

FINANCE COMMITTEE MEETING MINUTES

Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.

Thank you!

Date: Tuesday, May 02, 2023 @ 9:00 AM

Location: *Supervisors' Chambers, 2nd floor of the government center.*

Present: *Kehl, Grant*, Davis, Leuer (left the meeting at 11:00 AM), May, Brick, King,

Absent: Becker

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; D. Farberman/HR Director; J. Wilkinson/Co. Atty.; B. Ryan/Board Chair (9:06 AM); E. J. Gozelski, T/Castile; D. Granger, T/Gainesville; M. Roche, T/Eagle; A. D. Berwanger, T/Arcade

Not in attendance: L. Roberts, T/Genesee Falls; V. McCormick, T/Java; R. Jacoby, T/Wethersfield

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:00 AM - Information Technology w/B. Sikes			
<p>1. Professional Service Contract (\$5,001 or greater): Authorize Chairwoman to sign a contract, pursuant to General Municipal Law §104(b), with SHI, 290 Davidson Avenue, Somerset, New Jersey 08873 for</p> <ul style="list-style-type: none"> • The annual renewal of Palo Alto, in an amount not to exceed \$5,750.00; effective July 23, 2023 through July 23, 2024. Sourcewell Contract #081419-SHI. MUNIS CONTRACT #1494 • The annual renewal of VMware, in an amount not to exceed \$4,170.91; effective June 4, 2023 through June 3, 2024. Sourcewell Contract #081419-SHI. MUNIS CONTRACT #1493 		Motion: Brick Ayes: 7 Noes: Absent: 1 Becker	Carried: XXX Defeated: Referred to:
<p>2. Professional Service Contract (\$3,001 - \$4,999): Authorize Chairwoman to sign a contract, pursuant to General Municipal Law §104(b), with SHI, 290 Davidson Avenue, Somerset, New Jersey 08873 for the annual renewal of VMware, in an amount not to exceed \$4,170.91; effective June 4, 2023 through June 3, 2024. Sourcewell Contract #081419-SHI. MUNIS CONTRACT #1493</p>	<i>Moved to second bullet under #1. cjk</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
<p>3. Disposition of Fixed Assets (permanent disposal only):</p> <ul style="list-style-type: none"> • Declare surplus and dispose of one Dell Power Edge Server. Original cost in 2016 was \$10,523.23. Server is obsolete and will be recycled. • Declare surplus and dispose of one Dell R710 VMware server. Original cost in 2011 was \$13,528.00. Server is obsolete and will be recycled. • Declare surplus and dispose of one Dell R720 VMware Server. Original cost in 2013 was \$11,061.14. Server is obsolete and will be recycled. 		<p>Motion: Leuer Ayes: 7 Noes: Absent: 1 Becker</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">APPROVED</p>
<p><i>At 9:06 AM Board Chair Ryan, T/Warsaw entered the meeting during the below agenda item.</i></p>			
<p>4. Professional Service Contract (\$5,001 or greater): Authorize creation of a repository in <i>MUNIS</i> (the county's financial software system) with <i>Toshiba</i>, 180 Kenneth Drive, Suite 200, Rochester, NY 14623 for the per click maintenance agreements for all Wyoming County departments MUNIS CONTRACT # 1496</p>		<p>Motion: King Ayes: 7 Noes: Absent: 1 Becker</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">*RESOLUTION</p>
<p>9:15 AM - Treasurer w/R. LaWall</p>			
<p>1. <u>Sales tax update and financial statements</u></p> <ul style="list-style-type: none"> • <u>March Investment Report</u> • <u>March Investments</u> 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>2. Appropriation: To: 029749 570002 WCCH 22-114 \$16,653.70 <i>w/any funds available</i> Reason: When 2023 budget calculated, the wrong cell in debt spreadsheet was used causing interest payment to be under budgeted. Total interest should have been \$20,831.70. Was paid to Community Bank, NA in March 2023 upon renewal.</p>	<p>Hospital Equipment BAN 22-114 \$1,266,044.00</p>	<p>Motion: Grant Ayes: 7 Noes: Absent: 1 Becker</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">*RESOLUTION</p>

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Department Agenda Item	Discussion	Decision	Action
<p>3. Appropriation: To: 029750 570002 WCCH 22-115 \$9,653.63 <i>w/any funds available</i> Reason: When 2023 budget calculated, the wrong cell in debt spreadsheet was used causing interest payment to be under budgeted. Total interest should have been \$12,076.63. Was paid to Community Bank, NA in March 2023 upon renewal.</p>	<p>Hospital Equipment BAN 22-115 \$733,956.00</p>	<p>Motion: Grant Ayes: 7 Noes: Absent: 1 Becker</p>	<p>Carried: XXX Defeated: Referred to:</p>
*RESOLUTION			
<p>4. Appropriation: To: 011325 540401 Training/Conferences \$2,686.00 011325 540503 Gasoline <u>\$29.61</u> w/01132501 412890 Other Dept. Income \$2,715.61 Reason: To move funds reimbursed by TASC for R. LaWall NYGFOA conference, and 2 more anticipated conferences for 2023. Breakdown in the discussion column.</p>	<p>\$544.61 for NYGFOA annual conference (March) \$590.00 for NYSAC finance school which starts tonight through May 5, 2023. \$1,461.00 for NYCTFOA summer conference which is the second week in August. \$120 more will be reimbursed by R. LaWall for hotel room.</p>	<p>Motion: Brick Ayes: 7 Noes: Absent: 1 Becker</p>	<p>Carried: XXX Defeated: Referred to:</p>
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Department Agenda Item	Discussion	Decision	Action
<p>5. Update on WCCH balances due to Wyoming County</p> <ul style="list-style-type: none"> • 2022 4th quarter HR final balance from year due \$79,841.87. 1st quarter 2023 not in Munis yet. • 2023 balances already \$723,157.99. <ul style="list-style-type: none"> ○ Workers' Compensation <ul style="list-style-type: none"> ▪ \$228,000.00 ○ Highway and Emergency Services <ul style="list-style-type: none"> ▪ Approx. \$9,000.00 • Total outstanding \$802,999.86. <ul style="list-style-type: none"> ○ Lack of communication regarding payments due to the County and invoices the County pays for the hospital are at risk of creating late payments and outstanding invoices for both entities. ○ Cash flow for other funds is stressed without the income from the outstanding bills. ○ Information received from the hospital for inclusion with the Annual Update Document (AUD) submitted to the State Comptroller was incomplete and not received in time to properly review it before submission. ○ 2023 subsidy is fully funded awaiting distribution. \$5,970,483.05 • Chairwoman Ryan, T/Warsaw offered that the above treatment by WCCH Administration to Treasurer LaWall is unacceptable. CEO Kobis agreed to a sit down meeting with Chairwoman Ryan and Treasurer LaWall next week. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>6. General Department Update:</p> <ul style="list-style-type: none"> • Submission of 2022 AUD to NYS Comptroller <ul style="list-style-type: none"> ○ No financials provided by WCCH • Property at 90.-1-2.3 (Sheldon) delinquency • 2020 In Rem auction – Last Day Of Redemption is - tentative date 8/4/23 Settlement with Towns for 2023 collection done 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Supervisor May, T/Orangeville purposefully thanked Treasurer LaWall for what she does!

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Department Agenda Item	Discussion	Decision	Action
9:30 AM - Real Property Tax Services w/S. Lippincott			
<p>1. <i>FYI ~ Contract (\$3,000 and under):</i></p> <ul style="list-style-type: none"> • Towns of Arcade, Attica, Bennington, Castile, Covington, Eagle, Gainesville, Genesee Falls, Java, Middlebury, Orangeville, Perry, Pike, Sheldon, Warsaw & Wethersfield, various addresses for Address Assignment Services at zero cost; effective upon signing and remain in effect in perpetuity or until one party or the other removes themselves from said agreement. (MUNIS CONTRACT # N/A) 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>2. <i>Discussion Only –</i></p> <ul style="list-style-type: none"> • 466-a Fire Fighter/Ambulance Worker Exemption <ul style="list-style-type: none"> ○ Description of Arcade exemption: <ul style="list-style-type: none"> ▪ The required period of active service to qualify for the exemption is 2 years. ▪ The exemption may be granted for life of an enrolled member who has accrued more than 20 years of active service. ▪ The exemption can extend to an un-remarried spouse of a deceased member who had at least 20 years of active service. ▪ And to allow extending the exemption to an un-remarried spouse of a volunteer firefighter / ambulance worker who was killed in the line of duty. ○ For verification a written statement from the Fire Chief of the respective fire department would be sufficient. They would need to complete a list annually of all active members to verify who is still active and thus eligible for the exemption. ○ A local Law is required for implementation ○ Active Service definition is left to individual Fire Departments 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

Supervisor Grant, T/Bennington referenced the following approved Inter-County of Western New York resolutions:

- [Tax Credit – Volunteers](#)
- [Amend and Repeal Subpart 2 Tax Law 606](#)
- [Workers Credit – Volunteer Firefighters](#)
- [Incentive Firefighters Ambulance](#)

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Department Agenda Item	Discussion	Decision	Action
3. <i>Discussion Only</i> – • County Addressing Policy		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<i>Supervisors were asked to review the policy and be prepared to refer it to the full Board for adoption on June 13. Dir. of Fire & Emergency Mgmt., B. Meyers stated about once a week dispatch deals with an addressing issue.</i>			
4. <i>FYI</i> ~ • Tax Map Technician Trainee <ul style="list-style-type: none"> ○ Alicia Clark <ul style="list-style-type: none"> ▪ Received a ton of GIS training through military ▪ Family owns surveying business ▪ Starts May 8th • Tentative Rolls are out		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
10:00 AM - Wyo. Co. Community Hospital w/D. Kobis & M. Wright			
<i>At 11:00 AM Supervisor Leuer, T/Middlebury exited the meeting.</i>			
1. <i>OB – Update:</i> • News releases went out (every Supervisor got one). • OB patients all received notification (about 60 patients in all). • Plans have been made with United Memorial Medical Center (UMMC) in Batavia to receive those patients. • The method by which the general public received this information was unintended. • OB staff will all be offered other positions within the facility. • \$750K to replace OB, which is just beyond our means. • HR Update: <ul style="list-style-type: none"> ○ 11 Impacted Nurses ○ 2 already accepted reassignments ○ 9 letters issued indicating options <ul style="list-style-type: none"> ▪ Meeting scheduled for May 8th ○ Not a layoff – classified as a reorganization ○ All RNs working on an RN pay scale, only difference would be a shift differential 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
<ul style="list-style-type: none"> • Financial Impact going forward, \$2.5 - \$3M annually • Space usage is still undetermined. • Supervisor Berwanger, T/Arcade: <ul style="list-style-type: none"> ○ “Not questioning the wisdom of the decision, just how it came about.” ○ Kobis: <ul style="list-style-type: none"> ▪ Decision was taken out of their control when the information was unintentionally shared with members of the community. A decision was made to act swiftly to provide corrective messaging. Administration fully intended on appearing before the Board of Supervisors prior to any official action. • Supervisor Leuer, T/Middlebury questioned care of imminent births <ul style="list-style-type: none"> ○ Kobis: <ul style="list-style-type: none"> ▪ First choice will always be in a medical setting. Staff remained trained in the birthing of babies. ▪ UMMC has committed to having their OB/Pediatric clinic on WCCH campus. <ul style="list-style-type: none"> • They can provide women with five (5) OB’s <p>There was some discussion over how many OB’s would be needed to support a viable department and how many births to just break even. 160 births annual on average currently. The breakeven number is 400+.</p>			
<p>2. General Updates:</p> <ul style="list-style-type: none"> • <u>D. Kobis, Hospital Administrator</u> • M. Wright, Chief Financial Officer (WCCH) 		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
<p>3. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</p> <p>Authorize the Hospital Administrator to sign an agreement with CROWDSTRIKE, INC., 150 Mathilda Place, Suite 300, Sunnyvale, CA 94086, a Statement of Work #1 for incident response services to respond to a suspected computer security incident, not to exceed \$100,000.00, effective 04/07/2023 – 04/06/2024..</p>	<p><i>Approved by the BOM Executive Committee on 04/11/2023 and full BOM on 04/25/2023</i></p>	<p>Motion: Grant</p> <p>Ayes: 6</p> <p>Noes:</p> <p>Absent: 2 Leuer, Becker</p>	<p>Carried: XXX</p> <p>Defeated:</p> <p>Referred to:</p> <p>*RESOLUTION</p>

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Department Agenda Item	Discussion	Decision	Action
<p>4. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Hospital Administrator to sign an agreement with DOX ELECTRONICS, INC., 105 College Avenue, Rochester, NY 14607, to migrate to Microsoft Office 365 Business Premium, Exchange Online Plan 2, Azure AD Premium Licenses, Annual Subscription, not to exceed \$132,770.00, effective 05/01/2023 – 04/30/2024.</p>	<p>\$83,400 annual recurring cost, \$10,000 one-time migration tool cost, \$39,370 DOX remote migration, configuration, and training</p>	<p>Motion: Grant Ayes: 6 Noes: Absent: 2 Leuer, Becker</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
<p>5. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Hospital Administrator to sign an independent contractor agreement with IFEOMA IGBOELI, MD, 2708 Cove Cir E, Ashville, NY 14710, to provide general surgery locum coverage, not to exceed \$50,000.00, effective 05/15/2023 – 05/14/2024.</p>		<p>Motion: Grant Ayes: 6 Noes: Absent: 2 Leuer, Becker</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
<p>6. Amend Resolution #20-243 approved on 05/12/2020 with SHC SERVICES, INC. d/b/a Supplemental Health Care, 95 John Muir Drive, Suite 100, Amherst, NY 14228 related to agency staffing in an amount not to exceed \$100,000.00 per year as follows:</p> <ul style="list-style-type: none"> • Increase the not to exceed amount from \$100,000.00 per year to an amount not to exceed \$1.6 million per year for the period 03/12/2021 – 03/12/2023. • Further extend the term of the agreement from 03/12/2021 - 03/12/2023 through 03/13/2023 – 03/12/2025. • Reduce the not to exceed amount from \$1.6 million per year to an amount not to exceed \$100,000.00 per year for the period 03/13/2023 – 03/12/2025. 	<p>Resolution #21-132 approved on 03/09/2021 and Resolution #20-243 approved on 05/12/2020</p>	<p>Motion: Grant Ayes: 6 Noes: Absent: 2 Leuer, Becker</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>

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Department Agenda Item	Discussion	Decision	Action
7. Amend Resolution #20-304 approved on 07/14/2020 with TRUSTED NURSE STAFFING, LLC , 500 Seneca Street, Suite 501, Buffalo, NY 14204 related to agency staff coverage, not to exceed \$125,000.00 per year, effective 06/15/2020 – 06/14/2022 as follows: <ul style="list-style-type: none"> • Increase the not to exceed amount from \$125,000.00 per year to an amount <i>not to exceed \$955,000.00 per year</i> for the period 06/15/2020 – 06/14/2022. • Further extend the term of the agreement from 06/15/2020 – 06/14/2022 through 06/15/2022 – 06/14/2023. • Increase the not to exceed amount from \$955,000.00 per year to an amount <i>not to exceed \$960,000.00 per year</i> for the period 06/15/2022 – 06/14/2023. 		Motion: Grant Ayes: 6 Noes: Absent: 2 Leuer, Becker	Carried: XXX Defeated: Referred to: *RESOLUTION
8. Amend Resolution #20-208 approved on 04/14/2020 with BATAVIA NEUROLOGICAL SERVICES, P.C. , 176 Washington Avenue, Batavia, NY 14020 2113 related to neurology services in an amount not to exceed \$304,000 per year as follows: <ul style="list-style-type: none"> • Extend the term of the agreement from 04/01/2022 – 03/31/2023 through 04/01/2023 – 03/31/2024. 	Resolution #22-251 approved on 04/12/2022, Resolution #21-245 approved on 05/11/2021, and Resolution #20-208 approved on 04/14/2020	Motion: Grant Ayes: 6 Noes: Absent: 2 Leuer, Becker	Carried: XXX Defeated: Referred to: *RESOLUTION
9. <i>Interdepartmental Contract (Expenditure) \$3,001 or greater:</i> Authorize the Hospital Administrator to sign a 1-year interdepartmental cooperation agreement renewal with COUNTY OF WYOMING , 143 North Main Street, Warsaw, NY 14569, for shared services provided by Human Resources, not to exceed \$550,997.65, effective 01/01/2023 – 12/31/2023.	Previous amounts \$425,375 in 2022, \$415,000 in 2021, \$406,000 in 2020, \$390,000 in 2019, \$325,000 in 2018, \$250,000 in 2017, 2016, 2015, 2014	Motion: Grant Ayes: 6 Noes: Absent: 2 Leuer, Becker	Carried: XXX Defeated: Referred to: APPROVED

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Department Agenda Item	Discussion	Decision	Action
<p>10. Interdepartmental Contract (Revenue): Contract with <i>Wyoming County Office of Emergency Services</i>, 151 North Main Street, Warsaw, NY 14569, for controlled substances for the purposes of restocking those narcotics utilized by paramedics leased with and/or employed by Wyoming County Emergency Services who are rendering emergency medical care to a patient pursuant to established protocols. Contract is limitless, per agreement and forthcoming fee schedule, effective June 1, 2023, extending annually until notice to terminate is given by either party (60 day notice required). MUNIS Contract #1476</p>	FYI	Motion: Grant Ayes: 6 Noes: Absent: 2 Leuer, Becker	Carried: XXX Defeated: Referred to: APPROVED
<p>11. Interdepartmental Contract (Revenue): Contract with <i>Wyoming County Office of Emergency Services</i>, 151 North Main Street, Warsaw, NY 14569, medical supplies and personal protective equipment for the purposes of restocking those utilized by EMTs and paramedics leased with and/or employed by Wyoming County Emergency Services who are rendering emergency medical care to a patient pursuant to established protocols. Contract is limitless, per agreement & forthcoming fee schedule, effective June 1, 2023, extending annually until notice to terminate is given by either party (60 day notice required). MUNIS Contract #1475</p>	FYI	Motion: Grant Ayes: 6 Noes: Absent: 2 Leuer, Becker	Carried: XXX Defeated: Referred to: APPROVED

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Absent: Becker

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Not in attendance: L. Roberts, T/Genesee Falls; V. McCormick, T/Java; R. Jacoby, T/Wethersfield

Department Agenda Item	Discussion	Decision	Action
<p>12. <i>Amend Salary Schedule C as follows:</i></p> <ul style="list-style-type: none"> • Include a one-time stipend for one (1) position of Maintenance Supervisor (1.00 FTE) (Position Code #02.109.444) under <u>PLANT MAINTENANCE</u> in the amount of \$5,000.00; effective May 14, 2023. • Set the salary for one (1) position of Safety/Emergency Preparedness Coordinator (1.00 FTE) (Position Code #02.126.611) under <u>SAFETY</u> at \$67,500.00 per year, position available date May 14, 2023. 		<p>Motion: Grant Ayes: 6 Noes: Absent: 2 Leuer, Becker</p>	<p>Carried: XXX Defeated: Referred to:</p>
<p>13. <i>Referred from Treasurer LaWall's Agenda above for further discussion:</i></p> <ul style="list-style-type: none"> • Update on WCCH balances due to Wyoming County <ul style="list-style-type: none"> ○ 2022 4th quarter HR final balance from year due \$79,841.87. 1st quarter 2023 not in Munis yet. ○ 2023 balances already \$723,157.99. ○ Total outstanding \$802,999.86. ○ 2023 subsidy is fully funded awaiting distribution. \$5,970,483.05 • <i>Hospital Administrator Kobis suggested regular routine meetings to review such concerns in a timelier manner.</i> • <i>Supervisor King, T/Pike commented that it is not acceptable for the county to file its Annual Update Document to the State Comptroller late, in support of Treasurer LaWall's several attempts to get critical data from WCCH.</i> • <i>Supervisor Berwanger, T/Arcade commented that \$25M subsidy provide to WCCH over last 16 months. Constituency he's hearing from is not pleased.</i> • <i>Supervisor Roche, T/Eagle stressed the importance of the Board of Supervisors to remain informed well in advance of information being provided to the public.</i> • <i>Supervisor Grant, T/Bennington reminded Administrator Kobis that the Finance committee committed to meeting twice per month, even if it were only with the hospital.</i> • <i>Committee Chair & Supervisor Kehl, T/Attica stated that today's main concern is to meet with Treasurer LaWall to get outstanding invoices caught up.</i> 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

FINANCE COMMITTEE MEETING MINUTES

Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.

Thank you!

Date: Tuesday, May 02, 2023 @ 9:00 AM

Location: *Supervisors' Chambers, 2nd floor of the government center.*

Present: *Kehl, Grant*, Davis, Leuer (left the meeting at 11:00 AM), May, Brick, King,

Absent: Becker

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; D. Farberman/HR Director; J. Wilkinson/Co. Atty.; B. Ryan/Board Chair (9:06 AM); E. J. Gozelski, T/Castile; D. Granger, T/Gainesville; M. Roche, T/Eagle; A. D. Berwanger, T/Arcade

Not in attendance: L. Roberts, T/Genesee Falls; V. McCormick, T/Java; R. Jacoby, T/Wethersfield

Department Agenda Item	Discussion	Decision	Action
Clerk to the Board w/C. Ketchum			
<p>1. Appropriation: To: 011010.540301 Professional Svc Contracts \$3,955.50 <i>w/any funds available</i> \$3,955.50 Reason: To appropriate unused funds into 2023 for payment of a balance due SUNY New Paltz, The Benjamin Center for updating the county's plan of apportionment.</p>		<p>Motion: King Ayes: 6 Noes: Absent: 2 Leuer, Becker</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
<p>2. <i>SALES TAX EXTENDER</i> <i>Request passage of Home Rule</i> legislation (S.04068A & A.06054) to extend sales tax increase (additional one percent (1%)). This will be effective through 11/30/2025 (current Home Rule expires 11/30/23).</p>	<p><i>Sample Resolution attached.</i></p>	<p>Motion: Davis Ayes: 6 Noes: Absent: 2 Leuer, Becker</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
<p>3. <i>Forward to Finance Committee acceptance of the <u>Semi-Annual Mortgage Tax Report</u> for the period of October 2022 – March 2023</i></p>		<p>Motion: Brick Ayes: 6 Noes: Absent: 2 Leuer, Becker</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
Budget Office w/J. Cook			
<p>1. <i>2022 books are closed. Thanks to Treasurer LaWall's hard work.</i></p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
Off Track Betting w/			
	<p><i>~Nothing to Report~</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Not in attendance: L. Roberts, T/Genesee Falls; V. McCormick, T/Java; R. Jacoby, T/Wethersfield

Department Agenda Item	Discussion	Decision	Action
Co. Insurance Office w/ T. Vacinek			
	~Nothing to Report~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Other/Referrals:			
HUMAN RESOURCES			
County Attorney / Assigned Council			
1. Amend Salary Schedule G: <ul style="list-style-type: none"> • To allow for retroactive funds to be made for Hurrell-Harring contract CSTWIDEHH52 - year 5 (4/1/2022 to 12/31/2022). Retroactive funds from 4/1/22 to 12/31/22 will be paid out in 2nd quarter of 2023 v. 4th QTR 2023. 		Motion: King Ayes: 6 Noes: Absent: 2 Leuer, Becker	Carried: XXX Defeated: Referred to: *RESOLUTION
HUMAN SERVICES			
Office for the Aging			
1. Transfer: From: 016772.540923 Dietician Services <u>\$34,360.22</u> To: 016772.510001 Salaries S/D/I \$30,750.00 016772.583001 FICA \$450.00 016772.585001 Medicare \$160.22 016772.589001 Medical/Hospital Ins \$3,000.00 Reason: To cover anticipated salary and fringe expenses that were originally budgeted in the Dietician Services expense line. Our contracted Dietician became a PT Schedule S Employee in November of 2022.		Motion: Grant Ayes: 6 Noes: Absent: 2 Leuer, Becker	Carried: XXX Defeated: Referred to: *RESOLUTION

FINANCE COMMITTEE MEETING MINUTES

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Not in attendance: L. Roberts, T/Genesee Falls; V. McCormick, T/Java; R. Jacoby, T/Wethersfield

Department Agenda Item	Discussion	Decision	Action
Social Services			
<p>2. <i>Position Fill:</i></p> <p style="text-align: center;"><i>Social Services</i></p> <p>Fill one (1) position of <u>Account Clerk</u> (Position Code 009.002), on CSEA Agreement, Sch. A. Grade 4 (\$17.97 - \$19.77/hr.) to replace Alicia Brunner, who was promoted effective 4/10/23; position available date: 5/03/23</p>		<p>Motion: Grant Ayes: 6 Noes: Absent: 2 Leuer, Becker</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">APPROVED</p>
PUBLIC HEALTH			
Mental Health			
<p>1. <i>Appropriation:</i></p> <p>To: 014220.542306 Miscellaneous Other \$16,310.00 w/01422001.412890 Delivery System Reform \$16,310.00</p> <p>Reason: PreventionFocus Grant money which is going to be used by Partners For Prevention for school SADD groups and community events</p>		<p>Motion: Davis Ayes: 6 Noes: Absent: 2 Leuer, Becker</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">*RESOLUTION</p>
<p>2. <i>Appropriation</i></p> <p>To: 014325.542445 Supported Apartment <u>\$15,600.00</u> w/01432500.434900 Mental Health \$15,600.00</p> <p>Reason: Increase in State Aid</p>		<p>Motion: Davis Ayes: 6 Noes: Absent: 2 Leuer, Becker</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">*RESOLUTION</p>
PUBLIC WORKS			
Highway			
<p>1. <i>Position Fill:</i></p> <p style="text-align: center;">Highway Dept.</p> <p>Fill one (1) position of <u>Laborer (FT - Seasonal)</u> (1.00 FTE) (Position Code 105.144) for 26 weeks at \$15.00/hr. for new employee and \$15.25 for returning employee; Position Available: May 3, 2023.</p>		<p>Motion: Brick Ayes: 6 Noes: Absent: 2 Leuer, Becker</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">APPROVED</p>

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Not in attendance: L. Roberts, T/Genesee Falls; V. McCormick, T/Java; R. Jacoby, T/Wethersfield

Department Agenda Item	Discussion	Decision	Action
<p>2. <i>Position Fill:</i> <div style="text-align: center;">Highway Dept.</div> Fill one (1) position of <u>Laborer (FT - Seasonal)</u> (1.00 FTE) (Position Code 106.144) for 26 weeks at \$15.00/hr. for new employee and \$15.25 for returning employee; Position Available: May 3, 2023.</p>		Motion: Brick Ayes: 6 Noes: Absent: 2 Leuer, Becker	Carried: XXX Defeated: Referred to: APPROVED
Buildings & Grounds			
<p>3. <i>Appropriation:</i> To: 011620.540802 Contracted Building Repair <u>\$50,000.00</u> w/011620002.426800 Insurance Recovery 23,822.82 <i>w/any funds available</i> \$26,177.18 Reason: Emergency repairs to cooling tower at Public Safety depleted funds in budget for remainder of year.</p>		Motion: Brick Ayes: 6 Noes: Absent: 2 Leuer, Becker	Carried: XXX Defeated: Referred to: *RESOLUTION
<p>4. <i>Amend Resolution No. 21-449:</i> Amend the Wyoming County Jail Make Up air unit Replacement Project in and amount not to exceed \$142,000.00 and increase the amount of the project not to exceed \$270,815.00</p>	<div style="font-size: 2em; color: gray; opacity: 0.5; transform: rotate(-15deg);">Withdrawn</div> <p style="margin: 0;"><i>By the Board Clerk Going to Resolution Directly from Public Works.</i></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>5. <i>Transfer:</i> From: 121620.520401 Misc. Equip. \$128,815.00 To: 121620.521007 Jail CIP \$128,815.00 Reason: to cover cost of project for Make Up air unit Replacement Project.</p>		Motion: Brick Ayes: 6 Noes: Absent: 2 Leuer, Becker	Carried: XXX Defeated: Referred to: *RESOLUTION
<p>6. <i>Transfer:</i> From: 121620.520401 Misc. Equipment \$15,890.00 To: 121620.521007 CONST \$15,890.00 Reason: To cover phase one expenses of jail addition project.</p>		Motion: Brick Ayes: 6 Noes: Absent: 2 Leuer, Becker	Carried: XXX Defeated: Referred to: *RESOLUTION

FINANCE COMMITTEE MEETING MINUTES

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Not in attendance: L. Roberts, T/Genesee Falls; V. McCormick, T/Java; R. Jacoby, T/Wethersfield

Department Agenda Item	Discussion	Decision	Action
PUBLIC SAFETY			
Sheriff			
County Jail - Kitchen			
<p>1 <i>Position Create/Fill:</i> Sheriff Create and fill eighteen (18) positions of <u><i>Courier (Per Diem)</i></u> and place on Schedule S at \$14.20/hour (Hourly wage to remain consistent with NYS minimum wage indefinitely) to replace the 19 Meal Deliverer positions. This is for the Reclassification of Meal Deliverer positions. Positions available date: May 10, 2023.</p>	<p>Currently:</p> <ul style="list-style-type: none"> • four (4) Meal Deliverer (Per Diem) positions • fifteen (15) Meal Deliverer, PT positions 	<p>Motion: May Ayes: 6 Noes: Absent: 2 Leuer, Becker</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
Emergency Services			
<p>2. <i>Amend Salary Schedule "G":</i> To provide stipend plus corresponding fringe under EMERGENCY SERVICES to the following:</p> <ul style="list-style-type: none"> • Undersheriff (position code 010.500) \$3,200.00 \$5,200.00 <ul style="list-style-type: none"> ○ (paid \$200.00 bi-weekly) <p>Said amount is weekly; effective May 1, 2023 – August 31, 2024. Funds are provided through the 2022 (DTP) Domestic Terrorism Prevention Grant for additional work in handling the investigation of incoming phone calls to the Threat Assessment Phone Line.</p>	<p><i>DTP Grant Funded</i></p>	<p>Motion: May Ayes: 6 Noes: Absent: 2 Leuer, Becker</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>3. <i>Position Abolish:</i> Emergency Services Abolish one (1) position of <i>Administrative Assistant (Emergency Services) (Temporary) (Per Diem)</i>, (Position Code: 017.435) approx. 10 hours per week, due to the hiring of Administrative Assistant (1.0 FTE) and resignation of Sylvia Previty; effective May 1, 2023.</p>	<p><i>Documentation sent to HR</i></p>	<p>Motion: May Ayes: 6 Noes: Absent: 2 Leuer, Becker</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>

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Not in attendance: L. Roberts, T/Genesee Falls; V. McCormick, T/Java; R. Jacoby, T/Wethersfield

Department Agenda Item	Discussion	Decision	Action
Public Defender			
<p>4. <i>Position Fill and Amend Schedule G:</i> Fill one (1) position of <u>Assistant Public Defender (5th)</u> (position code 010.503) (0.50 FTE) currently on Salary Schedule G at an annual salary of \$24,000.00. Position funded and approved by New York State Office of Indigent Legal Services (ILS) 80 South Swan Street, Albany NY, 12210. Position available date May 3, 2023. Benefit package consistent with Schedule S. Salary Schedule G to be paid out as follows:</p> <ul style="list-style-type: none"> • 4th Counsel at First Appearance (CAFA4) Grant (Contract CAFA456) <ul style="list-style-type: none"> ○ \$16,330.00 • 3rd Upstate Quality Improvement and Caseload Reduction (QICR) Grant (Contract C3RD656) <ul style="list-style-type: none"> ○ \$7,670.00 	<p><i>M. Manusia transferring from APD 3 to APD 5. We will request to post APD 3 within 2nd quarter 2023.</i></p>	<p>Motion: May Ayes: 6 Noes: Absent: 2 Leuer, Becker</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>5. <i>Amend Salary Schedule G:</i> Revise position of <i>Staff Social Worker, PT</i> (position code 015.594) currently on Salary Schedule G under Wyoming County Data-Day, Alternatives to Incarceration at an hourly rate of \$43.96 \$36.63 (annual equivalent \$48,000.00) correcting hourly rate to reflect the proper calculation for the annual equivalent of \$40,000.00.</p>	<p><i>The position is currently empty.</i></p>	<p>Motion: May Ayes: 6 Noes: Absent: 2 Leuer, Becker</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>6. <i>Amend Salary Schedule G:</i></p> <ul style="list-style-type: none"> • To allow for retroactive payments to be made for Hurrell-Harring contract <i>CSTWIDEHH52</i> ~ Year 5 (04/01-03/31/2023). • Retroactive funds from 04/01/2022 to 12/31/2022 will be paid out 4th quarter 2nd quarter. 		<p>Motion: May Ayes: 6 Noes: Absent: 2 Leuer, Becker</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>

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Not in attendance: L. Roberts, T/Genesee Falls; V. McCormick, T/Java; R. Jacoby, T/Wethersfield

Department Agenda Item	Discussion	Decision	Action			
7. Appropriation:						
To: 011170.510001 Salaries \$13,765.00 011170.581001 Retirement 2,101.46 011170.583001 FICA 903.90 011170.585001 Medicare 250.06 w/01117002.430250.D13 \$17,020.42 Reason: Appropriate ILSD13 funds.		Motion: May Ayes: 6 Noes: Absent: 2 Leuer, Becker	Carried: XXX Defeated: Referred to:			
*RESOLUTION						
8. Amend Salary Schedule G:						
Public Defender						
<ul style="list-style-type: none"> To amend NYS Indigent Legal Services 3rd Upstate Quality Improvement and Caseload Reduction, Round 2 (QICR) Grant (Contract C3RD656) to end 06/30/2022. To amend NYS Indigent Legal Services Council at First Appearance, Round 4 (CAFA) Grant (Contract CAFA456) to end 12/31/2025. 					Motion: May Ayes: 6 Noes: Absent: 2 Leuer, Becker	Carried: XXX Defeated: Referred to:
*RESOLUTION						
District Attorney						
9. Transfer:						
From: 01169541010 Office Supply \$900.00 To: 01169581001 Retirement \$900.00 Reason: To cover retirement costs and spend out office supplies to match state grant budget		Motion: May Ayes: 6 Noes: Absent: 2 Leuer, Becker	Carried: XXX Defeated: Referred to:			
*RESOLUTION						

Signature of Committee Chairman: p/B. Kehl (minutes prepared by *C. Ketchum* _).

Next Finance Committee Meeting scheduled for **Tuesday, June 06, 2023 @ 9:00 AM.**