

FINANCE COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Date: Tuesday, May 4, 2021 @ 9:00 AM

Location: *Supervisors' Chambers, 2nd floor of the government center & Zoom Conference Call. Meetings remain closed to the public.*

The public can observe via *BOS YouTube Channel* (<https://www.youtube.com/channel/UCcfZs0H1gcOl67v1R8g-Ow>)

Present: *Kehl, Grant*, Brick, Klein, King, Davis, May (9:08 AM – Zoom), Brunner

Absent: Leuer

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; R. Jacoby, T/Wethersfield; D. Farberman/HR Director; M Roche, T/Eagle; D. Granger, T/Gainesville (9:08 AM – Zoom); B. Ryan/Board Chair (9:21 AM)

| Department Agenda Item | Discussion | Decision | Action |
|---|--|---|--|
| 9:00 AM Information Technology w/B. Sikes | | | |
| 1. <i>Professional Service Contract \$5,001 or greater:</i> Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <i>Frontier Communications</i> , 120 Plymouth Ave North Rochester 14608, for SIP Telephone services in an amount not to exceed \$3,507.98 monthly which includes 20,000 LD minutes; effective May 1, 2021 through April 30, 2024. | | Motion: Brunner Ayes: 7 Noes: Absent: 2 Leuer, May | Carried: XXX Defeated: Referred to: *RESOLUTION |
| 2. <i>Professional Service Contract \$5,001 or greater:</i> Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <i>Dox Electronics, Inc.</i> , 105 College Ave., Rochester, NY 14607 for configuring exchange server 2016 in an amount not to exceed \$6,000.00; effective August 04, 2020 through March 31, 2021. | <ul style="list-style-type: none"> • <i>An original contract was approved at the 08/04/2020 Finance Committee for \$4,919.25; effective August 4, 2020 through December 31, 2020.</i> • <i>Another original contract was approved at the February 2, 2021 Finance Committee for \$4,919.25; effective August 4, 2020 through March 31, 2021.</i> | Motion: Klein Ayes: 7 Noes: Absent: 2 Leuer, May | Carried: XXX Defeated: Referred to: *RESOLUTION |
| <i>At 9:08 AM Supervisors May, T/Orangeville and Granger, T/Gainesville joined the meeting via Zoom during the below Agenda Item.</i> | | | |
| 3. <i>Permission to increase Director Sikes' procurement card limit to \$5,000.00, which is consistent with the former Director's spending limit.</i> | <i>Finance Committee Chair Kehl gave permission to increase the Director's limit via e-mail on April 7, 2021.</i> | Motion: Brick Ayes: 8 Noes: Absent: 1 Leuer | Carried: XXX Defeated: Referred to: APPROVED |

Committee Chair Initials: _____

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Absent: Leuer

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| Department Agenda Item | Discussion | Decision | Action |
|--|------------|---|--|
| <i>At 9:21 AM Board Chair Ryan, T/Warsaw entered the meeting during the below Agenda Item.</i> | | | |
| 4. Discussion: | | | |
| <ul style="list-style-type: none"> • Board of Elections <ul style="list-style-type: none"> ○ 339 hrs. per year and on the rise. This does not include normal county IT support to the department. Only actual voting days for setting up and tearing down electronic voting machines and e-poll books. ○ Proposing a \$20,000 per year flat rate to set up and tear down voting machines and e-poll books, regardless of the number of times it needs to occur. Would use the revenue generated from this contract to incentivize employees. Proposing a 3% raise based on performance separate from any COLA increase provided. This would not be available to future employees. Only the current staffing would be eligible. <ul style="list-style-type: none"> ▪ \$20,000 was proposed based off of the \$75/hr. rate charged to the municipalities for IT work. ○ Director Sikes would like to include all of IT so the department isn't relying on only a few people to fulfill this obligation. ○ Board of Elections will provide greater detail on how they plan to fund this MOU. ○ \$4,750 budgeted for 2021. This proposal, if approved, would become effective 01/01/2022. <p>Supervisor Brunner, T/Java recognized the disparity and agreed with the gradual 3 year increase concept. HR Director Farberman added that the county, as a whole, would be in error to only address increases to the IT Department and suggested a comprehensive review of the S & D salary schedules by the Compensation Committee. Supervisor Davis, T/Covington requested that Director Sikes present the committee with a written proposal.</p> | | <p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p> | <p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p> |
| <ul style="list-style-type: none"> • Recycling Company <ul style="list-style-type: none"> ○ Surplus electronics are currently disposed of through Sunn King free of charge. The department may have identified another option for disposing of surplus electronics that will pay a little something... Director Sikes hopes to have a contract to present to committee next month. • Restructure – Title Changes <ul style="list-style-type: none"> ○ Information Systems Administrator – Asst. Director of Information Technology ○ Director of HealthCare Information Systems – Asst. Director of Information Technology (WCCH) | | | |

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Absent: Leuer

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; R. Jacoby, T/Wethersfield; D. Farberman/HR Director; M Roche, T/Eagle; D. Granger, T/Gainesville (9:08 AM – Zoom); B. Ryan/Board Chair (9:21 AM)

| Department Agenda Item | Discussion | Decision | Action |
|--|------------|--|--|
| 9:15 AM Wyo. Co. Community Hospital w/J. McTernan | | | |
| 1. <u>General Update</u> | | Motion: Ayes: Noes: Absent: | Carried: Defeated: Referred to: |
| <i>Items #2 through #20 were reviewed by Hospital Administrator, J. McTernan prior to the vote. Supervisor Berwanger, T/Arcade questioned the increase in the Garfunkel Wild, PC contract. An Executive Session was requested so greater detail could be shared with the committee, also prior to voting.</i> | | | |
| <i>At 9:49 AM there was a motion by Supervisor Brunner to enter an executive session to discuss the employment and performance history of a particular corporation and/or employee(s). This was seconded by Supervisor Kehl and all voted aye.</i> | | | |
| <i>Hospital Admin., J. McTernan; HR Director Farberman; Budget Officer Cook and Board Clerk Ketchum remained. The YouTube session was also suspended during the Executive Session.</i> | | | |
| <i>At 10:31 AM there was a motion by Supervisor Davis to end the executive session and continue the regular meeting. This was seconded by Supervisor Brunner and all voted aye.</i> | | | |
| 2. Amend Resolution #18-204 approved on 04/10/2018 with The Nurse Connection Staffing , 1 Computer Drive South, Albany, NY 12205, related to a supplemental staffing agreement for temporary RN, LPN, and CNA agency staffing, as follows: <ul style="list-style-type: none"> • Extend the term of 01/01/2018 – 12/31/2020 through 12/31/2024. • Decrease the not to exceed amount from \$200,000 per year to an amount not to exceed \$175,000 per year. | | Motion: Grant Ayes: 8 Noes: Absent: 1 Leuer | Carried: XXX Defeated: Referred to: |
| | | | *RESOLUTION |

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| Department Agenda Item | Discussion | Decision | Action |
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| 3. <i>Amend Resolution #18-346 approved on 08/14/2018 with Quinlan's Pharmacy & Medical Equipment, 107 North Main Street, Wayland, NY 14572 related to pharmaceutical and consulting pharmacist services in an amount not to exceed \$360,000 per year, as follows:</i> <ul style="list-style-type: none"> Extend the term from 10/01/2018 – 09/30/2021 through 10/01/2021 – 09/30/2023. | | Motion: Grant Ayes: 8 Noes: Absent: 1 Leuer | Carried: XXX Defeated: Referred to: *RESOLUTION |
| 4. <i>Interdepartmental Contract (Expenditure) \$3,001 or greater:</i> Authorize the Hospital Administrator to sign a 1-year interdepartmental cooperation agreement renewal with County of Wyoming , 143 North Main Street, Warsaw, NY 14569 for shared services provided by Human Resources in an amount not to exceed \$415,000; effective 01/01/2021 – 12/31/2021. | | Motion: Grant Ayes: 8 Noes: Absent: 1 Leuer | Carried: XXX Defeated: Referred to: APPROVED |
| 5. <i>Amend Resolution #16-290 approved on 07/12/16 as amended by Resolution #19-160 approved on 03/12/2019 with SHC Services, Inc. D/B/A Supplemental Health Care, 1640 W. Redstone Center Drive, Suite 200, Park City, Utah 84098 for a staffing services agreement to provide staffing to cover open shifts in an amount not to exceed \$150,000 per year, as follows:</i> <ul style="list-style-type: none"> Extend the term from 02/05/2019 – 02/04/2021 through 02/05/2021 – 02/04/2023. | | Motion: Grant Ayes: 8 Noes: Absent: 1 Leuer | Carried: XXX Defeated: Referred to: *RESOLUTION |

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| Department Agenda Item | Discussion | Decision | Action |
|---|------------|--|--|
| <p>6. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Hospital Administrator to sign a software license and subscription agreement with <i>Dashboard MD, Inc.</i>, 5801 NW 151st Street, Miami Lakes, FL 33014 for clinic reporting tools, \$13,935 one-time implementation fee plus \$1,400 per month hosting, processing and support fee; effective 05/01/2021 – 04/30/2024.</p> | | Motion: Grant Ayes: 8 Noes: Absent: 1 Leuer | Carried: XXX Defeated: Referred to: *RESOLUTION |
| <p>7. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Hospital Administrator to sign agreement with <i>One Staff Medical, LLC</i>, 11718 Nicholas Street, Suite 101, Omaha, NE 68154, for staffing services to provide travel/ agency staff in an amount not to exceed \$75,000 per year; effective 05/01/2021 – 04/30/2023.</p> | | Motion: Grant Ayes: 8 Noes: Absent: 1 Leuer | Carried: XXX Defeated: Referred to: *RESOLUTION |
| <p>8. Amend Resolution #20-208 approved on 04/14/2020 with Batavia Neurological Services, P.C., 176 Washington Avenue, Batavia, NY 14020-2113 related to neurology services in an amount not to exceed \$304,000 per year as follows:</p> <ul style="list-style-type: none"> Extend the term of the agreement from 04/01/2020 – 03/31/2021 through 04/01/2021 – 03/31/2022. | | Motion: Grant Ayes: 8 Noes: Absent: 1 Leuer | Carried: XXX Defeated: Referred to: *RESOLUTION |
| <p>9. Amend Resolution #16-088 approved on 02/09/2016 with Marie Lowe, ANP, 46 Windsor Street, Attica, NY 14011 related to nurse practitioner assistance with physical examinations during firemen's clinics, in an amount not to exceed \$6,000 per year as follows:</p> <ul style="list-style-type: none"> Extend the term of the agreement through 01/31/2026. | | Motion: Grant Ayes: 8 Noes: Absent: 1 Leuer | Carried: XXX Defeated: Referred to: *RESOLUTION |

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| Department Agenda Item | Discussion | Decision | Action |
|---|------------|--|---|
| <p>10. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Hospital Administrator to sign a psychiatric consultation services agreement with Peter Coggiola, PNP, 4470 Jordan Road, Silver Springs, NY 14550 to provide 1 hour per week of psychiatric consultation to primary care office as part of the collaborative care program, not to exceed \$7,800.00 per year (funded by the Greater Rochester Health Foundation); effective 04/01/2021 – 04/01/2022.</p> | | Motion: Grant Ayes: 8 Noes: Absent: 1 Leuer | Carried: XXX Defeated: Referred to: * RESOLUTION |
| <p>11. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Hospital Administrator to sign a legal engagement with Garfunkel Wild, PC, 111 Great Neck Road, Great Neck, NY 11021 to retain firm to provide legal advice and related services in connection with general regulatory matters, routine business transactions, and other routine general healthcare matters in an amount not to exceed \$10,000 per month; effective 01/01/2021 – 12/31/2021.</p> | | Motion: Grant Ayes: 8 Noes: Absent: 1 Leuer | Carried: XXX Defeated: Referred to: * RESOLUTION |
| <p>12. Amend Resolution #20-304 approved on 07/14/2020 with UBMD Internal Medicine, Buffalo General Medical Center, 100 High Street, D2-76, Buffalo, NY 14203 related to outpatient endocrine physician services, \$79,200 per year, as follows</p> <ul style="list-style-type: none"> Extend the term of the agreement from 08/01/2020 – 07/31/2021 through 08/01/2021 – 07/31/2022. | | Motion: Grant Ayes: 8 Noes: Absent: 1 Leuer | Carried: XXX Defeated: Referred to: * RESOLUTION |

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| Department Agenda Item | Discussion | Decision | Action |
|---|--|--|--|
| 13. <i>Amend Resolution #17-293 approved on 07/11/2017 with Oak Openings Medical, PLLC</i> (Gregory Collins, DO) related to professional services agreement and services provided to Workplace Health Services, \$10,500, as follows: <ul style="list-style-type: none"> Extend the term of the agreement from 07/03/2020 – 07/02/2021 through 07/03/2121 – 07/02/2022. | Resolution No. 17-293 approved on 07/11/2017 Resolution No. 18-393 approved on 09/11/2018 Resolution No. 19-350 approved on 08/13/2019 Resolution No. 20-469 approved on 11/10/2020 | Motion: Grant Ayes: 8 Noes: Absent: 1 Leuer | Carried: XXX Defeated: Referred to: *RESOLUTION |
| 14. <i>Amend resolution #19-157 approved on 03/12/2019 with Westside Podiatry Group, LLC</i> , 2236 Ridge Road West, Rochester, NY 14626 related to podiatry services in an amount not to exceed \$175,000 per year as follows: <ul style="list-style-type: none"> Extend the term of the agreement from 09/01/2019 – 08/31/2021 through 09/01/2021 – 08/31/2022. | Resolution #19-157 approved on 03/12/2019 Resolution #19-284 approved on 06/11/2019 Resolution #20-306 approved on 07/14/2020 | Motion: Grant Ayes: 8 Noes: Absent: 1 Leuer | Carried: XXX Defeated: Referred to: *RESOLUTION |
| 15. <i>Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</i> Authorize the Hospital Administrator to sign a services agreement with <i>Visonex, LLC</i> , 916 Willard Drive, Suite 200, Green Bay, WI 54304 related to electronic medical record for dialysis in an amount not to exceed \$40,000 per year; effective 03/01/2020 – 02/28/2021 and further extended through 02/29/2024. | | Motion: Grant Ayes: 8 Noes: Absent: 1 Leuer | Carried: XXX Defeated: Referred to: *RESOLUTION |
| 16. <i>Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</i> Authorize the Hospital Administrator to sign a master practice management agreement with <i>Practicefirst Medical Management Solutions</i> , 275 Northpointe Parkway, Suite, Amherst, NY 14228 for exclusive billing agent for family practice and pediatric clinics in an amount not to exceed \$300,000 per term; effective 06/01/2021 – 05/31/2023. | | Motion: Grant Ayes: 8 Noes: Absent: 1 Leuer | Carried: XXX Defeated: Referred to: *RESOLUTION |

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Absent: Leuer

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| Department Agenda Item | Discussion | Decision | Action |
|---|--|--|--|
| 17. Amend Resolution #19-353 approved on 08/13/2019 with Wyoming County Office of Emergency Services (WYEMS) related to a memorandum of understanding to support the pre-hospital care medical director services to WYEMS, \$10,800 as follows: <ul style="list-style-type: none"> Extend the term of the agreement from 08/01/2019 – 12/31/2020 to 01/01/2021 – 12/31/2021. | FYI on the Public Safety Committee agenda (Brian Meyers) | Motion: Grant Ayes: 8 Noes: Absent: 1 Leuer | Carried: XXX Defeated: Referred to: *RESOLUTION |
| 18. Amend Resolution #20-542 approved on 12/08/2020 with Paradigm Environmental Services, Inc. , 1815 Love Road, Grand Island, NY 14072 related to asbestos monitoring services for lab renovation project, \$20,000 (time and material billing), as follows: <ul style="list-style-type: none"> Increase the amount from \$20,000 (time and material billing) to an amount not to exceed \$50,000 (time and material billing). | | Motion: Grant Ayes: 8 Noes: Absent: 1 Leuer | Carried: XXX Defeated: Referred to: *RESOLUTION |
| 19. Amend Salary Schedule P: Abolish one (1) 1.00 FTE position and associated stipends of Family Practice Physician Provider (position code 10.104.587) under WYOMING COUNTY FAMILY PRACTICE – WARSAW , effective 05/02/2021. | | Motion: Grant Ayes: 8 Noes: Absent: 1 Leuer | Carried: XXX Defeated: Referred to: *RESOLUTION |
| 20. Amend Salary Schedule X: <ul style="list-style-type: none"> Abolish one (1) 0.90 FTE position of Licensed Practical Nurse (position code 04.164.147) under WYOMING COUNTY INTERNAL MEDICINE; effective 05/17/2020. Create one (1) 1.00 FTE position of Licensed Practical Nurse (position code 04.164.147) under WYOMING COUNTY INTERNAL MEDICINE and set the hourly rate at \$20.34; position available date 04/18/2021. | Some items are housekeeping from 2020 | Motion: Grant Ayes: 8 Noes: Absent: 1 Leuer | Carried: XXX Defeated: Referred to: *RESOLUTION |

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| Department Agenda Item | Discussion | Decision | Action |
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| <ul style="list-style-type: none"> • Set the hourly rate for one (1) <i>Medical Biller (Temporary) Per Diem</i> (position code 12.199.473) under <u>WYOMING COUNTY FAMILY MEDICINE - ARCADE</u> at \$17.50; effective 04/05/2021. • Set the hourly rate for one (1) 1.00 FTE <i>Medical Receptionist</i> (position code 12.187.153) under <u>WYOMING COUNTY FAMILY MEDICINE – ARCADE</u> at \$15.00; effective 02/07/2021. • Create one (1) position of <i>Medical Receptionist Per Diem</i> (position code TBD) under <u>WYOMING COUNTY FAMILY MEDICINE – ARCADE</u> and set the hourly range at \$13.33 - \$17.50, position available date 05/02/2021. • Abolish one (1) 0.50 FTE position of <i>Medical Office Assistant</i> (position code 12.186.480) under <u>WYOMING COUNTY FAMILY MEDICINE – O'DELL</u>; effective 05/02/2021. • Move one (1) 1.00 FTE position of <i>Licensed Practical Nurse</i> (position code 04.163.147) under <u>WCCHS CLINIC ADMINISTRATION</u> to <u>WYOMING COUNTY FAMILY MEDICINE – O'DELL</u> and set the hourly rate at \$20.50; effective 02/23/2020. • Move one (1) 1.00 FTE position of <i>Medical Receptionist</i> (position code 12.194.153) under <u>WYOMING COUNTY FAMILY MEDICINE – WARSAW</u> to Schedule WCCHS (CSEA); effective 04/05/2020. • Move one (1) 1.00 FTE position of <i>Licensed Practical Nurse</i> (position code 04.581.147) under <u>WYOMING</u> | | | |

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Present: **Kehl, Grant**, Brick, Klein, King, Davis, May (9:08 AM – Zoom), Brunner

Absent: Leuer

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; R. Jacoby, T/Wethersfield; D. Farberman/HR Director; M Roche, T/Eagle; D. Granger, T/Gainesville (9:08 AM – Zoom); B. Ryan/Board Chair (9:21 AM)

| Department Agenda Item | Discussion | Decision | Action |
|---|------------|--|--|
| <p><u>COUNTY FAMILY MEDICINE – WARSAW</u> to Schedule WCCHS (CSEA); effective 04/05/2020.</p> <ul style="list-style-type: none"> • Move one (1) 1.00 FTE position of <i>Licensed Practical Nurse</i> (position code 04.583.147) under <u>WCCHS ORTHOPEDIC CLINIC</u> to Schedule WCCHS (CSEA); effective 04/05/2020. • Move one (1) 1.00 FTE position of <i>Licensed Practical Nurse</i> (position code 04.584.147) under <u>WCCHS OB/GYN CLINIC</u> to Schedule WCCHS (CSEA); effective 04/05/2020. • Move one (1) 1.00 FTE position of <i>Licensed Practical Nurse</i> (position code 04.581.147) from Schedule WCCHS (CSEA) to <u>WYOMING COUNTY FAMILY MEDICINE – PERRY</u>; effective 04/14/2021. | | | |
| Clerk to the Board w/C. Ketchum | | | |
| 1. <u>Semi-Annual Mortgage Tax Report for the period October 2020 – March 2021</u> | | Motion: Davis Ayes: 8 Noes: Absent: 1 Leuer | Carried: XXX Defeated: Referred to: *RESOLUTION |
| Board of Supervisors w/C. Ketchum | | | |
| <p>1. <i>Appropriation:</i> To: 01.31.1010.4.40301 Prof. Svc Contracts \$5,000.00 <i>w/any funds available</i> \$5,000.00 Reason: To cover CH Ins. consulting services related to award of Insurance Broker Services RFP.</p> | | Motion: King Ayes: 8 Noes: Absent: 1 Leuer | Carried: XXX Defeated: Referred to: *RESOLUTION |

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Absent: Leuer

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; R. Jacoby, T/Wethersfield; D. Farberman/HR Director; M Roche, T/Eagle; D. Granger, T/Gainesville (9:08 AM – Zoom); B. Ryan/Board Chair (9:21 AM)

| Department Agenda Item | Discussion | Decision | Action |
|--|---|--------------------------------------|---------------------------------------|
| Treasurer w/C. Mayer | | | |
| 1. <i>Handout Monthly Financial Reports</i> | | Motion: Ayes: Noes: Absent: | Carried: Defeated: Referred to: |
| 2. <i>FYI:</i> • Medical Leave | I will be out of the office beginning the 24 th of May. I expect for a few weeks and will have a laptop and cellphone to assist where necessary. My Deputy can process necessary transactions. | Motion: Ayes: Noes: Absent: | Carried: Defeated: Referred to: |
| Committee Chair’s Agenda | | | |
| 1. <i>Sen. Gallivan Opposes Additional Gas Tax on Top of Existing Burdensome Taxes Press Release</i> | | Motion: Ayes: Noes: Absent: | Carried: Defeated: Referred to: |
| 2. <i>Sen. Gallivan</i> • The New State Budget Press Release | | Motion: Ayes: Noes: Absent: | Carried: Defeated: Referred to: |
| Budget Office w/J. Cook | | | |
| | <i>~ Nothing to Report ~</i> | Motion: Ayes: Noes: Absent: | Carried: Defeated: Referred to: |
| Real Property Tax Services w/S. Lippincott | | | |
| | <i>~ Nothing to Report ~</i> | Motion: Ayes: Noes: Absent: | Carried: Defeated: Referred to: |

Committee Chair Initials: _____

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Present: **Kehl, Grant**, Brick, Klein, King, Davis, May (9:08 AM – Zoom), Brunner

Absent: Leuer

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; R. Jacoby, T/Wethersfield; D. Farberman/HR Director; M Roche, T/Eagle; D. Granger, T/Gainesville (9:08 AM – Zoom); B. Ryan/Board Chair (9:21 AM)

| Department Agenda Item | Discussion | Decision | Action |
|--|------------------------------|--|---|
| Co. Insurance Office w/ T. Vacinek | | | |
| | ~ <i>Nothing to Report</i> ~ | Motion: Ayes: Noes: Absent: | Carried: Defeated: Referred to: |
| Off Track Betting w/ | | | |
| | ~ <i>Nothing to Report</i> ~ | Motion: Ayes: Noes: Absent: | Carried: Defeated: Referred to: |
| Other/Referrals: | | | |
| HUMAN RESOURCES | | | |
| Historian | | | |
| 1. Appropriation: To: 01.46.7520.4.40808 Mowing & Maintenance \$700.00 <i>w/any funds available</i> \$700.00 Reason: To cover increase of mowing from \$300 to \$1000 for County Home Cemetery by Nomads who is replacing SASi. (Contract is done by B&G Dept., funds are from Historic Properties Dept.) | | Motion: Davis Ayes: 8 Noes: Absent: 1 Leuer | Carried: XXX Defeated: Referred to: *RESOLUTION |

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Present: *Kehl, Grant*, Brick, Klein, King, Davis, May (9:08 AM – Zoom), Brunner

Absent: Leuer

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; R. Jacoby, T/Wethersfield; D. Farberman/HR Director; M Roche, T/Eagle; D. Granger, T/Gainesville (9:08 AM – Zoom); B. Ryan/Board Chair (9:21 AM)

| Department Agenda Item | Discussion | Decision | Action |
|---|------------|--|--|
| County Attorney | | | |
| <p>2. <i>Position Fill:</i></p> <p style="text-align: center;">County Attorney</p> <p>Fill one (1) position of <u><i>Asst. County Attorney (Ist)</i></u> (position Code #014.503) currently on Salary Schedule S with an annual salary of \$77,717.00 to replace <i>Janet Bensman</i> who is retiring effective June 11, 2021. Position available date: June 12, 2021.</p> | | <p>Motion: Grant Ayes: 8 Noes: Absent: 1 Leuer</p> | <p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">APPROVED</p> |
| <p>3. <i>Appropriation:</i></p> <p style="text-align: center;">County Attorney / Assigned Counsel</p> <p>To: 01.34.1421.4.42494 HH Grant Expenses \$ 2,571.45 w/01.11.1421.302510 Hurrell Haring Grant \$2,571.45</p> <p>Reason: To cover Public Defense Case Management System installation fee, remote training and annual support (1 license) (2/9/21 - 2/8/22) and investigative and transcription services.</p> | | <p>Motion: King Ayes: 8 Noes: Absent: 1 Leuer</p> | <p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">*RESOLUTION</p> |
| Human Resource Dept. | | | |
| <p>4. <i>Position Fill:</i></p> <p style="text-align: center;">Social Services</p> <p>One (1) position of <u><i>Clerk</i></u> (position # 015.053) (FT – 1.0 FTE) on CSEA Schedule A, Job Grade 2, at an hourly rate of \$16.29 – 17.78/hr. Person Vacating: Rebecca Washburn, effective April 15, 2021. Position Available: May 5, 2021.</p> | | <p>Motion: Brunner Ayes: 8 Noes: Absent: 1 Leuer</p> | <p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">APPROVED</p> |

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Present: *Kehl, Grant*, Brick, Klein, King, Davis, May (9:08 AM – Zoom), Brunner

Absent: Leuer

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; R. Jacoby, T/Wethersfield; D. Farberman/HR Director; M Roche, T/Eagle; D. Granger, T/Gainesville (9:08 AM – Zoom); B. Ryan/Board Chair (9:21 AM)

| Department Agenda Item | Discussion | Decision | Action |
|---|------------|--|---|
| <p>5. <i>Amend Salary Schedule G:</i> <i>County Health Department</i> In order to remain competitive with an increase in the NYS minimum wage to \$12.50/hour effective December 31, 2020, increase hourly rate of <i>Student Aide (Seasonal) - Temporary</i> to \$13.00 per hour with an additional \$0.25 for each previous season worked. Change title to be: 'Student Aide (Seasonal).'</p> | | Motion: Davis Ayes: 8 Noes: Absent: 1 Leuer | Carried: XXX Defeated: Referred to: *RESOLUTION |
| <p>6. <i>Position Fill:</i> <i>County Health Department</i> One (1) position of <i>Student Aide (Seasonal)</i> (FT - 1.0 FTE) (position # 075.319) on Salary Schedule G, at \$13.00/hr plus \$0.25 for each previous season worked with no other benefits except those mandated by law. Position Vacant. Position Available: May 17, 2021.</p> | | Motion: Davis Ayes: 8 Noes: Absent: 1 Leuer | Carried: XXX Defeated: Referred to: APPROVED |
| <p>7. <i>Position Fill:</i> <i>Office for the Aging</i> One (1) position of <i>Meal Site Manager</i> (PT – 0.44 FTE) (position # 009.151) on Salary Schedule G at an hourly rate of \$12.50/hr. Position Vacant. Position Available: May 5, 2021.</p> | | Motion: Grant Ayes: 8 Noes: Absent: 1 Leuer | Carried: XXX Defeated: Referred to: *RESOLUTION |
| PUBLIC HEALTH | | | |
| Mental Health | | | |
| <p>1. <i>Appropriation</i> To: 01.38.4325.4.42441 MH: Misc MH Programs \$82,184.00 w/01.11.4325.3490 MH State Aid \$82,184.00 Reason: Utilize full contract total for programs at Spectrum, Camp Get-A-Way, and WCCH funded by OMH State Aid.</p> | | Motion: Brunner Ayes: 8 Noes: Absent: 1 Leuer | Carried: XXX Defeated: Referred to: *RESOLUTION |

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| Department Agenda Item | Discussion | Decision | Action |
|--|------------|--|--|
| 2. Appropriation: To: 01.38.4321.4.42422 MH: Suburban Adult Srv \$29,112.00 w/01.11.4321.3490 State Aid \$29,112.00 Reason: 2021 State aid adjustment. | | Motion: Brunner Ayes: 8 Noes: Absent: 1 Leuer | Carried: XXX Defeated: Referred to: * RESOLUTION |
| 3. Transfer: From: 01.38.4220.4.42488 STOP Act \$1,614.75 To: 01.38.4220.1.10001 Salaries – Fixed Sch S/D/I \$1,500.00 01.38.4220.8.83001 FICA 93.00 01.38.4220.8.85001 Medicare – FICA 21.75 Reason: To cover fiscal officer stipend. | | Motion: Brunner Ayes: 8 Noes: Absent: 1 Leuer | Carried: XXX Defeated: Referred to: * RESOLUTION |
| PUBLIC WORKS | | | |
| Buildings & Grounds | | | |
| 1. Appropriation: To: 01.42.6422.2.21002 Property Renovations \$10,000.00 w/ <i>any funds available</i> \$10,000.00 Reason: Materials for tenant build out space on first floor of the Ag. and Business Center. | | Motion: Brick Ayes: 8 Noes: Absent: 1 Leuer | Carried: XXX Defeated: Referred to: * RESOLUTION |
| <p><i>HR Director Farberman requested a review of the vacancies occurring at the county highway department... He pointed out five (5) potential vacancies to fill:</i></p> <ol style="list-style-type: none"> <i>1. Interim Acting County Highway Superintendent</i> <i>2. Interim Acting Deputy County Highway Superintendent</i> <i>3. County Highway Superintendent</i> <i>4. Deputy County Highway Superintendent</i> <i>5. Construction Projects Coordinator (Seasonal)</i> <ol style="list-style-type: none"> <i>a. This was a full time position previously held by Jack Beachel from October 01, 2007 through October 17, 2011.</i> <i>b. The position would be modified to Construction Projects Coordinator (Per Diem) (Temp.) effective June 01, 2021 through December 31, 2021. Approved hourly wage range \$35 - \$50/hr.</i> <p><i>The committee members agreed that only the Interim Acting County Highway Superintendent and the County Highway Superintendent positions will be filled as the Deputy</i></p> | | | |

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| Department Agenda Item | Discussion | Decision | Action |
|--|------------|----------|--------|
| <i>County Highway Superintendent position fill will be the responsibility of the new County Highway Superintendent.</i> | | | |
| <i>At 11:24 AM there was a motion by Supervisor Brunner to enter an executive session to discuss the employment and performance history of a particular employee. This was seconded by Supervisor Grant and all voted aye.</i> | | | |
| <i>Board Clerk Ketchum, HR Director Farberman and Budget Officer Cook remained.</i> | | | |
| <i>At 11:49 AM there was a motion by Supervisor Davis to end the executive session and continue the regular meeting. This was seconded by Supervisor Klein and all voted aye.</i> | | | |

Signature of Committee Chairman: p/B. Kehl (minutes prepared by C. Ketchum).

Next Finance Committee Meeting scheduled for **Tuesday, June 1, 2021 @ 9:00 AM.**