion	Decision	Action
2. Authorize Director to sign a Letter of Intent with Help Me Grow, 217 East Delevan Ave., Buffalo, NY 14208 for the opportunity to apply for funding for A Help Me Grow Program to screen Wyoming County children three times before they turn 3.	National Program ASQ screening \$100,000/year for 5 years	Motion: Roberts Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: APPROVED
3. Approve procurement card for new employee, <i>Kelly Nickerson</i> in an amount not to exceed \$500.		Motion: Roche Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: APPROVED
4. <i>FYI ~ Contract (\$3,000 and under):</i> <ul style="list-style-type: none"> • Genesee Community College One College Dr Batavia, NY 14020 for a 5 hour Pre-Licensing Course for Wyoming County students. not to exceed \$ 780.00; effective July 1, 2023 through July 31, 2023. (MUNIS CONTRACT #1498) ✓✓ • LT Rochester LLC DBA Lasertron for a Youth Court Team Building event in the amount of \$875.00; effective June 01, 2023 through June 30, 2023. (MUNIS CONTRACT #1495) ✓✓ 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
1:30 PM Department of Social Services w/K. Barber			
1. Overnight Travel Authorization: K. Barber and J. Gardner to attend the NYPWA 154th Annual Summer Conference at The Saratoga Hilton, 534 Broadway, Saratoga Springs, NY 12866 Saratoga Springs on 7/16/23 to 7/19/23. Total cost \$2,205.06; budgeted, county car, EZ pass and gas will be used.		Motion: Davis Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: APPROVED
2. Overnight Travel Authorization: J. Nunnery to attend the NYPWA 154th Annual Summer Conference at The Saratoga Hilton, 534 Broadway, Saratoga Springs, NY 12866 on 7/16/23 to 7/19/23. Registration fee of \$209.00 to be paid by the County Attorney along with mileage reimbursement, EZ pass, and gas. DSS to pay hotel and meals. Total cost \$883.96; budgeted, personal car will be used.	<i>The hotel accommodations will be at the Holiday Inn Saratoga Springs, 232 Broadway, Saratoga Springs, NY 12866 due to The Saratoga Hilton being booked.</i>	Motion: Davis Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: APPROVED

Committee Chair Initials: _____

HUMAN SERVICES COMMITTEE MEETING MINUTES

Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.

Thank you!

Date: Tuesday, May 30, 2023 @ 11:00 AM

Location: *Supervisors' Chambers, 2nd floor of the government center.*

Present: **Grant, Davis**, Roche, Granger, Roberts, McCormick, King

Absent:

Also Present: C. Ketchum/Board Clerk; B. Ryan/Board Chair; A. D. Berwanger, T/Arcade; B. Kehl, T/Attica; J. Cook/Budget Officer

Department Agenda Item	Discussion	Decision	Action										
<p>3. Amend Overnight Travel Authorization approved by Human Services on 03/28/23 J. Keem & B. Navarra to attend Child Support 101 at the Holiday Inn Express & Suites, Albany Airport, 16 Wolf Road, Albany, NY 12205 on 5/15/23 to 5/18/23. Total cost is increased to \$48.00; budgeted, county car, ez pass and gas will be used.</p>	<p><i>Approval email to add John Keem is included with the Overnight Travel and Conference Authorization information. The cost increased to \$48.00.</i></p>	<p>Motion: Davis Ayes: 7 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">APPROVED</p>										
<p>4. Position Fill: Social Services Dept. Fill one (1) position of <u>Community Services Worker</u> (Position Code: 157.315), CSEA Agreement, Sch. A. Grade 6 (\$18.83 – \$20.99/hr.) to replace Jeri Laird, who resigned effective 5/11/23. Position available date: 6/7/23</p>		<p>Motion: Granger Ayes: 7 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">FINANCE</p>										
<p>5. Position Fill: Social Services Dept. Fill one (1) position of <u>Social Services Program Specialist</u> (Position Code: 127.359), CSEA Agreement, Sch. A. Grade 10 (\$20.38 – \$23.06/hr.) to replace Kay Hough, who is retiring effective 7/26/23. Position available date: 7/27/23</p>		<p>Motion: Granger Ayes: 7 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">FINANCE</p>										
<p>6. Appropriation: <table style="width: 100%; border: none;"> <tr> <td>To: 016010.541010 Office Supplies</td> <td style="text-align: right;">\$4,736.00</td> </tr> <tr> <td> 016010.541111 Computers & Technology</td> <td style="text-align: right;">\$1,315.00</td> </tr> <tr> <td> 016010.541410 Software</td> <td style="text-align: right;">\$8,000.00</td> </tr> <tr> <td> 016010.540301 Professional SVC Contracts</td> <td style="text-align: right;"><u>\$4,500.00</u></td> </tr> <tr> <td>w/01601004.436100 State Revenue</td> <td style="text-align: right;">\$18,551.00</td> </tr> </table> <p>Reason: To expend funds from the homeless services plan.</p> </p>	To: 016010.541010 Office Supplies	\$4,736.00	016010.541111 Computers & Technology	\$1,315.00	016010.541410 Software	\$8,000.00	016010.540301 Professional SVC Contracts	<u>\$4,500.00</u>	w/01601004.436100 State Revenue	\$18,551.00		<p>Motion: Roche Ayes: 7 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">FINANCE</p>
To: 016010.541010 Office Supplies	\$4,736.00												
016010.541111 Computers & Technology	\$1,315.00												
016010.541410 Software	\$8,000.00												
016010.540301 Professional SVC Contracts	<u>\$4,500.00</u>												
w/01601004.436100 State Revenue	\$18,551.00												

Committee Chair Initials: _____

HUMAN SERVICES COMMITTEE MEETING MINUTES

Committee meetings are now open to the general public.
 We ask that you continue to practice safe social distancing requirements.
Thank you!

Date: Tuesday, May 30, 2023 @ 11:00 AM

Location: *Supervisors' Chambers, 2nd floor of the government center.*

Present: *Grant, Davis*, Roche, Granger, Roberts, McCormick, King

Absent:

Also Present: C. Ketchum/Board Clerk; B. Ryan/Board Chair; A. D. Berwanger, T/Arcade; B. Kehl, T/Attica; J. Cook/Budget Officer

Department Agenda Item	Discussion	Decision	Action
<p>7. MOU with Wyoming County Emergency Services, Public Safety Building, 151 North Main Street, Suite 221, Warsaw, New York, 14569, to work as a Participating Member Agency (PMA) on the Wyoming County Threat Advisory Committee (WYTAC) to focus on keeping Wyoming County safe through a community-based intervention approach which will focus on threats, either perceived or real, grievance inspired violence or domestic terrorist related radicalization at zero cost; effective September 1, 2022 through August 31, 2023.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>8. Professional Service Contract (\$5,001 or greater): Authorize Chairwoman to sign a contract, pursuant to General Municipal Law §104(b), with Toshiba Financial Services dba Toshiba Business Solution, PO Box 790448, Saint Louis, MO 63179-0448 for the provision of providing a lease and maintenance for six printers/copiers/faxes for 5 years, in an amount not to exceed \$60,090.20; effective September 1, 2023 through September 01, 2028. (MUNIS CONTRACT # 1510) ✓✓</p>		Motion: Davis Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to:

***RESOLUTION**

Committee Chair Initials: _____

HUMAN SERVICES COMMITTEE MEETING MINUTES

Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.

Thank you!

Date: Tuesday, May 30, 2023 @ 11:00 AM

Location: *Supervisors' Chambers, 2nd floor of the government center.*

Present: *Grant, Davis, Roche, Granger, Roberts, McCormick, King*

Absent:

Also Present: C. Ketchum/Board Clerk; B. Ryan/Board Chair; A. D. Berwanger, T/Arcade; B. Kehl, T/Attica; J. Cook/Budget Officer

Department Agenda Item	Discussion	Decision	Action
<p>9. Professional Services Contract - Authorization for State WMS Contracts (\$5,001.00 or greater): Authorize chairwoman to sign renewal contracts through the State WMS System, pursuant to General Municipal Law § 104(b), with the following agencies for Residential and Therapeutic Foster Care Services for Wyoming County children/youth as well as “Raise the Age” (RTA) standards as enacted by Part WWW of Chapter 59 of the Laws of 2017; <i>All Effective July 1, 2023 through June 30, 2024 unless noted.</i></p> <ul style="list-style-type: none"> • Berkshire Farm Center & Services for Youth, 13640 State Route 22, Canaan, NY 12029; not to exceed \$142,141.95 for approximately one child. (MUNIS CONTRACT # 1516) ✓✓ • Gustavus Adolphus Child and Family Services, 200 Gustavus Avenue, Jamestown, NY 14701; not to exceed \$31,127.20 for approximately one child. (MUNIS CONTRACT # 1517) ✓✓ • Hillside Children’s Center, 1183 Monroe Ave, Rochester, NY 14620; not to exceed \$923,687.60 for approximately 23 children. (MUNIS CONTRACT # 1518) ✓✓ • New Directions, 6395 Old Niagara Road, Lockport, NY 14094-1499; not to exceed \$470,178.40 for approximately three children. (MUNIS CONTRACT # 1519) ✓✓ • The William George Agency for Children’s Services, Inc., 380 Freeville Road, Freeville, NY 13068; not to exceed \$485,831.06 for approximately two children. (MUNIS CONTRACT # 1520) ✓✓ • Woods Services, 40 Martin Gross Drive, Langhorne, PA 19047; limitless for one child with special needs. (MUNIS CONTRACT # 1534) ✓✓ 		<p>Motion: King Ayes: 7 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>

Committee Chair Initials: _____

HUMAN SERVICES COMMITTEE MEETING MINUTES

Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.

Thank you!

Date: Tuesday, May 30, 2023 @ 11:00 AM

Location: *Supervisors' Chambers, 2nd floor of the government center.*

Present: **Grant, Davis**, Roche, Granger, Roberts, McCormick, King

Absent:

Also Present: C. Ketchum/Board Clerk; B. Ryan/Board Chair; A. D. Berwanger, T/Arcade; B. Kehl, T/Attica; J. Cook/Budget Officer

Department Agenda Item	Discussion	Decision	Action
<p>10. Professional Services Contract – Authorization for State WMS Contracts (\$5,001 or greater): Authorize Chairwoman to sign a renewal service contract through the State WMS System, pursuant to General Municipal Law § 104(b), with Rebecca Anderson, 24 Pioneer Lane, Delevan, NY 14042 for the provision of providing Foster Care Services effective 7/01/23 through 6/30/24. Contract has a variable amount depending on the services provided. (MUNIS CONTRACT # 1528) ✓✓</p>		Motion: Granger Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
<p>11. Amend Resolution No. 21-488: Authorize Chairwoman to sign an Amended Contract with Western New York Independent Living dba Independent Living of the Genesee Region, 3108 Main Street, Buffalo, NY 14214 to reflect the following revisions:</p> <ul style="list-style-type: none"> • contract end date was extended from September 30, 2022 to September 30, 2023. (MUNIS CONTRACT # Change Order #364) ✓✓ 		Motion: Roberts Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
<p>12. <u>Monthly Report:</u></p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Wyo. Co. Community Action w/C. Johnson			
	~Nothing to Report~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/E. Grant (minutes prepared by *C. Ketchum*).

Next Human Services Committee Meeting scheduled for **Tuesday, June 27, 2023 @ 11:00 AM.**

**Tuesday, July 25, 2023 @ 11:00 AM at the Ag. Center for
Veteran Services Pavilion Ribbon Cutting**

Committee Chair Initials: _____