

HUMAN SERVICES COMMITTEE MEETING MINUTES

Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.

Thank you!

Date: Tuesday, January 31, 2023 @ 11:00 AM

Location: *Supervisors' Chambers, 2nd floor of the government center.*

Present: **Grant, Davis**, Roche, Granger, Roberts, McCormick, King

Absent:

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; B. Ryan/Board Chair; A. D. Berwanger, T/Arcade; E. J. Gozelski, T/Castile

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
1. FYI: Change date of the February 28, 2023 Committee Meeting to Friday, February 24, 2023 at 9:00 AM to accommodate Committee Members attending the Winter NYSAC conference.	<i>Changes to date, time and location are the privilege of the Committee Chair ~ no action required.</i> <i>Four (4) of the Committee Members (Grant, Roche, Roberts & King) were unavailable to attend the meeting on 02/21/23 if moved to that date.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
11:00 AM Veterans Services w/A. Solina			
1. Dwyer Report <ul style="list-style-type: none"> • Please see attached 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. This Day in History/ Veteran of the Month <ul style="list-style-type: none"> • Veteran of the Month – Richard “Buzz” Bailly 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. Free Haircuts		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
4. Mid-Winter overview		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
5. Proclamation (Proclaiming 02/14/23 Presidents' Day) <ul style="list-style-type: none"> • Please see attached 	<div style="font-size: 2em; opacity: 0.5; transform: rotate(-15deg); position: absolute; top: -50px; left: -100px;">Withdrawn</div> Wyoming County recognizes February 20th as the official Federal Holiday	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
6. February Special Dwyer Event Coming Up <ul style="list-style-type: none"> • 02/25/23 Free bowling at the Letchworth Pines 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
7. <i>NYS American Legion Commander Visitation</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
8. <i>Position create/fill:</i> Veterans' Services One position of <i>Administrative Assistant (Veteran Services)</i> (1.0 FTE) and place on Schedule S. Position available date: February 15, 2023.	<i>Requesting to fill at an hourly wage rate range of \$17.00 - \$19.00 (salary equivalent of \$30,940-\$34,580).</i>	Motion: Granger Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: FINANCE
11:15 AM Office for the Aging w/A. Aldinger			
1. <i>OFA Advisory Council Reports:</i> <ul style="list-style-type: none"> • EISEP ~ <u>57</u> Participants / <u>39</u> Active <ul style="list-style-type: none"> ○ PCA I ~ <u>20</u> ○ PCA II ~ <u>10</u> ○ Personal Response buttons <u>9</u> • Respite ~ <u>31</u> Participants / <u>26</u> Active <ul style="list-style-type: none"> ○ Adult Day Care ~ <u>1</u> ○ PCA I ~ <u>2</u> ○ PCA II ~ <u>3</u> ○ Over night ~ <u>3</u> ○ Life Line ~ <u>17</u> <ul style="list-style-type: none"> ▪ Private Pay ~ <u>50</u> • Unmet Need ~ <u>15</u> Participants / <u>12</u> Active <ul style="list-style-type: none"> ○ Life Line ~ <u>8</u> ○ PCA I ~ <u>1</u> ○ PCA II ~ <u>3</u> • Alzheimer Caregiver services ~ <u>59</u> families served. • HDM (Home Delivered Meals) ~ <u>305</u> active participants with <u>257</u> meals being served today • Congregate Meal Sites ~ Avg. <u>14</u> /day <ul style="list-style-type: none"> ○ Pine Lounge ~ <u>39</u> /week 	23 seniors are on a waiting list for services.	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
<p>2. Re-appointment: Wyoming County OFA Advisory Council <u>Supervisor Member</u> <i>One(1) year term effective January 1, 2023 through December 31, 2023:</i></p> <ul style="list-style-type: none"> • Ellen Grant (T/Bennington), 134 Clinton Street, Alden, NY 14004 <p style="text-align: center;"><u>Town Reps</u></p> <p><i>Three(3) year term effective January 1, 2023 through December 31, 2025</i></p> <ul style="list-style-type: none"> • James McIlroy (T/Covington), 7806 Big Tree Rd Pavilion, NY 14525 • Gail Rogers (T/Genesee Falls), 6612 Portageville Rd Portageville, NY 14536 • Ann Smith (T/Eagle), 3493 E. Main St Bliss, NY 14024 • Carol Glor (T/Middlebury), 5378 Conable Way #103 Warsaw, NY 14569 • Faith McQueen (T/Bennington), 693 Lapp Rd Alden, NY 14004 • Peter Pilc (T/Sheldon), 725 Route 20A Strykersville, NY 14145 <p style="text-align: center;"><u>Agency Reps</u></p> <p><i>Three(3) year term effective January 1, 2023 through December 31, 2025</i></p> <ul style="list-style-type: none"> • Diane Scott (Peers Together), 27 W. Buffalo St Warsaw, NY 14569 • Karen Gayton (Wyoming Transit Service), 4390 Gypsy Lane Mt. Morris, NY 14510 		<p>Motion: Davis Ayes: 7 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right; font-weight: bold;">*RESOLUTION</p>

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Department Agenda Item	Discussion	Decision	Action
<p>3. Grant Application and Acceptance: Authorize Chairman to sign a grant application and acceptance award with <i>New York State Office for the Aging</i> 2 Empire State Plaza Albany, NY 12223-1251, funding of outreach and counseling to Medicare beneficiaries who are low income and potentially eligible for low income subsidy program in a minimum amount of \$15,244.00; effective 09/01/2022 through 08/31/2023 (MUNIS CONTRACT #1224) - ✓✓</p>		Motion: Roche Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
<p>4. Professional Service Contract \$5,001 or greater: Authorize Chairman and Director to sign contract pursuant to General Municipal Law §104(b) with <i>Trusted Choice Homecare</i>, 500 Seneca St., Suite 501, Buffalo, NY 14204 for consumer-directed in-home services to residents 60+ in Wyoming County – services to be provided based on need – Not to exceed 2023 budget effective 03/01/23 – 12/31/23. (MUNIS CONTRACT #) Vendor needs to register under self service</p>		Motion: Roche Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
<p>5. Professional Service Contract \$5,001 or greater: Authorize Chairman and Director to sign contract pursuant to General Municipal Law §104(b) with <i>WNY Independent Living, Inc. d/b/a Independent Living of the Genesee Region</i>, 113 Main St., Batavia, NY 14020 for consumer-directed in-home services to residents 60+ in Wyoming County – services to be provided based on need – Not to exceed 2023 budget effective 01/01/23 – 12/31/23. (MUNIS CONTRACT #1222) - ✓✓</p>		Motion: Roche Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION

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Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; B. Ryan/Board Chair; A. D. Berwanger, T/Arcade; E. J. Gozelski, T/Castile

Department Agenda Item	Discussion	Decision	Action
<p>6. Amend Resolution 22-053: Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with WCJW Radio 3258 Merchant Rd Warsaw, NY 14569 to reflect the following changes:</p> <ul style="list-style-type: none"> • Provision of information and outreach in Wyoming County in an amount not to exceed budgeted amount for each year; effective January 1, 2022 through December 31, 2025. MUNIS CONTRACT change order #78) - ✓✓ 		Motion: Roerts Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
<p>7. FYI ~ Contract (\$3,000 and under) AMEND: *As approved May 25, 2021 in Human Service Committee Meeting, to reflect no end date.</p> <ul style="list-style-type: none"> • Language Line Phone Interpreting, 1 Lower Ragsdale Dr., Monterey CA 93940 for Interpretive services for Wyoming County residents in the amount of \$.75 per minute varies based on usage not to exceed \$3,000.00; effective June 1, 2021 through December 31, 2022. This is a state recommended contract. MUNIS CONTRACT #Pending) 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Youth Bureau w/A. Aldinger & A. Fialkowski			
<p>8. Program Updates:</p> <ul style="list-style-type: none"> • Early Intervention (ages 0-3) <ul style="list-style-type: none"> ○ Active: 68 / 18 waiting for evaluation • Pre-School (ages 3-5) <ul style="list-style-type: none"> ○ Active: 122 / Center based: 22; 7 on waiting list 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>9. Professional Service Contract (\$5,001 or greater): Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with Specialized Early Childhood Center of Western New York (DBA: Bornhava), 25 Chateau Terrace, Amherst, NY 14226 for the provision of Pre-School Centerbased/SEIT/Evaluation Services in an amount of variable depending on need. Effective February 1, 2023 through June 30, 2024. MUNIS CONTRACT #1113) - ✓✓</p>		Motion: King Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION

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Department Agenda Item	Discussion	Decision	Action
<p>10. Professional Service Contract (\$5,001 or greater): Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with Specialized Early Childhood Center of Western New York (DBA: Bornhava), 25 Chateau Terrace, Amherst, NY 14226 for the provision of Pre-School Related Services in an amount of variable depending on need. Effective February 1, 2023 through June 30, 2024. (MUNIS CONTRACT #1112) - ✓✓</p>		Motion: King Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
<p>11. Professional Service Contract (\$5,001 or greater): Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with The Wyoming County Business Education Council, Inc., 36 Center Street, Warsaw, NY 14569 for collaboration in the provision of a Youth Leadership Academy using the Rural Communities Grant in an amount not exceed \$10,000.00. Effective January 1, 2023 through December 31, 2024. (MUNIS CONTRACT #1158) - ✓✓</p>	<p><i>4-5 students from every Wyoming County School District</i></p>	Motion: McCormick Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
<p>12. Professional Service Contract (\$5,001 or greater): Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with Cradle Beach, 8038 Old Lakeshore Road, Angola, NY 14006 for a venue for a Women's Caregiver Respite Retreat in an amount not to exceed \$13,000.00. Effective June 1, 2023 through June 30, 2023. (MUNIS CONTRACT #1167) - ✓✓</p>	<p><i>Cost is \$130.00 per participant and includes: lodging, meals and activities.</i></p> <p><i>Charge \$175/person – includes cost of a speaker</i></p>	Motion: Davis Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
<p>13. 2023 Appropriation: To: 014059.542306-FSUPP EI Misc-FSUPP <u>\$17,000.00</u> w/01405900.412890-FSUPP EI Misc Rev-FSUPP \$17,000.00 Reason: To cover cost of Women's Caregiver Respite Retreat</p>	<p><i>We are anticipating receiving back the full cost of the venue. But we may come up short if not enough people sign up to cover the key note speaker. Baseline attendance to cover speaker is 89 women.</i></p>	Motion: Davis Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: FINANCE

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Department Agenda Item	Discussion	Decision	Action
<p>14. Professional Service Contract (\$3,001-\$5,000): Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <i>Kate Swenson</i>, 1628 Quail Ridge Circle, Woodbury, MN 55125 for keynote speaker for a Women's Caregiver Respite Retreat in an amount not to exceed \$4,000.00. Effective June 1, 2023 through June 30, 2023. (MUNIS CONTRACT #1218) - ✓✓</p>		Motion: Davis Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: APPROVED
<p>15. FYI ~ Contract (\$3,000 and under): • Demenico Danesi (DBA: Ready to Respond), 1440 Long Pond Road, Rochester, NY 14626, for the provision of Babysitting Courses, First Aid Courses and CPR Courses in an amount no to exceed \$1,500.00. Effective April 1, 2023 through December 31, 2023. (MUNIS CONTRACT #1126) - ✓✓</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>16. Overnight Travel Authorization: J. Hudson and A. Fialkowski will travel to Albany to attend the 2023 Annual Youth Leadership Forum at the Empire State Plaza, 100 S Mall Arterial, Albany, NY 12242 on 2/06/23 to 2/07/23. Total cost \$300.00; budgeted, personal cars will be used with bussing provided from LeRoy.</p>		Motion: Roberts Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: APPROVED
<p>17. Grant Application and Acceptance: Authorize Chairman to sign a grant application and acceptance award with <i>New York State Office of Children and Family Services (OCFS) Office of Youth Development</i> 52 Washington St Albany, NY 12144, for funding of Youth Bureau Administration, Stars, OMEGA/Youth Court, Youth Sports in a minimum amount of \$42,102.00.00; effective January 1, 2023 through September 31, 2023. (MUNIS CONTRACT # 1214) - ✓✓</p>	<p><i>This is a nine month grant in anticipation of moving from a Jan – Dec grant period to a Oct – Sep grant period.</i></p>	Motion: Granger Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
<p><i>Update on the Youth Sports Grant – used for outreach to kids living in rural areas. Healthy and engaging activities (could be used to engage kids in music).</i></p>			

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Department Agenda Item	Discussion	Decision	Action
11:30 AM Department of Social Services w/K. Barber			
<p>1. Position Fill:</p> <p style="text-align: center;">Social Services</p> <p>One (1) position of <u>Community Services Worker</u> (Position Code: #157.315), CSEA Agreement, Sch. A. Grade 6 (\$18.83 – \$20.99/hr.) to replace Andie Shearing, who was promoted effective 01/16/23. Position available date: 2/08/23</p>		<p>Motion: Davis Ayes: 7 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">FINANCE</p>
<p>2. Position Fill:</p> <p style="text-align: center;">Social Services</p> <p>One (1) position of <u>Community Services Worker</u> (Position Code: #097.315), CSEA Agreement, Sch. A. Grade 6 (\$18.83 – \$20.99/hr.) to replace Lynn Burton, who was promoted effective 01/16/23. Position available date: 2/08/23</p>		<p>Motion: Davis Ayes: 7 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">FINANCE</p>
<p>3. Position Fill:</p> <p style="text-align: center;">Social Services</p> <p>One (1) position of <u>Social Services Program Specialist</u> (Position Code: #196.359), CSEA Agreement, Sch. A. Grade 10 (\$20.38- \$23.06/hr.) to replace Michael Bramer, who transferred to a noncontingent position effective 5/25/22. Position available date: 2/08/23</p>		<p>Motion: Davis Ayes: 7 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">FINANCE</p>
<p>4. Position Fill:</p> <p style="text-align: center;">Social Services</p> <p>One (1) position of <u>Child Support Unit Supervisor</u> (Position Code: #169.411), CSEA Agreement, Sch. A. Grade 15 (\$22.43- \$26.09/hr.) to replace Joanne Schreiber, who resigned effective 1/4/23. Position available date: 2/08/23</p>		<p>Motion: Davis Ayes: 7 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">FINANCE</p>
<p>5. Position Fill:</p> <p style="text-align: center;">Social Services</p> <p>One (1) position of <u>Social Services Program Specialist</u> (Position Code: #120.359), CSEA Agreement, Sch. A. Grade 10 (\$20.38- \$23.06/hr.) to replace Michelle Tamol (Laird), who resigned effective 1/4/23. Position available date: 2/08/23</p>		<p>Motion: Davis Ayes: 7 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">FINANCE</p>

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Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; B. Ryan/Board Chair; A. D. Berwanger, T/Arcade; E. J. Gozelski, T/Castile

Department Agenda Item	Discussion	Decision	Action
<p>6. Position Creation/Fill: Social Services One (1) position of Senior Account Clerk (1.00 FTE) CSEA Agreement, Sch. A. Grade 6 (18.83-20.99); Position available date: 2/15/23. Benefit package consistent with current CSEA Bargaining Agreement.</p>		<p>Motion: Roberts Ayes: 7 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">FINANCE</p>
<p>7. Professional Service Contract: (\$5,001 or greater): Authorize Chairwoman to sign contracts, pursuant to General Municipal Law § 104(b), with the following agencies for the prevention of homelessness under the Emergency Solution Grant under the CARES ACT in the amount not to exceed the 2022-2023 budget or grant total:</p> <ul style="list-style-type: none"> • Christopher Carney, 41 East Mills Street, Castile, NY 14569 effective February 1, 2022, through September 30, 2023. (MUNIS CONTRACT # 1088) - ✓✓ • Jonathan Doane, 3993 Mote Road, Gainesville, NY 14066 effective February 1, 2022, through September 30, 2023. (MUNIS CONTRACT # 1198) - ✓✓ 		<p>Motion: Roche Ayes: 7 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">*RESOLUTION</p>
<p>8. Professional Service Contract (\$5,001 or greater): Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with Cattaraugus Community Action INC dba Connecting Communities in Action, 25 Jefferson Street, Salamanca, NY 14779 for provision of domestic violence shelter in an amount not to exceed \$10,000.00; effective January 1, 2023 through December 31, 2023. (MUNIS CONTRACT # 1164) - ✓✓</p>		<p>Motion: King Ayes: 7 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">*RESOLUTION</p>
<p>9. FYI – Contract (\$3,000 and under):</p> <ul style="list-style-type: none"> • Literacy West NY, Inc., 5455 State Route 19N, Belmont, NY 14813, for Job Readiness Training (JRT) Program & TABE Testing at the Warsaw location. No cost to the county. Effective 1/1/22 01/01/23 through 12/31/22 12/31/23. This is a renewal contract with no changes. (MUNIS CONTRACT # 1204) - ✓✓ 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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<p>10. FYI – WMS Contract (\$3,000 and under): These contracts are to provide work experience for TANF, Safety Net & SNAP Participants. They are renewals with no changes and are effective 1/1/23 through 12/31/23. No cost to the county; work experience only.</p> <ul style="list-style-type: none"> • Wyoming County Animal Shelter, 4380 Route 19, Silver Springs, NY 14550 <ul style="list-style-type: none"> ○ (MUNIS CONTRACT # 1200) - ✓✓ • Village of Arcade, 17 Church Street, Arcade, NY 14009 <ul style="list-style-type: none"> ○ (MUNIS CONTRACT # 1199) - ✓✓ • Literacy West, 5455 State Route 19N, Belmont, NY 14813 <ul style="list-style-type: none"> ○ (MUNIS CONTRACT # 1203) - ✓✓ • Wyoming County HR, 338 North Main Street, Warsaw, NY 14569 <ul style="list-style-type: none"> ○ (MUNIS CONTRACT #1201) - ✓✓ • Wyoming County OFA, 8 Perry Ave, Warsaw, NY 14569 <ul style="list-style-type: none"> ○ (MUNIS CONTRACT #1202) - ✓✓ • Wyoming County Community Action, 6470 Route 20A, Suite 1, Perry NY 14530 <ul style="list-style-type: none"> ○ (MUNIS CONTRACT #1197) - ✓✓ 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Department Agenda Item	Discussion	Decision	Action
11. Amend Resolution No. 22-647: to extend expiration date from December 31, 2023 through December 31, 2027. All else remains the same. <ul style="list-style-type: none"> • Robinson & Hackemer Funeral Home, Inc. 246 North Main Street, Warsaw, NY 14569 for Funeral Payments for Indigents. (MUNIS CONTRACT #894) - ✓✓ • W. S. Davis Funeral Home, Inc. 358 Main Street, Arcade, NY 14009 for Funeral Payments for Indigents. (MUNIS CONTRACT #896) - ✓✓ • Tracey Golding, Inc dba Charles Meyer Funeral Home 13228 Broadway, Alden, NY 14004 for Funeral Payments for Indigents. (MUNIS CONTRACT #900) - ✓✓ • Martin D'Angelo Funeral Home, Inc dba John W. Martin Funeral Home, 37 Chapel Street, PO Box 6, Mt. Morris, NY 14510 for Funeral Payments for Indigents. (MUNIS CONTRACT #902) - ✓✓ 	<p style="color: blue; font-style: italic;">Four funeral home contracts run for 4 years</p>	Motion: Davis Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to:
12. <u>Monthly Report:</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Wyo. Co. Community Action w/C. Johnson			
	~Nothing to Report~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/E. Grant (minutes prepared by C. Ketchum).

Next Human Services Committee Meeting scheduled for **Friday, February 24, 2023 @ 9:00 AM.**

Committee Chair Initials: _____