

PLANNING COMMITTEE MEETING MINUTES

Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.

Thank you!

Date: Wednesday, April 26, 2023 @ 1:00 PM

Location: *Supervisors' Committee Room, 2nd floor of the government center*

Planning Committee Members Present: *Leuer, Davis*, Kehl, Gozelski, Granger,

Absent: Roberts, McCormick

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; B. Ryan/Board Chair

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
<p>1. Discussion:</p> <ul style="list-style-type: none"> • Latest information from Space Allocation sub-committee meeting held on March 21st with M. Adamczak, et. al. <ul style="list-style-type: none"> ○ <u>2023/2024 Projects as identified by Buildings & Grounds Director Adamczak</u> 	<p><i>Space Allocation Subcommittee (created 02/22/23):</i></p> <ul style="list-style-type: none"> • Grant, Davis, McCormick, Leuer and Ryan 	<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
1:00 PM – Planning & Development w/J. Bragg			
<p>1. Census Count Question Resolution (CQR):</p> <ul style="list-style-type: none"> • Authorize Chairwoman to sign <u>COR support letter</u> explaining the reason for Wyoming County's census challenge 		<p>Motion: Kehl</p> <p>Ayes: 5</p> <p>Noes:</p> <p>Absent: 2 Roberts, McCormick</p>	<p>Carried: XXX</p> <p>Defeated:</p> <p>Referred to:</p> <p style="text-align: center;">APPROVED</p>
<p>2. <u>Trial Fee Schedule for GIS Services</u></p> <ul style="list-style-type: none"> • Request to implement trial fee schedule for GIS Services to be amended as needed; effective May 09, 2023. 		<p>Motion: Davis</p> <p>Ayes: 5</p> <p>Noes:</p> <p>Absent: 2 Roberts, McCormick</p>	<p>Carried: XXX</p> <p>Defeated:</p> <p>Referred to:</p> <p style="text-align: center;">*RESOLUTION</p>
<p>3. Planning Department Reports/Updates</p> <ul style="list-style-type: none"> • Review <u>2022 annual report</u> and discussion of 2023 goals • Thank you to Peggy Grayson from GLOW who will be retiring 		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
<p><i>Margaret (Peggy) Grayson, Recycling Administrator for the GLOW Region Solid Waste Management Committee was present to provide her annual in depth report on GLOW Household Hazardous Waste Collection and distributed the following flyers:</i></p> <ul style="list-style-type: none"> • <u>Information for Paint Purchasers in New York</u> • <u>Free Paint Recycling Collection flyer</u> • <u>Free e-Recycling Event flyer</u> 			

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<p>4. Professional Service Contract \$5,001 or greater: Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <i>Environmental Enterprises, Inc.</i>, for GLOW Region 2023 Household Hazardous Waste Collection Program in an amount not to exceed \$45,000.00; effective August 26, 2023. The source of funds is GLOW's County contributions and state revenues appropriated from the NYSDEC. <u>See attached draft resolution</u></p>		Motion: Davis Ayes: 5 Noes: Absent: 2 Roberts, McCormick	Carried: XXX Defeated: Referred to: *RESOLUTION
<p>5. Request passage of Home Rule legislation (<u>S.05782 & A.06095</u>), <i>AN ACT to amend the executive law, in relation to including Silver Lake Outlet within the definition of "inland waterway" for the purposes of waterfront revitalization</i></p>		Motion: Gozelski Ayes: 5 Noes: Absent: 2 Roberts, McCormick	Carried: XXX Defeated: Referred to: *RESOLUTION
<p>6. Grant Application: Authorize Chairman to sign a grant application with <i>New York State Dept. Environmental Conservation</i>, 625 Broadway, 14th Floor, Albany, NY 12233-1010 for Round 6 of the Municipal Zero-emission Vehicle (ZEV) Infrastructure Grant Program in a minimum amount of \$20,800.00. The grant proposal is to install EV charging stations at the Ag. & Business Center and at the Government Center.</p>	<p><u>Permission to apply was granted by Supervisor Leuer on September 29, 2022 (also required Committee approval).</u></p> <p><u>Letter to intent signed by Chairwoman Ryan.</u></p>	Motion: Kehl Ayes: 5 Noes: Absent: 2 Roberts, McCormick	Carried: XXX Defeated: Referred to: APPROVED
1:20 PM - Countywide Zoning Program w/D. Roberts			
<p>1. <u>Monthly Report – Mar. 2023</u></p> <ul style="list-style-type: none"> • The Town of Java opted out of the county wide program for 2023 • Currently waiting on the Towns of Pike and Sheldon to return fully executed agreements. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>2. <u>Munis Income Statement 2023</u></p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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<p>3. <i>Position Fill:</i></p> <p style="text-align: center;"><i>Zoning Dept.</i></p> <p>One (1) position of <i>Account Clerk</i>, (Position Code 028.337) (1.00 FTE) CSEA agreement, Sch. A, grade 4 (\$17.97 - \$19.77) to replace Lisa Aures who transferred to another department on March 17, 2023; position available date is May 03, 2023.</p>	<p style="font-size: 2em; color: gray;"><i>Withdrawn</i></p> <p style="color: gray;"><i>By the department head</i></p>	<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
1:35 PM - Wyo. Co. Water Resource Agency w/S. Perkins			
<p>1. <i>Amend Resolution No. 22-020:</i> Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <i>Clark Patterson Lee (CPL) Engineering</i>, 205 St. Paul Street, Suite 500, Rochester, NY 14604, for Preliminary Plan Design Development and Permitting of the Silver Lake Dredging Project Phase 3 in an amount not to exceed \$65,000.00; effective January 1, 2022 through December 31, 2022 <i>December 31, 2023</i>. (MUNIS CONTRACT #1478) ✓✓</p>		<p>Motion: Kehl</p> <p>Ayes: 5</p> <p>Noes:</p> <p>Absent: 2 Roberts, McCormick</p>	<p>Carried: XXX</p> <p>Defeated:</p> <p>Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>2. <i>Silver Lake Dredging update:</i></p> <ul style="list-style-type: none"> Waiting on DEC approval Draft property lease waiting approval 		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
1:50 PM - Wyo. Co. Business Center (LDC) w/J. Pierce			
<p>1. <i>J pierce</i> – to present the <u>Annual Report on Accomplishments</u></p>		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>

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Department Agenda Item	Discussion	Decision	Action
2. <i>Reappoint</i> Dan Leuer, 712 Transit Road, Wyoming, NY 14591 to the Wyo. Co. Business Center Board of Directors for a term of three (3) years; effective May 9, 2023 through May 8, 2026		Motion: Gozelski Ayes: 5 Noes: Absent: 2 Roberts, McCormick	Carried: XXX Defeated: Referred to: *RESOLUTION
Industrial Development Agency w/J. Pierce			
	<i>~Nothing to Report~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2:15 PM - Wyo. Co. Chamber of Commerce w/S. Gardner			
1. <u>Proclaim May 7-13 Travel and Tourism week in Wyoming County</u>		Motion: Granger Ayes: 5 Noes: Absent: 2 Roberts, McCormick	Carried: XXX Defeated: Referred to: *RESOLUTION
2. <i>Update:</i> <ul style="list-style-type: none"> • \$250K in federal funding to be used for: <ul style="list-style-type: none"> ○ Rebranding and Marketing (Josiah Brown) ○ Marketing April 2024 Solar Eclipse viewing party 	<u>Promoting area jewels: Wyoming and Genesee county chambers awarded \$250K each</u>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Solid Waste w/			
	<i>~ Nothing to Report ~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Space Allocation w/			
	<i>~ Nothing to Report ~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
Arts Council w/J. Swaby			
	~ Nothing to Report ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Business Education Council w/			
	~ Nothing to Report ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/D. Leuer (minutes prepared by *C. Ketchum*).

Next Planning Committee Meeting scheduled for **Wednesday, May 31, 2023 @ 1:00 PM.**

Committee Chair Initials: _____