

PUBLIC HEALTH COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled,

CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19)

permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

**Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.**

Thank you!

*The public may continue to observe meetings via **BOS YouTube Channel** (<https://www.youtube.com/channel/UCcfZs0H1gcOl67vIR8g-Ow>)

Date: Wednesday, January 26, 2022 @ 9:00 AM

Location: ***Supervisors’ Chambers, 2nd floor of the government center & Zoom Conference Call.***

Present: ***Davis***, Berwanger (9:20 AM), Gozelski, Roche, Roberts (Zoom), Brick, King, Becker

Absent: ***Grant***, May

Also Present: C. Ketchum/Board Clerk; B. Ryan/Board Chair; D. Granger, T/Gainesville; B. Kehl, T/Attica (Zoom)

Department Agenda Item	Discussion	Decision	Action
9:00 AM Committee Chair’s Agenda w/L. Perez, Deputy Clerk to the Board			
1. Proclaim February 12 World Cholangiocarcinoma Day in Wyoming County. <ul style="list-style-type: none"> • Senator Gallivan and Assemblyman DiPietro have agreed to provide similar citations. 	<p style="text-align: center;"><i>...and “light it green” (Government Center) in recognition.</i></p>	Motion: Becker Ayes: 7 Noes: Absent: 3 Berwanger, Grant & May	Carried: XXX Defeated: Referred to: * RESOLUTION
9:00 AM Mental Health w/K. Dryja			
1. Re-appointments: <div style="margin-left: 40px;">COMMUNITY SERVICES BOARD</div> <ul style="list-style-type: none"> • Supervisor Member <p><i>One (1) year term effective January 01, 2022 through December 31, 2022</i></p> <ul style="list-style-type: none"> • Jerry Davis (T/Covington), PO Box 445, 7414 Court Road, Pavilion, NY 14525 <div style="margin-left: 40px;">MENTAL HEALTH SUBCOMMITTEE</div> <p style="margin-left: 40px;">Supervisor Member</p> <p><i>One (1) year term effective January 01, 2022 through December 31, 2022</i></p> <ul style="list-style-type: none"> • Jerry Davis (T/Covington), PO Box 445, 7414 Court Road, Pavilion, NY 14525 <div style="margin-left: 40px;">DD SUBCOMMITTEE</div> <p><i>Four (4) year term effective January 1, 2022 through December 31, 2025</i></p> <p>Megan Moore, 58 West Buffalo St., Warsaw, NY 14569 (to replace K. Duboy)</p>		Motion: Brick Ayes: 7 Noes: Absent: 3 Berwanger, Grant & May	Carried: XXX Defeated: Referred to: * RESOLUTION

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Department Agenda Item	Discussion	Decision	Action
2. Professional Services Contract \$3,001- \$5,000: Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with Wyoming County Joint Veterans Council , PO Box 185, Warsaw, NY, 14569 for the provision of Wyoming County Dwyer Peer Services to support Honor Guard Veterans in providing graveside honors to veterans in an amount not to exceed \$4,600.00; effective January 1, 2022 through December 31, 2022.		Motion: Roche Ayes: 7 Noes: Absent: 3 Berwanger, Grant & May	Carried: XXX Defeated: Referred to: APPROVED
3. Grant Application and Acceptance: Authorize Chairman to sign a grant application and acceptance award with Procurements & Contracting Bureau – 5th Floor, NYS Office of Addiction Services & Supports , 1450 Western Ave., Albany, NY 12203-3526) for funding of the Federal Substance Abuse Prevention & Treatment Block Grant #SUPP1001 – Primary Prevention Infrastructure in a minimum amount of \$33,751.00; effective January 1, 2022 through December 31, 2022.	Governor Hochul Announces Award of More than \$3.7 Million to Support Addiction Prevention Services Across New York State (ny.gov)	Motion: King Ayes: 7 Noes: Absent: 3 Berwanger, Grant & May	Carried: XXX Defeated: Referred to: *RESOLUTION
9:15 AM Public Health w/G. Collins, L. Paolucci, R. Jines & J. Merrill			
1. Amend Salary Schedule S: Health Department To set the hourly wage of the Fiscal Officer (Public Health) (position # 136.580) to \$24.73/hr. (annual salary equivalent of 45,009.00); effective January 10, 2022. - Eligibility for an additional \$1.10/hr. (annual salary equivalent of \$2,002.00) upon permanent appointment and meeting pre-established goals.		Motion: Becker Ayes: 7 Noes: Absent: 3 Berwanger, Grant & May	Carried: XXX Defeated: Referred to: FINANCE

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Department Agenda Item	Discussion	Decision	Action
<p>1. Appointment: Wyoming County Board of Health Supervisor Member One (1) year term effective January 1, 2022 through December 31, 2022 <ul style="list-style-type: none"> • Jerry Davis (T/Covington), PO Box 445, 7414 Court Road, Pavilion, NY 14525 </p>		<p>Motion: Roche Ayes: 7 Noes: Absent: 3 Berwanger, Grant & May</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p><i>At 9:20 AM Supervisor Berwanger, T/Arcade entered the meeting during the below agenda item.</i></p>			
<p>2. Request permission to accept lowest mini-bid for a mid-sized sedan to be paid from NYSDOH ATUPA grant funds and budget transfer (see 2b below). *Permission to initiate Mini-bid process was approved by Supervisor Davis, bids due on January 24th.</p>	<p>Resolution #21-306 @ July 13, 2021 approved purchase of a vehicle through piggyback of the Onondaga County bid award with Van Bortel Chevrolet. The intent was to use NYSDOH ATUPA grant funds to purchase this vehicle, however the HD received notice that the 2022 Chevy Malibu will not be available prior to the end of the grant year at 3/31/2022. With approval, the HD will continue with this purchase using the awarded 2022 NYSDOH Performance Incentive Funds iao \$18,000 estimated Summer, 2022; funds will be appropriated</p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Department Agenda Item	Discussion	Decision	Action
2b. State Mini-Bid Approval: Authorize Chairman/Commissioner to sign a NYS Mini-bid award, pursuant to General Municipal Law §104(b), with Websmart Chevrolet , 5049 W. Ridge Rd., Spencerport, NY 14559 for the purchase of a 2022 Chevrolet Malibu. Purchase Price not to exceed \$26,000.00; effective February 9, 2022 through delivery of the vehicle.	State Mini-bid #9085	Motion: Brick Ayes: 8 Noes: Absent: 2 Grant & May	Carried: XXX Defeated: Referred to: *RESOLUTION
3. 2022 Transfer: FROM: 014010.510101 FT CSEA \$19,000.00 TO: 014010.523001 Motor Vehicles \$19,000.00 Reason: Cover partial cost of vehicle purchase through mini-bid.	If #1 above approved:	Motion: Brick Ayes: 8 Noes: Absent: 2 Grant & May	Carried: XXX Defeated: Referred to: FINANCE
4. 2022 Transfer: FROM: 014010.242433 ATUPA \$7,778.00 TO: 014010.523001 Motor Vehicles \$7,778.00 Reason: Cover partial cost of vehicle purchase through mini-bid.	If #1 above approved:	Motion: Brick Ayes: 8 Noes: Absent: 2 Grant & May	Carried: XXX Defeated: Referred to: FINANCE
5. 2022 Transfer: FROM: 014035.540301 FP Professional Svcs \$9,600.00 TO: 014010.540301 PH Professional Svcs \$9,600.00 Reason: Move ECW medical record system expense from Family Planning to Public Health.		Motion: Becker Ayes: 8 Noes: Absent: 2 Grant & May	Carried: XXX Defeated: Referred to: FINANCE

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Department Agenda Item	Discussion	Decision	Action
<p>6. 2022 Transfer: FROM: 014035.540301 FP Professional Svcs \$1,422.00 TO: 014010.540301 PH Professional Svcs \$1,422.00 Reason: Move Trizetto Clearinghouse medical record system expense from Family Planning to Public Health.</p>		<p>Motion: Becker Ayes: 8 Noes: Absent: 2 Grant & May</p>	<p>Carried: XXX Defeated: Referred to:</p>
FINANCE			
<p>7. Discussion Item:</p> <ul style="list-style-type: none"> • Proposed use of Article 28 clinical space at the Health Department previously used by the Family Planning Clinic. <ul style="list-style-type: none"> ○ Reallocating clinic immunization area to be an employee break room. ○ Director of Bldgs. & Grounds, M. Adamczak is working with the department on materials and cost of modifications. ○ The department has no meeting space available even with the proposed renovations. ○ The department is in need of storage space and can easily make a case to reclaim the space currently occupied by Veteran Services, no disrespect to Veteran Services intended. PH Admin. Paolucci has had a conversation with Veteran Services Director Solina. ○ Chairwoman Ryan indicated that a conversation for alternate office space for Veteran Services has already begun. A solution is in the works. 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Department Agenda Item	Discussion	Decision	Action
<p>8. Discussion Item: The County currently contracts with Funeral Homes for transports and removals. Request amendment to contracted fee schedule, other counties, options etc.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>9. Professional Service Contract \$5,001 or greater: Authorize Chairman/Commissioner to sign Agreements, pursuant to General Municipal Law §104(b), with the following for the provision of funeral home transports:</p> <ul style="list-style-type: none"> • Marley Funeral Home, LLC, 135 Main Street, Attica, NY • Eaton Watson Funeral Home, 98 North Main Street, Perry, NY • Robinson Hackemer Funeral Home, Inc. d/b/a Harmon Watson, 246 North Main Street, Warsaw, NY • W.S. Davis, Inc. Funeral Home, 358 Main Street, Arcade, NY <p>Per fee schedule, total cost dependent upon volume; effective January 1, 2022 through December 31, 2026.</p>	<p>**Depending on the outcome of #8 above, there could be the following request</p>	<p>Motion: Becker Ayes: 8 Noes: Absent: 2 Grant & May</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>

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Department Agenda Item	Discussion	Decision	Action		
<p>10. Operational Update (As Needed): <u>ADMINISTRATION:</u> > COVID-19 response update <u>ENVIRONMENTAL:</u> > December Environmental Health Report <u>PUBLIC HEALTH NURSING:</u> <u>PH EMERGENCY PREPAREDNESS:</u> <u>MWHS:</u> > NYSDOH Closing checklist items in process <u>JAIL MEDICAL:</u> <u>CORONERS:</u> <u>Weights & Measures:</u> > December Weights & Measures Activity and 2021 YTD Financial Report</p>				<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

Signature of Committee Chairman: **p/J. Davis (minutes prepared by C. Ketchum)**.

Next Public Health Committee Meeting scheduled for **Wednesday, February 23, 2022 @ 9:00 AM.**

Committee Chair Initials: _____