

## FINANCE COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Date: Tuesday, April 06, 2021 @ 9:00 AM

Location: *Supervisors' Chambers, 2<sup>nd</sup> floor of the government center & Zoom Conference Call. Meetings remain closed to the public.*

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Present: *Kehl, Grant*, Leuer (Zoom), Brick, Klein, King (attended via Zoom until 10 AM, returned to the meeting in person at 10:43 AM), Davis, May,

Absent: Brunner

Also Present: C. Ketchum/Board Clerk; B. Ryan/Board Chair; J. Cook/Budget Officer; R. Jacoby, T/Wethersfield (Zoom); D. Granger, T/Gainesville; A. D. Berwanger, T/Arcade; D. Farberman/HR Director; M. Roche, T/Eagle; L. Roberts, T/Genesee Falls (Zoom)

Department Agenda Item	Discussion	Decision	Action
<b>Committee Chair's Agenda</b>			
1. <i>2021 Winter Virtual NYSAC Conf. Resolutions:</i> <ul style="list-style-type: none"> <li>• <u>Resolution</u> Calling on the Governor and State Legislature to Substantially Reduce Across-the-Board State Funding Cuts to Localities for SFY 2021 and Find Alternatives, Rather than State Aid Cuts to Counties to Close Out-Year State Budget Gaps</li> <li>• <u>Resolution</u> Commending Proposed Changes to the County-Wide Shared Services Initiative, and Urging Lawmakers to Make it Optional</li> <li>• <u>Resolution</u> Calling on the Governor and State Legislature to Provide More Options for Local Governments to Invest Their Cash</li> <li>• <u>Resolution</u> Calling on the State of New York to Immediately Make All Municipalities Whole that have Been Impacted by the State and Seneca Nation Dispute</li> <li>• <u>Resolution</u> Urging the Governor and Legislature to Increase Support for Community Colleges</li> <li>• <u>Resolution</u> Calling on the Governor and State Legislative Leaders to Permanently Extend all Existing Local Sales Tax Rates, and Allow All Counties to Set Their Local Rate up to Four Percent Under Local Law and to Reform the Process Over Other Home Rule Revenue Options</li> <li>• <u>Resolution</u> Calling on the Governor and the Legislature to End the State Diversion of Local Sales Tax</li> <li>• <u>Resolution</u> Calling on the New York State Congressional Delegation to Vote in Support of Legislation that Provides Counties with Direct Federal Aid to Support the County Role in the COVID-19 Disaster Response and Recovery</li> <li>• <u>Resolution</u> Calling on the State to Equitably Distribute Gaming Revenue to all New York Counties</li> </ul>		Motion: May Ayes: 8 Noes: Absent: 1 Brunner	Carried: <b>XXX</b> Defeated: Referred to:
<b>*RESOLUTION</b>			
<b>9:00 AM Co. Insurance Office w/T. Vacinek</b>			
1. <i>Discussion:</i> <ul style="list-style-type: none"> <li>• Revised <u>Light Duty Opportunities for Volunteer Fire and EMS</u> (with Brian Meyers)</li> </ul>	<i>As presented (with Brian Meyers) and approved by the Workers' Compensation Executive Committee on 3/31/21</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: \_\_\_\_\_

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<p><b>2. 2021 Transfer:</b>  <b>From:</b> 05.58.1710.4.41604 Firemen Physical \$15,593.29  <b>To:</b> 05.58.1710.1.10601 Unused Benefit \$15,593.29  <b>Reason:</b> To cover payout of accrued vacation time to retired employee.</p>		Motion: Brick Ayes: 8 Noes: Absent: 1 Brunner	Carried: <b>XXX</b> Defeated: Referred to:  * <b>RESOLUTION</b>
<b>9:15 AM Information Technology w/B. Sikes &amp; J. Santullo</b>			
<p><b>1. General Updates:</b></p> <ul style="list-style-type: none"> <li>• Office organization                             <ul style="list-style-type: none"> <li>○ Two (2) vacancies                                     <ul style="list-style-type: none"> <li>▪ Information Systems Specialist (sunset 12/31/20)</li> <li>▪ Information Technology Technician</li> </ul> </li> <li>○ Would like to turn one of the positions into an Administrative Assistant (IT) with some basic help desk capabilities.</li> <li>○ Upgrade the Information Systems Admin. and the Director of Health Care Information Systems positions as follows                                     <ul style="list-style-type: none"> <li>▪ Deputy or Asst. Director of Information Technology</li> <li>▪ Deputy or Asst. Director of Information Technology (Health Care Information Systems)</li> </ul> </li> </ul> </li> <li>• Munis Update                             <ul style="list-style-type: none"> <li>○ Inquiring as to whether or not Tyler Technology has the capability to convert raw data.</li> <li>○ K. Seewaldt, Information Technology Assistant will be assigned to this project</li> </ul> </li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>2. Provisionally appoint William J. Sikes, 18 Jefferson Street, Warsaw NY 14569 to the position of Director of Information Technology, effective March 29, 2021 and amend Salary Schedule D to set the salary of the Director of Information Technology at \$90,000.00 annually with a \$5,000.00 increase upon permanent appointment.</p>		Motion: Klein Ayes: 8 Noes: Absent: 1 Brunner	Carried: <b>XXX</b> Defeated: Referred to:  * <b>RESOLUTION</b>

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Department Agenda Item	Discussion	Decision	Action
<b>Other/Referrals:</b>			
<b>HUMAN RESOURCES</b>			
<b>Human Resource Dept.</b>			
10. <i>Amend Salary Schedule D:</i> To approve a one-time stipend of \$25,000 for Acting Information Technology Director, J. Santullo; effective late November 2020 through March 28, 2021.		Motion: Grant Ayes: 8 Noes: Absent: 1 Brunner	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<b>9:30 AM Real Property Tax Services w/S. Lippincott</b>			
1. <i>Correction of 2021 Town/County Tax Bill:</i> Original Bill \$ 4397.54 Corrected Bill \$ 2890.59 Credit \$ 1506.95 Tax Map Parcel: Town of Attica 8.-1-14.1 Location: 4154 East Main Rd Owner: Robert W Piechocki 558 Werner Rd Attica, NY 14011 REASON: Clerical Error AUTHORITY: RPTL §550.2(b) 'an entry which is a mathematical error present in the computation of a partial exemption'.		Motion: Davis Ayes: 8 Noes: Absent: 1 Brunner	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>

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Department Agenda Item	Discussion	Decision	Action
<p><b>2. Correction of 2021 Town/County Tax Bill:</b></p> <p>Original Bill \$ 4200.27 Corrected Bill \$ 2469.29 Credit \$ 1730.98</p> <p>Tax Map Parcel: Town of Covington 37.-1-38.1 Location: 6320 Lamb Rd Owner: Richard Wilson 6320 Lamb Rd Wyoming, NY 14591</p> <p>REASON: Clerical Error AUTHORITY: RPTL §550.2(h) 'an entry on an assessment roll or tax roll of a releived school tax or releived village tax which has been previously paid'.</p>		<p>Motion: Davis Ayes: 8 Noes: Absent: 1 Brunner</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p><b>*RESOLUTION</b></p>
<p><b>3. FYI:</b></p> <ul style="list-style-type: none"> <li>• Board of Assessment Review (BAR) Training                             <ul style="list-style-type: none"> <li>○ Two Options                                     <ul style="list-style-type: none"> <li>▪ 04/29 &amp; 04/30 in person or Zoom</li> <li>▪ On line option with a certification</li> </ul> </li> </ul> </li> <li>• GIS                             <ul style="list-style-type: none"> <li>○ J. Kelly has started and has been very helpful. He will be working every other Friday for about 6 hrs.</li> </ul> </li> </ul>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p><b>4. Discussion:</b></p> <ul style="list-style-type: none"> <li>• Misc. printing for Assessors                             <ul style="list-style-type: none"> <li>○ Forms are NYS forms and available on line.</li> <li>○ Towns typically make hard copies available through their Town Clerks</li> <li>○ Wyoming County Real Property Tax Services will continue to print Notices and Exemption Renewals.</li> <li>○ There will be no printing done for Towns not in the Countywide Assessing program</li> </ul> </li> </ul>		<p><i>Motion for every town to do their own printing:</i> Davis Ayes: 8 Noes: Absent: 1 Brunner</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p><b>APPROVED</b></p>

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Department Agenda Item	Discussion	Decision	Action
<b>Wyo. Co. Community Hospital w/J. McTernan</b>			
1. <a href="#"><u>General Update</u></a>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <i>Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</i> Authorize Hospital Administration permission to sign a 10-year commercial rental agreement with <i>MITI Properties</i> , 20 North View Park, Attica, NY 14011, for approximately 1,400 sq. ft. of space at 35 Main Street, Attica, NY 14011, \$2,100 per month plus 2% increase every 2 years for an amount not to exceed \$263,000, effective 05/01/2020 – 04/30/2031.		Motion: Davis Ayes: 7 Noes: Absent: 2 Brunner, King	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
3. Amend Resolution #17-362 approved on 09/12/2017 with <i>Usherwood Office Technology</i> , 1005 W Fayette Street, Syracuse, NY 13204 related to a lease agreement for printers/copiers/scanners/fax machines throughout WCCHS, as follows: <ul style="list-style-type: none"> <li>• Extend the term of the agreement from 01/01/2018 – 12/31/2020 through <b>03/31/2021</b>.</li> <li>• Increase the contract amount from \$360,000 to <b>\$380,000</b>.</li> </ul>	Resolution #17-362 approved on 09/12/2017  Extend existing contract during roll-out of new equipment.	Motion: Davis Ayes: 7 Noes: Absent: 2 Brunner, King	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>

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Department Agenda Item	Discussion	Decision	Action
4. Amend Resolution #20-418 approved on 10/13/2020 with <i>Jeril A. Kannampuzha, MD</i> , 3515 Arista Boulevard, Apt. 9210, Texarcana, TX 75503 related to an employment agreement for pediatric medical services, as follows: <ul style="list-style-type: none"> <li>• Change the contracting party address to 4270 Hammocks Drive, Apt. 4475, Geneseo, NY 14454.</li> <li>• Add additional on-call shifts over and above the existing coverage obligation effective 03/01/2021.</li> </ul>	Resolution #20-418 approved on 10/13/2020	Motion: Davis Ayes: 7 Noes: Absent: 2 Brunner, King	Carried: <b>XXX</b> Defeated: Referred to:  * <b>RESOLUTION</b>
5. <i>Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</i> Authorize the Hospital Administrator to award bid and sign contract related to the rooftop unit replacement project with <i>MJ Mechanical Services, Inc.</i> , 95 Pirson Parkway, Tonawanda, NY 14150, to replace two rooftop units (Skilled Nursing Facility and Behavioral Health Unit) including controls and piping, not to exceed \$413,907 (\$376,279 base bid plus \$37,628 contingency), effective 04/15/2021 – 09/30/2021.		Motion: Davis Ayes: 7 Noes: Absent: 2 Brunner, King	Carried: <b>XXX</b> Defeated: Referred to:  * <b>RESOLUTION</b>
6. <i>Approve the Memorandum of Understanding</i> between the County of Wyoming and the Civil Service Employees Association, Local 1000, AFSCME, AFL-CIO signed on 03/10/2021 related to shift bonus and critical staffing in skilled nursing facility due to COVID-19 be hereby approved as presented.	<i>FYI – The details should be coming from Dan Farberman</i>	Motion: Davis Ayes: 7 Noes: Absent: 2 Brunner, King	Carried: <b>XXX</b> Defeated: Referred to:  * <b>RESOLUTION</b>

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<b>7. Amend Salary Schedule X as follows:</b> <ul style="list-style-type: none"> <li>Create one (1) <b>Medical Biller</b> (Temporary) Per Diem position (Position Code TBD) under <u>WYOMING COUNTY FAMILY MEDICINE – ARCADE</u> and set the salary at \$13.33 - \$17.50 per hour; position available date is 03/21/2021.</li> </ul>		Motion: Davis Ayes: 7 Noes: Absent: 2 Brunner, King	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<b>8. Amend Salary Schedule P as follows:</b> <ul style="list-style-type: none"> <li>Create a <b>Stipend for Pediatrician Physician</b> (Position Code #10.114.582) under <u>PEDIATRIC CLINIC</u> and set the salary at \$250 per day (24 hour period) for nursery call coverage only beyond existing contract requirement, effective 03/01/2021.</li> <li>Abolish one (1) position of <b>Neurology Physician Provider</b> (Position Code #10.101.566) under <u>NEUROLOGY CLINIC</u>, effective 03/21/2021.</li> </ul>		Motion: Davis Ayes: 7 Noes: Absent: 2 Brunner, King	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<b>Budget Office w/J. Cook</b>			
<b>1. Review Transfers made to 2020 Budget</b>	<b>**Attached</b>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>2. FYI:</b> <ul style="list-style-type: none"> <li>Fringe Benefit Rate Calculation @ 46.13% based on 2020 expenditures.</li> </ul>	<u>Fringe rate</u> & <u>history</u> attached – FYI	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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<p><b>3. 20% Reduction to State Claims Status:</b>                      We have been reimbursed ALL the withheld funds EXCEPT:</p> <ul style="list-style-type: none"> <li>• \$500.00 Veterans Service Claim</li> <li>• 47,319.00 CHIPS Extreme Recovery</li> <li>• 73,488.98 CHIPS Pave NY</li> <li>• <u>321,953.00</u> CHIPS</li> <li>• \$442,760.98 Total</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><b>4. 2021 Appropriation (on behalf of Planning)</b>  <b>To:</b> 01.42.6421.4.42493 Special Econ Dev Project <u>\$60,000.00</u>                      w/01.11.6421.3089 State Aid \$50,000.00                      w/<i>any funds available</i> \$10,000.00  <b>Reason:</b> To cover the expenses associated with the NYS Ag and Farmland Protection Planning Grant. This requires a \$10K cash match.</p>		Motion: May Ayes: 7 Noes: Absent: 2 Brunner, King	Carried: <b>XXX</b> Defeated: Referred to:  * <b>RESOLUTION</b>
<p><b>5. 2021 Transfer (on behalf of CIP):</b>  <b>From:</b> 12.61.1620.2.21022 Highway CIP Project \$37,533.49  <b>To:</b> 12.61.9950.9.99004 Interfund Transfer CIP \$37,533.49  <b>Reason:</b> To close out the Highway CIP Roofing/Spray Foam project and return funds to CIP general account.</p>		Motion: Brick Ayes: 7 Noes: Absent: 2 Brunner, King	Carried: <b>XXX</b> Defeated: Referred to:  * <b>RESOLUTION</b>
<p><b>6. Misc.</b></p> <ul style="list-style-type: none"> <li>• Budget Officer Cook reported that the 2020 financials have been closed by Treasurer Mayer. However, Treasurer Mayer mentioned something about another \$1M entry left to be made...</li> <li>• 2020 Financials will be presented next month.</li> <li>• Budget Subcommittee Agenda?                             <ul style="list-style-type: none"> <li>○ Position creations                                     <ul style="list-style-type: none"> <li>▪ GIS Technician</li> <li>▪ Sr. Planner</li> </ul> </li> </ul> </li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:



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<b>Clerk to the Board w/C. Ketchum</b>			
1. <i>Discussion:</i> • Reapportionment		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <i>Discussion:</i> • Results of Insurance Broker Services RFP <a href="#">narrative</a> • Review <a href="#">Scorecard</a> prepared by Tony D'Amato (CH Insurance)		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b><i>Request for Proposal Award:</i></b> Authorize Chairman to award bid and sign a contract, pursuant to General Municipal Law §103, with <b><i>Tompkins Insurance</i></b> , 90 Main Street, Batavia NY 14020 for insurance broker services; effective May 01, 2021 through April 30, 2024. Upon written agreement between both parties, the contract, as written, may be extended for five (5) additional one year terms.		Motion: Klein Ayes: 7 Noes: Absent: 2 Brunner, King	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<b>Board of Supervisors w/</b>			
1. <i>Discussion:</i> • Beaver Hollow PILOT w/Board Chair Ryan <ul style="list-style-type: none"> <li>○ Snyders have indicated that they are looking for the same payment structure.</li> <li>○ K. Snyder indicated to Chairwoman Ryan that the hospitality industry was hit by COVID-19 exceptionally hard noting that the Canadian border is still closed.</li> <li>○ The county does not have the authority to act on behalf of the school district.</li> <li>○ Can only negotiate on behalf of the county</li> <li>○ The county does not make other taxing jurisdictions whole when it comes to PILOT agreements</li> <li>○ There is currently nothing in writing on the table for consideration.</li> <li>○ K. Snyder also indicated to Chairwoman Ryan that they have been working on this issue for a year.</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: \_\_\_\_\_

## FINANCE COMMITTEE MEETING MINUTES

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Present: *Kehl, Grant*, Leuer (Zoom), Brick, Klein, King (attended via Zoom until 10 AM, returned to the meeting in person at 10:43 AM), Davis, May,

Absent: Brunner

Also Present: C. Ketchum/Board Clerk; B. Ryan/Board Chair; J. Cook/Budget Officer; R. Jacoby, T/Wethersfield (Zoom); D. Granger, T/Gainesville; A. D. Berwanger, T/Arcade; D. Farberman/HR Director; M. Roche, T/Eagle; L. Roberts, T/Genesee Falls (Zoom)

Department	Agenda Item	Discussion	Decision	Action
	(The 2020 PILOT pymt was due in January 2020 just before COVID-19 hit).			
<i>At 10:43 AM Supervisor King, T/Pike entered the meeting during this agenda item.</i>				
	<ul style="list-style-type: none"> <li>○ Supervisor Leuer, T/Middlebury asked the rest of the Supervisors present if they felt Beaver Hollow was a valuable asset to Wyoming County. The answer was yes. Additionally, he asked if the Supervisors wanted them to remain in operation as a viable conference center destination. Again, the answer was yes.</li> <li>○ Chairwoman Ryan, T/Warsaw explained that the IDA’s hands are tied in this matter when it comes to their ability to renegotiate this PILOT agreement. Supervisor Berwanger, T/Arcade agreed. Supervisor Brunner, T/Java has informed the Finance Committee that the 2020 and 2021 Town Taxes have been paid.</li> <li>○ Supervisor Berwanger, T/Arcade also suggested that it would be worth it to the county to help Beaver Hollow through this...</li> <li>○ Committee Chair Kehl, T/Attica suggested presenting the previous payment plan minus any outstanding taxes to the school district.</li> <li>○ Supervisor Davis, T/Covington suggested getting all the stakeholders together in the same room with legal counsel for the county present.</li> <li>○ Supervisor Berwanger, T/Arcade advocated for helping Snyders with Beaver Hollow and agreed with Supervisor Davis’ suggestion to get all the stakeholders together.</li> <li>○ Chairwoman Ryan stated that there is a tentative meeting date set up for Monday with Jim Pierce and Mark Dadd at Beaver Hollow to discuss further. It was suggested that the school superintendent and/or the Business Manager be included.</li> <li>○ 2020 - \$43,363.22</li> <li>○ 2021 - <u>59,183.11</u></li> <li>○ Total - \$102,546.33 divided by 3 = \$34,182.11</li> </ul>			
<b>Off Track Betting w/S. May</b>				
	<p><i>Change in hours:</i>  <i>Week days open till 1 AM</i>  <i>Weekends open till 3 AM</i></p>		<p>Motion:                      Ayes:                      Noes:                      Absent:</p>	<p>Carried:                      Defeated:                      Referred to:</p>

Committee Chair Initials: \_\_\_\_\_

## FINANCE COMMITTEE MEETING MINUTES

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Department Agenda Item	Discussion	Decision	Action
<b>Other/Referrals:</b>			
<b>HUMAN RESOURCES</b>			
<b>Board of Elections</b>			
<b>1. Appropriation:</b> <b>To:</b> 01.34.1450.2.20201 Computer Equipment      2,100.00 01.34.1450.4.42482 Cyber Security Grant      17,964.28 w/01.11.1450.3089 Other State Aid              20,064.28 <b>Reason:</b> Appropriate grant funds.		Motion: May Ayes: 8 Noes: Absent: 1 Brunner	Carried: <b>XXX</b> Defeated: Referred to:  * <b>RESOLUTION</b>
<b>Human Resource Dept.</b>			
<i>HR Director Farberman first shared that pre-employment drug testing is going to change with the legalization of adult recreational use marijuana.</i>			
<b>2. Position Fill:</b>  <p style="text-align: center;"><i>Highway</i></p> One (1) position of <u>Heavy Equipment Operator</u> (position # 044.163B) (FT – 1.0 FTE) on CSEA Schedule B, Grade 9, at an hourly rate of \$19.04 – 21.03/hr. Person Vacating: Jean Wolcott-Willis, effective April 10, 2021. Position Available: April 11, 2021.		Motion: Brick Ayes: 8 Noes: Absent: 1 Brunner	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>
<b>3. Position Fill:</b>  <p style="text-align: center;"><i>Highway</i></p> One (1) position of <u>Heavy Equipment Operator</u> (position # 028.038B) (FT – 1.0 FTE) on CSEA Schedule B, Grade 9, at an hourly rate of \$19.04 – 21.03/hr. Person Vacating: Richard Brown, effective October 31, 2020. Position Available: April 7, 2021.		Motion: Brick Ayes: 8 Noes: Absent: 1 Brunner	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>

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Absent: Brunner

Also Present: C. Ketchum/Board Clerk; B. Ryan/Board Chair; J. Cook/Budget Officer; R. Jacoby, T/Wethersfield (Zoom); D. Granger, T/Gainesville; A. D. Berwanger, T/Arcade; D. Farberman/HR Director; M. Roche, T/Eagle; L. Roberts, T/Genesee Falls (Zoom)

Department Agenda Item	Discussion	Decision	Action
<p><b>4. Position Fill:</b></p> <p style="text-align: center;"><i>Social Services</i></p> <p>One (1) position of <u>Community Services Worker</u> (position # 157.315) (FT – 1.0 FTE) on CSEA Schedule A, Grade 6, at an hourly rate of \$17.92 – 19.98/hr. Person Vacating: Karen Duboy, effective March 12, 2021. Position Available: April 7, 2021.</p>		<p>Motion: Grant Ayes: 8 Noes: Absent: 1 Brunner</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: center;"><b>APPROVED</b></p>
<p><b>5. Position Create/Fill:</b></p> <p style="text-align: center;"><i>Social Services</i></p> <p><b>Create</b> one (1) position of <u>Social Services Program Specialist Trainee</u> (FT - 1.0 FTE) on CSEA Schedule A, Job Grade 8 at \$18.75/hr-\$21.69/hr. Position Available: April 14, 2021.</p>	<p><i>Promoted to a Social Services Program Specialist (Grade 10) after twelve months of satisfactory performance during the training period. Funded by current Social Services Program Specialist (position # 122.359).</i></p>	<p>Motion: Grant Ayes: 8 Noes: Absent: 1 Brunner</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: center;"><b>*RESOLUTION</b></p>
<p><b>6. Position Create/Fill:</b></p> <p style="text-align: center;"><i>Real Property Tax Services</i></p> <p>One (1) position of <u>GIS Technician</u> (Per Diem - Variable FTE) (Temporary) at an hourly rate of \$35/hr. Position Available: March 25, 2021. Position to last for a period of six months from approval, until October 14, 2021, unless abolished or renewed by action of the Board of Supervisors.</p>	<p><b><i>Emergency Request to fill prior to full Board of Supervisors approval has been submitted.</i></b></p>	<p>Motion: Brick Ayes: 8 Noes: Absent: 1 Brunner</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: center;"><b>*RESOLUTION</b></p>

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Department Agenda Item	Discussion	Decision	Action
<p><b>7. Amend Salary Schedule S:</b>  <b>Public Health</b>                      Increase the annual salary of the <b>Public Health Program Coordinator</b> (position # 140.609) from \$49,200 to \$58,000, effective April 14, 2021.</p>	<p>This position has primary responsibility for both Public Health Emergency Preparedness, including COVID-19 response, and also the Public Water Program; salary &amp; fringe expense are offset by grant funds (NYSDOH PHEP and DWE). The candidate incumbent has been employed by Wyoming County for 20+ years and was provisionally appointed in 2019 upon Brian Meyers’ promotion to EMS Director without salary adjustment since accepting the position. Incumbent will be permanently appointed based on successful examination, request salary adjustment to be more in line with position expectations and surrounding counties’ salary ranges.</p>	<p>Motion: Davis                      Ayes: 7                      Noes: 1 Grant                      Absent: 1 Brunner</p>	<p>Carried: <b>XXX</b>                      Defeated:                      Referred to:</p> <p style="text-align: right;"><b>Non-Consent                      RESOLUTION</b></p>
<p><i>There was a brief discussion over CARES Act funding being used for COVID response bonuses.</i></p>			
<p><b>8. Amend Salary Schedule S:</b>                      To grant a \$2,000 increase in annual compensation to the <b>Zoning Enforcement Officer</b> (position # 026.554) in the Zoning department upon the completion of 2 years of service, with satisfactory performance and all established goals met. \$2,000 to be added to base hourly wage based on annual hours.</p>		<p>Motion: King                      Ayes: 7                      Noes: 1 Grant                      Absent: 1 Brunner</p>	<p>Carried: <b>XXX</b>                      Defeated:                      Referred to:</p> <p style="text-align: right;"><b>Non-Consent                      RESOLUTION</b></p>
<p><i>Supervisor May, T/Orangeville commented that she may know of a few individuals that would be a good fit for the vacant Zoning Enforcement Officer position if the salary wasn’t so low...</i></p>			

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Department Agenda Item	Discussion	Decision	Action
<b>9. Amend Salary Schedule G:</b> To create an annual stipend on Salary Schedule G, to be assigned to <b>Fiscal Officer I</b> (position # 010.282) in the Mental Health Department of Salary Schedule S, in the amount of \$1,500.00 per year, payable annually prior to the end of April each year <b>for four years.</b>	<i>Funded from the SAMHSA STOP-Act grant</i>	Motion: Davis Ayes: 7 Noes: 1 Grant Absent: 1 Brunner	Carried: <b>XXX</b> Defeated: Referred to:  <b>Non-Consent RESOLUTION</b>
<b>11. Position Fill:</b> <p style="text-align: center;"><i>Sheriff's Dept.</i></p> One (1) position of <b>911 Coordinator</b> (position # 101.452) (FT – 1.0 FTE) on Salary Schedule S, currently with an annual salary of \$66,625.00. Person Vacating: William Sikes, effective March 28, 2021. Position Available: March 29, 2021. Approved salary range not to exceed \$65,000.00 per year.	<i>Salary Schedule S provides an additional \$50 - \$100/day on call pay in addition to the annual salary.</i>	Motion: May Ayes: 8 Noes: Absent: 1 Brunner	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>
<b>12. Position Create/Fill:</b> <p style="text-align: center;"><i>Planning Dept.</i></p> Create one (1) position of <b>Senior Planner</b> (position # pending) (FT – 1.0 FTE) and place on Salary Schedule D, Position Available: April 14, 2021. Approved salary range commensurate with knowledge, skills and ability.	<i>Several counties have shared organizational structure and salaries with the Clerk to the Board...</i>  <i>Livingston County's Job description will be the basis for the Wyoming County Job description.</i>	Motion: Davis Ayes: 7 Noes: 1 King Absent: 1 Brunner	Carried: <b>XXX</b> Defeated: Referred to:  <b>Non-Consent RESOLUTION</b>
<i>HR Director requested that a search committee be formed for the Sr. Planner recruitment. Supervisors Leuer, T/Middlebury, Davis, T/Covington, HR Director Farberman and Env. Health Director Perkins were identified.</i>			
<b>PUBLIC HEALTH</b>			
<b>Mental Health</b>			
<b>1. Appropriation</b> To: 01.38.4326.4.42306 MH Dwyer Fund/Other \$26,250.00 w/01.11.4326.3490 MH: Dwyer Revenue \$26,250.00 <b>Reason:</b> Funding for Dwyer Veteran Peer-to-Peer Services.		Motion: Grant Ayes: 8 Noes: Absent: 1 Brunner	Carried: <b>XXX</b> Defeated: Referred to: <b>*RESOLUTION</b>



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Department Agenda Item	Discussion	Decision	Action
<b>Health Dept.</b>			
<b>2. Appropriation:</b>			
<b>To:</b> 01.38.4010.1.10101 CSEA Pay	\$91,000.00	Motion: Davis Ayes: 8 Noes: Absent: 1 Brunner	Carried: <b>XXX</b> Defeated: Referred to:
01.38.4010.1.10201 PT Pay	9,000.00		
01.38.4010.1.10202 Temp Pay	17,000.00		
01.38.4010.1.10301 All OT Pay	18,100.00		
01.38.4010.1.10302 Sch OT Pay	3,000.00		
01.38.4010.1.10502 On call Pay	6,500.00		
01.38.4010.4.42499 COVID CFDA Grant	7,000.00		
01.38.4010.8.83001 FICA	9,000.00		
01.38.4010.8.85001 Medicare FICA	<u>2,100.00</u>		
w/01.12.4010.448999 COVID CDFA Grant Rev\$	162,700.00		
<b>Reason:</b> Appropriate the 2021 portion of a Federal Grant Award to aid in COVID-19 enhanced detection. Grant application and acceptance approved by BOS Resolution 20-355, approved 9/8/2020.			
<b>*RESOLUTION</b>			
<b>PLANNING COMMITTEE</b>			
Approved Salary range for the recruitment of a <i>Sr. Planner</i> will be \$65,000 - \$75,000 per year.		Motion: Leuer Ayes: 8 Noes: Absent: 1 Brunner	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>



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Department Agenda Item	Discussion	Decision	Action
<b>PUBLIC WORKS</b>			
<b>Buildings &amp; Grounds</b>			
<p><del>1. Appropriation:</del>  <b>To:</b> 01.34.1620.1.10101 CSEA Wages \$ 16,219.30            — 01.34.1620.8.89001 MED HOSP Ins \$ 32,333.43            — 01.34.1620.8.89002 Health Reim Acnt \$12,005.26            — 01.34.1620.8.89003 Health Admin Exp \$216.00            — 01.34.1620.8.83001 Fica \$2,813.65            — 01.34.1620.8.85001 Medicare \$657.87            — 01.34.1620.8.86001 EAP \$17.52            — 01.34.1620.8.82001 CSEA \$164.40            — 01.34.1620.8.81001 Retirement \$16,725.17  <u>w/any funds available</u> \$81,152.60</p> <p><b>Reason:</b> To cover the wages and fringes of two new employees</p>	<p style="font-size: 2em; font-family: cursive;">Withdrawn</p> <p><i>By Budget Officer Cook and replaced with #2.</i></p>	<p>Motion:            Ayes:            Noes:            Absent:</p>	<p>Carried:            Defeated:            Referred to:</p>
<p>2. Appropriation:  <b>To:</b> 01.34.1620.1.10101 CSEA Wages \$13,500.00            01.34.1620.8.89001 MED HOSP Ins 12,660.00            01.34.1620.8.89002 Health Reim Acnt 5,000.00            01.34.1620.8.89003 Health Admin Exp 84.00            01.34.1620.8.83001 FICA 837.00            01.34.1620.8.85001 Medicare 196.00            01.34.1620.8.82001 CSEA Disability 83.00  <u>w/any funds available</u> \$32,360.00</p> <p><b>Reason:</b> To cover the wages and fringe of two new employees</p>		<p>Motion: Brick            Ayes: 8            Noes:            Absent: 1 Brunner</p>	<p>Carried: <b>XXX</b>            Defeated:            Referred to:</p> <p><b>*RESOLUTION</b></p>

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Department Agenda Item	Discussion	Decision	Action
<b>PUBLIC SAFETY</b>			
<b>Emergency Services</b>			
<b>1. 2021 Appropriation:</b> <b>To:</b> 01.37.3645.2.23001K Motor Vehicle \$16,753.50 w/01.12.3645.43890K Federal Aid HSG 2019 \$16,753.50 <b>Reason:</b> To appropriate unspent FY2019 SHSP grant fund balance.		Motion: May Ayes: 8 Noes: Absent: 1 Brunner	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<b>2. 2021 Appropriation:</b> <b>To:</b> 01.37.3645.2.23001L Motor Vehicle \$19,427.36 01.37.3645.4.40501L Vehicle; Parts/Supplies \$9,000.00 01.37.3645.4.41410L Software \$3,342.00 01.37.3645.4.40301L Professional Service \$3,342.00 01.37.3645.4.42102L Other; Safety Expense <u>\$15,006.64</u> \$50,118.00 w/ 01.12.3645.43890L Federal Aid HSG2020 \$50,118.00 <b>Reason:</b> To appropriate unspent FY2020 SHSP grant funds balance.	<i>New requirement 5% of grant (\$3,342.00) to be used towards Cyber Security.</i>  <i>An additional 5% (\$3342.00) to be used on Protection of Soft Targets/Crowded Spaces (security).</i>	Motion: May Ayes: 8 Noes: Absent: 1 Brunner	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<b>11:00 AM Treasurer w/C. Mayer</b>			
<b>1. Hand out <a href="#">Financial Statements</a> for Prior Month</b>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>2. Adoption of Policy</b> <ul style="list-style-type: none"> <li>• <b><a href="#">Investment Policy-2021</a></b></li> </ul>	<b><i>Policy UPDATE allows for increased investments with Five Star (\$30M to \$50M). With the increased revenue from Federal funds, limits will need to be increased. All else remains the same.</i></b>	Motion: Grant Ayes: 8 Noes: Absent: 1 Brunner	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>

## FINANCE COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Date: Tuesday, April 06, 2021 @ 9:00 AM

Location: *Supervisors' Chambers, 2<sup>nd</sup> floor of the government center & Zoom Conference Call. Meetings remain closed to the public.*

The public can observe via *BOS YouTube Channel* (<https://www.youtube.com/channel/UCcfZs0H1gcOlb67vIR8g-Ow>)

Present: *Kehl, Grant*, Leuer (Zoom), Brick, Klein, King (attended via Zoom until 10 AM, returned to the meeting in person at 10:43 AM), Davis, May,

Absent: Brunner

Also Present: C. Ketchum/Board Clerk; B. Ryan/Board Chair; J. Cook/Budget Officer; R. Jacoby, T/Wethersfield (Zoom); D. Granger, T/Gainesville; A. D. Berwanger, T/Arcade; D. Farberman/HR Director; M. Roche, T/Eagle; L. Roberts, T/Genesee Falls (Zoom)

Department Agenda Item	Discussion	Decision	Action
3. <i>Discussion with Drescher &amp; Malecki</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/B. Kehl (minutes prepared by C. Ketchum \_\_\_\_\_).

Next Finance Committee Meeting scheduled for **Tuesday, May 4, 2021 @ 9:00 AM.**