

PLANNING COMMITTEE MEETING MINUTES

Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.

Thank you!

Date: Wednesday, February 01, 2023 @ 1:00 PM

Location: *Supervisors' Committee Room, 2nd floor of the government center*

Planning Committee Members Present: *Leuer, Davis*, Kehl, Gozelski, Granger, Roberts, McCormick

Absent:

Also Present: C. Ketchum/Board Clerk; B. Ryan/Board Chair; M. Roche, T/Eagle; J. Brick, T/Perry

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
<p>1. FYI: Change date of the March 01, 2023 Committee Meeting to Wednesday, February 22, 2023 at 1:00 PM to accommodate Committee Members attending the Winter NYSAC conference.</p>	<p><i>Changes to date, time and location are the privilege of the Committee Chair ~ no action required.</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
1:00 PM – Planning & Development w/J. Bragg			
<p>1. Planning Department Reports/Updates</p> <ul style="list-style-type: none"> • <u>GIS Power Point Presentation (Broadband)</u> 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>2. Reappointment: Wyoming County Planning Board Voting Member <i>Three (3) year term effective January 1, 2023 through December 31, 2025.</i></p> <ul style="list-style-type: none"> • Terry Page, (T/Perry) 6655 Soper Road, Perry, NY 14530 (formerly held by D. Grover) • Nicholas Grover (T/Warsaw), 15 Linwood Avenue, Warsaw NY 14569 		<p>Motion: Kehl Ayes: 7 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">*RESOLUTION</p>
<p>Reappointment: Wyoming County Planning Board Voting Member <i>Three (3) year term effective January 1, 2023 through December 31, 2025.</i></p> <ul style="list-style-type: none"> • Vacant (T/Covington) (appointment formerly held by David Johnson) 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Absent:

Also Present: C. Ketchum/Board Clerk; B. Ryan/Board Chair; M. Roche, T/Eagle; J. Brick, T/Perry

Department Agenda Item	Discussion	Decision	Action
<p>3. Reappointment: Genesee/Finger Lakes Regional Planning Council <i>One (1) year term effective January 1, 2023 through December 31, 2023</i></p> <p style="text-align: center;"><i>Chairman Member</i></p> <ul style="list-style-type: none"> • <i>Rebecca Ryan (T/Warsaw)</i>, 172 West Buffalo Street, NY Warsaw, NY 14569 (replacing J. Davis) <p style="text-align: center;"><i>Chairman Member/Alternate</i></p> <ul style="list-style-type: none"> • <i>Daniel Leuer (T/Middlebury)</i>, 712 Transit Road, Wyoming, NY 14591 (replacing Gerald Stout) <p style="text-align: center;"><i>Voting Members</i></p> <ul style="list-style-type: none"> • <i>James Bragg (Sr. Planner)</i>, 45 South Academy Street, Wyoming, NY 14591 • <i>Jerry Davis, (T/Covington)</i>, 7414 Court Road, PO Box 445, Pavilion, NY 14525 <p style="text-align: center;"><i>Executive Committee Member</i></p> <ul style="list-style-type: none"> • <i>Jerry Davis, (T/Covington)</i>, 7414 Court Road, PO Box 445, Pavilion, NY 14525 		<p>Motion: Davis Ayes: 7 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>4. Position fill: Planning and Development One position of <u><i>Administrative Assistant (Planning)</i></u> (1.0 FTE) (position code 013.660), currently on Schedule S at \$17.72/hr. (annual salary equivalent of \$32,254.00), to replace Brittni Kwiecien, who has resigned. Position available date: February 8, 2023.</p>	<p><i>hourly rate range of \$16.48 - \$19.23 (salary equivalent of \$30,000-\$35,000)</i></p>	<p>Motion: Kehl Ayes: 7 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">FINANCE</p>
<p>5. Resolution authorizing payment to <i>Genesee Finger Lakes Regional Planning Council</i>, 50 West Main Street, Suite 8107, Rochester, NY 14614 for Wyoming County's Share of the <i>Public Employees Fidelity (Blanket) Bond</i> in the amount of \$500,000.00 for the year 2023 in the amount of \$7,691.25.</p>	<p><i>Template Resolution Included</i></p>	<p>Motion: Davis Ayes: 7 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>

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Absent:

Also Present: C. Ketchum/Board Clerk; B. Ryan/Board Chair; M. Roche, T/Eagle; J. Brick, T/Perry

Department Agenda Item	Discussion	Decision	Action
1:15 PM - Wyo. Co. Water Resource Agency w/S. Perkins			
<p>1. Reappointments: Wyoming County Water Resource Agency Board of Directors <i>One (1) year term effective January 1, 2023 through December 31, 2023</i></p> <ul style="list-style-type: none"> • James Brick, 7618 Rt. 20A, Perry, NY 14530 • Daniel Leuer, 712 Transit Rd., Wyoming, NY 14591 • Cheryl Ketchum, 7409 Centerville Rd., Bliss, NY 14024 • Sandra King, 4643 Safford Rd., Gainesville, NY 14066 		<p>Motion: Granger Ayes: 7 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">*RESOLUTION</p>
<p>2. Amend Resolution No. 18-325: Authorize Chairman to sign an Amended Contract with the New York State Environmental Facilities Corp., 625 Broadway, Albany, NY 12207 for the septic system replacement grant in a minimum amount of \$75,000.00 to reflect the following revisions:</p> <ul style="list-style-type: none"> • Extend effective date through December 31, 2026 (from December 31, 2022) (MUNIS CONTRACT #1256) - ✓✓ 	<p><i>Focus areas of this grant are Java Lake, Silver Lake and recently approved North Oatka Creek. Balance of the grant \$35,300.00</i></p>	<p>Motion: Davis Ayes: 7 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">*RESOLUTION</p>
<p>3. Operational Update (As Needed):</p> <ul style="list-style-type: none"> • <u>WCWRA Project Opportunity Listing</u> • NYS DOS LGE Water Meter Replacement Grant Update <ul style="list-style-type: none"> ○ Meters have been ordered ○ Working on bid for install. Should be released 2nd or 4th week in February • Silver Lake Waterfront Revitalization Project Grant <ul style="list-style-type: none"> ○ Permission to get some of the preliminary work done. The committee expressed no formal objection. • Silver Lake Dredging Project – Update & Potential Lease Discussion <ul style="list-style-type: none"> ○ Survey completed for potential dewatering site ○ Finalizing engineering 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Absent:

Also Present: C. Ketchum/Board Clerk; B. Ryan/Board Chair; M. Roche, T/Eagle; J. Brick, T/Perry

Department Agenda Item	Discussion	Decision	Action				
<p><i>At 1:35 PM AM there was a motion by Supervisor Kehl to enter an executive session to discuss the proposed lease of real property, but only when publicity would substantially affect the value thereof. This was seconded by Supervisor Davis and all voted aye.</i></p> <p><i>Everyone except Sr. Planner Bragg, WRA Admin. Perkins, Budget Officer Cook and Board Clerk Ketchum were excused.</i></p> <p><i>At 1:43 PM there was a motion by Supervisor Granger to end the executive session and continue the regular meeting. This was seconded by Supervisor Kehl and all voted aye.</i></p>							
1:30 PM - Wyo. Co. Chamber of Commerce w/S. Gardner							
<p>1. Amend Resolution #22-128; passed by the Board on March 8, 2022 authorizing the Chairman to sign a contract, pursuant to General Municipal Law §104(b), with Wyoming County Chamber of Commerce and Tourism, 36 Center Street, Suite A, Warsaw NY 14569 to provide America Rescue Plan Act funding for website redesign in an amount not to exceed balance forward into 2023 is \$17,395.00 (seventeen thousand three hundred ninety-five dollars) effective January 1, 2022 through December 31, 2023.</p> <p style="background-color: yellow;">(MUNIS Contract #113)</p>		<p>Motion: Gozelski Ayes: 7 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p>				
<p>2. 2023 Appropriation</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 60%;">To: 016420.540910 Tourism</td> <td style="text-align: right;">\$17,395.00</td> </tr> <tr> <td>w/01642001.440890R Federal Recovery</td> <td style="text-align: right;">\$17,395.00</td> </tr> </table> <p>Reason: To re-appropriate Recovery funding previously approved for a redesign of the Tourism Website into 2023.</p>	To: 016420.540910 Tourism	\$17,395.00	w/01642001.440890R Federal Recovery	\$17,395.00		<p>Motion: Gozelski Ayes: 7 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">FINANCE</p>
To: 016420.540910 Tourism	\$17,395.00						
w/01642001.440890R Federal Recovery	\$17,395.00						
<p>3. Reappointment of Supervisor Ryan (T/Warsaw) to the Wyoming County Chamber of Commerce as the Board of Supervisors member through December 31, 2023.</p>		<p>Motion: McCormick Ayes: 7 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">*RESOLUTION</p>				
<p>4. Shop Wyoming and Win drawing to take place during the February 14, 2023 Board of Supervisors' regular monthly meeting.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>				

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Absent:

Also Present: C. Ketchum/Board Clerk; B. Ryan/Board Chair; M. Roche, T/Eagle; J. Brick, T/Perry

Department Agenda Item	Discussion	Decision	Action
1:45 PM - Industrial Development Agency w/J. Pierce			
<p>1. Reappointments: Industrial Development Agency Board of Directors <i>One (1) year term effective January 1, 2023 through December 31, 2023</i></p> <ul style="list-style-type: none"> • Rebecca Ryan (T/Warsaw), 172 West Buffalo St., Warsaw, NY 14569 • A. D. Berwanger (T/Arcade), 6608 East Arcade Rd., Arcade, NY 14009 		<p>Motion: Gozelski Ayes: 7 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">*RESOLUTION</p>
Wyo. Co. Business Center (LDC) w/J. Pierce			
	<p>~ Nothing to Report ~</p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
Solid Waste w/			
<p>1. Reappointments: GLOW Regional Solid Waste Management Committee <i>One (1) year term effective January 1, 2023 through December 31, 2023:</i></p> <p style="text-align: center;"><u>Planning & Development Representative</u></p> <ul style="list-style-type: none"> • James Bragg (County Planning & Development) 36 Center Street, Suite C, Warsaw NY 14569 (replacing R. Curry) <p style="text-align: center;"><u>Supervisor Members</u></p> <ul style="list-style-type: none"> • Jerry Davis, T/Covington, 7414 Court Rd, Pavilion, NY 14525 • Sandra King, T/Pike, 4643 Safford Rd, Gainesville, NY 14066 <p style="text-align: center;"><u>Alternate Supervisor member</u></p> <ul style="list-style-type: none"> • Dan Leuer, T/Middlebury, 712 Transit Rd, Wyoming, NY 14591 		<p>Motion: Gozelski Ayes: 7 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">*RESOLUTION</p>

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Planning Committee Members Present: *Leuer, Davis*, Kehl, Gozelski, Granger, Roberts, McCormick

Absent:

Also Present: C. Ketchum/Board Clerk; B. Ryan/Board Chair; M. Roche, T/Eagle; J. Brick, T/Perry

Department Agenda Item	Discussion	Decision	Action
<p>2. Reappointment: GLOW Solid Waste Advisory Committee <i>One (1) year term effective January 1, 2023 through December 31, 2023</i></p> <p style="text-align: center;"><u>Supervisor Member</u></p> <ul style="list-style-type: none"> • Sandra King, T/Pike, 4643 Safford Rd, Gainesville, NY 14066 <p style="text-align: center;"><u>Agency Representative</u></p> <ul style="list-style-type: none"> • Vacant (<i>appt. formerly held by Joan Petzen</i>, Cornell Cooperative Ext.) 		<p>Motion: Gozelski Ayes: 7 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>3. Reappointment: GLOW Solid Waste Planning Committee <i>One (1) year term effective January 1, 2023 through December 31, 2023</i></p> <p style="text-align: center;"><u>Supervisor Member</u></p> <ul style="list-style-type: none"> • Dan Leuer, T/Middlebury, 712 Transit Rd, Wyoming, NY 14591 <p style="text-align: center;"><u>Planning Dept. Rep.</u></p> <ul style="list-style-type: none"> • James Bragg (County Planning & Development) 36 Center Street, Suite C, Warsaw NY 14569 		<p>Motion: Gozelski Ayes: 7 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
Arts Council w/J. Swaby			
<p>1. Reappointment: Arts Council Board of Directors Supervisor Member <i>One (1) year term effective January 1, 2023 through December 31, 2023</i></p> <ul style="list-style-type: none"> • LuAnne Roberts (<i>T/Genesee Falls</i>), 6013 Tenefly Road, Castile, NY 14427 		<p>Motion: Gozelski Ayes: 7 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>

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Absent:

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Department Agenda Item	Discussion	Decision	Action
Business Education Council w/J. Duppengieser			
<p>1. <u>Appointments:</u> <i>Business Education Council</i> <i>One (1) year term effective January 1, 2023 through December 31, 2023</i></p> <p style="text-align: center;">Supervisor Member</p> <ul style="list-style-type: none"> • <i>David Granger</i>, (T/Gainesville), 7 Whiton Ave., Silver Springs, NY 14550 <p style="text-align: center;">Supervisor Member / Alternate</p> <ul style="list-style-type: none"> • <i>LuAnne Roberts</i>, (T/Genesee Falls), 6013 Tenefly Rd., Castile, NY 14427 		<p>Motion: Gozelski Ayes: 7 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
2:00 PM - Countywide Zoning Program w/D. Roberts			
<p>1. <u>Monthly Report – Dec. 2022</u> • Year-end comments for 2022</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>2. <u>Munis Income Statement 2022</u></p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>3. <u>IMA contractual agreements</u></p>		<p>Motion: Kehl Ayes: 6 Noes: 1 McCormick Absent:</p>	<p>Carried: XXX Defeated: Referred to: NC RESOLUTION</p>
<p>4. <u>2023 Fee schedule adjustments</u></p>		<p>Motion: Roberts Ayes: 7 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
<p>5. <u>FYI – In service training</u></p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Absent:

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Department Agenda Item	Discussion	Decision	Action
Space Allocation w/			
	~ Nothing to Report ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Committee Chair's Agenda			
<i>FYI</i> – Mitsubishi Power has signed an agreement with Texas Brine for hydrogen storage using the salt brine wells within the Town of Middlebury.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/D. Leuer (minutes prepared by *C. Ketchum*).

Next Planning Committee Meeting scheduled for **Wednesday, February 22, 2023 @ 1:00 PM.**

Committee Chair Initials: _____