

# HUMAN SERVICES COMMITTEE MEETING MINUTES

Committee meetings are now open to the general public.  
We ask that you continue to practice safe social distancing requirements.

Thank you!

Date: Tuesday, April 25, 2023 @ 11:00 AM

Location: *Supervisors' Chambers, 2<sup>nd</sup> floor of the government center.*

Present: *Grant, Davis*, Roche, Granger, Roberts, McCormick, King

Absent:

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; M. Dadd/Co. Atty.'s Office; E. J. Gozelski, T/Castile; B. Ryan/Board Chair; B. Kehl, T/Attica

Department Agenda Item	Discussion	Decision	Action
<b>Committee Chair's Agenda</b>			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>1:00 PM Veterans Services w/A. Solina</b>			
1. <u><a href="#">Dwyer Report:</a></u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <b><i>This Day in History/ Veteran of the Month</i></b> <ul style="list-style-type: none"> <li>• Memorial Day / Decoration Day                             <ul style="list-style-type: none"> <li>○ List of 12 Wyoming County KIA during Vietnam</li> </ul> </li> <li>• Loretta Butler</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. <b><i>New Administrative Assistant Update</i></b> <ul style="list-style-type: none"> <li>• Former Pike Town Clerk, Loretta Butler</li> <li>• Started day after Easter</li> <li>• Already seeing dividends!</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
4. <b><i>Discussion on a Bills Dwyer Event</i></b> <ul style="list-style-type: none"> <li>• Veterans have requested pre-season Bills game tickets.</li> <li>• Supervisor McCormick, T/Java may have a business office contact to provide tickets at a discounted price for our veterans group.</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: \_\_\_\_\_

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<p>5. <u><a href="#">Towns' Memorial Day Plans</a></u></p> <ul style="list-style-type: none"> <li>• Director Solina reminded Supervisors, when speaking at Memorial Day events, to focus on those service members who gave the ultimate sacrifice. He requested we all refrain from wishing each other a "Happy" Memorial Day. It's all about remembering those that didn't come home.</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>6. <u><a href="#">POW/MIA Table</a></u></p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:  <i>05/09/23 BOS mtg.</i>
<p>7. <u><a href="#">Memorial Day Proclamation</a></u></p>		Motion: King Ayes: 7 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>

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Department Agenda Item	Discussion	Decision	Action
<b>1:15 PM Office for the Aging w/A. Aldinger</b>			
<p>1. <b>OFA Advisory Council Reports:</b> <i>Program start date is April 1<sup>st</sup> each year.</i></p> <ul style="list-style-type: none"> <li>• <b>EISEP</b> ~ <u>40</u> Participants / <u>40</u> Active                             <ul style="list-style-type: none"> <li>○ <b>PCA I</b> ~ <u>21</u></li> <li>○ <b>PCA II</b> ~ <u>8</u></li> <li>○ <b>Personal Response Buttons</b> <u>11</u></li> </ul> </li> <li>• <b>Respite</b> ~ <u>25</u> Participants / <u>25</u> Active                             <ul style="list-style-type: none"> <li>○ <b>Adult Day Care</b> ~ <u>2</u></li> <li>○ <b>Overnight</b> ~ <u>1</u></li> <li>○ <b>PCA I</b> ~ <u>2</u></li> <li>○ <b>PCA II</b> ~ <u>4</u></li> <li>○ <b>Personal Response buttons</b> ~ <u>16</u> <ul style="list-style-type: none"> <li>▪ <b>Private Pay</b> ~ <u>42</u></li> </ul> </li> </ul> </li> <li>• <b>Unmet Needs</b> ~ <u>14</u> Participants / <u>14</u> Active                             <ul style="list-style-type: none"> <li>○ <b>PCA I</b> ~ <u>1</u></li> <li>○ <b>PCA II</b> ~ <u>2</u></li> <li>○ <b>Overnight</b> ~ <u>2</u></li> <li>○ <b>Personal Response Buttons</b> <u>9</u></li> </ul> </li> <li>• <b>Alzheimer Caregiver services</b> ~ <u>66</u> families served.</li> <li>• <b>HDM (Home Delivered Meals)</b> ~ <u>321</u> active participants with <u>280</u> meals being served today</li> <li>• <b>Congregate Meal Sites</b> ~                             <ul style="list-style-type: none"> <li>○ Arcade Village Park Cabin (Tuesdays) ~ 13/week</li> <li>○ Breezeway Barn, Perry (Thursdays) ~ 40/week</li> <li>○ Pine Lounge, Bennington (Mondays) ~ 42/week</li> </ul> </li> <li>• PCAI hired through OFA is currently serving 12 clients, 6 of them are through the Alzheimer's grant. Approved to hire an additional PCAI in July 2023.</li> </ul>	<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>	
<p>2. <b>Proclamation:</b></p> <ul style="list-style-type: none"> <li>• May is Older Americans Month</li> </ul>		<p>Motion: Roche</p> <p>Ayes: 7</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried: <b>XXX</b></p> <p>Defeated:</p> <p>Referred to:</p> <p><b>*RESOLUTION</b></p>

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Department Agenda Item	Discussion	Decision	Action
<p><b>3. Transfer:</b>  <b>From:</b> 016772.540923 Dietician Services      <u>\$34,360.22</u>  <b>To:</b> 016772.510001 Salaries S/D/I              \$30,750.00                016772.583001 FICA                              \$450.00                016772.585001 Medicare                      \$160.22                016772.589001 Medical/Hospital Ins        \$3,000.00  <b>Reason:</b> To cover anticipated salary and fringe expenses that were originally budgeted in the Dietician Services expense line. Our contracted Dietician became a PT Schedule S Employee in November of 2022.</p>		<p>Motion: Granger                      Ayes: 7                      Noes:                      Absent:</p>	<p>Carried: <b>XXX</b>                      Defeated:                      Referred to:</p> <p style="text-align: center;"><b>FINANCE</b></p>
<p><b>4. Office for the Aging Advisory Council</b>                      Town Representative  <i>Three (3) year term effective January 1, 2023 through December 31, 2025</i></p> <ul style="list-style-type: none"> <li>• <b>Wendy Simpson (T/ Eagle)</b>, 6779 Old Route 39 Bliss, NY 14024(replacing Eleanor Ann Smith)</li> <li>• <b>Louise Boucher (T/Java)</b> 2119 Perry Rd N. Java, NY 14113 (replacing Dave George)</li> </ul> <p style="text-align: center;">Agency Representatives</p> <p><i>Three (3) year term effective January 1, 2023 through December 31, 2025</i></p> <ul style="list-style-type: none"> <li>• <b>David Linder (Sheriff)</b> 151 N. Main St Warsaw, NY 14569</li> </ul>		<p>Motion: King                      Ayes: 7                      Noes:                      Absent:</p>	<p>Carried: <b>XXX</b>                      Defeated:                      Referred to:</p> <p style="text-align: center;"><b>*RESOLUTION</b></p>
<p><b>5. Grant Application and Acceptance:</b>                      Authorize Chairman to sign a grant application and acceptance award with <i>New York State Office for the Aging</i>, 2 Empire State Plaza Albany, NY, for funding of III-B, III-C-1, III-C-2, III-D, III-E, EISEP, CSE, CSI, WIN, Unmet Need, HIICAP, Trans., in an amount of \$694,547.00 effective January 1, 2023, through March 31, 2024. <b>(MUNIS CONTRACT #1468)</b> ✓✓</p>		<p>Motion: Roberts                      Ayes: 7                      Noes:                      Absent:</p>	<p>Carried: <b>XXX</b>                      Defeated:                      Referred to:</p> <p style="text-align: center;"><b>*RESOLUTION</b></p>

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Department Agenda Item	Discussion	Decision	Action
<p><b>6. Grant Application and Acceptance:</b>                      Authorize Chairman to sign a grant application and acceptance award with <i>New York State Office for the Aging</i>, 2 Empire State Plaza Albany, NY, for funding of the Nutrition Services Incentive Program (NSIP) in an amount of \$55,059.14 effective October 1, 2022 through September 30, 2023. <b>(MUNIS CONTRACT #1470)</b> ✓✓</p>		Motion: Davis Ayes: 7 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  *RESOLUTION
<p><b>7. Mileage Reimbursement Policy</b></p> <ul style="list-style-type: none"> <li>• Temporary Waiver Request</li> <li>• 17 other county OFA's have hired PCAI's</li> <li>• All experiencing mileage reimbursement or hourly wage challenges</li> <li>• Other counties have either purchased a vehicle or required start from the office for mileage reimbursement.</li> <li>• Conversation to be continued.</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Youth Bureau</b>			
<p><b>1. Program Updates:</b></p> <ul style="list-style-type: none"> <li>• Early Intervention (ages 0-3)                             <ul style="list-style-type: none"> <li>○ <b>Active:</b> 73 / 23 waiting for evaluation</li> </ul> </li> <li>• Pre-School (ages 3-5)                             <ul style="list-style-type: none"> <li>○ <b>Active:</b> 140 / Center based: 23; 7 on waiting list                                     <ul style="list-style-type: none"> <li>▪ The 7 on the waiting list are either receiving services in home or participating in group therapies being held at the Youth Bureau conference room.</li> </ul> </li> </ul> </li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><b>2. FYI ~ Contract (\$3,000 and under):</b></p> <ul style="list-style-type: none"> <li>• <b>Kinney Servcies, Inc.</b>, 1205 Troy Schenectady Rd, #106., Latham, NY 12110 for use of the K-Checks Medicaid Exclusion Monitoring Program in the amount not to exceed \$810.00; effective July 01, 2023 through June 30, 2024. <b>(MUNIS CONTRACT #1471)</b> ✓✓</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
<b>1:30 PM Department of Social Services w/K. Barber</b>			
<i>At 11:45 AM, just prior to the Dept. of Social Services agenda, Supervisor Roberts, T/Genesee Falls exited the meeting.</i>			
1. <b>Position Fill:</b> <i>Social Services</i> Fill one (1) position of <u>Account Clerk</u> (Position Code 009.002), on CSEA Agreement, Sch. A. Grade 4 (\$17.97 - \$19.77/hr.) to replace Alicia Brunner, who was promoted effective 4/10/23; position available date: 5/03/23		Motion: Granger Ayes: 6 Noes: Absent: 1 Roberts	Carried: <b>XXX</b> Defeated: Referred to:  <b>FINANCE</b>
2. <b>Proclamation:</b> • May is Foster Care Awareness Month		Motion: Roche Ayes: 7 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to: <b>*RESOLUTION</b>
3. <b>Monthly Report:</b>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Wyo. Co. Community Action w/C. Johnson</b>			
	<i>~Nothing to Report~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/E. Grant (minutes prepared by \_\_\_\_\_)).

Next Human Services Committee Meeting scheduled for **Tuesday, May 30, 2023 @ 11:00 AM.**

Committee Chair Initials: \_\_\_\_\_