

HUMAN SERVICES COMMITTEE MEETING MINUTES

Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.

Thank you!

Date: Friday, February 24, 2023 @ 9:00 AM
 Location: *Supervisors' Chambers, 2nd floor of the government center.*
 Present: *Grant*, Roche, Granger, Roberts, McCormick
 Absent: *Davis*, King
 Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:00 AM Veterans Services w/A. Solina			
1. <u><i>Dwyer Report</i></u> Please see attached <ul style="list-style-type: none"> • Veteran spouse needed transport this morning • 9 events • 2 coffee hours 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <i>This Day in History/ Veteran of the Month:</i> <ul style="list-style-type: none"> • Austin Hoffman, Wyo. Co. Buildings & Grounds employee 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. <i>Free Haircuts:</i> <ul style="list-style-type: none"> • 1st Wednesday of the month 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
4. <i>New Admin Asst. Update</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
5. <i>NYS American Legion Commander Visitation</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
1:15 PM Office for the Aging w/A. Aldinger			
<p>1. OFA Advisory Council Reports:</p> <ul style="list-style-type: none"> • EISEP ~ 57 Participants / 37 Active <ul style="list-style-type: none"> ○ PCA I ~ 19 ○ PCA II ~ 9 ○ Personal Response Buttons ~ 9 • Respite ~ 37 Participants / 30 Active <ul style="list-style-type: none"> ○ Adult Day Care ~ 2 (Clositers) ○ PCA I ~ 2_ ○ PCA II ~ 5 ○ Overnight ~ 5 ○ Life Line ~ 16 <ul style="list-style-type: none"> ▪ Private Pay ~ 50 • Alzheimer Caregiver services ~ 65 families served. • HDM (Home Delivered Meals) ~ 316 active participants with 277 meals being served today <ul style="list-style-type: none"> ○ <i>Yesterday's meals were cancelled due to weather</i> ○ <i>Today's canceled because of driveways and sidewalk conditions</i> • Congregate Meal Sites ~ Avg. 12/day (Arcade) <ul style="list-style-type: none"> ○ Pine Lounge ~ 40 /week 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>2. March for Meals Month</p> <ul style="list-style-type: none"> • <i>Supervisors to out and help deliver meals in other counties; invitation extended</i> 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>3. Position Fill:</p> <p style="text-align: center;"><i>Office for the Aging</i></p> <p>Fill one (1) position of Meal Site Manager, PT (.435822 FTE) (Position Code # 010.151) currently on Salary Schedule F at \$14.20/hr. to replace <i>Margaret Morgan</i> who retired January 5, 2023; position available date is January 17, 2023.</p>	<p><i>To remain consistent...</i></p>	Motion: Roche Ayes: 5 Noes: Absent: 2 Davis; King	Carried: XXX Defeated: Referred to: <p style="text-align: center;">FINANCE</p>

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Absent: *Davis, King*

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer

Department Agenda Item	Discussion	Decision	Action
<p>4. <i>Position Reinstatement/Fill:</i> <i>Office for the Aging</i> Reinstate and fill one (1) position of <i>Meal Site Manager, PT</i> (.435822 FTE) (Position Code # 009.151) on Salary Schedule F at \$14.20/hr. (to remain competitive with NYS minimum wage – indefinitely); position available date is February 15, 2023.</p>		<p>Motion: Granger Ayes: 5 Noes: Absent: 2 Davis; King</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">FINANCE</p>
<p>5. <i>Position Reinstatement/Fill:</i> <i>Office for the Aging</i> Reinstate and fill two (2) positions of <i>Meal Site Manager, (Per Diem)</i> (Position Code #287.151 & 288.151) on Salary Schedule F at \$14.20/hr. (to remain competitive with NYS minimum wage – indefinitely); position available date is February 15, 2023.</p>	<p><i>Wyoming, Attica, Perry</i></p>	<p>Motion: Granger Ayes: 5 Noes: Absent: 2 Davis; King</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">FINANCE</p>

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Department Agenda Item	Discussion	Decision	Action
<p>6. <i>Rescind Resolution Number 23-056 in its entirety and replace with:</i></p> <p align="center">Office for the Aging Advisory Council Supervisor Member</p> <p><i>One(1) year term effective January 1, 2023 through December 31, 2023</i></p> <ul style="list-style-type: none"> • <i>Ellen Grant (T/Bennington)</i>, 134 Clinton St, Alden, NY 14004 (reappointment) Town Representative <p><i>Three(3) year term effective January 1, 2023 through December 31, 2025</i></p> <ul style="list-style-type: none"> • <i>Peter Pilc (T/ Sheldon)</i>, 725 Route 20A, Strykersville, NY 14145 (reappointment) Agency Representatives <p><i>Three(3) year term effective January 1, 2023 through December 31, 2025</i></p> <ul style="list-style-type: none"> • <i>Anthony Solina (Veteran’s Services)</i> Wyoming County Agricultural Center 36 Center St Warsaw, NY 14569 new appointment • <i>Bridget Givens (WCCH)</i> 400 North Main St Warsaw, NY 14569 replacing Don Eichenhauer • <i>Melissa Sullivan (Home Care & Hospice)</i> 1225 West State St. Olean, NY 14760 new appointment 		<p>Motion: McCormick Ayes: 5 Noes: Absent: 2 Davis; King</p>	<p>Carried: XXX Defeated: Referred to:</p> <p align="right">*RESOLUTION</p>

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Department Agenda Item	Discussion	Decision	Action
Youth Bureau			
<p>4. Program Updates:</p> <ul style="list-style-type: none"> • Early Intervention (ages 0-3) <ul style="list-style-type: none"> ○ Active: 72 / 24 waiting for evaluation • Pre-School (ages 3-5) <ul style="list-style-type: none"> ○ Active: 129 / Center based: 24; 8 on waiting list; currently receiving in-home (no room in center base) • Currently do not have enough therapists to provide services! 	<p><i>In 2 months, 30 referrals for new kids. 15 days to get them all evaluated.</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>5. Grant Acceptance Award: Authorize Chairman and/or Director to sign a contract pursuant to General Municipal Law §104(b) with NYS -DOH Bureau of Early Intervention Empire State Plaza Corning Tower Building Room 287, Albany, NY 12237 to provide funding for service coordination of Early Intervention Services; effective 4/1/23 through 03/31/28. (MUNIS CONTRACT # 1336)</p>		<p>Motion: Roberts Ayes: 5 Noes: Absent: 2 Davis; King</p>	<p>Carried: XXX Defeated: Referred to:</p>
<p>6. FYI ~ Contract (\$3,000 and under):</p> <ul style="list-style-type: none"> • Love146, Inc., P.O. Box 8266 New Haven, CT 06530, for the provision of Not a Number: Child Trafficking Prevention Curriculum postage meter rental in the amount of \$125.00 per year; effective October 6, 2022 (MUNIS CONTRACT #1376) 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>7. Position Fill:</p> <p style="text-align: center;">Youth Bureau</p> <p>One (1) position of Youth Program Coordinator (1.00 FTE) (Position Code 009.279) CSEA agreement, Schedule A Grade 6 (\$18.83/hr. - \$20.99/hr.) to replace Leah Proper who is anticipating resigning February 24, 2023. Date position is available March 15, 2023.</p>		<p>Motion: Roche Ayes: 5 Noes: Absent: 2 Davis; King</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">FINANCE</p>

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Department Agenda Item	Discussion	Decision	Action
1:30 PM Department of Social Services w/K. Barber			
<p>1. <i>Overnight Travel Authorization:</i> Judith Gardner will travel to Cooperstown to attend the Child Support Coordinators Meeting at <i>The Otesaga Resort Hotel</i>, 60 Lake Street, Cooperstown, NY 13326 on 4/3/23 to 4/5/23. Total cost \$208.00; budgeted, county car, EZ pass and gas will be used.</p>	<p><i>Due to the end of the pandemic, double rooms are now booked through Human Services Training Center and single rooms require supplemental payment by the county.</i></p>	<p>Motion: Roche Ayes: 5 Noes: Absent: 2 Davis; King</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">APPROVED</p>
<p>2. <i>Position Fill:</i> Social Services Dept. Fill one (1) position of <u>Community Services Aide</u> (1.00 FTE) (Position Code 106.333), CSEA Agreement, Sch. A / Grade 3 (\$17.43/hr. - \$19.08/hr.) to replace Jessica Vanderlaske, who resigned effective 2/17/23. <i>Position available date: 3/8/23</i></p>		<p>Motion: Roberts Ayes: 5 Noes: Absent: 2 Davis; King</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">FINANCE</p>
<p>3. <i>Position Fill:</i> Social Services Dept. Fill one (1) position of <u>Social Services Program Specialist</u> (1.00 FTE) (Position Code 184.359), CSEA Agreement, Sch. A. Grade 10 (\$20.38/hr. - \$23.06/hr.) to replace Lynn Burton, who returned to her previous position effective 2/10/23. <i>Position available date: 3/8/23</i></p>		<p>Motion: Roberts Ayes: 5 Noes: Absent: 2 Davis; King</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">FINANCE</p>
<p>4. <i>Position Fill:</i> Social Services Dept. Fill one (1) position of <u>Senior Social Services Program Specialist</u> (1.00 FTE) (Position Code 145.361), CSEA Agreement, Sch. A / Grade 13 (\$21.73/hr. - \$24.98/hr.) to replace Brenda Brown, who is retiring effective 3/01/23. <i>Position available date: 3/8/23</i></p>		<p>Motion: Roberts Ayes: 5 Noes: Absent: 2 Davis; King</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">FINANCE</p>

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Department Agenda Item	Discussion	Decision	Action
<p>5. Position Fill: Social Services Dept. Fill one (1) position of <u>Senior Social Services Program Specialist</u> (1.00 FTE) (Position Code 139.361), CSEA Agreement, Sch. A / Grade 13 (\$21.73/hr. - \$24.98/hr.) to replace Jamie Mehlenbacher; Position available date: March 8, 2023</p>		Motion: Roberts Ayes: 5 Noes: Absent: 2 Davis; King	Carried: XXX Defeated: Referred to: FINANCE
<p>6. Position Fill: Social Services Dept. Fill one (1) position of <u>Clerk</u> (1.00 FTE) (Position Code: 076.053), CSEA Agreement, Sch. A / Grade 2 (\$17.11/hr. - \$18.92/hr.) to replace Patricia Wright, who was promoted effective 9/9/22. Position available date: 3/8/23</p>		Motion: Roberts Ayes: 5 Noes: Absent: 2 Davis; King	Carried: XXX Defeated: Referred to: FINANCE
<p>7. Professional Service Contract (\$5,001 or greater): Authorize Chairwoman to sign a contract, pursuant to General Municipal Law §104(b), with Trusted Nurse Staffing, LLC dba Trusted Choice Homecare, 2300 W. Ridge Road, Suite 203, Rochester, NY 14626, for consumer directed personal care, in an amount not to exceed the 2023 budget; effective February 1, 2023 through December 31, 2023. (MUNIS CONTRACT #1280)</p>		Motion: Granger Ayes: 5 Noes: Absent: 2 Davis; King	Carried: XXX Defeated: Referred to: *RESOLUTION

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Department Agenda Item	Discussion	Decision	Action
<p>8. Professional Service Contract (\$5,001 or greater): Authorize Chairwoman to sign contracts, pursuant to General Municipal Law § 104(b), with the following agencies for the prevention of homelessness under the Emergency Solution Grant under the CARES ACT in the amount not to exceed the 2022-2023 budget or grant total:</p> <ul style="list-style-type: none"> • Thomas Turturo, 32 South Academy Street, Lower, Wyoming, NY 14591 effective February 1, 2022, through September 30, 2023. (MUNIS CONTRACT # 1285) • Supergoose Management, 41 Main Street, Leroy, NY 14482 effective February 1, 2022, through September 30, 2023. (MUNIS CONTRACT # 1286) • Cheryl George, 1404 Manley Road, Strykersville, NY 14145 effective February 1, 2022, through September 30, 2023. (MUNIS CONTRACT # 1322) 	<p>Revised- Added third CARES Contract</p>	<p>Motion: McCormick Ayes: 5 Noes: Absent: 2 Davis; King</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>9. Professional Service Contract (\$5,001 or greater): Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with Schindler Elevator Corp, 80 Curtwright Drive, Suite 3, Williamsville, NY 14221, for the provision of elevator preventive maintenance in an amount not to exceed \$14,060.00; effective April 1, 2023, through March 31, 2028. (MUNIS CONTRACT #1288)</p>		<p>Motion: Roche Ayes: 5 Noes: Absent: 2 Davis; King</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>10. <u>Monthly Report</u> & <u>Monthly Report2:</u></p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Department Agenda Item	Discussion	Decision	Action
Wyo. Co. Community Action w/C. Johnson			
	<i>~Nothing to Report~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/E. Grant (minutes prepared by *C. Ketchum*).

Next Human Services Committee Meeting scheduled for **Tuesday, March 28, 2023 @ 11:00 AM.**

Committee Chair Initials: _____