

PUBLIC WORKS COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.

Thank you!

*The public may continue to observe meetings via **BOS YouTube Channel** (<https://www.youtube.com/channel/UCcfZs0H1gcOlb67vIR8g-Ow>)

Date: Tuesday, January 27, 2022 @ 9:00 AM

Location: **Supervisors' Chambers, 2nd floor of the government center & Zoom Conference Call.**

Present: **Brick, Leuer (Zoom)**, Grant, Gozelski, Davis, Roche, King

Absent: Kehl

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; A. D. Berwanger (9:23 AM)

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:00 AM Highway & Bridges w/D. Blue & K. Chmura			
1. Position Fill: Highway Dept. One (1) position of Heavy Equipment Operator (1.00 FTE) (<i>position code: 028.038B</i>) on CSEA sch. B, grade 9 (\$19.04 - \$21.03/hr) to replace <i>Nathan Redden</i> who resigned January 7, 2022. Position available February 2, 2022.		Motion: Davis Ayes: 7 Noes: Absent: 1 Kehl	Carried: XXX Defeated: Referred to: FINANCE
2. Position Fill: Highway Dept. One (1) position of Working Supervisor (1.00 FTE) (<i>position code: 093.276</i>) on CSEA, sch. B, grade 10 (\$19.58 - \$22.30/hr) to replace Eric Jackson who was promoted to Bridge Construction Supervisor as of September 26, 2021. Position available February 2, 2022.		Motion: Grant Ayes: 7 Noes: Absent: 1 Kehl	Carried: XXX Defeated: Referred to: FINANCE
3. January Work Update		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

PUBLIC WORKS COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

**Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.**

Thank you!

*The public may continue to observe meetings via **BOS YouTube Channel** (<https://www.youtube.com/channel/UCcfZs0H1gcOlb67vIR8g-Ow>)

Date: Tuesday, January 27, 2022 @ 9:00 AM
 Location: **Supervisors' Chambers, 2nd floor of the government center & Zoom Conference Call.**
 Present: **Brick, Leuer (Zoom)**, Grant, Gozelski, Davis, Roche, King
 Absent: Kehl
 Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; A. D. Berwanger (9:23 AM)

Department Agenda Item	Discussion	Decision	Action
4. Discussion: <ul style="list-style-type: none"> • Burke Hill plowing – Town of Warsaw <ul style="list-style-type: none"> ○ Contract currently does not cover “little off shoot.” ○ Brought to county highway’s attention that the town isn’t paid for snow and ice removal for this little section of the road. ○ Time and material to be billed so that the one and only resident is not left high and dry. ○ Several solutions discussed <ul style="list-style-type: none"> ▪ Abandon and build resident a driveway ▪ County Attorney researching options 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
5. Permission to go out to bid: <ul style="list-style-type: none"> • 2022 Bobcat Skid-steer to replace the 2006 Bobcat #43 (included in 2022 budget) 		Motion: Gozelski Ayes: 7 Noes: Absent: 1 Kehl	Carried: XXX Defeated: Referred to: APPROVED
6. FYI ~ Contract (\$3,000 and under) <ul style="list-style-type: none"> • Matrix Communications, 126 Dwight Park Circle, Syracuse, NY 13209 for a 12 month Maintenance Contract (parts and labor warranty) for the telephone system in an amount not to exceed \$576.00; effective February 23, 2022 through February 22, 2023. • Keiffer’s Sales & Service, 11036 Ortner Rd., Darien Center, NY 14040 for the provision of annual fire extinguisher inspections in the amount not to exceed \$2,000.00; effective January 1, 2022 through December 31, 2022. <i>Supervisor Brick questioned if there was any interest in using TP Firestop in Perry.</i> 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

PUBLIC WORKS COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled,

CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19)

permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

**Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.**

Thank you!

*The public may continue to observe meetings via **BOS YouTube Channel** (<https://www.youtube.com/channel/UCcfZs0H1gcOlb67vIR8g-Ow>)

Date: Tuesday, January 27, 2022 @ 9:00 AM

Location: **Supervisors' Chambers, 2nd floor of the government center & Zoom Conference Call.**

Present: **Brick, Leuer (Zoom)**, Grant, Gozelski, Davis, Roche, King

Absent: Kehl

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; A. D. Berwanger (9:23 AM)

Department Agenda Item	Discussion	Decision	Action
9:30 AM Buildings & Grounds w/ M. Adamczak & K. Wiedemann			
1. Professional Service Contract \$5,001 or greater: Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with U&S Services , 95 Stark Road, Buffalo, NY 14150, for HVAC controls and preventative maintenance at various County buildings in an amount not to exceed \$9,500.00; effective January 1, 2022 through December 31, 2022.	State Contract PT68877	Motion: Roche Ayes: 7 Noes: Absent: 1Kehl	Carried: XXX Defeated: Referred to: *RESOLUTION
2. Professional Service Contract \$5,001 or greater: Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with Ferguson Electrical Services, Inc , 321 Ellicott St, Buffalo, NY 14203, for infrared thermographic inspections and preventative maintenance on switchgear at Courthouse Campus in an amount not to exceed \$5,220.00 a year for three years for a grand total in an amount not to exceed \$15,660.00 effective August 1, 2022 through July 31, 2024.		Motion: Davis Ayes: 7 Noes: Absent: 1Kehl	Carried: XXX Defeated: Referred to: *RESOLUTION
3. Professional Service Contract \$5,001 or greater: Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with CID Waste Management of New York, LLC , 10860 Olean rd, Chaffee, NY 14030, for the trash and recycling dumpster services at various County buildings in an amount not to exceed \$12,000.00; effective February 1, 2022 through January 31, 2023.	State Contract PS917AA	Motion: Grant Ayes: 7 Noes: Absent: 1Kehl	Carried: XXX Defeated: Referred to: *RESOLUTION

Committee Chair Initials: _____

PUBLIC WORKS COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled,

CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19)

permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

**Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.**

Thank you!

*The public may continue to observe meetings via **BOS YouTube Channel** (<https://www.youtube.com/channel/UCcfZs0H1gcOlb67vIR8g-Ow>)

Date: Tuesday, January 27, 2022 @ 9:00 AM

Location: **Supervisors' Chambers, 2nd floor of the government center & Zoom Conference Call.**

Present: **Brick, Leuer (Zoom)**, Grant, Gozelski, Davis, Roche, King

Absent: Kehl

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; A. D. Berwanger (9:23 AM)

Department Agenda Item	Discussion	Decision	Action
<p>4. FYI ~ Contract (\$3,000 and under):</p> <ul style="list-style-type: none"> • Batavia Overhead Door Co., PO Box 366, Batavia, NY 14021 for the repairs on overhead doors at various County buildings as needed not to exceed \$3,000.00; effective December 01, 2021 through November 30, 2023. • Seneca Gorham Security Systems, PO BOX 335, Bloomberg, NY 14469 for security alarm and monitoring services at Kaplan Building, Records Retention and Historians building in an amount not to exceed \$2,500.00 ; effective January 01, 2022 through December 31st 2022. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>5. Professional Service Contract \$5,001 or greater: Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with Door Specialties Inc, 530 Fillmore Ave, Tonawanda, NY 14150 for re-coring and keying of doors at various County buildings in an amount not to exceed \$20,000.00; effective February 1, 2022 through completion.</p>	<p>TIPS USA Contract #200203</p>	Motion: King Ayes: 7 Noes: Absent: 1Kehl	Carried: XXX Defeated: Referred to: *RESOLUTION
<p>There was some discussion over build out space for Veteran Services at the Ag. Center. Director Solina is to be asked to make a trip to the Ag. Center to see if his needs can be met.</p>			
<p>6. Permission to establish project for Ag Center enhancements upon purchase of building to include HVAC controls, HVAC balancing, doors, lock replacements barn roof</p>		Motion: Roche Ayes: 7 Noes: Absent: 1Kehl	Carried: XXX Defeated: Referred to: *RESOLUTION
<p>Highway Office Bldg. renovations proposal update:</p> <ul style="list-style-type: none"> • Campus Construction will provide estimate of how much renovations will cost • Sending plan M. Adamczak and D. Blue came up with for estimating purposes • Buildings and Grounds will occupy second floor • Would also address ADA compliance issues with current building. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

PUBLIC WORKS COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

**Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.**

Thank you!

*The public may continue to observe meetings via **BOS YouTube Channel** (<https://www.youtube.com/channel/UCcfZs0H1gcOlb67v1R8g-Ow>)

Date: Tuesday, January 27, 2022 @ 9:00 AM
 Location: *Supervisors' Chambers, 2nd floor of the government center & Zoom Conference Call.*
 Present: **Brick, Leuer (Zoom)**, Grant, Gozelski, Davis, Roche, King
 Absent: Kehl
 Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; A. D. Berwanger (9:23 AM)

Department Agenda Item	Discussion	Decision	Action
<i>At 9:23 AM Supervisor Berwanger, T/Arcade entered the meeting during the below agenda item.</i>			
<ul style="list-style-type: none"> Would free up storage space being used at Records Center 			
7. 2022Transfer: From: 129950.599504 Transfer to CIP \$221,000.00 To: 121620.520401.AG Misc. Equipment \$221,000.00 Reason: To cover enhancements at Ag Center.	<i>Only if 6 is approved</i>	Motion: Roche Ayes: 7 Noes: Absent: 1 Kehl	Carried: XXX Defeated: Referred to: FINANCE
8. QueWare for Ag. Center Agencies <ul style="list-style-type: none"> Contact Buildings and Grounds after closing for maintenance issues Director Adamczak would like to talk to the tenants of the Ag. Center on how maintenance issues will be handled. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9. Procurement Card usage: <ul style="list-style-type: none"> Buildings and Grounds make purchases at Tractor Supply, Home Depot, etc. Current policy is to use the procurement card for emergency purchases only. Budget Office concern is the practice goes against current county policy Director Adamczak pressed for guidance K. Wiedemann explained that many of the vendors are on state contract through Omnia Partners Refer to Finance Committee for a revision to the County Procurement Policy (thresholds) and the Procurement Card Guidelines to allow purchases of commodities by Buildings and Grounds 		Motion: King Ayes: 7 Noes: Absent: 1 Kehl	Carried: XXX Defeated: Referred to: FINANCE

Committee Chair Initials: _____

PUBLIC WORKS COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

**Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.**

Thank you!

*The public may continue to observe meetings via **BOS YouTube Channel** (<https://www.youtube.com/channel/UCcfZs0H1gcOlb67vIR8g-Ow>)

Date: Tuesday, January 27, 2022 @ 9:00 AM

Location: **Supervisors' Chambers, 2nd floor of the government center & Zoom Conference Call.**

Present: **Brick, Leuer (Zoom)**, Grant, Gozelski, Davis, Roche, King

Absent: Kehl

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; A. D. Berwanger (9:23 AM)

Department Agenda Item	Discussion	Decision	Action
10. Rotunda Update: <ul style="list-style-type: none"> Finishing work is taking place Will need to sit with Sheriff and Board of Supervisors on security station expectations (<i>refer to Sheriff / Public Safety for further discussion</i>) 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<i>Director Adameczak offered his condolences on the passing of Hospital Administrator and CEO, Joe McTernan.</i>			
Traffic Safety Board			
1. Appointments/Reappointments: <div style="text-align: center;">Traffic Safety Board Member</div> <i>Three (3) year term effective November 14, 2021 through November 13, 2024</i> <ul style="list-style-type: none"> Harry Pankow (T/Castile) 5878 Glen Iris Road, Castile, NY 14427 Marc Roche (T/Eagle) PO Box 234, Bliss, NY 14024 Vacancy (T/Gainesville) - to replace Dennis Hare James Kemp (T/Genesee Falls) 6025 Denton Corner Road, Castile, NY 14427 	<div style="font-size: 2em; font-family: cursive; color: gray; opacity: 0.5;">Withdrawn</div> <p style="color: red; font-size: 0.8em;"><i>Post committee discovery: These appointments were made December 14, 2021; Res. #21-591.</i></p> <p>Vacancies remain in the towns of Arcade, Attica and Wethersfield.</p>	Motion: Grant Ayes: 7 Noes: Absent: 1 Kehl	Carried: XXX Defeated: Referred to:
			*RESOLUTION

Signature of Committee Chairman: **p/J. Brick** (minutes prepared by C. Ketchum).

Next Public Works Committee Meeting scheduled for **Thursday, February 24, 2022 @ 9:00 AM.**

Committee Chair Initials: _____