

## PUBLIC HEALTH COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

**Committee meetings are now open to the general public.  
We ask that you continue to practice safe social distancing requirements.**

*Thank you!*

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Date: Wednesday, June 29, 2022 @ 9:00 AM

Location: **Supervisors' Chambers, 2<sup>nd</sup> floor of the government center & Zoom Conference Call.**

Present: **Davis**, Gozelski, Roche, May, Brick, King, Becker

Absent: **Grant**, Berwanger, Roberts

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Director; B. Ryan/Board Chair; D. Granger, T/Gainesville; B. Kehl, T/Attica

Department Agenda Item	Discussion	Decision	Action
<b>Committee Chair's Agenda</b>			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>9:00 AM Mental Health w/K. Dryja</b>			
<b>1. Amend Resolution No. 22-061:</b> Authorize Chairman to sign an Amended grant application and acceptance award with <b>Procurements &amp; Contracting Bureau – 5<sup>th</sup> Floor, NYS Office of Addiction Services &amp; Supports</b> , 1450 Western Ave., Albany, NY 12203-3526 for the provision of funding for the Federal Substance Abuse Prevention & Treatment Block Grant #SUPP1001 – Primary Prevention Infrastructure to reflect the following revisions: <ul style="list-style-type: none"> <li>effective March 15, 2021 through March 14, 2023 and in a minimum amount of \$34,001 <b>(MUNIS CONTRACT # 491)</b></li> </ul>		Motion: Becker Ayes: 7 Noes: Absent: 3 Berwanger, Grant, Roberts	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<b>2. Appropriation:</b> <b>To:</b> 014220.542491.SAPTI Prev. Infrastructure Grant <div style="text-align: right;">\$34,001.00</div> w/01422004.444920.SAPTI Substance Abuse Federal <div style="text-align: right;">\$34,001.00</div> <b>Reason:</b> Federal SAPT Block Grant funding		Motion: Becker Ayes: 7 Noes: Absent: 3 Berwanger, Grant, Roberts	Carried: <b>XXX</b> Defeated: Referred to:  <b>FINANCE</b>

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<b>3. 2022 Appropriation:</b> <b>To:</b> 014310.541801Misc. Assess/Chg owed oth Govt <div style="text-align: right; margin-right: 50px;">\$282,200.00</div> <div style="text-align: right; margin-right: 50px;"><b>w/Any Funds Available</b> \$282,200.00</div> <b>Reason:</b> CPL §730 Competency restoration of incarcerated individual	<i>One incarcerated individual is currently ordered to in-patient psychiatric restoration at State Psychiatric Forensic Hospital. The County is responsible for daily cost of hospitalization. We allocated 61K for 2022. An additional 282K would cover the cost for the remainder of the year; anticipated length of restoration is unknown.</i>	Motion: Brick Ayes: 7 Noes: Absent: 3 Berwanger, Grant, Roberts	Carried: <b>XXX</b> Defeated: Referred to:  <b>FINANCE</b>
<b>4. Professional Service Contract FYI (\$0-\$3,000):</b> <ul style="list-style-type: none"> <li><b>Dr. Marilyn McKee</b>, 81 Merritt Place, New Hartford, NY 13413 for CPL Article 730 Psychiatric Examination in an amount not to exceed \$1,000.00; effective May 9, 2022 through December 31, 2022. <b>(MUNIS CONTRACT #488)</b></li> <li><b>Dr. Katherine Warden</b>, 74 Taber Rd., New Hartford, NY 13413 for CPL Article 730 Psychiatric Examination in an amount not to exceed \$1,000.00; effective May 9, 2022 through December 31, 2022. <b>(MUNIS CONTRACT #485)</b></li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>9:15 AM Public Health w/L. Paolucci, R. Jines &amp; J. Merrill</b>			
<b>1. Grant Application and Acceptance:</b> Authorize Chairman/Commissioner of Health to sign a grant application and acceptance award with <b>New York State Dept. of Health</b> , Empire State Plaza, Corning Tower, Albany, NY for the funding of rabies prevention in a minimum amount of \$11,485 per year, effective April 1, 2022 through March 31, 2025. <b>(MUNIS CONTRACT #509)</b>		Motion: King Ayes: 7 Noes: Absent: 3 Berwanger, Grant, Roberts	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>

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Absent: **Grant**, Berwanger, Roberts

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Department Agenda Item	Discussion	Decision	Action
2. <b>Amend Resolution No. 22-090 (as amended by 22-142):</b> Authorize Chairman to sign an Amended Contract with ESRI, Inc., 380 New York Street, Redlands, CA 92378-8100 to reflect the following revisions: remove training/class detail, all else remains the same. <b>(MUNIS CONTRACT #498)</b>	The amending Resolution 22-142 included detail on specific coursework; this request removes that detail in order to allow "Creating and Editing Data w/ArcGIS Pro" at a cost of \$1,640 to be paid by the HD, in place of "Essential Workflows" at a cost of \$2,250 (and other potential future changes to classes/curricula)	Motion: May Ayes: 7 Noes: Absent: 3 Berwanger, Grant, Roberts	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
3. <b>Review HD 2022/23 Budget projections</b> <ul style="list-style-type: none"> <li>• Discuss proposed renovations and security upgrades to Mungers Mill building. <ul style="list-style-type: none"> <li>○ Project spec from B&amp;G, estimate <ul style="list-style-type: none"> <li>▪ \$45,000 on building,</li> <li>▪ \$10,000 on security (estimated)</li> <li>▪ Balance to parking lot/curbing as needed.</li> </ul> </li> </ul> </li> </ul> Request project be referred to Public Works Committee for review with M. Adamczak.		Motion: Gozelski Ayes: 7 Noes: Absent: 3 Berwanger, Grant, Roberts	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>
4. <b>Appropriation:</b> <b>To:</b> 014010.540801 PH Building/Security Renovations <div style="text-align: right;">\$65,000.00</div> 014010.540301 Professional Service Contract <div style="text-align: right;">\$10,000.00</div> w/01401014.434010 State Aid <div style="text-align: right;">\$75,000.00</div> <b>Reason:</b> To appropriate additional State Aid approved through the NYS Budget.	Entered in MUNIS	Motion: Gozelski Ayes: 7 Noes: Absent: 3 Berwanger, Grant, Roberts	Carried: <b>XXX</b> Defeated: Referred to:  <b>FINANCE</b>

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Department Agenda Item	Discussion	Decision	Action
<p>5. <b>FYI ~ Contract (\$3,000 and under):</b></p> <ul style="list-style-type: none"> <li>• <b>MOU Wyoming County Youth Bureau</b>, 8 Perry Avenue, Warsaw, NY 14569 for the outreach, education and distribution of materials, paid by OCFS Baby Bundle grant in an amount not to exceed of \$1,054.55; effective January 1, 2022 through December 31, 2022. <b>(MUNIS CONTRACT #554)</b></li> <li>• <b>Purchase Agreement:</b> vendor TBD (either Pike Fire Department or Hammerl Amusements, PO Box 40, Buffalo, NY 14231) to purchase up to 125 ride-all-day wrist bands for the Pike Fair in an amount not to exceed \$2,500. Effective 7/1/2022 through 8/20/2022; fully reimbursed by NYSDOH CVDVX grant (pending approval).</li> <li>• <b>MOU Wyoming County Community Health System</b>, 400 North Main Street, Warsaw, NY 14569 for laboratory services according to a fee schedule; effective July 1, 2022 until cancelled or amended by either party. Not to exceed \$3,000 per year, fully reimbursed by NYS Article 6. <b>(MUNIS CONTRACT #551)</b></li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>6. <b>Amend Resolution 21-397</b> passed by the Board of Supervisors on September 21, 2021</p> <p style="text-align: center;"><b>Public Health</b></p> <p>To extend the expiration dates of the below positions to July 30, 2023 due to extension of the ELC grant from HRI which was originally approved by Resolution 21-348 (8/10/2021) and subsequently amended by Resolution 22-322 (6/14/2022). All else remains the same.</p> <ul style="list-style-type: none"> <li>• Fiscal Administrator (089.405)</li> <li>• Fiscal Officer (136.580)</li> </ul>		Motion: Brick Ayes: 7 Noes: Absent: 3 Berwanger, Grant; Roberts	Carried: <b>XXX</b> Defeated: Referred to:  <b>FINANCE</b>
<p>7. <b>Amend Schedule G</b></p> <p style="text-align: center;"><b>Public Health</b></p> <p>If #6 above approved, permission to amend Schedule G end date to 7/30/2023 for the following positions:</p> <ul style="list-style-type: none"> <li>• Fiscal Administrator (089.405)</li> <li>• Fiscal Officer (136.580)</li> </ul>		Motion: Brick Ayes: 7 Noes: Absent: 3 Berwanger, Grant; Roberts	Carried: <b>XXX</b> Defeated: Referred to:  <b>FINANCE</b>

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Department Agenda Item	Discussion	Decision	Action
<p>8. <b>Amend Resolution 20-341</b> passed by the Board of Supervisors on October 13, 2020</p> <p style="text-align: center;"><b>Public Health</b></p> <p>To extend the expiration date of the <b>COVID-19 Response Specialist</b> (145.631) on Salary Schedule G to June 30, 2024 due to extension of the ELC Enhanced Detection grant with HRI which was originally approved by Resolution 20-355 (9/8/2020) and subsequently amended by Resolution 21-380 (9/21/2021); and the COVID Vaccine Response Grant with NYSDOH which was approved by Resolution 21-429 (10/12/2021). All else remains the same.</p>		<p>Motion: Brick Ayes: 7 Noes: Absent: 3 Berwanger, Grant; Roberts</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: right;"><b>FINANCE</b></p>
<p>9. If above approved, request permission to amend Schedule G end date to 6/30/24 for the following:</p> <ul style="list-style-type: none"> <li>COVID-19 Response Specialist (145.631)</li> </ul>		<p>Motion: Brick Ayes: 7 Noes: Absent: 3 Berwanger, Grant; Roberts</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: right;"><b>FINANCE</b></p>
<p>10. <b>Abolish positions at the Health Department:</b></p> <ul style="list-style-type: none"> <li>NP (per diem) #133.311 1/31/2022</li> <li>NP (per diem) #150.311 1/31/2022</li> <li>RN (MWHS) #060.209 11/7/2021</li> <li>RN (MWHS) per diem #122.209 12/31/2021</li> <li>COVID Response Assistant #146.630 4/17/2022</li> </ul>		<p>Motion: May Ayes: 7 Noes: Absent: 3 Berwanger, Grant; Roberts</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: right;"><b>FINANCE</b></p>

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Department Agenda Item	Discussion	Decision	Action
<p>11. <b>Operational Update (As Needed):</b>  <u>ADMINISTRATION:</u></p> <ul style="list-style-type: none"> <li>COVID-19 response update</li> <li>ATUPA: 28 inspections no sales</li> <li>Submitted salary study and request for 2023 adjustment to the Compensation Committee for the Coroners</li> </ul> <p><u>ENVIRONMENTAL:</u></p> <ul style="list-style-type: none"> <li><a href="#"><u>May Environmental Health Report</u></a></li> </ul> <p><u>PUBLIC HEALTH NURSING:</u></p> <p><u>PH EMERGENCY PREPAREDNESS:</u></p> <p><u>JAIL MEDICAL:</u></p> <p><u>CORONERS:</u> Exploring more efficient/lower cost option for non-forensic post mortem examinations in 2023.</p> <p><u>Weights &amp; Measures:</u></p> <ul style="list-style-type: none"> <li>May Weights &amp; Measures Reports (<a href="#"><u>monthly report</u></a> / <a href="#"><u>activity report</u></a>)</li> </ul>		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>

Signature of Committee Chairman: p/J. Davis (minutes prepared by C. Ketchum).

Next Public Health Committee Meeting scheduled for **Wednesday, July 27, 2022 @ 9:00 AM.**

Committee Chair Initials: \_\_\_\_\_