

PUBLIC WORKS COMMITTEE MEETING MINUTES

Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.

Thank you!

*The public may continue to observe meetings via **BOS YouTube Channel** (<https://www.youtube.com/channel/UCcfZs0H1gcOl67vIR8g-Ow>)

Date: Thursday, February 02, 2023 @ 9:00 AM

Location: **Supervisors' Chambers, 2nd floor of the government center.**

Present: **Brick, Leuer**, Kehl, Grant, Gozelski, King

Absent: Davis

Also Present: C. Ketchum/Board Clerk; D. Nikiel/Dep. Budget Officer; B. Ryan/Board Clerk (9:07 AM)

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
1. FYI: Change date of the March 2, 2023 Committee Meeting to Thursday, February 23, 2023 at 9:00 a.m. to accommodate Committee Members attending the Winter NYSAC conference.	<i>Changes to date, time and location are the privilege of the Committee Chair ~ no action required.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <u>S.02142 ~An Act to amend the Highway Law in relation to the abandonment of certain town roads in the towns of Pike and Genesee Falls</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<i>There was some discussion over the county accepting ownership as the county would be eligible for federal funding.</i>			
9:00 AM Highway & Bridges w/D. Blue & K. Chmura			
<i>At 9:07 AM Chairwoman Ryan, T/Warsaw entered the meeting during the below agenda item.</i>			
1. January Work Update	<u>Attached</u>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. WNY Branch -Historical Preservation/Restoration Award for Cannon Covered Bridge: • Awards Banquet – 2/2/23	<u>Attached</u>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. Position Fill: Highway Dept. One (1) position of <u>Highway Equipment Maintenance Operator</u> , (position code 002.420) (1.0 FTE) CSEA agreement, Sch. A, grade 10 at an hourly rate of \$20.38 - \$23.06 to replace Frank Lohmer who transferred to Highway		Motion: King Ayes: 6 Noes: Absent: 1 Davis	Carried: XXX Defeated: Referred to:

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Absent: Davis

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Department Agenda Item	Discussion	Decision	Action
Maintenance Supervisor on January 03, 2023; position available date is February 08, 2023.			FINANCE
<p>4. FYI ~ Contract (\$3,000 and under):</p> <ul style="list-style-type: none"> • Matrix Communications, 126 Dwight Park Circle, Syracuse, NY 13209 for the provision of a maintenance contract (parts and labor warranty) for the telephone system in an amount not to exceed \$576.00; effective February 23, 2023 through February 22, 2024. (MUNIS CONTRACT #1188) - ✓✓ • Hearst Business Publishing, Inc., dba Motor Information Systems, 1301 W. Long Lake Road, Suite 300, Troy, MI 48098 for the provision of E-Tech Online General Repair – online subscription of mechanical service repair information in the amount not to exceed \$875.00; effective January 22, 2023 – January 21, 2024. (MUNIS CONTRACT #1221) - ✓✓ • Pitney Bowes, Inc., P.O. Box 981039, Boston, NY 02298-1039 for postage meter rental in the amount not to exceed \$216.00; effective January 1, 2023 – December 31, 2023. (MUNIS CONTRACT #1155) – POSTED 01/23/23 • Saia Communications, Inc., 100 Stradtman St., Buffalo, NY 14206 for the provision of repairs and programming to simulcast highway channel in the amount not to exceed \$402.50; effective December 1, 2022 – December 31, 2022. (MUNIS CONTRACT #1185) - ✓✓ 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>5. Bid Award: Authorize Chairman to award bid and sign a contract, pursuant to General Municipal Law §103 with Stephen Stocking, 2186 Angling Road, Corfu, NY 14036 for deer removal and disposal in an amount not to exceed \$95.00 per deer; effective February 1, 2023 – December 31, 2023 with an optional 2 one (1) year extensions. (MUNIS CONTRACT #1194) - ✓✓</p>	Bid opening was 1/17/23 at 11 am	Motion: Gozelski Ayes: 6 Noes: Absent: 1 Davis	Carried: XXX Defeated: Referred to: * RESOLUTION

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Absent: Davis

Also Present: C. Ketchum/Board Clerk; D. Nikiel/Dep. Budget Officer; B. Ryan/Board Clerk (9:07 AM)

Department Agenda Item	Discussion	Decision	Action
<p>6. Professional Service Contract (\$5,001 or greater): Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with Fisher Associates, P.E., L.S., L.A., D.P.C., 180 Charlotte Street, Rochester, NY 14607 for the provision of Engineering Services on Almeter Road over Tonawanda Creek, Town of Sheldon (BRSH#29) PIN: 4WY0.05 BIN: 3320210 for bridge replacement in an amount not to exceed \$218,000.00; effective February 14, 2023 through December 31, 2026. (MUNIS CONTRACT #1245) - ✓✓</p>		Motion: Davis Ayes: 6 Noes: Absent: 1 Davis	Carried: XXX Defeated: Referred to: * RESOLUTION
<p>7. Overnight Travel Authorization: P. Myers to attend 2023 Grassroots Advocacy Campaign for Local Roads & Bridges Albany, NY on March 7-8, 2023. The county vehicle will be used. Approximate cost not to exceed \$230.00.</p>		Motion: Leuer Ayes: 6 Noes: Absent: 1 Davis	Carried: XXX Defeated: Referred to: APPROVED
<p>8. Overnight Travel Authorization: Summer Employee to attend the Cornell Asset Management Program (CAMP) held at Cornell University, Ithaca, NY; tentatively scheduled for May 22, 2023 through May 25, 2023. Cost for program is \$60.00 to participate. Other expenses may include wages, travel, food and housing for the student.</p>		Motion: Gozelski Ayes: 6 Noes: Absent: 1 Davis	Carried: XXX Defeated: Referred to: APPROVED
<p>9. Misc.</p> <ul style="list-style-type: none"> • Supervisor Leuer, T/Middlebury <ul style="list-style-type: none"> ○ Q: Success of the Enterprise contract. Has there been savings? ○ A: Yep, haven't received any new vehicles yet due to availability. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Present: **Brick, Leuer, Kehl, Grant, Gozelski, King**

Absent: Davis

Also Present: C. Ketchum/Board Clerk; D. Nikiel/Dep. Budget Officer; B. Ryan/Board Clerk (9:07 AM)

Department Agenda Item	Discussion	Decision	Action
9:30 AM Buildings & Grounds w/ M. Adamczak & K. Wiedemann			
1. FYI ~ Contract (\$3,000 and under): <ul style="list-style-type: none"> • Ferrero Locksmith Shop, 13 Rorbach Lane, Geneseo, NY 14454 for locksmithing at various county buildings in the amount not to exceed \$2,500.00; effective January 01, 2023 through December 31, 2023 (MUNIS CONTRACT #1111) - ✓✓ • Image Out Designs, 34 Needham St, Perry, NY 14530 for the design and installation of signs and graphics at various county buildings in the amount not to exceed \$3,000.00; effective January 1, 2023 through December 31, 2023 (MUNIS CONTRACT #1209) - ✓✓ • Paradigm Environmental Services, Inc., 179 Lake Avenue, Rochester, NY 14608 for surveying and testing of asbestos at the storage building located at the Ag Center property not to exceed \$2,693.00; effective 10/01/2022 through December 31, 2022. (MUNIS CONTRACT #1171) - ✓✓ 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Amend Public Works Committee Meeting minutes from 12/22/2022 for FYI ~ Contract (\$3,000 and under): <ul style="list-style-type: none"> • Casella Waste Services, PO Box 1371, Williston, VT 05495 for roll off dumpster services for various county projects and locations; effective June 01, 2022 through December 31, 2022 in an amount not to exceed \$2,000.00 (MUNIS CONTRACT CHANGE ORDER #750) - ✓✓ • Is part of HD project, final invoice. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. FYI ~ Contract (\$3,000 and under): <ul style="list-style-type: none"> • Casella Waste Services, PO Box 1371, Williston, VT 05495 for roll off dumpsters for various county projects and locations; in an amount not to exceed \$3,000: effective January 1, 2023 through December 31, 2023 (Munis CONTRACT # 1157) - ✓✓ 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
4. Amend Resolution No. 22-083: Authorize Chairman to sign an Amended Contract with CID Waste Management of New York, LLC , 10860 Olean Rd, Chaffee, NY 14030., to reflect the following revisions: <i>to increase the total amount of the contract from an amount not to exceed \$12,000.00 to an amount not to exceed \$12,600.00.</i> (MUNIS CONTRACT # Change Order 892) - ✓✓		Motion: Leuer Ayes: 6 Noes: Absent: 1 Davis	Carried: XXX Defeated: Referred to: * RESOLUTION

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Present: **Brick, Leuer**, Kehl, Grant, Gozelski, King

Absent: Davis

Also Present: C. Ketchum/Board Clerk; D. Nikiel/Dep. Budget Officer; B. Ryan/Board Clerk (9:07 AM)

Department Agenda Item	Discussion	Decision	Action
<p>5. Professional Service Contract (\$5,001 or greater): Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with CID Waste Management of New York, LLC, 10860 Olean Rd, Chaffee NY 14030 Inc. trash and recycling services at various county buildings in an amount not to exceed \$16,500.00 ; effective February 1, 2023 through January 31, 2024 . (MUNIS CONTRACT #1205) – CREATED Status</p>	<p>OGS State Contract PS916AA</p>	<p>Motion: Leuer Ayes: 6 Noes: Absent: 1 Davis</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
<p>6. Professional Service Contract (\$5,001 or greater): Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with Siemens Industry, Inc., 170 Northpoine Parkway Ste. 200, Amherst, NY 14228, for the annual testing and inspections of fire alarm annual test and inspections including sprinkler systems in an amount not to exceed \$53,604.00 (State Contract Number PT68860); effective January 1, 2023 through December 31, 2025. (MUNIS CONTRACT #1206) - ✓✓</p>	<p>2023 –\$16,728.00 2024- \$17,844.00 2025 -\$19,032.00</p>	<p>Motion: Kehl Ayes: 6 Noes: Absent: 1 Davis</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
<p>7. FYI ~ Contract (\$3,000 and under):</p> <ul style="list-style-type: none"> • Siemens Industry, Inc., 170 Northpoine Parkway Ste. 200, Amherst, NY 14228 for the installation of a dialer in the existing fire alarm panel at the AG Center in an amount not to exceed \$1,235.02; effective February 1, 2023 through completion (MUNIS CONTRACT #1210) - ✓✓ 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>8. Professional Service Contract (\$5,001 or greater): Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with Brydges Engineering In Environment & Energy, D.P.C, 960 Busti Ave, STE B-150, Buffalo, NY 14213 for an environmental assessment report for the USDA Rural Development Grant at the Fire Training Facility in an amount not to exceed \$19,000.00; effective January 13, 2023 through completion . (MUNIS CONTRACT #1161) - ✓✓</p>	<p>Was executed prior to committee to expedite process to meet USDA deadlines for grant funding.</p>	<p>Motion: Grant Ayes: 6 Noes: Absent: 1 Davis</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>

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Present: **Brick, Leuer,** Kehl, Grant, Gozelski, King

Absent: Davis

Also Present: C. Ketchum/Board Clerk; D. Nikiel/Dep. Budget Officer; B. Ryan/Board Clerk (9:07 AM)

Department Agenda Item	Discussion	Decision	Action
<p>9. Professional Service Contract (\$5,001 or greater): Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with Campus Construction Management Group, 6225 Sheridan Dr., Ste. 100, Williamsville, NY 14221 for construction oversight during the Jail expansion project in an amount not to exceed \$25,000.00; effective January 01, 2023 through completion. (MUNIS CONTRACT #1223) - ✓✓</p>		Motion: King Ayes: 6 Noes: Absent: 1 Davis	Carried: XXX Defeated: Referred to: *RESOLUTION
<p>Walk-in: Professional Service Contract (\$5,001 or greater): Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with Gillen & Wellman Surveyors , 7 Perry Ave, Warsaw, NY 14569 for land surveying of various county projects as needed in an amount not to exceed \$6,500.00; effective January 1, 2023 through December 31, 2023 . (MUNIS CONTRACT #1283) – pending co. atty.</p>		Motion: Leuer Ayes: 6 Noes: Absent: 1 Davis	Carried: XXX Defeated: Referred to: *RESOLUTION
<p>10. Professional Service Contract (\$5,001 or greater): Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with Seneca Gorham Security, Inc. PO Box 335, Bloomfield, NY 14569 for construction oversight during the Jail expansion project repairs of security equipment at various county buildings in an amount not to exceed \$12,090.00; effective January 01, 2021 through December 31, 2025 (MUNIS CONTRACT #1233) - ✓✓</p>		Motion: Grant Ayes: 6 Noes: Absent: 1 Davis	Carried: XXX Defeated: Referred to: *RESOLUTION
<p>11. Position Creation/Fill: Building & Grounds One (1) position of Laborer (Per Diem) (Temp.) with only those benefits mandated by law for a period of six months; effective February 15th, 2023 through July 31, 2023. Approved wage range: <u>\$20.00 to \$25.00.</u></p>	<p>To cover a current employee on an intermittent FMLA.</p>	Motion: Gozelski Ayes: 6 Noes: Absent: 1 Davis	Carried: XXX Defeated: Referred to: FINANCE

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Absent: Davis

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Department Agenda Item	Discussion	Decision	Action
<p>12. Position Fill: Buildings & Grounds One (1) position of <u>Building Maintenance Mechanic</u>, (Position Code 045.032) (1.00 FTE) CSEA agreement, Sch. A, grade 10 (Step 1 - Step 6) to replace <i>James Roggow</i> who moved into Working Supervisor; position available date is 2/14/2023.</p>		<p>Motion: Gozelski Ayes: 6 Noes: Absent: 1 Davis</p>	<p>Carried: XXX Defeated: Referred to: FINANCE</p>
<p>13. Discussion:</p> <ul style="list-style-type: none"> • Mental Health building update and water damage • Need for space 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p><i>At 10:18 AM there was a motion by Supervisor Leuer to enter an executive session to discuss the proposed lease of real property, but only when publicity would substantially affect the value thereof. This was seconded by Supervisor Kehl and all voted aye. All remained.</i></p> <p><i>At 10:43 AM there was a motion by Supervisor Kehl to end the executive session and continue the regular meeting. This was seconded by Supervisor Leuer and all voted aye.</i></p>			
<ul style="list-style-type: none"> • Chambers and hallway anticipated renovation 			
<p>14. CIP Update:</p> <ul style="list-style-type: none"> • Generators <ul style="list-style-type: none"> ○ Behind by about 6 mos. / fall of 2023 • Jail Make Up Air Unit • FTC • Jail Addition 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>15. Amend Resolution No. 22-325 (as amended by 22-415): Authorize Chairman to sign an Amended Contract with Power Systems, Inc., 953 Creek Rd., Rte. 98, Attica, NY to reflect the following revisions: <i>Increase the contract from an amount not to exceed \$11,725.00 to an amount not to exceed \$15,000.00</i> (MUNIS CONTRACT CHANGE ORDER # 456) - ✓✓</p>		<p>Motion: Kehl Ayes: 6 Noes: Absent: 1 Davis</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>

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Department Agenda Item	Discussion	Decision	Action
16. <i>Reduce M. Adamczak's procurement card from \$25,000.00 to \$15,000.00.</i>		Motion: King Ayes: 6 Noes: Absent: 1 Davis	Carried: XXX Defeated: Referred to: APPROVED
Ag. and Business Center			
	~Nothing to Report~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Ag. Center Space & Building Report			
	~Nothing to Report~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Traffic Safety Board			
	~Nothing to Report~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/J. Brick (minutes prepared by C. Ketchum).

Next Public Works Committee Meeting scheduled for **Thursday, February 23, 2023 @ 9:00 AM.**

Committee Chair Initials: _____