

PUBLIC SAFETY COMMITTEE MEETING MINUTES

Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.

Thank you!

Date: Thursday, April 27, 2023 @ 1:00 PM

Location: *Supervisors' Chambers, 2nd floor of the government center.*

Present: *May, Berwanger, Kehl, Granger, Brick, Becker*

Absent: Jacoby

Also Present: C. Ketchum/Board Clerk; D. Nikiel/Dep. Budget Officer; B. Ryan/Board Chair; E. Grant, T/Bennington; E. J. Gozelski, T/Castile

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
1:00 PM - Sheriff w/D. Linder			
1. <u>Operational Updates:</u> <ul style="list-style-type: none"> • Summary of overtime for the Sheriff for the period of March 19, 2023 through April 15, 2023 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <u>FYI ~ Contract (\$3,000 and under):</u> <ul style="list-style-type: none"> • Main Street Insurance, 120 Main St., Attica, NY 14011 to provide liability and property insurance for the Wyoming County Sheriff Posse in the amount not to exceed \$1,201.15; effective May 1, 2023 through May 17, 2024. (MUNIS CONTRACT # 1472) ✓✓ • CW Electronics, 346 Columbia Turnpike, Rensselaer, NY 12144 for providing radar certification and maintenance in the amount not to exceed \$3,000.00; effective April 1, 2023 through March 31, 2024. (MUNIS CONTRACT # 1474) ✓✓ • New York State Electric and Gas Corporation (NYSEG), 18 Link Drive, Binghamton, NY 13904 for the rental space on two utility poles for the attachment of license plate readers in an amount not to exceed \$195.50 per year; effective June 1, 2023 through May 31, 2028. (MUNIS CONTRACT # 1486) ✓✓ 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
County Jail			
3. <u>Operational Updates:</u> <ul style="list-style-type: none"> • Inmate numbers for: March, 2023 <ul style="list-style-type: none"> ○ Total: avg 54.5; high 60; low 49 <ul style="list-style-type: none"> ▪ Male: avg 44; high 51; low 37 ▪ Female: avg 10.5; high 13; low 8 <ul style="list-style-type: none"> ○ Boarded in: avg 5; high 7; low 3 ○ Boarded out: avg 0; high 0; low 0 • Net income: \$11,815.00 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
4. FYI ~ Contract (\$3,000 and under): <ul style="list-style-type: none"> Lexis Nexis/Matthew Bender, 1275 Broadway Albany, NY 12204 to provide the Jail Law Library in an amount not to exceed 1800.00; effective April 1, 2023 through March 31, 2026. MUNIS CONTRACT # 1487 ✓✓ 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
5. Overnight Travel Authorization: M. Horton to attend the Jail Administrators Training Conference in Saratoga Springs, NY, September 25, 2023 - September 28, 2023. The county car will be used. Costs will include registration, hotel, meals and gas.		Motion: Granger Ayes: 6 Noes: Absent: 1 Jacoby	Carried: XXX Defeated: Referred to: APPROVED
County Jail - Kitchen			
6. Position Create/Fill: Sheriff Create and fill eighteen (18) positions of Courier (Per Diem) and place on Schedule S at \$14.20/hour (Hourly wage to remain consistent with NYS minimum wage indefinitely) to replace the 19 Meal Deliverer positions. This is for the Reclassification of Meal Deliverer positions. Positions available date: May 10, 2023.	Currently: <ul style="list-style-type: none"> four (4) Meal Deliverer (Per Diem) positions fifteen (15) Meal Deliverer, PT positions 	Motion: Becker Ayes: 6 Noes: Absent: 1 Jacoby	Carried: XXX Defeated: Referred to: FINANCE
911			
7. Overnight Travel Authorization: A Santoro to attend the NYS 911 Coordinators Association Conference in Ulster County May 1, 2023 -May 4, 2023. The county car will be used. Costs will include registration, hotel, meals and gas.	Second Wethersfield tower went up the other day.	Motion: Brick Ayes: 6 Noes: Absent: 1 Jacoby	Carried: XXX Defeated: Referred to: APPROVED
Stop DWI w/D. Linder			
	~Nothing to Report~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent: Jacoby

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Department Agenda Item	Discussion	Decision	Action
1:20 PM - Emergency Services w/B. Meyers & M. Gibson			
<p>1. <u>Proclamation:</u></p> <ul style="list-style-type: none"> • May 21-27, 2023 is recognized as Emergency Medical Services Week. 	<p><i>Recommend that the Board of Supervisors proclaims the Week of May 21-27 as Emergency Medical Services Week in Wyoming County, as Emergency Medical Services is a vital public service and provides lifesaving care to those in need 24/7</i></p>	<p>Motion: Granger Ayes: 6 Noes: Absent: 1 Jacoby</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>2. <u>Amend Salary Schedule "G":</u> To provide stipend plus corresponding fringe under EMERGENCY SERVICES to the following:</p> <ul style="list-style-type: none"> • Undersheriff (position code 010.500) \$3,200.00 \$5,200.00 (paid \$200.00 bi-weekly) <p>Said amount is weekly; effective May 1, 2023 – August 31, 2024. Funds are provided through the 2022 (DTP) Domestic Terrorism Prevention Grant for additional work in handling the investigation of incoming phone calls to the Threat Assessment Phone Line.</p>	<p><i>DTP Grant Funded</i></p>	<p>Motion: Becker Ayes: 6 Noes: Absent: 1 Jacoby</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">FINANCE</p>
<p>3. <u>Position Abolish:</u> <i>Emergency Services</i> Abolish one (1) position of <i>Administrative Assistant (Emergency Services) (Temporary) (Per Diem)</i>, (Position Code: 017.435) approx. 10 hours per week, due to the hiring of Administrative Assistant (1.0 FTE) and resignation of Sylvia Previty; effective May 1, 2023.</p>	<p><i>Documentation sent to HR</i></p>	<p>Motion: Becker Ayes: 6 Noes: Absent: 1 Jacoby</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">FINANCE</p>

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Absent: Jacoby

Also Present: C. Ketchum/Board Clerk; D. Nikiel/Dep. Budget Officer; B. Ryan/Board Chair; E. Grant, T/Bennington; E. J. Gozelski, T/Castile

Department Agenda Item	Discussion	Decision	Action
<p>4. Professional Services Contract (\$5,001 or greater): Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with Monroe Medi-Trans, Inc dba Monroe Ambulance, 1669 Lyell Avenue, Rochester, New York 14606 for the lease of certified New York State Emergency Medical Technicians, Emergency Medical Technician – Advanced, and Emergency Medical Technician – Paramedics, along with NYSDOH certified ambulances to serve the county in an amount not to exceed \$4,142.00 per day, plus overtime if applicable, less any downtime; operations commencing July 16, 2023 through July 15, 2024. (MUNIS Contract #1491) ✓✓</p>	<p align="right">2023 - \$699,998.00 2024 - <u>\$815,974.00</u> \$1,515,972.00</p>	Motion: Berwanger Ayes: 6 Noes: Absent: 1 Jacoby	Carried: XXX Defeated: Referred to: *RESOLUTION
<p><i>There was a brief discussion over going out to an RFP. Director Meyers explained that the former county attorney advised an RFP was not required.</i></p>			
<p>5. Approve Ambulance Service Fee Schedule: Approve the Wyoming County Ambulance Service Fee Schedule as suggested by Professional Ambulance Billing, LLC, 8610 Main Street, Williamsville, NY 14221. Resolution No. 23-026 authorized Emergency Services to contract with Professional Ambulance Billing to provide revenue recovery billing services 01/01/23 – 12/31/24.</p>	<p>Fee Schedule attached. Need PAB to set up VSS before entering into MUNIS. Awaiting fully executed contract from PAB.</p>	Motion: Becker Ayes: 6 Noes: Absent: 1 Jacoby	Carried: XXX Defeated: Referred to: *RESOLUTION
<p><u>Amish Community Fee Schedule Exemption policy</u></p>		Motion: Becker Ayes: 6 Noes: Absent: 1 Jacoby	Carried: XXX Defeated: Referred to: TABLED

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Absent: Jacoby

Also Present: C. Ketchum/Board Clerk; D. Nikiel/Dep. Budget Officer; B. Ryan/Board Chair; E. Grant, T/Bennington; E. J. Gozelski, T/Castile

Department Agenda Item	Discussion	Decision	Action
<p>6. <i>Interdepartmental Contract (Expenditure) \$3,001 or greater:</i> Contract with <i>Wyoming County Community Health System Pharmaceutical Department</i>, for controlled substances to restock narcotics utilized by paramedics leased with and/or employed by Wyoming County Emergency Services who are rendering emergency medical care to a patient pursuant to established protocols. Contract is limitless, per agreement & forthcoming fee schedule, effective June 1, 2023 through July 15, 2024. (MUNIS Contract #1476) ✓✓</p>		<p>Motion: Kehl Ayes: 6 Noes: Absent: 1 Jacoby</p>	<p>Carried: XXX Defeated: Referred to: APPROVED</p>
<p>7. <i>Interdepartmental Contract (Expenditure) \$3,001 or greater:</i> Contract with <i>Wyoming County Community Health System</i>, for medical supplies and personal protective equipment for the purposes of restocking those utilized by EMTs and paramedics leased with and/or employed by Wyoming County Emergency Services who are rendering emergency medical care to a patient pursuant to established protocols. Contract is limitless, per agreement & forthcoming fee schedule, effective June 1, 2023 through July 15, 2024. (MUNIS Contract #1475) ✓✓</p>		<p>Motion: Kehl Ayes: 6 Noes: Absent: 1 Jacoby</p>	<p>Carried: XXX Defeated: Referred to: APPROVED</p>
<p>8. <i>Professional Services Contract (\$5,001 or greater):</i> Authorize Chairman to sign a contract with <i>AirGas, an Air Liquide Company</i>, 10140 Hornell Rd., Dansville, NY 14437 for the lease of 31 breathing air cylinders to be used on the County-leased ambulances. Contracted lease is \$930.00 annually, plus delivery fees TBD, commencing July 1, 2023, and extending annually until notice to terminate is given. (MUNIS Contract # 1484)</p>	<p><i>Withdrawn</i> By Department</p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Absent: Jacoby

Also Present: C. Ketchum/Board Clerk; D. Nikiel/Dep. Budget Officer; B. Ryan/Board Chair; E. Grant, T/Bennington; E. J. Gozelski, T/Castile

Department Agenda Item	Discussion	Decision	Action
<p>9. Amend Overnight Travel Authorization provided by Public Safety Committee on 02/02/23: B. Streicher to attend NYS Fire Service Alliance Lobby Day in Albany, NY, February 27-28 May 1-3, 2023. The county car will be used. Cost to the county (\$124/hotel, gas, food, tolls etc.). <i>Coordinators Association to pay for lodging.</i></p>	<p><i>Rescheduled due to snow storm in Albany.</i></p>	<p>Motion: Brick Ayes: 6 Noes: Absent: 1 Jacoby</p>	<p>Carried: XXX Defeated: Referred to: APPROVED</p>
<p>10. Overnight Travel Authorization: B. Streicher to attend Association of Fire Districts of the State of New York Annual Meeting & Leadership Summit Expo at Turning Stone Resort & Casino, 5218 Patrick Rd, Verona, NY 13478, May 18-19, 2023. Lodging and Registration Fee covered by Coordinator's Association. County vehicle will be used. Costs to the county to include tolls, gas, and meals.</p>		<p>Motion: Brick Ayes: 6 Noes: Absent: 1 Jacoby</p>	<p>Carried: XXX Defeated: Referred to: APPROVED</p>
<p>11. Overnight Travel Authorization: B. Streicher to attend the New York State Association of Fire Chiefs Annual Conference at The Oncenter, 800 South State St., Syracuse, NY 13202, June 14-17, 2023. The county vehicle will be used. Costs to the county to include registration fee (\$55 covered by County, \$45 Covered by NYS AFC), lodging for 3 nights (\$150-200 conference rate per night), gas, tolls, and meals.</p>		<p>Motion: Berwanger Ayes: 6 Noes: Absent: 1 Jacoby</p>	<p>Carried: XXX Defeated: Referred to: APPROVED</p>
<p>12. Grant Application: Authorize Chairman to sign a grant application with Leary Firefighters Foundation, 33 Park Place, Box 243 New York, NY, 10007 for \$25,000 in funding for training and equipment. Letter of Inquiry due August 15, 2023, with grants awarded December 15, 2023.</p>	<p><i>Grant funding would be used to support firefighter training equipment at the Fire Training Center. Application Information attached.</i></p>	<p>Motion: Brick Ayes: 6 Noes: Absent: 1 Jacoby</p>	<p>Carried: XXX Defeated: Referred to: APPROVED</p>
<p>13. Discussion:</p> <ul style="list-style-type: none"> • County continuity of operations and alerting systems <ul style="list-style-type: none"> ○ Director Meyers suggested putting a group together to review and potentially update ○ Director Meyers has reached out to HR Director Farberman and IT Director Sikes regarding reverse calling. 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Absent: *Jacoby*

Also Present: *C. Ketchum/Board Clerk; D. Nikiel/Dep. Budget Officer; B. Ryan/Board Chair; E. Grant, T/Bennington; E. J. Gozelski, T/Castile*

Department Agenda Item	Discussion	Decision	Action
Wyoming County Fire Coordinator w/B. Streicher			
	<i>~Nothing to Report~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2:40 PM - Probation w/J. Kibler			
1. Bid Award: Authorize Chairman to award bid and sign a contract, pursuant to General Municipal Law §104 (b) with <i>Chevrolet of Smithtown</i> , 920 Middle Country Rd, Saint James, NY 11780 for one (1) new Chevy Traverse LS in an amount not to exceed \$35,251.20 (Mini bid #13045); effective April 27, 2023 through delivery of vehicle. (MUNIS CONTRACT 1492) <i>waiting for vendor to register in MUNIS</i>	<i>Approval to go out to bid approved by Public Safety on 02/23/23.</i>	Motion: Becker Ayes: 6 Noes: Absent: 1 Jacoby	Carried: XXX Defeated: Referred to: *RESOLUTION
District Attorney w/D. O'Gen			
1. Transfer: From: 01169541010 Office Supply \$900.00 To: 01169581001 Retirement \$900.00 Reason: To cover retirement costs and spend out office supplies to match state grant budget		Motion: Brick Ayes: 6 Noes: Absent: 1 Jacoby	Carried: XXX Defeated: Referred to: FINANCE
2:00 PM - Fire and Building Code Enforcement w/D. Roberts			
1. <u>Monthly Report: April, 2023</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <u>Munis Income Statement 2023</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. <u>New LL for providing Admin & Enforcement of the Uniform Code</u>	<i>A Local Law updating the current Uniform Code will be introduced in a month or so...</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
4. <i>Permission to allow food trucks to park & setup in Ag Center parking lot to perform Fire Safety Inspections</i>	<i>Operational Permits required</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2:20 PM - Public Defender w/L. Nowotarski			
1. Position Fill and Amend Schedule G: Fill one (1) position of <u>Assistant Public Defender (5th)</u> (position code 010.503) (0.50 FTE) currently on Salary Schedule G at an annual salary of \$24,000.00. Position funded and approved by New York State Office of Indigent Legal Services (ILS) 80 South Swan Street, Albany NY, 12210. Position available date May 3, 2023. Benefit package consistent with Schedule S. Salary Schedule G to be paid out as follows:	M. Manusia transferring from APD 3 to APD 5. We will request to post APD 3 within 2nd quarter 2023.	Motion: Brick Ayes: 6 Noes: Absent: 1 Jacoby	Carried: XXX Defeated: Referred to:
<ul style="list-style-type: none"> • 4th Counsel at First Appearance (CAFA4) Grant (Contract CAFA456) <ul style="list-style-type: none"> ○ \$16,330.00 • 3rd Upstate Quality Improvement and Caseload Reduction (QICR) Grant (Contract C3RD656) <ul style="list-style-type: none"> ○ \$7,670.00 			FINANCE
2. Amend Salary Schedule G: Revise position of <i>Staff Social Worker, PT</i> (position code 015.594) currently on Salary Schedule G under Wyoming County Data-Day, Alternatives to Incarceration at an hourly rate of \$43.96 \$36.63 (annual equivalent \$48,000.00) correcting hourly rate to reflect the proper calculation for the annual equivalent of \$40,000.00.		Motion: Granger Ayes: 6 Noes: Absent: 1 Jacoby	Carried: XXX Defeated: Referred to:
			FINANCE

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Department Agenda Item	Discussion	Decision	Action										
<p>3. Grant Application and Acceptance: Authorize Chairwoman to sign a grant application and acceptance award with <i>NYS Office of Indigent Legal Services</i>, 80 South Swan Street, 11th Floor, Albany, New York 12210 for funding Year 5 of the Hurrell-Harring Contract CSTWIDEHH52 in a minimum amount of \$648,535.00; effective April 1, 2022 through March 31, 2023. (MUNIS Contract # 1456) ✓✓</p>	<p><i>We already have in place the five-year Statewide Expansion of Hurrell-Harring contract in the total amount of \$1,945,605.00. This is the amendment for Year 5.</i></p>	<p>Motion: Berwanger Ayes: 6 Noes: Absent: 1 Jacoby</p>	<p>Carried: XXX Defeated: Referred to:</p> <p align="right">*RESOLUTION</p>										
<p>4. Amend Resolution #23-044 (fourth bullet under Public Defender):</p> <ul style="list-style-type: none"> To allow for retroactive payments to be made for Hurrell-Harring contract <i>CSTWIDEHH52</i> ~ Year 5 (04/01-03/31/2023). Retroactive funds from 04/01/2022 to 12/31/2022 will be paid out 4th quarter 2nd quarter. 		<p>Motion: Berwanger Ayes: 6 Noes: Absent: 1 Jacoby</p>	<p>Carried: XXX Defeated: Referred to:</p> <p align="right">FINANCE</p>										
<p>5. Appropriation:</p> <table border="0"> <tr> <td>To: 011170.510001 Salaries</td> <td align="right">\$13,765.00</td> </tr> <tr> <td>011170.581001 Retirement</td> <td align="right">2,101.46</td> </tr> <tr> <td>011170.583001 FICA</td> <td align="right">903.90</td> </tr> <tr> <td>011170.585001 Medicare</td> <td align="right">250.06</td> </tr> <tr> <td>w/01117002.430250.D13</td> <td align="right">\$17,020.42</td> </tr> </table> <p>Reason: Appropriate ILSD13 funds.</p>	To: 011170.510001 Salaries	\$13,765.00	011170.581001 Retirement	2,101.46	011170.583001 FICA	903.90	011170.585001 Medicare	250.06	w/01117002.430250.D13	\$17,020.42		<p>Motion: Berwanger Ayes: 6 Noes: Absent: 1 Jacoby</p>	<p>Carried: XXX Defeated: Referred to:</p> <p align="right">FINANCE</p>
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Department Agenda Item	Discussion	Decision	Action
6. Amend Salary Schedule G: Public Defender <ul style="list-style-type: none"> To amend NYS Indigent Legal Services 3rd Upstate Quality Improvement and Caseload Reduction, Round 2 (QICR) Grant (Contract C3RD656) to end 06/30/2022. To amend NYS Indigent Legal Services Council at First Appearance, Round 4 (CAFA) Grant (Contract CAFA456) to end 12/31/2025. 	<i>Cleaning up the pay schedules</i>	Motion: Granger Ayes: 6 Noes: Absent: 1 Jacoby	Carried: XXX Defeated: Referred to: FINANCE

Signature of Committee Chairman: p/S. May (minutes prepared by *C. Ketchum*).

Next Public Safety Committee Meeting scheduled for **Thursday, June 01, 2023 @ 1:00 PM.**

Committee Chair Initials: _____