

HUMAN RESOURCE COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.

Thank you!

*The public may continue to observe meetings via **BOS YouTube Channel** (<https://www.youtube.com/channel/UCcfZs0H1gcOlb67vIR8g-Ow>)

Date: Tuesday, January 25, 2022 @ 9:00 AM

Location: **Supervisors' Chambers, 2nd floor of the government center & Zoom Conference Call.**

Present: **King, Becker**, Kehl (Zoom), Grant, Roche, Granger, McCormick, Jacoby

Absent: Leuer

Also Present: C. Ketchum/Board Clerk; J. Wilkinson/County Attorney; D. Farberman/Human Resource Director; J. Cook/Budget Officer; B. Ryan/Board Chair (9:07 AM); A. D. Berwanger, T/Arcade (9:12 AM); E. J. Gozelski, T/Castile; J. Davis, T/Covington; L. Roberts, T/Genesee Falls

Department Agenda Item	Discussion	Decision	Action	
Committee Chair's Agenda				
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:	
9:00 AM Board of Elections w/J. Schlick & H. Bush				
1. FYI ~ Contract (\$3,000 and under): <ul style="list-style-type: none"> Village of Warsaw, 15 South Main Street, PO Box 49, Warsaw, NY 14569 for the provision of election assistance effective March 1, 2022 through February 29, 2024. <i>(Revenue Contract)</i> Village of Attica, 9 Water St, Attica, NY 14011 for the provision of election assistance effective March 1, 2022 through February 29, 2024. <i>(Revenue Contract)</i> 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:	
9:15 AM County Attorney w/J. Wilkinson				
1. General Update. <ul style="list-style-type: none"> Signed opioid abuse documents recently 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:	
2. 2022 Appropriation: To: 01142100.542494 HH Grant Expenses \$500.00 w/011421.430250 Hurrell Harring Grant \$500.00 Reason: To cover Public Defense Case Management System Maintenance and Support Agreement.		Funds provided through Hurrell-Harring Grant. Contract No. CSTWIDEHH52 Year 3. FYI - Contract Processed through Committee on November 30, 2021	Motion: McCormick Ayes: 8 Noes: Absent: 1 Leuer	Carried: XXX Defeated: Referred to: FINANCE

Committee Chair Initials: _____

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Department Agenda Item	Discussion	Decision	Action
9:30 AM Human Resource w/D. Farberman			
1. <i>Approve Collective Bargaining Agreement for the CSEA General Unit; effective January 01, 2021 through December 31, 2024.</i>	<u>See attached</u>	Motion: Becker Ayes: 8 Noes: Absent: 1 Leuer	Carried: XXX Defeated: Referred to: *RESOLUTION
<i>At 9:07 AM Chairwoman Ryan, T/Warsaw entered the meeting during the below agenda item.</i>			
<i>HR Director Farberman reported that this agreement is anticipated to impact WCCH net revenues by \$500K to the positive.</i>			
<i>At 9:12 AM Supervisor Berwanger, T/Arcade entered the meeting during the below agenda item.</i>			
<i>Salary Schedule X was absorbed into the WCCH CBA schedule, it no longer exists on its own.</i>			
2. <i>Discussion Items:</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<ul style="list-style-type: none"> • CSEA Supervisory CBA • Sheriff Road Patrol and Jail CBA • Covid-19 Return to work and pay procedures <ul style="list-style-type: none"> ○ <u>see attached</u> 			
3. <i>Schedule S/D/I COLA & Lump Sum</i>	<i>Chairwoman Ryan and Supervisor Davis both spoke in favor of the 7% lump sum for 2021.</i>	Motion: Grant Ayes: 8 Noes: Absent: 1 Leuer	Carried: XXX Defeated: Referred to: FINANCE
<i>Budget Officer Cook was asked to update the ARPA funding spreadsheet and recirculate amongst the Supervisors. Budget Officer Cook stated that ARPA funds and State Aid funding sources will be maximized before county tax dollars are used.</i>			
<i>HR Director Farberman commented on the booster requirement at WCCH is coming. Hoping not to lose additional employees because of this additional requirement.</i>			

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Department Agenda Item	Discussion	Decision	Action
4. Amend Salary Schedule S: Human Resources To set the hourly wage of the Payroll Clerk (position # 12.828.508) to \$22.00/hr. (Annual Salary Equivalent of \$40,040.00); effective January 10, 2022.		Motion: Becker Ayes: 8 Noes: Absent: 1 Leuer	Carried: XXX Defeated: Referred to: FINANCE
<p><i>At 9:52 AM there was a motion by Supervisor Becker to enter an executive session to discuss the employment and performance history of a particular employee. This was seconded by Supervisor Granger and all voted aye.</i></p> <p><i>HR Director Farberman, County Attorney Wilkinson, Budget Officer Cook and Board Clerk Ketchum remained.</i></p> <p><i>The YouTube live streaming was suspended.</i></p> <p><i>At 10:09 AM there was a motion by Supervisor McCormick to end the executive session and continue the regular meeting. This was seconded by Supervisor Roche and all voted aye.</i></p>			
<i>Due to the unexpected and untimely passing of Hospital Administrator/CEO, Joe McTernan, his health insurance will remain in effect until June 30, 2022 or until notified by his widow that it is no longer required, whichever occurs first.</i>		Motion: Grant Ayes: 8 Noes: Absent: 1 Leuer	Carried: XXX Defeated: Referred to: APPROVED
<i>There was some discussion over yesterday's press release announcing Treasurer Mayer's retirement. Chairwoman Ryan clarified the effective date as March 1, 2022.</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<i>There was a brief discussion over holding a special election this November to formally fill the Treasurer's position. More information will be obtained from the Board of Elections.</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Civil Service w/D. Farberman			
3. <u>Civil Service update for January 2022</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:00 AM County Clerk w/R. Pierce			
	<i>~Nothing to Report~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
DMV w/R. Pierce			
	<i>~Nothing to Report~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Historian w/C. Amrhein			
	<i>~Nothing to Report~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Records Retention w/G. Royce			
	~Nothing to Report~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/S. King (minutes prepared by C. Ketchum).

Next Human Resource Committee Meeting scheduled for **Tuesday, February 23, 2022 @ 9:00 AM.**