

## PUBLIC WORKS COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Date: Thursday, April 01, 2021 @ 9:00 AM

Location: *Supervisors' Committee Room, 2<sup>nd</sup> floor of the government center & Zoom Conference Call. Meetings remain closed to the public.*

The public can observe via *BOS YouTube Channel* (<https://www.youtube.com/channel/UCcfZs0H1gcOl67v1R8g-Ow>)

Present: *Brick, Leuer*, Grant, Roche, Davis, King, Becker (9:14 AM), Klein

Absent: Kehl

Also Present: C. Ketchum/Board Clerk; B. Ryan/Board Chair (9:26 AM); J. Cook/Budget Officer (9:32 AM); R. Jacoby, T/Wethersfield; D. Granger, T/Gainesville; A. D. Berwanger, T/Arcade

Department Agenda Item	Discussion	Decision	Action
<b>Committee Chair's Agenda</b>			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>9:00 AM Highway &amp; Bridges w/T. Santoro &amp; K. Chmura</b>			
<i>Towns all received a letter from NYS DOT stating CHIPs allocations will be 15% more than what has already been received. Claims have to be submitted within the next week!!</i>			
<b><i>FYI ~ Referred to 04-06-21 Finance Committee from 03-30-21 Human Resources</i></b> <b><i>Position Fill: Highway</i></b> One (1) position of <b><i>Heavy Equipment Operator</i></b> (position # 044.163B) (FT – 1.0 FTE) on CSEA Schedule B, Grade 9, at an hourly rate of \$19.04 – 21.03/hr. Person Vacating: Jean Wolcott-Willis, effective April 10, 2021. Position Available: April 11, 2021.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b><i>FYI ~ Referred to 04-06-21 Finance Committee from 03-30-21 Human Resources</i></b> <b><i>Position Fill: Highway</i></b> One (1) position of <b><i>Heavy Equipment Operator</i></b> (position # 028.038B) (FT – 1.0 FTE) on CSEA Schedule B, Grade 9, at an hourly rate of \$19.04 – 21.03/hr. Person Vacating: Richard Brown, effective October 31, 2020. Position Available: April 7, 2021.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <b><i><u>March work update</u></i></b>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
2. <i>Katie's Update on TIP:</i> • <u><a href="#">1st quarter</a></u>	Attached	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. <i>Amend Resolution No. 20-410</i> Authorize Chairman to sign an Amended Contract with <i>Hillcrest</i> , 40 Favor Street, Attica, NY 14011 to extend the end date to read "upon completion" for the sand blasting and painting of the Champion Grader (equipment #49) in an amount not to exceed \$11,500.00.	<i>This piece of equipment will be done today or tomorrow...</i>	Motion: Roche Ayes: 7 Noes: Absent: 2 Kehl, Becker	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
4. Authorize Chairman to sign necessary documents for Quitclaim Deed of Easement corrections of Pioneer Cabin property to the Village of Perry.		Motion: Grant Ayes: 7 Noes: Absent: 2 Kehl, Becker	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
5. <i>Permission</i> for Todd Gadd to receive 50% tuition reimbursement for a Certified Project Management class with a total cost of \$1,500.00 ( <i>reimbursement amt. = \$750.00</i> )		Motion: Klein Ayes: 7 Noes: Absent: 2 Kehl, Becker	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>
6. <i>Professional Service Contract \$5,001 or greater:</i> Authorize Chairman to sign a contract, pursuant to General Municipal Law 104(b), with <i>WYCO Construction, Inc.</i> , 4608 Liberty Street Rd., Warsaw, NY 14569 for Jetter Vac Truck Service to clean out culvert pipes in an amount not to exceed \$8,000.00; effective April, 14 2021 through completion.		Motion: King Ayes: 7 Noes: Absent: 2 Kehl, Becker	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>

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Department Agenda Item	Discussion	Decision	Action
<i>At 9:14 AM Supervisor Becker, T/Sheldon entered the room during the below agenda item.</i>			
7. <i>Bid Award – Highway Annual Bid:</i> Break ties with coin	3 ties	Motion: Davis Ayes: 8 Noes: Absent: 1 Kehl	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
8. <i>Bid Award:</i> Authorize Chairman to award bid and sign a contract with <i>Pavilion Drainage Supply Co., Inc.</i> , 6630 Ellicott Street Road, PO Box 219, Pavilion, NY 14525 for guide rail installation on Sheldon bridge #06 – Centerline Road (reimbursement by Insurance claim) and Gainesville bridge #13 – Metcalf Road in an amount not to exceed \$80,000.00; effective April 14, 2021 through completion.		Motion: Davis Ayes: 8 Noes: Absent: 1 Kehl	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
9. <i>Bid Award:</i> Authorize Chairman to award bid and sign a contract with <i>Allen Chase Enterprises Inc.</i> , 24 County Route 1A., Oswego, NY 13126 for road vegetation control services in an amount not to exceed \$6,300.00; effective April 14, 2021 through March 31, 2022.	<i>The first application to be done by June 15, 2021.</i>	Motion: King Ayes: 8 Noes: Absent: 1 Kehl	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
10. <i>Professional Service Contract \$5,001 or greater:</i> <i>Hoffman Land Surveying &amp; Geomatics</i> , 540 Packetts Landing, Fairport, NY 14450 for the provision of layout survey services for Gainesville bridge No. 13 – Metcalf Road over East Koy Creek in the amount not to exceed \$4,800.00; effective April 14, 2021 through completion.		Motion: Roche Ayes: 8 Noes: Absent: 1 Kehl	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>

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Department Agenda Item	Discussion	Decision	Action
<b>9:30 AM Buildings &amp; Grounds w/ M. Adamczak &amp; K. Wiedemann</b>			
<p><b>1. Professional Services Contract \$3,001- \$5,000:</b>                      Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <i>MJ Mechanical Services, Inc</i>, 4550 Genesee St, Geneseo, NY 14454 for HVAC service repairs on an as needed basis in an amount not to exceed \$4,000.00; effective February, 01 2021 through December 31, 2021</p>		Motion: Klein Ayes: 8 Noes: Absent: 1 Kehl	Carried: <b>XXX</b> Defeated: Referred to:  *RESOLUTION
<i>At 9:26 AM Chairwoman Ryan, T/Warsaw entered the meeting during the below agenda item.</i>			
<p><b>2. FYI ~ Contract (\$3,000 and under):</b></p> <ul style="list-style-type: none"> <li>• <i>WYCO Construction, Inc.</i> 4608 Liberty Street Road, Warsaw, NY 14569 for septic and sewer service and/or repairs in and amount not to exceed \$3,000.00; effective February 1<sup>st</sup>, 2021 through December 31<sup>st</sup>, 2021.</li> <li>• <i>Greenwood ECO-Logics</i> 5156 Safford Rd, Gainesville, NY 14066 for weed spraying at various (9 different county buildings) County buildings and properties in and amount not to exceed \$3,000.00 ; effective April 1<sup>st</sup> 2021 through December 31<sup>st</sup>, 2021.</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><b>3. Professional Services Contract \$3,001- \$5,000:</b>                      Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <i>Rewards Cleaning Services</i>, 3750 State Route 19 S, Warsaw, NY 14569 for carpet cleaning at various county buildings in an amount not to exceed \$3,498.49; effective June,01 2021 through December 31, 2021.</p>		Motion: Davis Ayes: 8 Noes: Absent: 1 Kehl	Carried: <b>XXX</b> Defeated: Referred to:  APPROVED

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Department Agenda Item	Discussion	Decision	Action
<p><b>4. Professional Service Contract \$5,001 or greater:</b>                      Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with, <i>Joe Longhini's Drainage Solutions</i>, for relining of two existing drain lines at the Wyoming County Jail in an amount not to exceed \$20,000.00; effective April 1st, 2021 through December 31, 2021.</p>		Motion: Grant Ayes: 8 Noes: Absent: 1 Kehl	Carried: <b>XXX</b> Defeated: Referred to:  * <b>RESOLUTION</b>
<p><i>At 9:32 AM Budget Officer Cook entered the meeting during the below agenda item.</i></p>			
<p><b>5. Appropriation:</b>  <b>To:</b> 01.34.1620.1.10101 CSEA Wages \$ 16,219.30                      01.34.1620.8.89001 MED HOSP Ins \$ 32,333.43                      01.34.1620.8.89002 Health Reim Acnt \$12,005.26                      01.34.1620.8.89003 Health Admin Exp \$216.00                      01.34.1620.8.83001 Fica \$2,813.65                      01.34.1620.8.85001 Medicare \$657.87                      01.34.1620.8.86001 EAP \$17.52                      01.34.1620.8.82001 CSEA \$164.40                      01.34.1620.8.81001 Retirement <u>\$16,725.17</u>                      w/<i>any funds available</i> \$81,152.60  <b>Reason:</b> To cover the wages and fringes of two new employees</p>	<p><i>A modification to this Appropriation will be provided by the Budget Office for the Finance Committee's consideration.</i></p>	Motion: Roche Ayes: 8 Noes: Absent: 1 Kehl	Carried: <b>XXX</b> Defeated: Referred to:  * <b>RESOLUTION</b>
<p><b>6. Disposition of Fixed Assets: (Permanent disposal only)</b>                      Declare surplus and dispose of one (1) 2009 John Deere riding lawn mower. Original cost was \$2,197.20. To be disposed of in the most advantageous way to the county.</p>	<p><i>*Upgrading to a 48" zero turn mower. Total cost with bagger \$5,398.00.</i></p>	Motion: King Ayes: 8 Noes: Absent: 1 Kehl	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>

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Department Agenda Item	Discussion	Decision	Action
<p>7. <i>Permission to establish a roofing project for various roof replacements at various County Buildings in an amount not to exceed \$150,000.00</i></p> <p>Rough estimates are as follows:</p> <ul style="list-style-type: none"> <li>• Government Center Employee entry - \$5,500.00</li> <li>• Probation roof - \$16,000.00</li> <li>• IT entry roof- \$5,200.00</li> <li>• Rotunda Roof – \$17,500.00</li> <li>• Jail Kitchen Roof- \$8,300.00</li> <li>• Public Defender roof - \$25,000.00</li> <li>• Dog shelter Roof + gutters - \$50,000.00</li> <li>• Contingency <u>\$22,500.00</u></li> <li>Total <u>\$150,000.00</u></li> </ul>		<p>Motion: Klein Ayes: 8 Noes: Absent: 1 Kehl</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p>
<p>8. <i>Permission to go out to bid for roof replacement at various county Buildings</i></p>	<p><i>A portion of the project will be done through the TIPS CO-OP Purchasing contract...</i></p>	<p>Motion: Grant Ayes: 8 Noes: Absent: 1 Kehl</p>	<p>Carried: <b>XXX</b> Defeated: Referred to: <b>APPROVED</b></p>
<p>9. <i>Discussion:</i></p> <ul style="list-style-type: none"> <li>• Adding Recycling dumpster at AG Center (\$130/Mo.; 6-8 yd. container)</li> <li>• Purchasing of Drain Snake not to exceed \$3,500.00 - budgeted</li> <li>• Purchased Kabota 45in zero turn on NYS OGS contract - budgeted</li> </ul>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>10. <i>Updates:</i></p> <ul style="list-style-type: none"> <li>• Ag. Center buildout space</li> <li>• Rotunda Security addition                             <ul style="list-style-type: none"> <li>○ Tim Hens – What was provided by Mr. Hens was helpful but not what the county is looking for.</li> <li>○ Architect, Heather Nemeč will be working with Buildings and Grounds for stamped plans.</li> </ul> </li> </ul>			

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Department Agenda Item	Discussion	Decision	Action
<b>Traffic Safety Board</b>			
<p>1. <i>Appointments:</i></p> <p style="text-align: center;"><b>Traffic Safety Board</b> Member</p> <p><i>To fill a vacant unexpired three (3) year term; effective April 13, 2021 through November 5, 2023:</i></p> <ul style="list-style-type: none"> <li>• <b>Alvin (Skip) Buchwald (T/Pike)</b>, 6646 Campbell Road, Gainesville, NY 14066. (replacing Eileen Stroud)</li> </ul> <p><i>To fill a vacant unexpired three (3) year term; effective April 13, 2021 through November 13, 2021:</i></p> <ul style="list-style-type: none"> <li>• <b>Marc Roche (T/Eagle)</b>, P.O. Box 234, Bliss NY 14024 (replacing Paul Korzelius)</li> </ul> <p><i>Three (3) year term; effective November 14, 2021 through November 13, 2024:</i></p> <ul style="list-style-type: none"> <li>• <b>Robert James Smart (T/Middlebury)</b>, 9 Durfee Road, Wyoming, NY 14591 (Replacing John Hurst)</li> </ul>	<p><i>Vacancies still exist in the Towns of Attica, Java and Wethersfield.</i></p>	<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>

Signature of Committee Chairman: p/J. Brick (minutes prepared by C. Ketchum).

Next Public Works Committee Meeting scheduled for **Thursday, April 29, 2021 @ 9:00 AM.**

Committee Chair Initials: \_\_\_\_\_