

PUBLIC WORKS COMMITTEE MEETING MINUTES

Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.

Thank you!

Date: Thursday, March 30, 2023 @ 9:00 AM

Location: *Supervisors' Chambers, 2nd floor of the government center.*

Present: *Brick, Leuer (9:15 AM)*, Kehl, Grant, Gozelski, Davis, King

Absent:

Also Present: C. Ketchum/Board Clerk; D. Nikiel/Dep. Budget Officer; B. Ryan/Board Chair

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
1. <u>Winter NYSAC Conf. Resolution:</u> <ul style="list-style-type: none"> • Resolution Urging the Governor and State Legislators to Enact Increases for Local Highway, Bridge and Culvert Programs to Respond to 22 Percent Increase in Construction Costs and Ongoing Funding Gaps 		Motion: Grant Ayes: 6 Noes: Absent: 1Leuer	Carried: XXX Defeated: Referred to: * RESOLUTION
2. <u>Winter NYSAC Conf. Resolution:</u> <ul style="list-style-type: none"> • Resolution Recognizing the Challenges Local Highway Departments Face to Comply with the State's Climate Goals and to Establish a Local Highway Department Advisory Group 		Motion: Grant Ayes: 6 Noes: Absent: 1Leuer	Carried: XXX Defeated: Referred to: * RESOLUTION
9:00 AM Highway & Bridges w/D. Blue & K. Chmura			
1. March Work Update	<u>Attached</u>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Bid Award – Highway Annual Bids <ul style="list-style-type: none"> • Tie between County Line Stone and M&M Aggregates for the Town of Arcade - Crusher run #1 \$18.75 per ton. • Tie between Area Redi Mix Inc. and Heidelberg Materials for Sector #1 (BE, SH, AT, OR) and for Sector #3 (JA, AR, WE, EA) 4,000 psi concrete \$195.00 per yard. 	<u>Attached</u> <i>Ties were awarded by coin toss.</i>	Motion: King Ayes: 6 Noes: Absent: 1Leuer	Carried: XXX Defeated: Referred to: * RESOLUTION
<i>At 9:15 AM Supervisor Leuer, T/Middlebury entered the meeting during the below agenda item.</i>			
3. Overnight Travel Authorization: Peter Myers to attend 2023 Highway School at Ithaca College, Ithica, NY, June 4-7, 2023. A county vehicle will be used. Lodging \$450.00; Registration \$125.00; Meals \$105.00 for a total of \$680.00.		Motion: Davis Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: APPROVED

Committee Chair Initials: _____

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<p>4. <i>FYI ~ Contract (\$3,000 and under)</i></p> <ul style="list-style-type: none"> • <i>Saia Communications, Inc.</i>, 100 Stradtman St., Buffalo, NY 14206 for two new radios for equipment and repairs to one radio in the amount not to exceed \$3,000.00; effective March 30, 2023 – December 31, 2023. (MUNIS CONTRACT #1441) // • <i>GIS Workshop, LLC (gWorks)</i>, 3905 South 148th Street, Ste 200, Omaha, NE 68144 has purchased the <i>PubWorks</i> software from <i>Tracker Software Corporation, Inc.</i>, PO Box 6502, Snow Village, CO 81615. (MUNIS CONTRACT #1065), 2023has been paid in full to Tracker Software Corp., Inc. Next year's contract will be with gWorks. No additional payments to be made in 2023. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>5. <i>Discussion:</i></p> <ul style="list-style-type: none"> • Fleet <ul style="list-style-type: none"> ○ Having trouble getting vehicles ○ Not Enterprise's fault ○ Currently have three ½ ton pickup trucks in need of being replaced (one under warranty will get a new motor). ○ OGS has vehicles more reasonably priced. ○ Would like to purchase through mini bid process until the market levels out. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><i>Permission to go out to bid for up to three (3) ½ ton pickup trucks, not to exceed budgeted amount of \$116K</i></p>		Motion: Grant Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: APPROVED
<p><i>Supervisor Kehl, T/Attica suggested discontinuing the practice of take home trucks. Highway Supt. Blue explained the arrangement is in case of an emergency call out. Supervisor Kehl added that former Highway Supt. Gadd and former Dep. Highway Supt. Santoro were taking call outs. Highway Supt. Blue questioned the validity of this information adding that the work is union work. Highway Supt. Blue added that they needed to get into a good rotation for the replacement of the pickups.</i></p>			
<p>6. <u>2022 Annual Report</u></p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
<p><i>At 9:33 AM there was a motion by Supervisor Kehl to enter an executive session to discuss the employment and performance history of a particular corporation. This was seconded by Supervisor King and all voted aye.</i></p> <p><i>Clerk Ketchum, Dep. Budget Officer Nikiel, Sec. to the Supt. of Bldgs. & Grounds Wiedemann, Highway Supt. Blue and Director of Buildings & Grounds Adamczak remained.</i></p> <p><i>At 9:40 AM there was a motion by Supervisor Kehl to end the executive session and continue the regular meeting. This was seconded by Supervisor King and all voted aye.</i></p> <p><i>Supervisor Kehl, T/Attica asked about getting salt from Compass. Town guys called, not happy with quality. They were instructed to contact their town attorney. Document reason for the change. Town of Attica received a letter from Compass reminding them, Compass was awarded the bid.</i></p>			
9:30 AM Buildings & Grounds w/ M. Adamczak & K. Wiedemann			
<p>1. Professional Service Contract (\$5,001 or greater): Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with Harding Plumbing, Heating, Cooling, 34 North Main St, Perry, NY 14530 for the emergency replacement and repairs to HVAC at various county buildings not to exceed \$20,000.00; effective March 23, 2023 through December 31, 2023. . (MUNIS CONTRACT #1422) ✓✓</p>		<p>Motion: Leuer Ayes: 7 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">*RESOLUTION</p>
<p>2. FYI ~ Contract (\$3,000 and under):</p> <ul style="list-style-type: none"> Great Lakes Building System, Inc., 116 Gruner Road, Buffalo, NY 14227 for the monitoring of fire panel at Ag Center; effective February 01, 2023 through March 22, 2023 in an amount not to exceed \$47.50. (MUNIS CONTRACT #1421) Contract has been terminated. Balance is balance due for services provided to date. Had Siemens dialer installed, will go directly to dispatch. ✓✓ -pending release from created status 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>3. Amend FYI ~ Contract (\$3,000 and under): from 09/01/2022 Public Works Committee to reflect the following: Professional Service Contract (\$5,001 or greater):</p> <ul style="list-style-type: none"> Authorize Chairman to award bid and sign a contract, pursuant to General Municipal Law §104(b), with ALPS Elevator Inspection Services, Inc, PO Box 605, Buffalo, NY 14207 for the third party inspections of elevators at various county buildings in an amount not to exceed \$2,000.00 per year not to exceed \$20,000.00 total; effective August 01, 2022 through July 31, 2023 2032. (MUNIS CONTRACT Change Order #718) pending update and release 		<p>Motion: Grant Ayes: 7 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">*RESOLUTION</p>

Committee Chair Initials: _____

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Department Agenda Item	Discussion	Decision	Action
<p>4. Bid Award: Authorize Chairman to award bid and sign a contract, pursuant to General Municipal Law §103, with <i>Parise Mechanical</i>, 1106 Sheridan Dr., Tonawanda NY 14150 for the purchase and installation of a new makeup air unit at the Wyoming County Jail in an amount not to exceed \$201,600.00; effective March 30, 2023 through the completion of the project. (MUNIS CONTRACT #PENDING)</p>	<p>BIDS ARE BEING OPENED ON 3/28 AT 1PM.</p>	<p>Motion: Davis Ayes: 7 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>Professional Service Contract (\$5,001 or greater): Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <i>U&S Services a Stark Tech Group Company</i>, 95 Stark Street, Tonawanda NY 14150 for installation of temperature controls on the new make-up air unit at the Wyoming County Jail in an amount not to exceed \$12,000.00; effective March 30, 2023 through project completion. (MUNIS CONTRACT #PENDING)</p>		<p>Motion: Davis Ayes: 7 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>5. Permission to establish Courthouse Campus paving project</p> <p>Transfer : From: 129950.599504 Transfer to CIP \$120,000.00 To: 121620.521002.CC Prop. Reno. Courthouse Campus 120,000.00 Reason: To establish Courthouse Campus paving project</p>	<p><i>Would like one resolution</i></p> <p><i>May be able to get a percentage of these restorations back from Unified Courts. Will inquire.</i></p>	<p>Motion: Grant Ayes: 7 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">FINANCE</p>
<p>Permission to go out to bid for the Courthouse Campus paving project</p>		<p>Motion: Davis Ayes: 7 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">APPROVED</p>

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Department Agenda Item	Discussion	Decision	Action
<p>6. Discussion :</p> <ul style="list-style-type: none"> • Cooling tower repairs at Jail/ PS building <ul style="list-style-type: none"> ○ Emergency Procurement is in process with MJ Mechanical ○ Waiting to see if claim is covered under Cincinnati Insurance Company, LLC (Machinery/Boiler) policy v. NYMIR policy. • Generator at Records Retention and Health Department (see below) 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>Professional Service Contract (\$5,001 or greater): Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <i>MJ Mechanical</i>, 95 Pirson Parkway, Tonawanda, NY 14150 for emergency repairs to the cooling tower located at the Public Safety building in an amount not to exceed \$52,000.00; effective March 9th 2023 through December 31, 2023. MUNIS CONTRACT #1446</p>	<p><i>Emergency procurement procedures for repairs to the Public Safety building cooling tower.</i></p>	Motion: Davis Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
<p><i>Supervisor Leuer, T/Middlebury questioned use of Geo thermal wells as a solution to cooling towers. Director Adamczak agreed to look into it.</i></p>			
<p>Generators</p> <ul style="list-style-type: none"> • Less than \$1.3M allocated / \$381,235 available • Records Retention & Public Health <ul style="list-style-type: none"> ○ Health Dept. generator is old DSS unit ○ Currently no generator at the Records Center ○ Upgrade Health Dept. and attach the Records Center ○ The Health Dept. may be able to provide some funding for their portion. • DMV not eligible for a generator 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>Permission to go out to bid for the a new generator for the Health Department and Records Center</p>		Motion: Leuer Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: APPROVED

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Department Agenda Item	Discussion	Decision	Action
<i>Permission to go out to bid for one (1) ½ ton pickup truck. \$40K budgeted</i>		Motion: Gozelski Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: APPROVED
<i>Request by Human Resource department for fire suppression at Thomson Hall. Direct wire smoke detectors exist only. Director Adamczak has asked for keys for access with no response. \$88,900 est. for full alarm system.</i>	<i>30 +/- employees at this location. Siemans provides annual monitoring for \$1,500</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Ag. and Business Center			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Ag. Center Space & Building Report			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Traffic Safety Board			
	<i>~Nothing to Report~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/J. Brick (minutes prepared by *C. Ketchum*).

Next Public Works Committee Meeting scheduled for **Thursday, April 27, 2023 @ 9:00 AM.**

Committee Chair Initials: _____