

## HUMAN SERVICES COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, *CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19)* permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

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*Thank you!*

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Date: Tuesday, August 31, 2021 @ 1:00 PM

Location: **Supervisors' Chambers, 2<sup>nd</sup> floor of the government center & Zoom Conference Call.**

Present: **Grant, Davis**, Brunner, Roberts, Roche, Granger

Absent: King

Also Present: C. Ketchum/Board Clerk; B. Ryan/Board Chair; A. D. Berwanger, T/Arcade; B. Kehl, T/Attica

Department Agenda Item	Discussion	Decision	Action
<b>Committee Chair's Agenda</b>			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>1:00 PM Veterans Services w/R. Kruppa</b>			
<b>1. Monthly Report:</b> <ul style="list-style-type: none"> <li>• Veterans' Service Office and Dwyer</li> </ul>	<u><a href="#">Attached</a></u>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>2. Dwyer Update:</b> <ul style="list-style-type: none"> <li>• Picnic                             <ul style="list-style-type: none"> <li>○ Was held on 08/28/21</li> <li>○ Several special guests attended (including but not limited to Uncle Sam and a representative of Higher Ground)</li> <li>○ Over 200 in attendance</li> </ul> </li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>3. FY20 Summary of Expenditures:</b> <ul style="list-style-type: none"> <li>• Comparative Report</li> </ul>	<u><a href="#">Attached</a></u>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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<b>4. Proclamations:</b> <ul style="list-style-type: none"> <li>• <a href="#"><u>POW/MIA Recognition Day</u></a> <ul style="list-style-type: none"> <li>○ 09/17/21</li> <li>○ POW/MIA Ceremony will be conducted in November in recognition of Veteran's Day.</li> </ul> </li> </ul>	<i>Post committee: The next Board of Supervisors' meeting will take place on 09/21/21 per resolution 21-327. This proclamation will also be a Chairwoman's proclamation.</i>	Motion: Roberts Ayes: 6 Noes: Absent: 1 King	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<b>Proclamations:</b> <ul style="list-style-type: none"> <li>• <a href="#"><u>Patriot Day (FYI)</u></a> – Will receive a Chairwoman's Proclamation               <ul style="list-style-type: none"> <li>○ 09/11/21</li> </ul> </li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>1:15 PM Office for the Aging w/A. Aldinger</b>			
<b>1. OFA Advisory Council Reports:</b> <ul style="list-style-type: none"> <li>• <b>EISEP</b> ~ <u>65</u> Participants / <u>58</u> Active               <ul style="list-style-type: none"> <li>○ <b>PCA I</b> ~ <u>27</u></li> <li>○ <b>PCA II</b> ~ <u>25</u></li> </ul> </li> <li>• <b>Respite</b> ~ <u>33</u> Participants / <u>25</u> Active               <ul style="list-style-type: none"> <li>○ <b>Adult Day Care</b> ~ <u>1</u> at the Cloisters</li> <li>○ <b>PCA I</b> ~ <u>12</u></li> <li>○ <b>PCA II</b> ~ <u>13</u></li> <li>○ <b>Overnight</b> ~ <u>2</u></li> </ul> </li> <li>• <b>Life Line</b> ~ <u>21</u> <ul style="list-style-type: none"> <li>○ <b>Private Pay</b> ~ <u>44</u></li> </ul> </li> <li>• <b>Alzheimer Caregiver services</b> ~ <u>41</u> families served.</li> <li>• <b>HDM (Home Delivered Meals)</b> ~ <u>305</u> active participants with <u>254</u> meals being served today</li> <li>• <b>Congregate Meal Sites</b> ~ Avg. <u>12</u> /week at the Arcade site               <ul style="list-style-type: none"> <li>○ <b>Pine Lounge</b> ~ <u>44</u> /week</li> </ul> </li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent: King

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2 <b>Professional Service Contract \$5,001 or greater:</b> Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <b>Greenfield Health &amp; Rehabilitation Center</b> 5949 Broadway Lancaster, NY 14086, for respite services to caregivers in Wyoming County in an amount not to exceed 2021 budget; effective July 1, 2021 through December 31, 2021.		Motion: Roche Ayes: 6 Noes: Absent: 1 King	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
3. <b>AMEND Overnight Travel Authorization:</b> A. Aldinger to attend Aging Concerns United Us (ACUU) conference September 20– 22, 2021 in Albany, NY. The county car will be used. \$650.00 is approximate cost to the county. Budgeted.	<b>Original request approved on 07/27/21.</b>	Motion: Granger Ayes: 6 Noes: Absent: 1 King	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>
<b>Youth Bureau</b>			
4. Early Intervention Active: <u>  85  </u> In Process: <u>  22  </u> being evaluated Transitioning August 21 <u>  19  </u> Pre-School Active: <u>  48  </u> this number is way down because of summer vacation. It's usually around 120 or so.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
5. <b>Professional Service Contract \$5,001 or greater:</b> Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <b>Ganrormic Inc dba Wee Can Preschool &amp; Childcare</b> 40 Centre St Orchard Park, NY 14127, for Pre School Special Education in an amount not to exceed 2021 budget; effective July 1, 2021 through December 31, 2024.		Motion: Brunner Ayes: 6 Noes: Absent: 1 King	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>

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Department Agenda Item	Discussion	Decision	Action
6. <b>FYI ~ Contract (\$3,000 and under):</b> • <b>Dell Marketing</b> , for the purchase of a laptop with Microsoft office pro software for Youth Bureau to use for conferences, trainings programs, etc. of in the amount of \$ 1,350 not to exceed effective July 01, 2021 through December 31, 2021.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
7. <b>Grant Application and Acceptance:</b> Authorize Chairman to sign a grant application and acceptance award with <b>New York State Office of Child and Family Services (OCFS) Office of Youth Development 52</b> Washington St Albany, NY 12144, for funding of Youth Bureau Administration, Stars, OMEGA/Youth Court and Safe Harbour in a minimum amount of \$61,333.00; effective January 1, 2021 through December 31, 2021.		Motion: Roberts Ayes: 6 Noes: Absent: 1 King	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
8. <b>Bid Award:</b> Authorize Chairman to award bid and sign a contract, pursuant to General Municipal Law §103 with <b>Letchworth Central School</b> 5550 School Rd Gainesville, NY 14066 for transportation services for Pre-Schoolers with a disability not to exceed the 2021 – 2024 budget; effective July 1, 2021 – June 30, 2024.		Motion: Roche Ayes: 6 Noes: Absent: 1 King	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<b>Something fun:</b> 1. Lots of new art work at the Warsaw Park thanks to the Kaboom Grant funding. 2. <b><u>Quacking for a Cause:</u></b> Operation Finish Alzheimer's		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
9. <b>Discussion:</b> Conversation on Youth Bureau - Early Intervention Administration Grant		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Amend Salary Schedule "S":</b> To provide an increase in salary for additional duties associated with additional workload in Medicaid billing; effective 01/01/2022 <b>YOUTH BUREAU</b> <ul style="list-style-type: none"> <li><b>Fiscal Officer I</b> (position # 008.282) - \$5,000.00 total annual salary of \$45,674.00 (eligible for COLA)</li> </ul>	<b>Fully reimbursed by the Early Intervention Administrative Grant, which hasn't seen a decrease in funding in over 30 years.</b>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:  <b>NO ACTION TAKEN</b>
<b>1:30 PM Department of Social Services w/K. Barber</b>			
1. <b>FYI:</b> <ul style="list-style-type: none"> <li>The department is searching for software that will be used in managing Representative Payee (T53) accounts. No cost data collected as of yet.</li> </ul>	<b>Supervisors Brunner, T/Java and Roche, T/Eagle questioned the county's ability to charge user fees in connection with these T53 accounts.</b>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <b>FYI ~ Referred to 09-07-21 Finance Committee from 08-31-21 Human Resources</b> <b>Position Fill: Social Services</b> Fill one (1) position of <b>Clerk</b> (1.00 FTE) (position # 167.053), on CSEA schedule A, Job Grade 2, at an hourly wage of \$16.29-17.78. Person Vacating: Samantha Grisewood who transferred to another county dept.; effective August 20, 2021. Position Available: September 8, 2021.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
<p>3. <b>FYI ~ Referred to 09-07-21 Finance Committee from 08-31-21 Human Resources</b>  <b>Position Fill: Social Services</b>                      Fill one (1) position of <b>Senior Caseworker</b> (1.00 FTE) (position code 029.220), on CSEA schedule A, Job Grade 16, at an hourly wage of \$22.72-26.52. Person Vacating: Roxanne Warren, who is retiring, effective August 27, 2021. Position Available: September 8, 2021.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>4. <b>Disposition of Fixed Assets:</b>                      Declare surplus and dispose of:</p> <ul style="list-style-type: none"> <li>7130 Monroe Calculator, Property ID# 6010.7.87 1489. Original cost was \$117.00 in 3/2001. The calculator is junk.</li> </ul>		Motion: Davis Ayes: 6 Noes: Absent: 1 King	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>
<p>5. <b>Professional Services Contract – Authorization for State WMS Contracts (\$3,001 - \$5,000):</b>                      Authorize Chairwoman to sign an original new service contract through the State WMS System, pursuant to General Municipal Law § 104(b), to provide Foster Care Services.</p> <ul style="list-style-type: none"> <li><b>OLV Human Services</b>, 790 Ridge Road, Lackawanna, NY 14218 in an amount not to exceed \$3,700.00; effective 7/30/21 through 8/31/21.</li> </ul>		Motion: Brunner Ayes: 6 Noes: Absent: 1 King	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>

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Department Agenda Item	Discussion	Decision	Action
<p>6. <b>Professional Services Contract – Authorization for State WMS Contracts (\$5,001 or greater):</b>                      Authorize Chairwoman to sign a renewal contract through the State WMS System, pursuant to General Municipal Law § 104(b), to provide Foster Care Services.</p> <ul style="list-style-type: none"> <li><b>Hillside Children's Center</b>, 1183 Monroe Avenue, Rochester, NY 14620-1699 in an amount not to exceed \$1,210,000.00 for a total of 24 children; effective 7/1/21 through 6/30/22.</li> </ul>		Motion: Brunner Ayes: 6 Noes: Absent: 1 King	Carried: <b>XXX</b> Defeated: Referred to:  *RESOLUTION
7. <u>Monthly Report:</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<i>Permission to close the office one afternoon for a few hours for staff development.</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to: <i>There was no formal action taken, however, Supervisor Brunner, T/Java responded with "absolutely".</i>
<b>Wyo. Co. Community Action w/R. Shader</b>			
	~Nothing to Report~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Signature of Committee Chairman: p/E. Grant (minutes prepared by \_\_\_\_\_).

Next Human Services Committee Meeting scheduled for **Tuesday, September 28, 2021 @ 1:00 PM.**

Committee Chair Initials: \_\_\_\_\_