

# PUBLIC WORKS COMMITTEE MEETING MINUTES

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We ask that you continue to practice safe social distancing requirements.

Thank you!

\*The public may continue to observe meetings via **BOS YouTube Channel** (<https://www.youtube.com/channel/UCcfZs0H1gcOl67vIR8g-Ow>)

Date: Thursday, February 23, 2023 @ 9:00 AM

Location: **Supervisors' Chambers, 2<sup>nd</sup> floor of the government center.**

Present: **Brick**, Kehl (9:02 AM), Grant, Gozelski

Absent: **Leuer**, Davis, King

Also Present: L. Perez/Deputy Board Clerk; J. Cook/Budget Officer; M. Roche, T/Eagle, B. Ryan/Board Chair (9:02 AM)

| Department Agenda Item   | Discussion  | Decision   | Action   |
|--|---|--|--|
| <i>Due to a lack of a quorum and in the absence of Board Chair Ryan, T/Warsaw, Committee Chair Brick temporarily appointed Supervisor Roche, T/Eagle to the Committee to make a quorum.</i>  |   |  |  |
| <b>Committee Chair's Agenda</b>  |   |  |  |
| <i>Committee Chair Brick showed the plaque received for the covered bridge in Bennington</i>   |   | Motion:<br>Ayes:<br>Noes:<br>Absent:                                 | Carried:<br>Defeated:<br>Referred to:                                  |
| <i>At 9:02 AM Supervisor Kehl, T/Attica and Board Chair Ryan, T/Warsaw entered the meeting during the below agenda item.</i>   |   |  |  |
| <b>9:00 AM Highway &amp; Bridges w/D. Blue</b>   |   |  |  |
| <b>1. February Work Update/Verbal</b>  | <i>Sarah Flint is a new employee at Highway. She is doing well...</i> | Motion:<br>Ayes:<br>Noes:<br>Absent:                                 | Carried:<br>Defeated:<br>Referred to:                                  |
| <b>2. Position Fill:</b><br><br><i>Highway Dept.</i><br>One (1) position of <b>Heavy Equipment Operator</b> , (Position Code 032.163B) (1.0 FTE) CSEA agreement, Sch. A, grade 10 (\$20.38/hr. - \$23.06/hr.) to replace Nicholas Fisher who transferred to the Bridge Construction Mechanic position on February 06, 2023; position available date is March 08, 2023.       |   | Motion: Gozelski<br>Ayes: 5<br>Noes:<br>Absent: 3 Davis; Leuer; King | Carried: <b>XXX</b><br>Defeated:<br>Referred to:<br><br><b>FINANCE</b> |
| <b>3. Position Fill:</b><br><br><i>Highway Dept.</i><br>One (1) position of <b>Heavy Equipment Operator</b> , (Position Code 099.163B) (1.0 FTE) CSEA agreement, Sch. A, grade 10 (\$20.38/hr. - \$23.06/hr.) to replace David Foote who transferred to the Highway Equipment Maintenance Operator position on February 20, 2023; position available date is March 08, 2023. |   | Motion: Gozelski<br>Ayes: 5<br>Noes:<br>Absent: 3 Davis; Leuer; King | Carried: <b>XXX</b><br>Defeated:<br>Referred to:<br><br><b>FINANCE</b> |

Committee Chair Initials: \_\_\_\_\_

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Absent: **Leuer**, Davis, King

Also Present: L. Perez/Deputy Board Clerk; J. Cook/Budget Officer; M. Roche, T/Eagle, B. Ryan/Board Chair (9:02 AM)

| Department Agenda Item   | Discussion  | Decision  | Action   |
|--|---|---|--|
| <p><b>4. Professional Service Contract REVENUE (\$5,001 or greater):</b><br/>                     Authorize Chairwoman to sign SLA with <b>NYS DOT</b> 50 Wolf Road, Albany, NY 12232 for SH#29 bridge replacement of <b>Almeter Road over Tonawanda Creek</b>, Town of Sheldon, BIN 3320210; PIN 4WY0.05; CONTRACT #D040811 for Preliminary Engineering/Design and ROW Incidentals in an amount not to exceed \$219,000.00; effective September 8, 2022 through September 8, 2032. <b>(MUNIS CONTRACT # 1339)</b> - ✓✓ (Pending Co. Atty. approval)</p> | <p><u><a href="#">Resolution Attached</a></u><br/> <b>Certified Resolution Required</b></p> | <p>Motion: Kehl<br/>                     Ayes: 5<br/>                     Noes:<br/>                     Absent: 3 Davis; Leuer; King</p> | <p>Carried: XXX<br/>                     Defeated:<br/>                     Referred to:</p> |
| <p><b>5. Discussion:</b></p> <ul style="list-style-type: none"> <li>• Griffith Road ownership</li> </ul>   |   | <p>Motion:<br/>                     Ayes:<br/>                     Noes:<br/>                     Absent:</p>                             | <p>Carried:<br/>                     Defeated:<br/>                     Referred to:</p>     |

**\*RESOLUTION**

*Approx. 4 miles and will be County owned.  
 It is a federally eligible town road, better luck to get funding by County instead of towns.  
 Supervisor King, T/Pike and Supervisor Roberts, T/Genesee Falls are good with the transfer of ownership effective 01/01/2024; keeps it clean for CHIPS funding.  
 Budget Officer Cook confirmed towns will be paid to plow their portion of the road.*

*At 9:15 AM there was a motion by Supervisor Kehl, T/Attica to enter an executive session for discussions regarding proposed, pending or current litigation. This was seconded by Supervisor Grant, T/Bennington and all voted aye.  
 K. Wiedemann and M. Adamczak were excused.  
 At 9:24 AM there was a motion by Supervisor Kehl, T/Attica to end the executive session and continue the regular meeting. This was seconded by Supervisor Gozelski, T/Castile and all voted aye.*

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Absent: **Leuer**, Davis, King

Also Present: L. Perez/Deputy Board Clerk; J. Cook/Budget Officer; M. Roche, T/Eagle, B. Ryan/Board Chair (9:02 AM)

| Department Agenda Item  | Discussion   | Decision   | Action  |
|---|--|--|---|
| <b>9:30 AM Buildings &amp; Grounds w/ M. Adamczak &amp; K. Wiedemann</b>  |  |  |   |
| <p>1. <b>Professional Service Contract (\$3,001-\$5,000):</b><br/>Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <b>GTF Plumbing Heating and Cooling</b>, 11501 Coleman Rd, Elma, NY 14059 for inspections, re-inspections and repairs to backflow preventers at various county buildings the in an amount not to exceed \$4,500.00; effective February 1, 2023 through December 31, 2023. <b>(MUNIS CONTRACT #1331) - ✓✓</b></p> | <p><i>Annual inspections...</i></p>  | <p>Motion: Gozelski<br/>Ayes: 5<br/>Noes:<br/>Absent: 3 Davis; Leuer; King</p> | <p>Carried: <b>XXX</b><br/>Defeated:<br/>Referred to:<br/><br/><b>APPROVED</b></p>    |
| <p>2. <b>FYI ~ Contract (\$3,000 and under):</b><br/>• <b>TP Firestop LLC</b>, 6725 Soper Road, Perry, NY 14530 for inspections and tear downs of fire extinguishers at various County buildings and for the Wyoming County Sheriff's department in an amount not to exceed \$2,000.00; effective February 15, 2023 through December 31, 2023. <b>(MUNIS CONTRACT #1340) - ✓✓</b></p>   |  | <p>Motion:<br/>Ayes:<br/>Noes:<br/>Absent:</p>                                 | <p>Carried:<br/>Defeated:<br/>Referred to:</p>  |
| <p>3. <b>Professional Service Contract (\$5,001 or greater):</b><br/>Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <b>MJ Mechanical</b>, 95 Pirson Parkway, Tonawanda, NY 14150 for repairs to HVAC equipment in an amount not to exceed \$20,000.00; effective January 1, 2023 through December 31, 2023. <b>(MUNIS CONTRACT #1342) - ✓✓</b></p>  | <p><i>Annual inspection found 2 of the 7 heat exchangers are cracked at the Ag Center. Emergency purchase previously approved by Comm. Chair Brick.</i></p>                | <p>Motion: Grant<br/>Ayes: 5<br/>Noes:<br/>Absent: 3 Davis; Leuer; King</p>    | <p>Carried: <b>XXX</b><br/>Defeated:<br/>Referred to:<br/><br/><b>*RESOLUTION</b></p> |
| <p>4. <b>Professional Service Contract (\$3,001-\$5,000):</b><br/>Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <b>WYCO Construction, Inc.</b>, 4608 Liberty Street, Warsaw, NY 14569 for septic maintenance as well as miscellaneous repairs to plumbing as needed in an amount not to exceed \$4,500.00; effective January 1, 2023 through December 31, 2023. <b>(MUNIS CONTRACT #1343) - ✓✓</b></p>                           | <p><i>DSS and DMV have been good since end of last year.</i><br/><br/><i>County has purchased a snake and camera; sometimes more is needed such as a sewer jetter.</i></p> | <p>Motion: Grant<br/>Ayes: 5<br/>Noes:<br/>Absent: 3 Davis; Leuer; King</p>    | <p>Carried: <b>XXX</b><br/>Defeated:<br/>Referred to:<br/><br/><b>APPROVED</b></p>    |

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| <b>Department Agenda Item</b>  | <b>Discussion</b>   | <b>Decision</b>  | <b>Action</b>   |
|--|---|--|---|
| <p><b>5. Bid Award:</b><br/>Authorize Chairman to award bid and sign a contract, pursuant to General Municipal Law §103, with <b>Kens Carpet Center</b>, 5656 State Rt. 20A, Warsaw, NY 14569 for the purchase and installation of new carpet at the Courthouse and Government Center in an amount not to exceed \$17,435.56; effective February 21, 2023 through December 31, 2023. .<br/><b>(MUNIS CONTRACT #1353) - ✓✓ (Pending Co. Atty. approval)</b></p>   | <p><b>Only bid received in house (specs required US mail or hand-delivered bids)</b><br/><b>4-6 week project: remove wallpaper, patch, prime, paint, re-fresh woodwork and carpet</b><br/><b>Possible chair rail to display artwork</b><br/><b>ARPA funds being used for Gov't Center portion</b></p> | <p>Motion: Gozelski<br/>Ayes: 5<br/>Noes:<br/>Absent: 3 Davis; Leuer; King</p> | <p>Carried: <b>XXX</b><br/>Defeated:<br/>Referred to:<br/><br/><b>*RESOLUTION</b></p> |
| <p><b>6. Professional Service Contract (\$3,001-\$5,000):</b><br/>Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <b>Woodruff Door, d/b/a Overhead Door Company off Batavia</b>, 2975 W. Main Street Rd, Batavia, NY 14020 for repairs to commercial overhead doors at various county buildings in an amount not to exceed \$5,000.00; effective February 21, 2023 through December 31, 2023. . <b>(MUNIS CONTRACT# 1354) - ✓✓ (Status - CREATED)</b></p>   |   | <p>Motion: Kehl<br/>Ayes: 5<br/>Noes:<br/>Absent: 3 Davis; Leuer; King</p>     | <p>Carried: <b>XXX</b><br/>Defeated:<br/>Referred to:<br/><br/><b>APPROVED</b></p>    |
| <p><b>7. Amend Resolution No. 22-672:</b><br/>Authorize Chairman to sign an Amended Contract with <b>TCCT, Inc.</b>, 46 North Maple St, Warsaw, NY 14569 to reflect the following revisions:<br/> <ul style="list-style-type: none"> <li>• <i>Add additional office space at the AG Center in an amount of \$88.00 per month/\$1,056.00 per year for a total contract amount not to exceed as follows:</i> <ul style="list-style-type: none"> <li>○ 2023- \$101,790.00</li> <li>○ 2024-\$102,549.36</li> <li>○ 2025-\$102,864.00</li> <li>○ For a three-year total not to \$307,203.36</li> </ul> </li> </ul> <b>(MUNIS CONTRACT CHANGE ORDER #953) - ✓✓</b><br/><i>(Pending Co. Atty. approval)</i></p> | <p><b>Fire &amp; Building Codes converted a closet to office space which is used daily and now needs to be cleaned regularly.</b></p>   | <p>Motion: Kehl<br/>Ayes: 5<br/>Noes:<br/>Absent: 3 Davis; Leuer; King</p>     | <p>Carried: <b>XXX</b><br/>Defeated:<br/>Referred to:<br/><br/><b>*RESOLUTION</b></p> |

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| Department Agenda Item  | Discussion | Decision   | Action   |
|---|------------|--|--|
| <b>8a. Walk-in Item:</b><br>Permission to establish <b>"44 Center Street Various Property Improvements Project"</b> to include but not limited to: asbestos abatement, roof replacement, electrical upgrades, door and window replacement, storm drainage, parking lot improvement, building demolition and utility survey. |            | Motion: Grant<br>Ayes: 5<br>Noes:<br>Absent: 3 Davis; Leuer; King    | Carried: <b>XXX</b><br>Defeated:<br>Referred to:<br><br><b>*RESOLUTION</b> |
| <b>8b. 2023 Transfer:</b><br><b>From:</b> 129950.599504 Transfer to CIP                     \$200,000.00<br><b>To:</b> 121620.521002.44CTR Property Renov 44 Center St.                     \$200,000.00<br><b>Reason:</b> To establish a CIP project to update 44 Center Street Barn, including roof/gutters/drainage.     |            | Motion: Grant<br>Ayes: 5<br>Noes:<br>Absent: 3 Davis; Leuer; King    | Carried: <b>XXX</b><br>Defeated:<br>Referred to:<br><br><b>FINANCE</b>     |
| <b>9. Permission to dispose of random items left by previous owner at 44 Center Street</b>  |            | Motion: Gozelski<br>Ayes: 5<br>Noes:<br>Absent: 3 Davis; Leuer; King | Carried: <b>XXX</b><br>Defeated:<br>Referred to:<br><br><b>APPROVED</b>    |
| <b>Ag. and Business Center</b>  |            |  |  |
|   |            | Motion:<br>Ayes:<br>Noes:<br>Absent:                                 | Carried:<br>Defeated:<br>Referred to:                                      |
| <b>Ag. Center Space &amp; Building Report</b>   |            |  |  |
|   |            | Motion:<br>Ayes:<br>Noes:<br>Absent:                                 | Carried:<br>Defeated:<br>Referred to:                                      |

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| Department Agenda Item  | Discussion | Decision   | Action   |
|---|------------|--|--|
| <b>Traffic Safety Board</b>   |            |  |  |
| 1. <b>Appointments:</b><br><b>Wyoming County Traffic Safety Board</b><br>Member<br><i>Unexpired vacant three (3) year term; effective through November 05, 2023</i><br>• <b>Richard Jensen</b> (T/Bennington), 1909 Clinton St., Attica NY 14011(replacing J. Heller) |            | Motion: Grant<br>Ayes: 5<br>Noes:<br>Absent: 3 Davis; Leuer;<br>King | Carried: <b>XXX</b><br>Defeated:<br>Referred to:<br><br><b>*RESOLUTION</b> |
| <i>Committee Chair Brick recognized K. Wiedemann for the grant work she has successfully been doing. Dir. Adamczak also thanked her for taking on this work.</i>  |            |  |  |

Signature of Committee Chairman: p/J. Brick (minutes prepared by L. Perez).

Next Public Works Committee Meeting scheduled for **Thursday, March 30, 2023 @ 9:00 AM.**

Committee Chair Initials: \_\_\_\_\_