

PUBLIC HEALTH COMMITTEE MEETING MINUTES

Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.

Thank you!

Date: Tuesday, April 26, 2023 @ 9:00 AM

Location: *Supervisors' Chambers, 2nd floor of the government center.*

Present: **Davis, Grant**, Roche, Brick, King, Becker

Absent: May

Also Present: C. Ketchum/Board Office; B. Ryan/Board Chair; B. Kehl, T/Attica; E. J. Gozelski, T/Castile; D. Granger, T/Gainesville; J. Cook/Budget Officer (9:02 AM); D. James/WCCH COO; R. Kosmerl/Pres. WCCH BOM; D. Kobis/WCCH Hospital Admin.

Department Agenda Item	Discussion	Decision	Action
9:00 AM Committee Chair's Agenda			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:00 AM Mental Health w/K. Dryja			
1. Amend Resolution No. 22-061016: Authorize Chairwoman to sign an Amended grant application and acceptance award with Preventionfocus, Inc. , 69 Linwood Ave., Buffalo, NY 14209, for funding opioid prevention activities in a minimum amount of \$7,500.00 \$11,250.00 ; effective December 17, 2021 through September 29, 2022 March 31, 2023 due to a grant extension. (MUNIS CONTRACT #1482) ✓✓		Motion: Becker Ayes: 6 Noes: Absent: 1 May	Carried: XXX Defeated: Referred to: *RESOLUTION
2. Amend Resolution No. 22-650 (as amended by 23-070): Authorize Chairwoman to sign an Amended Contract with Living Opportunities of DePaul , 2475 George Urban Blvd, Suite 201, Depew, NY 14043 to reflect the following revisions: <ul style="list-style-type: none"> • <i>Increase in State aid bringing contract total for 2023 to an amount not to exceed \$392,058.00 which is an increase of \$15,600.00 from previous amendment.</i> (MUNIS CONTRACT Change Order #924) ✓✓ 		Motion: Grant Ayes: 6 Noes: Absent: 1 May	Carried: XXX Defeated: Referred to: *RESOLUTION
<i>At 9:02 AM Budget Officer Cook entered the meeting during the below agenda item.</i>			
3. Appropriation: To: 014220.542306 Miscellaneous Other \$16,310.00 w/01422001.412890 Delivery System Reform \$16,310.00 Reason: PreventionFocus Grant money which is going to be used by Partners For Prevention for school SADD groups and community events		Motion: Grant Ayes: 6 Noes: Absent: 1 May	Carried: XXX Defeated: Referred to: FINANCE

Committee Chair Initials: _____

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Department Agenda Item	Discussion	Decision	Action
4. Appropriation To: 014325.542445 Supported Apartment \$15,600.00 w/01432500.434900 Mental Health \$15,600.00 Reason: Increase in State Aid		Motion: Brick Ayes: 6 Noes: Absent: 1 May	Carried: XXX Defeated: Referred to: FINANCE
5. FYI ~ Contract (\$3,000 and under): <ul style="list-style-type: none"> • Mark Huoh, (Address) for interpreting services in an amount not to exceed \$700.00, effective April 1, 2023 through December 31, 2023. (MUNIS CONTRACT #1479) ✓✓ 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
6. Proclamation: <ul style="list-style-type: none"> • May is Mental Health Awareness Month 	<i>Mental Health Month Calendar of Events</i>	Motion: Brick Ayes: 6 Noes: Absent: 1 May	Carried: XXX Defeated: Referred to: *RESOLUTION
7. Permission to go out to a Request for Application for funding Opioid Settlement Funding projects		Motion: Grant Ayes: 6 Noes: Absent: 1 May	Carried: XXX Defeated: Referred to: APPROVED
<i>Community Services Director Dryja provided a brief update</i> <ul style="list-style-type: none"> • <i>1st Responder Support Team update.</i> <ul style="list-style-type: none"> ○ <i>Eighteen members representing twelve departments.</i> • <i>The Crisis Intervention Team.</i> 			
<i>At 9:10 AM at the request of Chairwoman Ryan, T/Warsaw, there was a motion by Supervisor Becker to enter an executive session to discuss the employment and performance history of a particular employee. This was seconded by Supervisor Brick and all voted aye. Clerk Ketchum, Budget Officer Cook, R. Kosmerl, D. Kobis, D. James and Health Dept. administration remained.</i> <i>At 9:38 AM there was a motion by Supervisor Roche to end the executive session and continue the regular meeting. This was seconded by Supervisor Brick and all voted aye.</i>			
9:15 AM Public Health w/G. Collins, L. Paolucci, & J. Merrill			
1. Overnight Travel Authorization: R. Hamilton to attend NYS W&M Annual Training and Association meeting in East Syracuse, June 12-15. Travel by county vehicle. Hotel, gas and employee expenses budgeted.		Motion: Grant Ayes: 6 Noes: Absent: 1 May	Carried: XXX Defeated: Referred to: APPROVED

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Department Agenda Item	Discussion	Decision	Action
<p>2. Overnight Travel Authorization: R. Jines to attend NYS Conference of Environmental Health Directors, Minnowbrook Conference Center, Blue Mountain Lake, May 15-17, 2023. Travel by county vehicle. Hotel, employee expenses and annual registration/dues budgeted and reimbursed by DWE Grant and/or NYSDOH State Aid.</p>		<p>Motion: Grant Ayes: 6 Noes: Absent: 1 May</p>	<p>Carried: XXX Defeated: Referred to: APPROVED</p>
<p>3. Overnight Travel Authorization: J. Calmes and L. Paolucci to attend Statewide Harm Reduction Symposium for Local Health Departments, June 14-15 at Crowne Plaza, Syracuse. Travel by county car. Hotel and some meals paid by NYSACHO, gas & employee expenses budgeted.</p>		<p>Motion: Grant Ayes: 6 Noes: Absent: 1 May</p>	<p>Carried: XXX Defeated: Referred to: APPROVED</p>
<p>4. Professional Service Contract (\$5,001 or greater): Authorize Chairman / Commissioner of Health to sign a contract, pursuant to General Municipal Law §104(b), with Robb's Glass, 6000 State Route 20A, Warsaw, NY for the equipment and installation of entrance doors at the Health Department. Total cost not to exceed \$8,500.00, reimbursed by grant funds; effective March 27, 2023 through completion of project. (MUNIS Contract # 1490) <i>CREATED status</i></p>	<p>Requested emergency purchase process at March Public Health Committee</p>	<p>Motion: Brick Ayes: 6 Noes: Absent: 1 May</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
<p>5. Procurement Card Increase:</p> <ul style="list-style-type: none"> • Request permission to increase procurement card limit for Ryan Hamilton from \$500.00 to \$1,000.00 		<p>Motion: Becker Ayes: 6 Noes: Absent: 1 May</p>	<p>Carried: XXX Defeated: Referred to: APPROVED</p>
<p>6. Disposition of Fixed Assets: Declare surplus and dispose of:</p> <ul style="list-style-type: none"> • One (1) HP Color Laserjet Enterprise color printer M653DN. No longer useable or repairable, no fixed asset tag. 		<p>Motion: Kingt Ayes: 6 Noes: Absent: 1 May</p>	<p>Carried: XXX Defeated: Referred to: APPROVED</p>

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Department Agenda Item	Discussion	Decision	Action
<p>Operational Update (As Needed): <u>ADMINISTRATION:</u></p> <ul style="list-style-type: none"> • Board of Health meeting 4/20/2023 <ul style="list-style-type: none"> ○ Board of Health acts on enforcement related issues ○ Next meeting is in June • Accreditation update <ul style="list-style-type: none"> ○ Two (2) to three (3) year process • One (1) year extension of NYSDOH Adolescent Tobacco Use Prevention grant through 3/31/2024 announced, awaiting contract documents. <p><u>ENVIRONMENTAL:</u></p> <ul style="list-style-type: none"> ➤ <u>March Environmental Health Report</u> ➤ Wyoming County Sanitary Code update ➤ Rabid fox bites several individuals. <p><u>PUBLIC HEALTH NURSING:</u></p> <p><u>PH EMERGENCY PREPAREDNESS:</u></p> <p><u>JAIL MEDICAL:</u></p> <p><u>CORONERS:</u> Coroner meeting 4/24/2023 at 5:30pm</p> <p><u>Weights & Measures:</u></p> <ul style="list-style-type: none"> ➤ <u>March Weights & Measures Report</u> 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

Signature of Committee Chairman: p/J. Davis (minutes prepared by *C. Ketchum*).

Next Public Health Committee Meeting scheduled for **Wednesday, May 31, 2023 @ 9:00 AM.**

Committee Chair Initials: _____