

FINANCE COMMITTEE MEETING MINUTES

Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.

Thank you!

Date: Tuesday, February 07, 2023 @ 9:00 AM

Location: *Supervisors' Chambers, 2nd floor of the government center.*

Present: **Kehl, Grant**, Leuer, May (9:05 AM), Brick, King, Becker

Absent: Davis

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; D. Granger, T/Gainesville; J. Wilkinson/County Attorney; D. Farberman/Human Resource Director; A. Solina/Veteran Services Director; B. Ryan/Board Chair; M. Roche, T/Eagle; A. D. Berwanger, T/Arcade (9:23)

Department Agenda Item	Discussion	Decision	Action
9:00 AM - Committee Chair's Agenda			
<i>At 9:05 AM Supervisor May, T/Orangeville entered the meeting during the below agenda item.</i>			
1. NYSAC resolution CALLING ON THE STATE OF NEW YORK TO CONTINUE TO PASS-THRU FEDERAL AFFORDABLE CARE ACT ENHANCED FEDERAL MEDICAID ASSISTANCE PERCENTAGE FUNDS		Motion: Kehl Ayes: 7 Noes: Absent: 1 Davis	Carried: XXX Defeated: Referred to: * RESOLUTION
<i>There was some discussion by Chairwoman Ryan and County Treasurer LaWall that, if passed, this legislation could cost the county \$692,563.00 in lost funding. Chairwoman Ryan and County Treasurer LaWall will be participating in a Zoom meeting on Friday with Congresswoman Tenney relative to this subject matter.</i>			
9:05 AM - Information Technology w/B. Sikes			
1. Professional Service Contract (\$5,001 or greater): Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with SHI , 290 Davidson Avenue, Somerset, New Jersey 08873, for the provision of Barracuda Email Security Gateway, in an amount not to exceed \$5,854.92; effective March 11, 2023 through March 10, 2024. MUNIS CONTRACT #1264 Status - Created		Motion: Becker Ayes: 7 Noes: Absent: 1 Davis	Carried: XXX Defeated: Referred to: * RESOLUTION
2. FYI ~ Contract (\$3,000 and under): <ul style="list-style-type: none"> • SHI, 290 Davidson Avenue, Somerset, New Jersey 08873 <ul style="list-style-type: none"> ○ for five subscriptions of Dropbox Business Advanced, in an amount not to exceed \$1,159.10 for a one year; effective February 03, 2023 through February 02, 2024. MUNIS CONTRACT #1265 Status - Created ○ for PDQ Deploy & Inventory, in an amount not to exceed \$1,496.25, one year effective February 06, 2023 through February 05, 2024. MUNIS CONTRACT #1266 Status - Created • Avenu Insights & Analytics, LLC, 5860 Trinity Parkway, Suite 120, Centreville, Virginia 20120 for the data export/extraction for Human Resources, in amount not to exceed \$2,999.99; effective February 1, 2023 through the completion of the project. MUNIS CONTRACT #PENDING 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. Discussion: Would like to discuss the possibility of hiring an intern. <ul style="list-style-type: none"> • Human Resource Dept. suggested the position would be a PT employee. 	The county has had paid and unpaid Interns over the years.	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
<i>At 9:23 AM Supervisor Berwanger, T/Arcade entered the meeting during the below agenda item.</i>			
4. <i>Misc.</i> <ul style="list-style-type: none"> • New version of “FolderICO” software <ul style="list-style-type: none"> ○ Estimated 15 licenses at \$20 ea. ○ Used by DA & Sheriff • Supervisor Leuer, T/Middlebury questioned the ability of the IT staff to be able to place orders for the towns. Budget Officer Cook literally stated the department should give the Towns the quotes so they can order the equipment themselves. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:15 AM - Treasurer w/R. LaWall			
1. <u>Sales tax update and financial statements</u>	See attached	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <u>Resolution Approving Sale of Properties from County Tax Auction of 01/26/2023.</u>	<i>The Tax Foreclosure Auction resulted in an est. \$216,809.07.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. <u>Governor Hochul’s 2024 Budget Proposal includes a provision to return tax foreclosure surplus funds to property owners.</u>		Motion: King Ayes: 7 Noes: Absent: 1 Davis	Carried: XXX Defeated: Referred to: *RESOLUTION
4. <i>Misc.</i> <ul style="list-style-type: none"> • WCCH debt to Wyo. Co. <ul style="list-style-type: none"> ○ HRA paid in full (\$500K) ○ 4th QTR HR / 2022 - \$138K outstanding ○ 3rd QTR HR / 2022 - \$138K pending ○ EMS - \$5,400 outstanding 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
9:30 AM - Real Property Tax Services w/S. Lippincott			
<p>1. Professional Services Agreement \$3,001-\$5,000: Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b) with Systems Development Group, Inc. 8140 State Route 12, Barneveld, NY 13304 for imagemate software, in an amount not to exceed \$3,300.00; effective January 1, 2023 through December 31, 2023. (MUNIS Contract # 1277) – Pending Co. Atty. approval</p>		Motion: Leuer Ayes: 7 Noes: Absent: 1 Davis	Carried: XXX Defeated: Referred to: APPROVED
<p>2. Correction of 2023 Town/County Tax Bill Original Bill \$ 4,350.06 Corrected Bill \$ 2,475.95 Credit \$ 1,874.11 Tax Map Parcel: Town of Castile 123.-1-1.21 Location: 6301 E Lake Rd Owner: Suzanne Kasprzyk REASON: Clerical Error AUTHORITY: RPTL §550.2(h) ‘an incorrect entry on the taxable portion of the assessment roll or the tax roll of a relieved school tax or relieved village tax which has been previously paid.’</p>		Motion: May Ayes: 7 Noes: Absent: 1 Davis	Carried: XXX Defeated: Referred to: *RESOLUTION
<p>3. Appropriation: To: 011355.541202 Printing \$5,000.00 w/Any Funds Available Reason: To pay 2023 Applied Business Systems Inc. invoice for Second Senior Notice</p>	<p style="font-size: 2em; font-family: cursive;">Withdrawn</p> <p>By the Department Head. Will bring back next month With offsetting revenues</p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
4. Discussion Only <ul style="list-style-type: none"> • IMA Agreements for Senior postcard <ul style="list-style-type: none"> ○ \$.26/parcel • Tax Map Trainee <ul style="list-style-type: none"> ○ M. Marley still plans to retire Dec 2023 ○ Position is budgeted • Village Taxes • BAR Training April 18th 6-9pm • Please ask your Town Assessor to change voice mail message referring callers to Wyoming County. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
10:00 AM – Wyo. Co. Community Hospital w/D. Kobis			
1. <u>General Update</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<i>At 10:18 AM County Attorney Wilkinson left the meeting.</i>			
2. Reappointment: Wyo. Co. Comm. Hospital / Board of Managers <u>Supervisor Member</u> <i>One(1) year term; effective January 1, 2023 through December 31, 2023</i> <ul style="list-style-type: none"> • Bryan Kehl, 914 Route 98, Attica, NY 14011 		Motion: May Ayes: 6 Noes: 1 Leuer Absent: 1 Davis	Carried: XXX Defeated: Referred to: Non-Consent RESOLUTION
Reappointment: Wyo. Co. Comm. Hospital / Board of Managers <u>Member</u> <i>Five (5) year term; effective January 1, 2023 through December 31, 2027</i> <ul style="list-style-type: none"> • Vacancy (formerly held by Laura Paolucci, PH Admin.) 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
<p><i>Supervisor Berwanger, T/Arcade explained that PH Admin. Paolucci's appointment to the Board of Managers was a result of a special skill set she possess for seeing the big picture! Hospital Admin. Kobis agreed that having a representative of the Public Health Department was extremely helpful. Chairwoman Ryan explained that she has been in contact with state legislators with a request to amend state law as it pertains to residency of members of the Board of Managers.</i></p>			
<p>3. RESCIND Resolution No. 22-623 approved on November 8, 2022 in its entirety as it is a duplicate of Resolution No. 22-705 approved on December 12, 2022.</p> <ul style="list-style-type: none"> • The Hospital Administrator of the hospital, pursuant to General Municipal Law §104(b) and with the approval of the County Attorney and/or Costello Cooney Fearon, PLLC, legal counsel, is hereby authorized and directed to sign an Employment Agreement – Salary Schedule “P” with Carolyn Wagner, PA, 24 Vincent Drive, Pittsford, NY 14534 on behalf of the Wyoming County Community Health System. Said contract to provide physician assistant services at the hospital's orthopedic clinic in an amount not to exceed one hundred twenty-seven thousand dollars (\$127,000.00); effective February 1, 2023. Contingent upon the availability of funds. 		<p>Motion: May Ayes: 7 Noes: Absent: 1 Davis</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">*RESOLUTION</p>
<p>4. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</p> <ul style="list-style-type: none"> • Authorize the Hospital Administrator to sign an employment agreement – Schedule P with ANTHONY DIBENEDETTO, MD, 1101 Telephone Road, Rush, NY 14543, to provide professional general surgery services and departmental leadership to surgical service line, not to exceed \$550,000 per year, effective 03/05/2023 – 03/04/2025. 		<p>Motion: May Ayes: 7 Noes: Absent: 1 Davis</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">*RESOLUTION</p>

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Department Agenda Item	Discussion	Decision	Action
<p>5. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</p> <ul style="list-style-type: none"> • Authorize the Hospital Administrator to sign a client services agreement with PRIME TIME HEALTHCARE LLC, 15380 Weir Street, Omaha, NE 68137, to provide supplemental or temporary healthcare personnel, not to exceed \$150,000 per year, effective 03/01/2023 – 02/28/2025. 		<p>Motion: May Ayes: 7 Noes: Absent: 1 Davis</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>6. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</p> <ul style="list-style-type: none"> • Authorize the Hospital Administrator to sign an employment agreement – Schedule P with MEGAN MASE, NP, 8838 Keeney Road, LeRoy, NY 14482, to provide professional medical services in the Skilled Nursing Facility, in an amount of \$124,800.00 per year, effective 03/01/2023. 		<p>Motion: May Ayes: 7 Noes: Absent: 1 Davis</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>7. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</p> <ul style="list-style-type: none"> • Authorize the Hospital Administrator to sign an employment agreement – Schedule P with RENEE GROH, NP, 3255 Sodom Road, Gainesville, NY 14066, to provide professional medical services in the Skilled Nursing Facility, in an amount of \$130,000.00 per year, effective 03/01/2023. 		<p>Motion: May Ayes: 7 Noes: Absent: 1 Davis</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>

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Department Agenda Item	Discussion	Decision	Action
<p>8. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</p> <ul style="list-style-type: none"> • Authorize the Hospital Administrator to sign an employment agreement – Schedule P with CHRISTINA NEWTON, NP, 11 Beachwood Avenue, Castile, NY 14427, to provide professional cardiology services, in an amount of \$120,000.00 per year, effective 02/06/2023. 		<p>Motion: May Ayes: 7 Noes: Absent: 1 Davis</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>9. Amend Resolution #19-082 approved on 02/12/2019 with COSTELLO, COONEY, FEARON, PLLC, 500 Plum Street, Suite 300, Syracuse, NY 13204-1401 related to legal representation, not to exceed \$100,000 per year, effective 01/01/2019 – 12/31/2022, as follows:</p> <ul style="list-style-type: none"> • Update the contracting party address to 211 W. Jefferson Street, Syracuse, NY 13202. • Extend the term of the agreement from 01/01/2019 – 12/31/2022 through 01/01/2023 - 12/31/2023. 		<p>Motion: May Ayes: 7 Noes: Absent: 1 Davis</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>10. Amend Resolution #22-302 approved on 05/10/2022 with FARKAD BALAYA, MD, 38 Park Street, Warsaw, NY 14569 related to an employment agreement – Salary Schedule P to provide OBGYN Physician services in an amount not to exceed \$630,000.00 per year, effective April 19, 2022, as follows:</p> <ul style="list-style-type: none"> • Terminate employment agreement effective 12/31/2022 as a new agreement was approved with FARKAD BALAYA, MD PC by Resolution #22-706 approved on 12/13/2022. 		<p>Motion: May Ayes: 7 Noes: Absent: 1 Davis</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>

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Department Agenda Item	Discussion	Decision	Action
<p>11. Amend Resolution #17-166 approved on 03/14/2017 with ERIE COUNTY MEDICAL CENTER CORPORATION (ECMCC) related to the Administrative Services Agreement as follows:</p> <ul style="list-style-type: none"> • Extend the term of the agreement from 06/02/2020 – 12/31/2022 through 01/01/2023 - 02/28/2026 for the Medical Director position. • Add services of the Vice President of Pharmacy Services (Exhibit A-5) in an amount not to exceed \$100 per hour for a total amount not to exceed \$20,000 per year; effective February 1, 2023 – February 28, 2024. 	<p>Resolution #17-166 approved on 03/14/2017; Resolution #18-206 approved on 04/10/2018; Resolution #18-281 approved on 06/12/2018; Resolution #20-140 approved on 03/10/2020; Resolution #22-101 approved on 02/08/2022</p>	<p>Motion: May Ayes: 7 Noes: Absent: 1 Davis</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>12. <u>Amend Salary Schedule C as follows:</u></p> <ul style="list-style-type: none"> • Create one (1) 1.00 FTE Director of Diagnostic Imaging Services position (Position Code #TBD) under IMAGING AND TESTING and set a salary range of \$100,000 - \$125,000 per year, position available date 01/25/2023. • Create one (1) 0.00 FTE Director of Outpatient Services Per Diem position (Position Code #TBD) under IMAGING AND TESTING and set the hourly rate at \$51.49, position available date 02/19/2023. 		<p>Motion: May Ayes: 7 Noes: Absent: 1 Davis</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>

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Department Agenda Item	Discussion	Decision	Action
<p>13. <u>Amend Salary Schedule C as follows:</u></p> <ul style="list-style-type: none"> • Amend one (1) 1.00 FTE <i>Safety/Emergency Preparedness Coordinator</i> position (Position Code # 02.126.611) under SAFETY and set a salary range of \$60,000 - \$75,000 per year, effective 02/15/2023. • Set the salary of one (1) 1.00 FTE <i>Financial Analyst</i> position (Position Code #01.173.755) under <u>FISCAL SERVICES</u> at \$76,767, effective 03/01/2023. • Set the salary of one (1) 1.00 FTE <i>Senior Accountant</i> position (Position Code #01.133.664) under <u>FISCAL SERVICES</u> at \$80,000, effective 03/01/2023. 		<p>Motion: May Ayes: 7 Noes: Absent: 1 Davis</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>14. <u>Amend Salary Schedule C as follows:</u></p> <ul style="list-style-type: none"> • Abolish one (1) 1.00 FTE <i>Director of Outpatient Services</i> (Position Code #01.602.100) under <u>IMAGING AND TESTING</u>, effective 02/05/2023. 		<p>Motion: May Ayes: 7 Noes: Absent: 1 Davis</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>

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Department Agenda Item	Discussion	Decision	Action
<p>15. <u>Amend Salary Schedule P as follows:</u></p> <ul style="list-style-type: none"> • Include a <i>Stipend for the General Surgeon</i> position (Position Code #10.121.681) under <u>GENERAL SURGERY CLINIC</u> for wRVUs in excess of 5,800 for each year (January 1 to December 31) in an amount of \$69.44 per wRVU, payable in February of each year, effective 03/05/2023. • Include a <i>Stipend for the General Surgeon</i> position (Position Code #10.121.681) under <u>GENERAL SURGERY CLINIC</u> if net surgery revenue growth exceeds \$2,000,000.00 per calendar year (January 1 to December 31) in the amount of \$25,000.00, payable in February of each year, effective 03/05/2023. • Include a <i>Stipend for the General Surgeon</i> position (Position Code #10.121.681) under <u>GENERAL SURGERY CLINIC</u> if net surgery revenue growth exceeds \$4,000,000.00 per calendar year (January 1 to December 31) in an additional amount of \$25,000.00, payable in February of each year, effective 03/05/2023. 		<p>Motion: May Ayes: 7 Noes: Absent: 1 Davis</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>16. <u>Amend Salary Schedule P as follows:</u></p> <ul style="list-style-type: none"> • Abolish one (1) 1.00 FTE <i>OB/GYN Physician</i> position (Position Code #10.117.657) under <u>OB CLINIC</u>, effective 01/01/2023. 		<p>Motion: May Ayes: 7 Noes: Absent: 1 Davis</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>17. Approve the <u>memorandum of understanding</u> between the County of Wyoming and the Civil Service Employees Association, Local 1000, AFSCME, AFL-CIO General Unit related to hospital acute staffing (certified nurse assistants, licensed practical nurses, patient care techs, and registered nurses), effective 01/19/2023 – 02/28/2023.</p>	<p><i>FYI - The details should be coming from Dan Farberman</i></p>	<p>Motion: Leuer Ayes: 7 Noes: Absent: 1 Davis</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>

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Budget Office w/J. Cook			
<i>Budget Officer Cook talked about the impact the NYSAC resolution CALLING ON THE STATE OF NEW YORK TO CONTINUE TO PASS-THRU FEDERAL AFFORDABLE CARE ACT ENHANCED FEDERAL MEDICAID ASSISTANCE PERCENTAGE FUNDS would have on Wyoming County tax payers. FOILED state Medicaid reconciliations.</i>			
1. <i>Review of 2022 Budget Transfers made by the budget department for committee approval</i>	*NONE – still waiting for payroll accruals to be done.	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <u>Recap of 2022 Contingency and Appropriated Funds as of 2/7/23</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. 2023 Appropriation (on behalf of PRE K) To: 012960.510001 Salaries S/D/I \$ 75.00 012960.510101 CSEA \$1,200.00 012960.583001 FICA \$ 79.05 012960.585001 Medicare - FICA \$ 18.49 w/ 01296003.434890 County Healthcare Bonuses \$1,372.54 Reason: To cover the cost of State mandated (V1) Health Care Bonus funds issued on 2/3/23 reimbursed by NYS in whole.		Motion: Grant Ayes: 7 Noes: Absent: 1 Davis	Carried: XXX Defeated: Referred to: *RESOLUTION
4. 2023 Appropriation (on behalf of Public Health) To: 014010.510001 Salaries S/D/I \$1,500.00 014010.510101 CSEA \$3,500.00 014010.583001 FICA \$ 310.00 014010.585001 Medicare - FICA \$ 72.50 w/ 01401013.434890 County Healthcare Bonuses \$5,382.50 Reason: To cover the cost of State mandated (V1) Health Care Bonus funds issued on 2/3/23 reimbursed by NYS in whole		Motion: Grant Ayes: 7 Noes: Absent: 1 Davis	Carried: XXX Defeated: Referred to: *RESOLUTION

FINANCE COMMITTEE MEETING MINUTES

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Thank you!

Date: Tuesday, February 07, 2023 @ 9:00 AM

Location: *Supervisors' Chambers, 2nd floor of the government center.*

Present: **Kehl, Grant**, Leuer, May (9:05 AM), Brick, King, Becker

Absent: Davis

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; D. Granger, T/Gainesville; J. Wilkinson/County Attorney; D. Farberman/Human Resource Director; A. Solina/Veteran Services Director; B. Ryan/Board Chair; M. Roche, T/Eagle; A. D. Berwanger, T/Arcade (9:23)

Department Agenda Item	Discussion	Decision	Action
<p>5. 2023 Appropriation (on behalf of EI) To: 014059.510001 Salaries S/D/I \$ 150.00 014059.510101 CSEA \$1,200.00 014059.583001 FICA \$ 83.70 014059.585001 Medicare - FICA \$ <u>19.58</u> w/ 01405904.434890 County Healthcare Bonuses \$1,453.28 Reason: To cover the cost of State mandated (V1) Health Care Bonus funds issued on 2/3/23 reimbursed by NYS in whole</p>		<p>Motion: Grant Ayes: 7 Noes: Absent: 1 Davis</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>6. 2023 Appropriation (on behalf of Jail Medical) To: 014060.510101 CSEA \$1,500.00 014060.583001 FICA \$ 93.00 014060.585001 Medicare - FICA \$ <u>21.75</u> w/ 01406002.434890 County Healthcare Bonuses \$1,614.75 Reason: To cover the cost of State mandated (V1) Health Care Bonus funds issued on 2/3/23 reimbursed by NYS in whole</p>		<p>Motion: Grant Ayes: 7 Noes: Absent: 1 Davis</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>7. 2023 Appropriation (on behalf of OFA) To: 016772.510001 Salaries S/D/I \$ 750.00 016772.583001 FICA \$ 46.50 016772.585001 Medicare - FICA \$ <u>10.88</u> w/ 01677211.434890 County Healthcare Bonuses \$807.38 Reason: To cover the cost of State mandated (V1) Health Care Bonus funds issued on 2/3/23 reimbursed by NYS in whole</p>		<p>Motion: Grant Ayes: 7 Noes: Absent: 1 Davis</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>8. 2023 Appropriation (on behalf of Youth) To: 017310.510001 Salaries S/D/I \$ 525.00 017310.510101 CSEA \$2,100.00 017310.583001 FICA \$ 162.75 017310.585001 Medicare - FICA \$ <u>38.05</u> w/ 01731004.434890 County Healthcare Bonuses \$2,825.80 Reason: To cover the cost of State mandated (V1) Health Care Bonus funds issued on 2/3/23 reimbursed by NYS in whole</p>		<p>Motion: Grant Ayes: 7 Noes: Absent: 1 Davis</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>

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Absent: Davis

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; D. Granger, T/Gainesville; J. Wilkinson/County Attorney; D. Farberman/Human Resource Director; A. Solina/Veteran Services Director; B. Ryan/Board Chair; M. Roche, T/Eagle; A. D. Berwanger, T/Arcade (9:23)

Department Agenda Item	Discussion	Decision	Action
<p>9. 2022 Appropriation Reduction (on behalf of CIP) Reduce: 121620.521002.R Property Renovations (\$29,525.05) w/ 12162005.440890.R Federal Aid ARPA (\$29,525.05) Reason: To reduce appropriation of ARPA to account for the remaining funds in excess of project cost.</p>		<p>Motion: Brick Ayes: 7 Noes: Absent: 1 Davis</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
Clerk to the Board w/C. Ketchum			
<p>1. FYI ~ Contract (\$3,000 and under): • Indoff, 11816 Lackland Rd., St. Louis, MO 63146 for the printing of the 2021 Journals of Proceedings in an amount not to exceed \$553.00; effective 01/09/2023 through delivery of journals.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>4. Additional 1% Sales Tax Extender Update: • Last Actions ~ ○ Senate (Borrello) – 02/02/23 introduced (S.04068) and referred to Budget & Revenue ○ Assembly – No Same As</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
Board of Supervisors w/B. Kehl			
<p>1. Professional Service Contract \$5,001 or greater: Authorize Chairman to sign a Lease agreement with Wyo. Co. Tobacco Asset Securitization Corporation, 36 Center Street, Suite ___ Warsaw NY 14569 for lease of 105.75 sq. ft. at the Wyo. Co. Ag. and Business Center, 36 Center Street Warsaw NY at the base rent amount of \$14.24/sq. ft., total lease amount \$1,506.00/annually; effective January 01, 2023 through December 31, 2025. (MUNIS Contract #1254) - ✓✓</p>		<p>Motion: May Ayes: 7 Noes: Absent: 1 Davis</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>

Supervisor Leuer, T/Middlebury questioned the Opioid Settlement funds. Budget Officer Cook explained that the county has received an estimated \$300K to date and that it sits in a Reserve Account until a plan for its use is approved.

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Department Agenda Item	Discussion	Decision	Action
<p>2. Appointment/Reappointments: HIPAA <i>One (1) year term effective January 1, 2023 through December 31, 2023</i></p> <p style="text-align: center;">Corporate Compliance Officer</p> <ul style="list-style-type: none"> • Sandra King, 4643 Safford Road, Gainesville NY 14066 <p style="text-align: center;">Security Officer</p> <ul style="list-style-type: none"> • William J. Sikes, 18 Jefferson Street, Warsaw, NY 14569 <p style="text-align: center;">Privacy Officer</p> <ul style="list-style-type: none"> • Joan Kibler, 143 N. Main St., Warsaw, NY 14569 		<p>Motion: Becker Ayes: 7 Noes: Absent: 1 Davis</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>3. Reappointments: Inter-County of Western New York <i>One (1) year term effective January 1, 2023 through December 31, 2023</i></p> <p style="text-align: center;"><u>Member</u></p> <ul style="list-style-type: none"> • Jerry Davis, 7414 Court Rd, P.O. Box 445, Pavilion, NY 14525 • Ellen Grant, 134 Clinton Street, Alden, NY 14004 • Rebecca Ryan, 172 W. Buffalo Street, Warsaw, NY 14569 14024 <p style="text-align: center;"><u>Alternate Member</u></p> <ul style="list-style-type: none"> • Cheryl Ketchum, 7409 Centerville Rd., Bliss, NY 14024 • James Brick, 7618 Route 20A, Perry NY 14530 		<p>Motion: May Ayes: 7 Noes: Absent: 1 Davis</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
Co. Insurance Office w/ T. Vacinek			
	~Nothing to Report~	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Department Agenda Item	Discussion	Decision	Action
Off Track Betting w/			
	<i>~Nothing to Report~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Other/Referrals:			
HUMAN RESOURCES			
Board of Elections			
1. Amend Salary Schedule S: <ul style="list-style-type: none"> • To set the hourly wage of the <i>Election Inspectors</i> to \$14.20 per hour to remain consistent with NYS minimum wage indefinitely; effective 12/31/2022. 		Motion: Becker Ayes: 7 Noes: Absent: 1 Davis	Carried: XXX Defeated: Referred to: *RESOLUTION
2. 2023 Transfer From: 011450.520002 IT \$41,389.70 To: 011450.541410 Software \$41,389.70 Reason: To accommodate the purchase of voter registration software.		Motion: King Ayes: 7 Noes: Absent: 1 Davis	Carried: XXX Defeated: Referred to: *RESOLUTION
3. 2023 Appropriation: To: 011450.541410 Software \$18,448.36 w/011450006.440890R Federal Aid Other inc. by same Reason: To pay for unbudgeted voter registration software		Motion: King Ayes: 7 Noes: Absent: 1 Davis	Carried: XXX Defeated: Referred to: *RESOLUTION

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Absent: Davis

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Department Agenda Item	Discussion	Decision	Action
County Attorney			
<p>4. Amend Salary Schedule G: To set yearly stipend plus corresponding fringe provided through NYS Indigent Legal Services HH Grant (Contract CSTWIDEHH52 – year 4). Effective 04/01/21 to 03/31/2022:</p> <ul style="list-style-type: none"> • County Attorney (position code 001.503) - \$12,000.00 • Secretary to the County Attorney (position code 007.503) \$7,000 (\$5,000 of this \$7,000 has already been paid to EE) • Secretary, PT (position code 015.215) – increase hourly wage from \$24.17/hr (not to exceed \$19,000 per year) to \$25.44/hr (not to exceed \$20,000 per year) 	<p><i>Funds provided through Hurrell-Harring Grant. Contract No. CSTWIDEHH52 Year 4.</i></p> <p>NEW LINE IN HH BUDGET FOR YEAR 4 (which was approved at the end of 2022) – funds for an Assigned Counsel Coordinator</p> <p>Only a portion will be paid out as Assigned Counsel Coordinator (currently also the County Attorney) started 1/1/2022 No portion has yet been paid – NEW to HH budget</p> <p><i>Discussion: game plan, regionalization</i></p> <p><i>(the newly allocated \$12,000 from the HH Grant + the stipend from the County of \$3,156 from the Schedule D from the County would permit for a part time hiring at \$15,156).</i></p>	<p>Motion: May Ayes: 7 Noes: Absent: 1 Davis</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>5. Amend Salary Schedule G: To set yearly stipend plus corresponding fringe provided through NYS Indigent Legal Services HH Grant (Contract CSTWIDEHH52 – year 5). Effective 04/01/22 to 03/31/2023: Said Amounts to be Paid bi-weekly effective 1/1/2023, retroactive funds from 4/1/22 to 12/31/22 will be paid out the 4th quarter of 2023</p> <ul style="list-style-type: none"> • County Attorney (position code 001.503) - \$13,000.00 • Secretary to the County Attorney (position code 007.503) \$9,000 • Secretary, PT (position code 015.215) – increase hourly wage from \$25.44/hr (not to exceed \$20,000 per year) to \$27.99/hr (not to exceed \$22,000 per year) 	<p><i>Funds (annual stipend plus corresponding fringe) provided through Hurrell-Harring Grant. Contract No. CSTWIDEHH52 Year 5.</i></p> <p><i>See notes for #2 above. Continuation of grant payments.</i></p>	<p>Motion: May Ayes: 7 Noes: Absent: 1 Davis</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>

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Department Agenda Item	Discussion	Decision	Action
Human Resource Department			
<p>6. 2023 Appropriation To: 011430.541204 Advertising \$21,000.00 <i>w/Any Funds Available</i> Reason: To cover 2023 print advertising expense.</p>		<p>Motion: Grant Ayes: 7 Noes: Absent: 1 Davis</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
<p>Walk-in: The Wyoming County Board of Supervisors hereby ratifies the Tentative Agreement between the Wyoming County Deputy Sheriff's Association (D.S.A.) and the County of Wyoming/Wyoming County Sheriff dated January 1, 2023 to December 31, 2025, subject to agreement between the County and SEA representatives as to actual contract language reflecting the negotiated changes.</p>	<p><i>5% - effective 01/01/23 5% - effective 01/01/24 5% - effective 01/01/25</i> New hires will contribute 15% towards Health Insurance Premiums. <i>\$120K before fringe impact to county</i></p>	<p>Motion: Becker Ayes: 7 Noes: Absent: 1 Davis</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
HUMAN SERVICES			
Veteran Services			
<p>1. Position create/fill: Veterans' Services One position of Administrative Assistant (Veteran Services) (1.0 FTE) and place on Schedule S. Position available date: February 15, 2023.</p>	<p>Requesting to fill at an hourly wage rate range of \$17.00 - \$19.00 (salary equivalent of \$30,940-\$34,580).</p>	<p>Motion: King Ayes: 7 Noes: Absent: 1 Davis</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
Youth Bureau			
<p>2. 2023 Appropriation: To: 014059.542306-FSUPP EI Misc-FSUPP \$17,000.00 w/01405900.412890-FSUPP EI Misc Rev-FSUPP \$17,000.00 Reason: To cover cost of Women's Caregiver Respite Retreat</p>	<p>We are anticipating receiving back the full cost of the venue. But we may come up short if not enough people sign up to cover the key note speaker. Baseline attendance to cover speaker is 89 women.</p>	<p>Motion: Grant Ayes: 7 Noes: Absent: 1 Davis</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>

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Department Agenda Item	Discussion	Decision	Action
Social Services			
<p>3. Position Fill:</p> <p style="text-align: center;">Social Services</p> <p>One (1) position of <u>Community Services Worker</u> (Position Code: #157.315), CSEA Agreement, Sch. A. Grade 6 (\$18.83 – \$20.99/hr.) to replace Andie Shearing, who was promoted effective 01/16/23. Position available date: 2/08/23</p>		<p>Motion: Grant Ayes: 7 Noes: Absent: 1 Davis</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">APPROVED</p>
<p>4. Position Fill:</p> <p style="text-align: center;">Social Services</p> <p>One (1) position of <u>Community Services Worker</u> (Position Code: #097.315), CSEA Agreement, Sch. A. Grade 6 (\$18.83 – \$20.99/hr.) to replace Lynn Burton, who was promoted effective 01/16/23. Position available date: 2/08/23</p>		<p>Motion: Grant Ayes: 7 Noes: Absent: 1 Davis</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">APPROVED</p>
<p>5. Position Fill:</p> <p style="text-align: center;">Social Services</p> <p>One (1) position of <u>Social Services Program Specialist</u> (Position Code: #196.359), CSEA Agreement, Sch. A. Grade 10 (\$20.38- \$23.06/hr.) to replace Michael Bramer, who transferred to a noncontingent position effective 5/25/22. Position available date: 2/08/23</p>		<p>Motion: Grant Ayes: 7 Noes: Absent: 1 Davis</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">APPROVED</p>
<p>6. Position Fill:</p> <p style="text-align: center;">Social Services</p> <p>One (1) position of <u>Child Support Unit Supervisor</u> (Position Code: #169.411), CSEA Agreement, Sch. A. Grade 15 (\$22.43- \$26.09/hr.) to replace Joanne Schreiber, who resigned effective 1/4/23. Position available date: 2/08/23</p>		<p>Motion: Grant Ayes: 7 Noes: Absent: 1 Davis</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">APPROVED</p>

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Department Agenda Item	Discussion	Decision	Action
7. <i>Position Fill:</i> <p style="text-align: center;">Social Services</p> One (1) position of <u>Social Services Program Specialist</u> (Position Code: #120.359), CSEA Agreement, Sch. A. Grade 10 (\$20.38- \$23.06/hr.) to replace Michelle Tamol (Laird), who resigned effective 1/4/23. Position available date: 2/08/23		Motion: Grant Ayes: 7 Noes: Absent: 1 Davis	Carried: XXX Defeated: Referred to: APPROVED
8. <i>Position Creation/Fill:</i> <p style="text-align: center;">Social Services</p> One (1) position of <u>Senior Account Clerk</u> (1.00 FTE) CSEA Agreement, Sch. A. Grade 6 (18.83-20.99); Position available date: 2/15/23. Benefit package consistent with current CSEA Bargaining Agreement.		Motion: May Ayes: 7 Noes: Absent: 1 Davis	Carried: XXX Defeated: Referred to: *RESOLUTION
PUBLIC HEALTH			
Mental Health			
1. 2023 Appropriation To: 014220.542417.SAPT Subst Abuse/Treatm Grt <u>\$8,881.00</u> w/01422004.444920.SAPT Subst Abuse Federal \$8,881.00 Reason: Funding for OASAS Federal Block Grants for P4P		Motion: Brick Ayes: 7 Noes: Absent: 1 Davis	Carried: XXX Defeated: Referred to: *RESOLUTION
2. 2023 Appropriation To: 014220.542417.SAPTI Primry Prev Infrast Gnt <u>\$8,881.10</u> w/01422004.444920.SAPTI Subst Abuse Federal \$8,881.10 Reason: Funding for OASAS Infrastructure Federal Block Grants for P4P		Motion: Brick Ayes: 7 Noes: Absent: 1 Davis	Carried: XXX Defeated: Referred to: *RESOLUTION
3. 2023 Appropriation To: 014325.542445 Supported Apartment <u>\$15,600.00</u> w/01432500.434900 Mental Health \$15,600.00 Reason: Increase in State Aid		Motion: Brick Ayes: 7 Noes: Absent: 1 Davis	Carried: XXX Defeated: Referred to: *RESOLUTION

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Department Agenda Item	Discussion	Decision	Action
Public Health			
<p>4. 2023 Appropriation: To: 014010.520401 MISC EQUIPMENT \$7,300.00 w/ 01401016.434010 Additional State Aid \$7,300.00 Reason: Appropriate a portion of the NYSDOH Year 10 Performance Incentive Award for purchase of a copier/fax to replace equipment at end of life.</p>		<p>Motion: Grant Ayes: 7 Noes: Absent: 1 Davis</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
<p>5. 2023 Appropriation: To: 014010.542435 CYSHCN \$13,954.00 w/ 01401028.444890 CYSHCN (federal) \$13,954.00 Reason: Appropriate federal funding awarded in the NYSDOH CYSHCN grant previously administered at the YB, now administered by the HD.</p>	<p><i>Children and Youth grant</i></p>	<p>Motion: Grant Ayes: 7 Noes: Absent: 1 Davis</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
<p>6. 2023 Appropriation: To: 014050.510001 Salaries SDI \$15,000.00 014050.520002 Computer Equipment 5,000.00 014050.540201 Dues – Affiliation Fee 1,900.00 014050.540301 Professional Service Contract 121,874.00 014050.540503 Gasoline 1,000.00 014050.541010 Office Supplies 1,450.00 014050.541214 Supplies 14,499.00 014050.581001 Retirement 1,950.00 014051.583001 FICA 930.00 014052.585001 Medicare – FICA <u>217.00</u> w/01405001.434010 Healthy Families (STATE) \$163,820.00 Reason: Appropriate revenue awarded in the Healthy Families Grant due to the addition of programming in Genesee County.</p>		<p>Motion: Grant Ayes: 7 Noes: Absent: 1 Davis</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>

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Department Agenda Item	Discussion	Decision	Action
<p>7. 2022 Appropriation: To: 014010.540704 Lab Fees – Basic \$2,990.75 w/ 01401003.416010 PH Env Fees \$2,990.75 Reason: Appropriate additional funds to cover the remaining expense for Lab Fees associated with water samples.</p>		Motion: Grant Ayes: 7 Noes: Absent: 1 Davis	Carried: XXX Defeated: Referred to: *RESOLUTION
<p>8. Position Creation/Fill: <i>Health Department</i> One (1) position of Public Health Technician (1.0fte), CSEA Schedule A, Grade 15 (hourly rate of \$22.43/hr to \$26.09); effective February 20, 2023.</p>	<p><i>Budgeted position, funded by increased NYSDOH Article 6 State Aid.</i></p>	Motion: Brick Ayes: 7 Noes: Absent: 1 Davis	Carried: XXX Defeated: Referred to: *RESOLUTION
<p>9. Position Abolish: <i>Health Department</i> One (1) position of Student Aide (Seasonal)(1.0fte) (position code #075.319) and amend Salary Schedule G to remove this title; effective February 15, 2023.</p>		Motion: Brick Ayes: 7 Noes: Absent: 1 Davis	Carried: XXX Defeated: Referred to: *RESOLUTION
<p>10. Position Fill: <i>Health Department</i> One (1) position of Public Health Corp Fellow (1.0fte) (Position Code #155.642) on Schedule G, \$42,433/year to replace A. Rimbeck; position available date is February 13, 2023.</p>		Motion: Brick Ayes: 7 Noes: Absent: 1 Davis	Carried: XXX Defeated: Referred to: APPROVED
<p>11. Amend Salary Schedule "G": To provide the Director of Clinical and Community Services (#141.610) with an annual stipend in the amount of \$15,000.00, effective 1/1/2023 through 9/30/2027 for Program Manager duties associated with the fully-approved OCFS Healthy Families grant to deliver services in Wyoming and Genesee Counties (approved by Resolutions 22-409 & 22-658. MUNIS 629).</p>		Motion: Brick Ayes: 7 Noes: Absent: 1 Davis	Carried: XXX Defeated: Referred to: *RESOLUTION

FINANCE COMMITTEE MEETING MINUTES

Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.

Thank you!

Date: Tuesday, February 07, 2023 @ 9:00 AM

Location: *Supervisors' Chambers, 2nd floor of the government center.*

Present: **Kehl, Grant**, Leuer, May (9:05 AM), Brick, King, Becker

Absent: Davis

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; D. Granger, T/Gainesville; J. Wilkinson/County Attorney; D. Farberman/Human Resource Director; A. Solina/Veteran Services Director; B. Ryan/Board Chair; M. Roche, T/Eagle; A. D. Berwanger, T/Arcade (9:23)

Department Agenda Item	Discussion	Decision	Action
PLANNING COMMITTEE			
Planning Dept.			
1. Position fill:			
<p style="text-align: center;">Planning and Development</p> <p>One position of <u>Administrative Assistant (Planning)</u> (1.0 FTE) (position code 013.660), currently on Schedule S at \$17.72/hr. (annual salary equivalent of \$32,254.00), to replace Brittni Kwiecien, who has resigned. Position available date: February 8, 2023.</p>		<p>Motion: Leuer Ayes: 7 Noes: Absent: 1 Davis</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">APPROVED</p>
Chamber of Commerce			
2. 2023 Appropriation			
<p>To: 016420.540910 Tourism \$17,395.00 w/01642001.440890.R Federal Recovery \$17,395.00</p> <p>Reason: To re-appropriate Recovery funding previously approved for a redesign of the Tourism Website into 2023.</p>		<p>Motion: Leuer Ayes: 7 Noes: Absent: 1 Davis</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">*RESOLUTION</p>
PUBLIC WORKS			
Highway			
1. Position Fill:			
<p style="text-align: center;">Highway Dept.</p> <p>One (1) position of <u>Highway Equipment Maintenance Operator</u>, (position code 002.420) (1.0 FTE) CSEA agreement, Sch. A, grade 10 at an hourly rate of \$20.38 - \$23.06 to replace Frank Lohmer who transferred to Highway Maintenance Supervisor on January 03, 2023; position available date is February 08, 2023.</p>		<p>Motion: Brick Ayes: 7 Noes: Absent: 1 Davis</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">APPROVED</p>

FINANCE COMMITTEE MEETING MINUTES

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Present: *Kehl, Grant,* Leuer, May (9:05 AM), Brick, King, Becker

Absent: Davis

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; D. Granger, T/Gainesville; J. Wilkinson/County Attorney; D. Farberman/Human Resource Director; A. Solina/Veteran Services Director; B. Ryan/Board Chair; M. Roche, T/Eagle; A. D. Berwanger, T/Arcade (9:23)

Department Agenda Item	Discussion	Decision	Action
Buildings & Grounds			
<p>2. <u>Position Creation/Fill:</u> <i>Building & Grounds</i> One (1) position of <u>Laborer (Per Diem) (Temp.)</u> with only those benefits mandated by law for a period of six months; effective February 15th, 2023 through July 31, 2023. Approved salary/wage range: <u>\$20.00 to \$25.00.</u></p>		<p>Motion: May Ayes: 7 Noes: Absent: 1 Davis</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>3. <u>Position Fill:</u> <i>Buildings & Grounds</i> One (1) position of <u>Building Maintenance Mechanic</u>, (Position Code 045.032) (1.00 FTE) CSEA agreement, Sch. A, grade 10 (<u>Step 1 - Step 6</u>) to replace <i>James Roggow</i> who moved into working supervisor title; position available date is 2/14/2023.</p>		<p>Motion: May Ayes: 7 Noes: Absent: 1 Davis</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">APPROVED</p>
PUBLIC SAFETY			
Sheriff			
<p>1. <u>2022 Appropriation:</u> To: 013112.540016.2022 Internet Services \$17,925.00 w/01311208.443890.2022 Fed Aid Other Public Safety \$17,925.00 Reason: To appropriate the 2022 Awarded Homeland Security grant funds.</p>		<p>Motion: May Ayes: 7 Noes: Absent: 1 Davis</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>2. <u>2023 Appropriation:</u> To:013112.542101.2020 Law Enforcement Supplies\$6,000.00 w/01311207.443890 Homeland Security 2020 \$6,000.00 Reason: To appropriate the remaining balance of the 2020 LETPP Homeland Security Grant Funds.</p>		<p>Motion: May Ayes: 7 Noes: Absent: 1 Davis</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>

Committee Chair Initials: _____

FINANCE COMMITTEE MEETING MINUTES

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Present: **Kehl, Grant**, Leuer, May (9:05 AM), Brick, King, Becker

Absent: Davis

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; D. Granger, T/Gainesville; J. Wilkinson/County Attorney; D. Farberman/Human Resource Director; A. Solina/Veteran Services Director; B. Ryan/Board Chair; M. Roche, T/Eagle; A. D. Berwanger, T/Arcade (9:23)

Department Agenda Item	Discussion	Decision	Action
<p>3. 2023 Appropriation: To: 013112.542101.2021 Law Enforcement Supplies \$3,000.00 w/01311208.443890.2021 Fed Aid Other Public Safety \$3,000.00 Reason: To appropriate the remaining balance of the 2021 LETPP Homeland Security Grant Funds</p>		<p>Motion: May Ayes: 7 Noes: Absent: 1 Davis</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>4. 2023 Appropriation: To: 013112.540009.2022 Cellular Phone \$ 480.00 013112.540016.2022 Internet Services <u>\$14,809.07</u> w/01311208.443890.2022 Fed Aid Other Public Safety \$15,289.07 Reason: To appropriate the remaining balance of the 2022 LETPP Homeland Security Grant Funds</p>		<p>Motion: May Ayes: 7 Noes: Absent: 1 Davis</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>5. Position Fill: Sheriff One position of <u>Dispatcher</u> (PT, variable FTE) (position code 109.108) range of \$20.57-\$25.08 per hour following WCSEA agreement to replace Madeline Folts, who resigned. Position available date: February 8, 2023.</p>		<p>Motion: May Ayes: 7 Noes: Absent: 1 Davis</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">APPROVED</p>
<p>6. Position Fill: Sheriff One position of <u>Deputy Sheriff PT</u> (position code 035.504) range of \$26.72-\$28.80 per hour following WDSEA agreement to replace Kyle Murray, who has been promoted to full-time. Position available date: February 8, 2023.</p>		<p>Motion: May Ayes: 7 Noes: Absent: 1 Davis</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">APPROVED</p>

FINANCE COMMITTEE MEETING MINUTES

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Present: **Kehl, Grant**, Leuer, May (9:05 AM), Brick, King, Becker

Absent: Davis

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; D. Granger, T/Gainesville; J. Wilkinson/County Attorney; D. Farberman/Human Resource Director; A. Solina/Veteran Services Director; B. Ryan/Board Chair; M. Roche, T/Eagle; A. D. Berwanger, T/Arcade (9:23)

Department Agenda Item	Discussion	Decision	Action
Jail			
<p>7. Position Fill:</p> <p style="text-align: center;">Jail</p> <p>One position of <u>Correction Officer</u> (1.0 FTE) (position code 015.065) hourly range of \$23.80-\$29.20 per hour following WCSEA agreement to replace Jon Hathaway, who has retired. Position available date: February 8, 2023.</p>		<p>Motion: May Ayes: 7 Noes: Absent: 1 Davis</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">APPROVED</p>
Emergency Services			
<p>8. Position Create/Fill:</p> <p style="text-align: center;">Emergency Services</p> <p>One position of <u>Administrative Assistant (Emergency Services) (Temporary) (Per Diem)</u>, approx. 10 hours per week, based on Schedule S at \$25.13 per hour. Position available January 5, 2023.</p>	<p><i>Emergency fill effective 1/5/23 – 2/14/23 approved by Chairperson Ryan on 1/10/2023</i></p>	<p>Motion: May Ayes: 7 Noes: Absent: 1 Davis</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">*RESOLUTION</p>
<p>9. Position Fill:</p> <p style="text-align: center;">Emergency Services</p> <p>One position of <u>Administrative Assistant (Emergency Services)</u> (1.0 FTE) (position code 010.435) currently on Schedule S at \$25.13 per hour (salary equivalent of \$45,741) to replace Sylvia Previty, who resigned 01/04/2023. Position Available: February 15, 2023.</p>	<p><i>Approved starting wage range for negotiating purposes: \$21.00 - \$25.13 per hour.</i></p>	<p>Motion: May Ayes: 7 Noes: Absent: 1 Davis</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">APPROVED</p>
<p>7. 2023 Appropriation:</p> <p>To: 013640.541111 Computers & Technology \$3,730.00 <i>w/any funds available</i></p> <p>Reason: Replace copier/printer that is end of life.</p>		<p>Motion: May Ayes: 7 Noes: Absent: 1 Davis</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">*RESOLUTION</p>

FINANCE COMMITTEE MEETING MINUTES

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Present: **Kehl, Grant**, Leuer, May (9:05 AM), Brick, King, Becker

Absent: Davis

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; D. Granger, T/Gainesville; J. Wilkinson/County Attorney; D. Farberman/Human Resource Director; A. Solina/Veteran Services Director; B. Ryan/Board Chair; M. Roche, T/Eagle; A. D. Berwanger, T/Arcade (9:23)

Department Agenda Item	Discussion	Decision	Action
Fire & Building Code Enforcement			
<p>8. <i>Position Create/Fill:</i> Building Codes One position of <u>Administrative Assistant (Fire and Building Code Enforcement)</u> (1.00 FTE) and place on Schedule S. Position available date: February 15, 2023.</p>	<p><i>Requesting to fill at an hourly rate range of \$21.97 - \$23.63 (salary equivalent of \$40,000-\$43,000).</i></p>	<p>Motion: Becker Ayes: 7 Noes: Absent: 1 Davis</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">TABLED ONE (1) MOS.</p>
Probation			
<p>9. <i>2023 Appropriation:</i> To: 013140.510601 Unused Benefit time \$7,433.94 013140.585001 Medicare FICA 107.79 013140.583001 FICA 460.90 <i>w/any funds available</i> Reason: To pay for unbudgeted retroactive vacation pay; and other adjustments the finance clerk was not accruing the correct amount of vacation time since 2017. The total appropriation is \$8,002.63.</p>		<p>Motion: May Ayes: 7 Noes: Absent: 1 Davis</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">*RESOLUTION</p>
<p>10. <i>2023 Transfer:</i> From: 013141.510201 Part Time Contracts \$220.00 To: 013141.540007 Telephone (Basic & LD) \$220.00 Reason: Budgeting error – to adjust for phone line in Alternatives to Corrections that was erroneously unbudgeted.</p>		<p>Motion: May Ayes: 7 Noes: Absent: 1 Davis</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">*RESOLUTION</p>

FINANCE COMMITTEE MEETING MINUTES

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Absent: Davis

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Department Agenda Item	Discussion	Decision	Action
Public Defender			
<p>11. Amend Salary Schedule G: Public Defender To set stipends plus corresponding fringe provided through NYS Indigent Legal Services (ILS) 4th Counsel at First Appearance Grant (Contract CAFA456) due to Assistant Public Defender (5th) resigning; Said amounts to be paid biweekly effective 01/09/2023 through year end 12/31/2023:</p> <ul style="list-style-type: none"> • Assistant Public Defender (2nd) (position 001.503) \$25,500.00 • Assistant Public Defender (3rd) (position 002.503) \$12,010.00 	<p>These stipends were previously set, due to Assistant Public Defender (5th) resigning the figures had to be re-budgeted.</p>	<p>Motion: May Ayes: 7 Noes: Absent: 1 Davis</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>12. Amend Salary Schedule G: Public Defender To set stipends plus corresponding fringe provided through NYS Indigent Legal Services (ILS) 4th Counsel at First Appearance Grant (Contract CAFA456); <u>Said amounts to be paid biweekly effective 01/01/2023 pay period through contract year end 12/31/2025:</u></p> <ul style="list-style-type: none"> • Public Defender (003.503) \$5,510.00 • Assistant Public Defender (1st) (position code 004.503) \$3,010.00 • Assistant Public Defender (6th) (position 012.503) \$2,500.00 • Secretary to the Public Defender (position 005.503) \$2,750.00 	<p>These stipends were previously set, due to Assistant Public Defender (5th) resigning the figures had to be re-budgeted.</p>	<p>Motion: May Ayes: 7 Noes: Absent: 1 Davis</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>13. Amend Salary Schedule S: To set hourly wage plus corresponding fringe for one (1) Secretary I (position 006.350) under PUBLIC DEFENDER to reflect \$24.45 (annual equivalent \$44,500.00), effective February 13, 2023.</p>	<p>The position will be funded as follows:</p> <ul style="list-style-type: none"> • \$10,000.00 Hurrell-Harring • \$34,500.00 Levy <p>To make up an annual equivalent salary of \$44,500.00</p>	<p>Motion: May Ayes: 7 Noes: Absent: 1 Davis</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>

FINANCE COMMITTEE MEETING MINUTES

28

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Absent: Davis

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Signature of Committee Chairman: p/B. Kehl (minutes prepared by *C. Ketchum*).

Next Finance Committee Meeting scheduled for **Tuesday, March 7, 2023 @ 9:00 AM.**

Committee Chair Initials: _____