

## PLANNING COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

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Date: Wednesday, March 30, 2022 @ 1:00 PM

Location: **Supervisors' Chambers, 2<sup>nd</sup> floor of the government center & Zoom Conference Call.**

Planning Committee Members Present: **Leuer, Davis**, Berwanger (1:02 PM), Kehl, Gozelski, Granger, McCormick

Absent: Roberts

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; B. Ryan/Board Chair; M. Roche (3432), T/Eagle (1:02 PM – Zoom); L. Becker, T/Pike resident

Department Agenda Item	Discussion	Decision	Action
<b>1:00 PM Solid Waste w/J. Bragg</b>			
<p>1. <b>Professional Service Contract \$5,001 or greater:</b> Authorize Chairman to sign a Inter-municipal Agreement, pursuant to General Municipal Law §104(b), with <b>GLOW Region Solid Waste</b>, 3837 W. Main Street Road, Batavia, NY 14020 for the annual County contribution for GLOW Region Solid Waste Management Committee in an amount not to exceed \$18,107.00; effective January 1, 2022 through December 31, 2022.</p>	<p style="color: red; font-style: italic;">Previously approved by resolution #21-310; 07/13/21.</p> <div style="font-size: 2em; font-family: cursive; opacity: 0.5; transform: rotate(-15deg);">Withdrawn</div>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<b>Planning &amp; Development w/J. Bragg</b>			
<p>2. <b>Amend Resolution 22-152:</b></p> <ul style="list-style-type: none"> <li>• to extend one (1) position of <b>Keyboard Specialist, PT (Temp.)</b> (.4 FTE) (Position code 012.337), CSEA agreement, sch. A, grade 2/step 3 (\$17.29/hr.) – not to exceed 14 hours per week and \$3,200.00); effective March 26, 2022 through June 24, 2022.</li> </ul>	<p style="color: red; font-style: italic;">This position covers the influx of work associated with the Curbside Collection Service tote conversion.</p>	<p>Motion: Gozelski Ayes: 6 Noes: Absent: 2 Berwanger, Roberts</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p>
<p>3. <b>Appointment:</b> <b>Wyoming County Planning Board</b> <i>Voting Member</i></p> <p>Three (3) year term effective January 1, 2022 through December 31, 2024:</p> <ul style="list-style-type: none"> <li>• <b>Amy Opferbeck</b>, 2287 Tyler Road, Arcade, NY 14009 (formerly held by D. Dutton, T/Arcade)</li> </ul>		<p>Motion: Granger Ayes: 6 Noes: Absent: 2 Berwanger, Roberts</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: center;"><b>*RESOLUTION</b></p>

Committee Chair Initials: \_\_\_\_\_

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Absent: Roberts

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; B. Ryan/Board Chair; M. Roche (3432), T/Eagle (1:02 PM – Zoom); L. Becker, T/Pike resident

Department Agenda Item	Discussion	Decision	Action
<i>At 1:02 PM Supervisor Berwanger, T/Arcade entered the meeting prior to the below agenda item.</i>			
<b>4. Reports/Updates</b>			
<ul style="list-style-type: none"> <li>• Curbside Collection Transition (w/S. Lippincott, RPTS Director)                             <ul style="list-style-type: none"> <li>○ <a href="#"><u>WM Complaint Form / DRAFT – WM Collection Eligibility Guidelines</u></a></li> <li>○ Sr. Planner, J. Bragg brought a 64 gal. tote and a 96 gal. tote for committee members to see in person.</li> <li>○ The Planning Dept. has received an estimated 4,000 calls</li> <li>○ Sr. Planner Bragg explained that he has recognized that there are residents receiving curbside collection services without paying for the service.</li> <li>○ Non-profits and churches have expressed an interest in participating in the program</li> <li>○ Can libraries, Town Halls and Post Offices participate – No formal vote but consensus was no, they can not. Code Enf. Officer, Don Roberts explained that commercial properties have never been part of the program.</li> <li>○ RPTS Director S. Lippincott expressed the need for the Supervisors to define eligibility. She suggested a set of guidelines be created that allow the towns to determine eligibility.</li> <li>○ The DRAFT – WM Collection Eligibility Guidelines attached were modified from when NuWay was providing service to the county. Guidelines will be brought back for adoption after these modifications are incorporated.</li> <li>○ <b>RPTS Director Lippincott outlined several options:</b> <ul style="list-style-type: none"> <li><b>Option 1:</b> 4 or more unit apartment house – receives 4 sets of totes</li> <li><b>Option 2:</b> 4 or more unit apartment house – receives 3 sets of totes</li> <li><b>Option 3:</b> 4 or more unit apartment house – not eligible to participate in county program. They would have to make their own arrangements.</li> </ul> </li> <li>○ There was a very lengthy discussion over the implementation of the \$5, 30# bag overage sticker for additional garbage. Towns were never notified, Town Clerks question the ability to retain a small administrative fee, some Town Clerks would most likely not be interested in selling the stickers. Stickers would need to be purchased up front. Sticker purchases can be made directly from Waste Management, etc. etc.</li> </ul> </li> </ul>	<p><b>Motion:</b> Berwanger  <b>Option 1:</b> 5 Leuer, Davis, Berwanger, Gozelski, Granger  <b>Option 2:</b> 0  <b>Option 3:</b> 0  <b>Abstain:</b> 2 Kehl, McCormick  <b>Absent:</b> 1 Roberts</p>	<p>Carried: <b>XXX</b>                      Defeated:                      Referred to:</p>	
		<b>APPROVED</b>	

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Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; B. Ryan/Board Chair; M. Roche (3432), T/Eagle (1:02 PM – Zoom); L. Becker, T/Pike resident

Department Agenda Item	Discussion	Decision	Action
<ul style="list-style-type: none"> <li>• Grants for Wyo Co Highway, V/Silver Springs, and V/Warsaw</li> <li>• V/Silver Springs NYSERA Transition</li> <li>• <b>Monthly Planning Report</b></li> </ul>			
<b>1:20 PM Countywide Zoning Program w/D. Roberts</b>			
1. <b>Monthly Report – Feb. 2022</b>	<u><a href="#">Attached</a></u>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <b>Munis Income Statement</b>	<u><a href="#">Attached</a></u>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. <b>Annual Report Review</b>	<u><a href="#">Attached</a></u>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
4. <b>Amend Resolution 20-451</b> to extend the Inter-Municipal Agreement with participating Municipalities to perform Zoning Enforcement Services. Effective Jan 1 <sup>st</sup> 2022 – Dec 31 <sup>st</sup> 2022	<u><a href="#">Attached</a></u> – 2022 rate calculations and participating Municipalities	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:  <b>Tabled 1 mo. for further review.</b>

**At 2:26 PM Supervisor Berwanger, T/Arcade left the meeting during the below agenda item.**

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Department Agenda Item	Discussion	Decision	Action
<b>1:40 PM Wyo. Co. Chamber of Commerce w/S. Gardner</b>			
1. <b>Discussion:</b> • <a href="#">New financial controls</a>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <b>Discussion:</b> • Ag. Center Receptionist position contract		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. <a href="#">Proclaim May 1-7 Travel and Tourism week in Wyoming County</a>		Motion: Kehl Ayes: 6 Noes: Absent: 2 Berwanger, Roberts	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<b>2:00 PM Wyo. Co. Business Center (LDC) w/J. Pierce</b>			
1. <b>Appointment:</b> Wyoming County Business Center (LDC) Voting Director <b>To complete a vacant unexpired three(3) year term effective through May 09, 2024</b> • <b>Brianna Stone</b> (Gainesville), 4457 Route 19A, Silver Springs, NY 14550 (filling a vacancy created by Jeremy Satchell)		Motion: McCormick Ayes: 6 Noes: Absent: 2 Berwanger, Roberts	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
2. J pierce – to present the <a href="#">Annual Report</a> on Accomplishments		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
<b>Industrial Development Agency w/J. Pierce</b>			
	~ Nothing to Report ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Committee Chair's Agenda</b>			
1. <u>Winter NYSAC Conf. Resolution:</u> <ul style="list-style-type: none"> <li>Resolution Applauding the Proposed Connect All Initiative and Urging Waiver of All Right of Way Fees for Publicly Funded Broadband Projects</li> </ul>		Motion: Gozelski Ayes: 6 Noes: Absent: 2 Berwanger, Roberts	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
2. <u>Winter NYSAC Conf. Resolution:</u> <ul style="list-style-type: none"> <li>Resolution Requesting the New York State Legislature Establish Solar Panel Recycling Regulations</li> </ul>		Motion: Gozelski Ayes: 6 Noes: Absent: 2 Berwanger, Roberts	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
3. <u>Winter NYSAC Conf. Resolution:</u> <ul style="list-style-type: none"> <li>Resolution to Support the Climate Action Plan Scoping Document</li> </ul>		Motion: Gozelski Ayes: 6 Noes: Absent: 2 Berwanger, Roberts	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>

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Department Agenda Item	Discussion	Decision	Action
<b>Space Allocation w/M. Adamczak &amp; D. Blue</b>			
<b>1. Discussion:</b> <ul style="list-style-type: none"> <li>• Office/Shop space for Buildings and Grounds Dept.                             <ul style="list-style-type: none"> <li>○ Original Proposal \$5.9 million                                     <ul style="list-style-type: none"> <li>▪ Increased cost of material and prevailing wage</li> <li>▪ 40X70 = 3,000 sq. ft. of shop space</li> <li>▪ Supervisor Kehl, T/Attica was not a fan of shop space attached to office space.</li> </ul> </li> <li>○ Can a scaled back version work?</li> <li>○ Committee Chair Leuer questioned whether space at the newly acquired Ag. Center could work?                                     <ul style="list-style-type: none"> <li>▪ There's square footage available on the first floor.</li> <li>▪ Director of Buildings &amp; Grounds Adamczak felt the basement at the Ag. Center is not set up for his needs.</li> <li>▪ Committee Chair Leuer offered office space on the first floor, Ag. Center garage for shop space with minor renovations.</li> </ul> </li> <li>○ County Highway Supt. Blue offered that currently when you enter the Highway Office people don't know where to go.</li> <li>○ Both County Highway Supt. Blue and Director of Buildings and Grounds Adamczak were currently unsure of how a scaled back version of the Highway Proposal would look.</li> </ul> </li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Wyo. Co. Water Resource Agency w/S. Perkins</b>			
	~ Nothing to Report ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
<b>Arts Council w/J. Swaby</b>			
	~ Nothing to Report ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Business Education Council w/J. Duppengiesser</b>			
	~ Nothing to Report ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/D. Leuer (minutes prepared by C. Ketchum ).

Next Planning Committee Meeting scheduled for **Wednesday, April 27, 2022 @ 1:00 PM.**

Committee Chair Initials: \_\_\_\_\_